

RED CLAY CONSOLIDATED SCHOOL DISTRICT

SPECIFICATIONS FOR CHILLER REPLACEMENT

AT MULTIPLE SCHOOLS

1502 SPRUCE AVENUE
WILMINGTON, DE 19805

PREPARED
BY

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BEAR, DE 19701
STUDIO JAED PROJECT NO. 21113

ISSUED FOR BIDDING
JANUARY 7, 2022

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- A. Specifications for this project are arranged in accordance with the Construction Specification Institute numbering system and format. Section numbering is discontinuous and all numbers not appearing in the Table of Contents are not used for this Project.
- B. DOCUMENTS BOUND HEREWITH

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M-000HB – MECHANICAL COVER SHEET
M-101HB – MECHANICAL PLAN
E-000HB – ELECTRICAL COVER SHEET
ED101HB – ELECTRICAL DEMOLITION PLAN
E-101HB – ELECTRICAL NEW WORK PLAN
E-600HB – ELECTRICAL SINGLE LINE DIAGRAM

Highlands – HL

G-000HL – PROJECT COVER SHEET
M-000HL - MECHANICAL COVER SHEET
M-101HL – MECHANICAL PLANS
E-000HL – ELECTRICAL COVER SHEET
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ED600HL – ELECTRICAL SINGLE LINE DIAGRAM – DEMOLITION
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Richardson Park – RP

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M-000RP – MECHANICAL COVER SHEET
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ED101SL – ELECTRICAL DEMOLITION PLAN
E-101SL – ELECTRICAL NEW WORK PLAN
E-600SL – ELECTRICAL SINGLE LINE DIAGRAM

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ADVERTISEMENT FOR BIDS

Sealed bids for **RED CLAY CONSOLIDATED SCHOOL DISTRICT – CHILLER REPLACEMENT AT MULTIPLE SCHOOLS** will be received by the Red Clay Consolidated School District 1502 Spruce Avenue; Wilmington, DE 19805 until **1:00 PM, on March 3, 2022**, at which time they will be publicly opened and read aloud. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Sealed bids shall be mailed and addressed to **Red Clay Consolidate School District Facilities Offices, located at 1798 Limestone Road, Wilmington, DE 19804**. The outer envelope should clearly indicate: **“RED CLAY CONSOLIDATED SCHOOL DISTRICT, CHILLER REPLACEMENT AT MULTIPLE SCHOOLS - SEALED BID - DO NOT OPEN.”**

The project involves the replacement of the existing boiler and chiller systems.

A **MANDATORY** Pre-Bid Meeting will be held on February 9, 2022 at 1:30 PM. The pre-bid meeting will be held by electronic means. There will be no in-person meeting. Prospective bidders may join the pre-bid meeting at zoom.com. The meeting ID can be obtained by contacting Brian Zigmond (zigmondb@studiojaed.com) via e-mail prior to 12:00 PM on February 9th, 2022. The purpose of this meeting is to establish the list of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Contract documents may be obtained at Reprographics Center, Inc., 298 Churchmans Road, New Castle, DE 19720, phone (302) 328-5019, upon receipt of \$50.00 per electronic set, \$75 per printed hard copy set, non-refundable. Checks are to be made payable to “StudioJAED”.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein.

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INSTRUCTIONS TO BIDDERS

TABLE OF ARTICLES

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2. BIDDER'S REPRESENTATION
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5. CONSIDERATION OF BIDS
6. POST-BID INFORMATION
7. PERFORMANCE BOND AND PAYMENT BOND
8. FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR

ARTICLE 1: GENERAL

1.1 DEFINITIONS

1.1.1 Whenever the following terms are used, their intent and meaning shall be interpreted as follows:

1.2 STATE: The State of Delaware.

1.3 AGENCY: Contracting State Agency as noted on cover sheet.

1.4 DESIGNATED OFFICIAL: The agent authorized to act for the Agency.

1.5 BIDDING DOCUMENTS: Bidding Documents include the Bidding Requirements and the proposed Contract Documents. The Bidding Requirements consist of the Advertisement for Bid, Invitation to Bid, Instructions to Bidders, Supplementary Instructions to Bidders (if any), General Conditions, Supplementary General Conditions, General Requirements, Special Provisions (if any), the Bid Form (including the Non-collusion Statement), and other sample bidding and contract forms. The proposed Contract Documents consist of the form of Agreement between the Owner and Contractor, as well as the Drawings, Specifications (Project Manual) and all Addenda issued prior to execution of the Contract.

1.6 CONTRACT DOCUMENTS: The Contract Documents consist of the, Instructions to Bidders, Supplementary Instructions to Bidders (if any), General Conditions, Supplementary General Conditions, General Requirements, Special Provisions (if any), the form of agreement between the Owner and the Contractor, Drawings (if any), Specifications (Project Manual), and all addenda.

1.7 AGREEMENT: The form of the Agreement shall be AIA Document A101, Standard Form of Agreement between Owner and Contractor where the basis of payment is a STIPULATED SUM. In the case of conflict between the instructions contained therein and the General Requirements herein, these General Requirements shall prevail.

1.8 GENERAL REQUIREMENTS (or CONDITIONS): General Requirements (or conditions) are instructions pertaining to the Bidding Documents and to contracts in general. They contain, in summary, requirements of laws of the State; policies of the Agency and instructions to bidders.

1.9 SPECIAL PROVISIONS: Special Provisions are specific conditions or requirements peculiar to the bidding documents and to the contract under consideration and are supplemental to the General Requirements. Should the Special Provisions conflict with the General Requirements, the Special Provisions shall prevail.

1.10 ADDENDA: Written or graphic instruments issued by the Owner/Architect prior to the execution of the contract which modify or interpret the Bidding Documents by additions, deletions, clarifications or corrections.

1.11 BIDDER OR VENDOR: A person or entity who formally submits a Bid for the material or Work contemplated, acting directly or through a duly authorized representative who meets the requirements set forth in the Bidding Documents.

1.12 SUB-BIDDER: A person or entity who submits a Bid to a Bidder for materials or labor, or both for a portion of the Work.

1.13 BID: A complete and properly executed proposal to do the Work for the sums stipulated therein, submitted in accordance with the Bidding Documents.

- 1.14 BASE BID: The sum stated in the Bid for which the Bidder offers to perform the Work described in the Bidding Documents as the base, to which Work may be added or from which Work may be deleted for sums stated in Alternate Bids (if any are required to be stated in the bid).
- 1.15 ALTERNATE BID (or ALTERNATE): An amount stated in the Bid, where applicable, to be added to or deducted from the amount of the Base Bid if the corresponding change in the Work, as described in the Bidding Documents is accepted.
- 1.16 UNIT PRICE: An amount stated in the Bid, where applicable, as a price per unit of measurement for materials, equipment or services or a portion of the Work as described in the Bidding Documents.
- 1.17 SURETY: The corporate body which is bound with and for the Contract, or which is liable, and which engages to be responsible for the Contractor's payments of all debts pertaining to and for his acceptable performance of the Work for which he has contracted.
- 1.18 BIDDER'S DEPOSIT: The security designated in the Bid to be furnished by the Bidder as a guaranty of good faith to enter into a contract with the Agency if the Work to be performed or the material or equipment to be furnished is awarded to him.
- 1.19 CONTRACT: The written agreement covering the furnishing and delivery of material or work to be performed.
- 1.20 CONTRACTOR: Any individual, firm or corporation with whom a contract is made by the Agency.
- 1.21 SUBCONTRACTOR: An individual, partnership or corporation which has a direct contract with a contractor to furnish labor and materials at the job site, or to perform construction labor and furnish material in connection with such labor at the job site.
- 1.22 CONTRACT BOND: The approved form of security furnished by the contractor and his surety as a guaranty of good faith on the part of the contractor to execute the work in accordance with the terms of the contract.

ARTICLE 2: BIDDER'S REPRESENTATIONS

2.1 PRE-BID MEETING

2.1.1 A pre-bid meeting for this project will be held at the time and place designated. Attendance at this meeting is a pre-requisite for submitting a Bid, unless this requirement is specifically waived elsewhere in the Bid Documents.

2.2 By submitting a Bid, the Bidder represents that:

2.2.1 The Bidder has read and understands the Bidding Documents and that the Bid is made in accordance therewith.

2.2.2 The Bidder has visited the site, become familiar with existing conditions under which the Work is to be performed, and has correlated the Bidder's his personal observations with the requirements of the proposed Contract Documents.

2.2.3 The Bid is based upon the materials, equipment, and systems required by the Bidding Documents without exception.

2.3 JOINT VENTURE REQUIREMENTS

- 2.3.1 For Public Works Contracts, each Joint Venturer shall be qualified and capable to complete the Work with their own forces.
- 2.3.2 Included with the Bid submission, and as a requirement to bid, a copy of the executed Joint Venture Agreement shall be submitted and signed by all Joint Venturers involved.
- 2.3.3 All required Bid Bonds, Performance Bonds, Material and Labor Payment Bonds must be executed by both Joint Venturers and be placed in both of their names.
- 2.3.4 All required insurance certificates shall name both Joint Venturers.
- 2.3.5 Both Joint Venturers shall sign the Bid Form.
- 2.3.6 Both Joint Venturers shall include their Federal E.I. Number with the Bid.
- 2.3.7 In the event of a mandatory Pre-bid Meeting, each Joint Venturer shall have a representative in attendance.
- 2.3.8 Due to exceptional circumstances and for good cause shown, one or more of these provisions may be waived at the discretion of the State.

2.4 ASSIGNMENT OF ANTITRUST CLAIMS

- 2.4.1 As consideration for the award and execution by the Owner of this contract, the Contractor hereby grants, conveys, sells, assigns and transfers to the State of Delaware all of its right, title and interests in and to all known or unknown causes of action it presently has or may now or hereafter acquire under the antitrust laws of the United States and the State of Delaware, relating to the particular goods or services purchased or acquired by the Owner pursuant to this contract.

ARTICLE 3: BIDDING DOCUMENTS

3.1 COPIES OF BID DOCUMENTS

- 3.1.1 Bidders may obtain complete sets of the Bidding Documents from the Architectural/Engineering firm designated in the Advertisement or Invitation to Bid in the number and for the deposit sum, if any, stated therein.
- 3.1.2 Bidders shall use complete sets of Bidding Documents for preparation of Bids. The issuing Agency nor the Architect assumes no responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.
- 3.1.3 Any errors, inconsistencies or omissions discovered shall be reported to the Architect immediately.
- 3.1.4 The Agency and Architect may make copies of the Bidding Documents available on the above terms for the purpose of obtaining Bids on the Work. No license or grant of use is conferred by issuance of copies of the Bidding Documents.

3.2 INTERPRETATION OR CORRECTION OF BIDDING DOCUMENTS

- 3.2.1 The Bidder shall carefully study and compare the Bidding Documents with each other, and with other work being bid concurrently or presently under construction to the extent that it relates to the Work for which the Bid is submitted, shall examine the site and local

conditions, and shall report any errors, inconsistencies, or ambiguities discovered to the Architect.

3.2.2 Bidders or Sub-bidders requiring clarification or interpretation of the Bidding Documents shall make a written request to the Architect at least seven days prior to the date for receipt of Bids. Interpretations, corrections and changes to the Bidding Documents will be made by written Addendum. Interpretations, corrections, or changes to the Bidding Documents made in any other manner shall not be binding.

3.2.3 The apparent silence of the specifications as to any detail, or the apparent omission from it of detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and only material and workmanship of the first quality are to be used. Proof of specification compliance will be the responsibility of the Bidder.

3.2.4 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for all permits, labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of the Work.

3.2.5 The Owner will bear the costs for all impact and user fees associated with the project.

3.3 SUBSTITUTIONS

3.3.1 The materials, products and equipment described in the Bidding Documents establish a standard of quality, required function, dimension, and appearance to be met by any proposed substitution. The specification of a particular manufacturer or model number is not intended to be proprietary in any way. Substitutions of products for those named will be considered, providing that the Vendor certifies that the function, quality, and performance characteristics of the material offered is equal or superior to that specified. It shall be the Bidder's responsibility to assure that the proposed substitution will not affect the intent of the design, and to make any installation modifications required to accommodate the substitution.

3.3.2 Requests for substitutions shall be made in writing to the Architect at least ten days prior to the date of the Bid Opening. Such requests shall include a complete description of the proposed substitution, drawings, performance and test data, explanation of required installation modifications due the substitution, and any other information necessary for an evaluation. The burden of proof of the merit of the proposed substitution is upon the proposer. The Architect's decision of approval or disapproval shall be final. The Architect is to notify Owner prior to any approvals.

3.3.3 If the Architect approves a substitution prior to the receipt of Bids, such approval shall be set forth in an Addendum. Approvals made in any other manner shall not be binding.

3.3.4 The Architect shall have no obligation to consider any substitutions after the Contract award.

3.4 ADDENDA

3.4.1 Addenda will be mailed or delivered to all who are known by the Architect to have received a complete set of the Bidding Documents.

3.4.2 Copies of Addenda will be made available for inspection wherever Bidding Documents are on file for that purpose.

3.4.3 No Addenda will be issued later than 2 calendar days prior to the date for receipt of Bids except an Addendum withdrawing the request for Bids or one which extends the time or changes the location for the opening of bids.

- 3.4.4 Each bidder shall ascertain prior to submitting his Bid that they have received all Addenda issued, and shall acknowledge their receipt in their Bid in the appropriate space. Not acknowledging an issued Addenda could be grounds for determining a bid to be non-responsive.

ARTICLE 4: BIDDING PROCEDURES

4.1 PREPARATION OF BIDS

- 4.1.1 Submit the bids on the Bid Forms included with the Bidding Documents.
- 4.1.2 Submit the original Bid Form for each bid. Bid Forms may be removed from the project manual for this purpose.
- 4.1.3 Execute all blanks on the Bid Form in a non-erasable medium (typewriter or manually in ink).
- 4.1.4 Where so indicated by the makeup on the Bid Form, express sums in both words and figures, in case of discrepancy between the two, the written amount shall govern.
- 4.1.5 Interlineations, alterations or erasures must be initialed by the signer of the Bid.
- 4.1.6 BID ALL REQUESTED ALTERNATES AND UNIT PRICES, IF ANY. If there is no change in the Base Bid for an Alternate, enter "No Change". The Contractor is responsible for verifying that they have received all addenda issued during the bidding period. Work required by Addenda shall automatically become part of the Contract.
- 4.1.7 Make no additional stipulations on the Bid Form and do not qualify the Bid in any other manner.
- 4.1.8 Each copy of the Bid shall include the legal name of the Bidder and a statement whether the Bidder is a sole proprietor, a partnership, a corporation, or any legal entity, and each copy shall be signed by the person or persons legally authorized to bind the Bidder to a contract. A Bid by a corporation shall further give the state of incorporation and have the corporate seal affixed. A Bid submitted by an agent shall have a current Power of Attorney attached, certifying agent's authority to bind the Bidder.
- 4.1.9 Bidder shall complete the Non-Collusion Statement form included with the Bid Forms and include it with their Bid.
- 4.1.10 In the construction of all Public Works projects for the State of Delaware or any agency thereof, preference in employment of laborers, workers or mechanics shall be given to bona fide legal citizens of the State who have established citizenship by residence of at least 90 days in the State.
- 4.1.11 Each bidder shall include a signed Affidavit for the Bidder certifying compliance with OMB Regulation 4104 - "Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on "Large Public Works Projects." "Large Public Works" is based upon the current threshold required for bidding Public Works as set by the Purchasing and Contracting Advisory Council.

4.2 BID SECURITY

- 4.2.1 All bids shall be accompanied by a deposit of either a good and sufficient bond to the agency for the benefit of the agency, with corporate surety authorized to do business in this State, the form of the bond and the surety to be approved by the agency, or a security of the

bidder assigned to the agency, for a sum equal to at least 10% of the bid plus all add alternates, or in lieu of the bid bond a security deposit in the form of a certified check, bank treasurer's check, cashier's check, money order, or other prior approved secured deposit assigned to the State. The bid bond need not be for a specific sum, but may be stated to be for a sum equal to 10% of the bid plus all add alternates to which it relates and not to exceed a certain stated sum, if said sum is equal to at least 10% of the bid. The Bid Bond form used shall be the standard OMB form (attached).

4.2.2 The Agency has the right to retain the bid security of Bidders to whom an award is being considered until either a formal contract has been executed and bonds have been furnished or the specified time has elapsed so the Bids may be withdrawn or all Bids have been rejected.

4.2.3 In the event of any successful Bidder refusing or neglecting to execute a formal contract and bond within 20 days of the awarding of the contract, the bid bond or security deposited by the successful bidder shall be forfeited.

4.3 SUBCONTRACTOR LIST

4.3.1 In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, each Bidder shall submit with their Bid a completed List of Sub-Contractors included with the Bid Form. NAME ONLY ONE SUBCONTRACTOR FOR EACH TRADE. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the Bidder will be using to perform the work and provide material for that subcontractor category. Should the Bidder's listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the Bidder shall list that third-tier contractor's full name and address (City & State). **If the Bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the Bidder intends to perform the work themselves, the Bidder **may not** insert "not applicable", "N/A", "self" or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, notate the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

4.3.2 It is the responsibility of the Contractor to ensure that their Subcontractors are in compliance with the provisions of this law. Also, if a Contractor elects to list themselves as a Subcontractor for any category, they must specifically name themselves on the Bid Form and be able to document their capability to act as Subcontractor in that category in accordance with this law.

4.4 AFFIDAVIT OF CONTRACTOR QUALIFICATIONS

4.4.1 In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, each Bidder shall submit with their Bid the Affidavit of Contractor Qualifications certifying that the Bidder will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term. After a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

4.5 AFFIDAVIT OF CRAFT TRAINING COMPLIANCE

4.5.1 In accordance with Title 29, Chapter 69, Section 6962(c)(13) of the Delaware Code, contractors and subcontractors must provide craft training for journeyman and apprentice levels if **all** of the following apply:

- A. A project meets the prevailing wage requirement under Title 29, Chapter 69, Section 6960 of the Delaware Code.
- B. The contractor employs 10 or more total employees.
- C. The project is not a federal highway project

Failure to provide required craft training on the project may subject the successful contractor and/or subcontractor(s) to penalties as outlined in Title 29, Chapter 69, Section 6962(c)(13) of the Delaware Code.

Bidders shall submit the Affidavit of Craft Training Compliance prior to contract execution.

4.6 EQUALITY OF EMPLOYMENT OPPORTUNITY ON PUBLIC WORKS

4.6.1 During the performance of this contract, the contractor agrees as follows:

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, creed, sex, color, sexual orientation, gender identity or national origin. The Contractor will take affirmative action to ensure the applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, sexual orientation, gender identity or national origin. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment notices to be provided by the contracting agency setting forth this nondiscrimination clause.
- B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, sex, color, sexual orientation, gender identity or national origin."

4.7 PREVAILING WAGE REQUIREMENT

4.7.1 Wage Provisions: For renovation and new construction projects whose costs exceed the thresholds contained in Delaware Code, Title 29, Section 6960, the minimum wage rates for various classes of laborers and mechanics shall be as determined by the Department of Labor, Division of Industrial Affairs of the State of Delaware.

4.7.2 The employer shall pay all mechanics and labors employed directly upon the site of work, unconditionally and not less often than once a week and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment, computed at wage rates not less than those stated in the specifications, regardless of any contractual relationship which may be alleged to exist between the employer and such laborers and mechanics.

4.7.3 The scale of the wages to be paid shall be posted by the employer in a prominent and easily accessible place at the site of the work.

4.7.4 Every contract based upon these specifications shall contain a stipulation that sworn payroll information, as required by the Department of Labor, be furnished weekly. The Department of Labor shall keep and maintain the sworn payroll information for a period of 6 months from the last day of the work week covered by the payroll.

4.8 SUBMISSION OF BIDS

4.8.1 Enclose the Bid, the Bid Security, and any other documents required to be submitted with the Bid in a sealed opaque envelope. Address the envelope to the party receiving the Bids. Identify with the project name, project number, and the Bidder's name and address. If the Bid is sent by mail, enclose the sealed envelope in a separate mailing envelope with the notation "BID ENCLOSED" on the face thereof. The State is not responsible for the opening of bids prior to bid opening date and time that are not properly marked.

4.8.2 Deposit Bids at the designated location prior to the time and date for receipt of bids indicated in the Advertisement for Bids. Bids received after the time and date for receipt of bids will be marked "LATE BID" and returned.

4.8.3 Bidder assumes full responsibility for timely delivery at location designated for receipt of bids.

4.8.4 Oral, telephonic or telegraphic bids are invalid and will not receive consideration.

4.8.5 Withdrawn Bids may be resubmitted up to the date and time designated for the receipt of Bids, provided that they are then fully in compliance with these Instructions to Bidders.

4.9 MODIFICATION OR WITHDRAW OF BIDS

4.9.1 Prior to the closing date for receipt of Bids, a Bidder may withdraw a Bid by personal request and by showing proper identification to the Architect. A request for withdraw by letter or fax, if the Architect is notified in writing prior to receipt of fax, is acceptable. A fax directing a modification in the bid price will render the Bid informal, causing it to be ineligible for consideration of award. Telephone directives for modification of the bid price shall not be permitted and will have no bearing on the submitted proposal in any manner.

4.9.2 Bidders submitting Bids that are late shall be notified as soon as practicable and the bid shall be returned.

4.9.3 A Bid may not be modified, withdrawn or canceled by the Bidder during a thirty (30) day period following the time and date designated for the receipt and opening of Bids, and Bidder so agrees in submitting their Bid. Bids shall be binding for 30 days after the date of the Bid opening.

ARTICLE 5: CONSIDERATION OF BIDS

5.1 OPENING/REJECTION OF BIDS

5.1.1 Unless otherwise stated, Bids received on time will be publicly opened and will be read aloud. An abstract of the Bids will be made available to Bidders.

5.1.2 The Agency shall have the right to reject any and all Bids. A Bid not accompanied by a required Bid Security or by other data required by the Bidding Documents, or a Bid which is in any way incomplete or irregular is subject to rejection.

5.1.3 If the Bids are rejected, it will be done within thirty (30) calendar day of the Bid opening.

5.2 COMPARISON OF BIDS

- 5.2.1 After the Bids have been opened and read, the bid prices will be compared and the result of such comparisons will be made available to the public. Comparisons of the Bids may be based on the Base Bid plus desired Alternates. The Agency shall have the right to accept Alternates in any order or combination.
- 5.2.2 The Agency reserves the right to waive technicalities, to reject any or all Bids, or any portion thereof, to advertise for new Bids, to proceed to do the Work otherwise, or to abandon the Work, if in the judgment of the Agency or its agent(s), it is in the best interest of the State.
- 5.2.3 An increase or decrease in the quantity for any item is not sufficient grounds for an increase or decrease in the Unit Price.
- 5.2.4 The prices quoted are to be those for which the material will be furnished F.O.B. Job Site and include all charges that may be imposed during the period of the Contract.
- 5.2.5 No qualifying letter or statements in or attached to the Bid, or separate discounts will be considered in determining the low Bid except as may be otherwise herein noted. Cash or separate discounts should be computed and incorporated into Unit Bid Price(s).

5.3 DISQUALIFICATION OF BIDDERS

- 5.3.1 An agency shall determine that each Bidder on any Public Works Contract is responsible before awarding the Contract. Factors to be considered in determining the responsibility of a Bidder include:
- A. The Bidder's financial, physical, personnel or other resources including Subcontracts;
 - B. The Bidder's record of performance on past public or private construction projects, including, but not limited to, defaults and/or final adjudication or admission of violations of the Prevailing Wage Laws in Delaware or any other state;
 - C. The Bidder's written safety plan;
 - D. Whether the Bidder is qualified legally to contract with the State;
 - E. Whether the Bidder supplied all necessary information concerning its responsibility; and,
 - F. Any other specific criteria for a particular procurement, which an agency may establish; provided however, that, the criteria be set forth in the Invitation to Bid and is otherwise in conformity with State and/or Federal law.
- 5.3.2 If an agency determines that a Bidder is nonresponsive and/or non-responsible, the determination shall be in writing and set forth the basis for the determination. A copy of the determination shall be sent to the affected Bidder within five (5) working days of said determination.
- 5.3.3 In addition, any one or more of the following causes may be considered as sufficient for the disqualification of a Bidder and the rejection of their Bid or Bids.
- 5.3.3.1 More than one Bid for the same Contract from an individual, firm or corporation under the same or different names.

- 5.3.3.2 Evidence of collusion among Bidders.
- 5.3.3.3 Unsatisfactory performance record as evidenced by past experience.
- 5.3.3.4 If the Unit Prices are obviously unbalanced either in excess or below reasonable cost analysis values.
- 5.3.3.5 If there are any unauthorized additions, interlineation, conditional or alternate bids or irregularities of any kind which may tend to make the Bid incomplete, indefinite or ambiguous as to its meaning.
- 5.3.3.6 If the Bid is not accompanied by the required Bid Security and other data required by the Bidding Documents.
- 5.3.3.7 If any exceptions or qualifications of the Bid are noted on the Bid Form.
- 5.4 ACCEPTANCE OF BID AND AWARD OF CONTRACT
- 5.4.1 A formal Contract shall be executed with the successful Bidder within twenty (20) calendar days after the award of the Contract.
- 5.4.2 Per Section 6962(d)(13) a., Title 29, Delaware Code, "The contracting agency shall award any public works contract within thirty (30) days of the bid opening to the lowest responsive and responsible Bidder, unless the Agency elects to award on the basis of best value, in which case the election to award on the basis of best value shall be stated in the Invitation To Bid."
- 5.4.3 Each Bid on any Public Works Contract must be deemed responsive by the Agency to be considered for award. A responsive Bid shall conform in all material respects to the requirements and criteria set forth in the Contract Documents and specifications.
- 5.4.4 The Agency shall have the right to accept Alternates in any order or combination, and to determine the low Bidder on the basis of the sum of the Base Bid, plus accepted Alternates.
- 5.4.5 The successful Bidder shall execute a formal contract, submit the required Insurance Certificate, and furnish good and sufficient bonds, unless specifically waived in the General Requirements, in accordance with the General Requirement, within twenty (20) days of official notice of contract award. The successful Bidder shall provide, at least two business days prior to contract execution, copies of the Employee Drug Testing Program for the Bidder and all listed Subcontractors. Bonds shall be for the benefit of the Agency with surety in the amount of 100% of the total contract award. Said Bonds shall be conditioned upon the faithful performance of the contract. Bonds shall remain in effect for period of one year after the date of substantial completion.
- 5.4.6 If the successful Bidder fails to execute the required Contract, Bond and all required information, as aforesaid, within twenty (20) calendar days after the date of official Notice of the Award of the Contract, their Bid guaranty shall immediately be taken and become the property of the State for the benefit of the Agency as liquidated damages, and not as a forfeiture or as a penalty. Award will then be made to the next lowest qualified Bidder of the Work or re-advertised, as the Agency may decide.
- 5.4.7 Each bidder shall supply with its bid its taxpayer identification number (i.e., federal employer identification number or social security number) and should the vendor be awarded a contract, such vendor shall provide to the agency the taxpayer identification license numbers of such subcontractors. Such numbers shall be provided on the later of the date on which such subcontractor is required to be identified or the time the contract is executed.

The successful Bidder shall provide to the agency to which it is contracting, within 30 days of entering into such public works contract, copies of all Delaware Business licenses of subcontractors and/or independent contractors that will perform work for such public works contract. However, if a subcontractor or independent contractor is hired or contracted more than 20 days after the Bidder entered the public works contract the Delaware Business license of such subcontractor or independent contractor shall be provided to the agency within 10 days of being contracted or hired.

- 5.4.8 The Bid Security shall be returned to the successful Bidder upon the execution of the formal contract. The Bid Securities of unsuccessful bidders shall be returned within thirty (30) calendar days after the opening of the Bids.

ARTICLE 6: POST-BID INFORMATION

6.1 CONTRACTOR'S QUALIFICATION STATEMENT

- 6.1.1 Bidders to whom an award of a Contract is under consideration shall, if requested by the Agency, submit a properly executed AIA Document A305, Contractor's Qualification Statement, unless such a statement has been previously required and submitted.

6.2 BUSINESS DESIGNATION FORM

- 6.2.1 Successful bidder shall be required to accurately complete an Office of Management and Budget Business Designation Form for Subcontractors.

- 6.3 Bidders to whom an award of a Contract has been made must produce their Delaware Business License before the Contract can be executed.

ARTICLE 7: PERFORMANCE BOND AND PAYMENT BOND

7.1 BOND REQUIREMENTS

- 7.1.1 The cost of furnishing the required Bonds, that are stipulated in the Bidding Documents, shall be included in the Bid.

- 7.1.2 If the Bidder is required by the Agency to secure a bond from other than the Bidder's usual sources, changes in cost will be adjusted as provide in the Contract Documents.

- 7.1.3 The Performance and Payment Bond forms used shall be the standard OMB forms (attached).

7.2 TIME OF DELIVERY AND FORM OF BONDS

- 7.2.1 The bonds shall be dated on or after the date of the Contract.

- 7.2.2 The Bidder shall require the attorney-in-fact who executes the required bonds on behalf of the surety to affix a certified and current copy of the power of attorney.

ARTICLE 8: FORM OF AGREEMENT BETWEEN AGENCY AND CONTRACTOR

- 8.1 Unless otherwise required in the Bidding Documents, the Agreement for the Work will be written on AIA Document A101, Standard Form of Agreement Between Owner and Contractor Where the Basis of Payment is a Stipulated Sum.

END OF SECTION

**Red Clay Consolidated School District
Chiller Replacement at Multiple Schools
1502 Spruce Avenue
Wilmington, DE 19805**

BID FORM

For Bids Due: _____

To: _____
Red Clay Consolidated School District
1502 Spruce Avenue
Wilmington, DE 19805

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____
(A copy of Bidder's Delaware Business License must be attached to this form.)

(Other License Nos.): _____

Phone No.: () _____ - _____

Fax No.: () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$ _____)

ALTERNATES

NONE

UNIT PRICES

NONE

ALLOWANCES

Allowances are included as follows:

Allowance No. 1: \$50,000 for general contingencies and repairs, any remaining balance of which is to be returned to owner by credit change order at project completion.

**Red Clay Consolidated School District
Chiller Replacement at Multiple Schools
1502 Spruce Avenue
Wilmington, DE 19805**

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)

Date: _____

ATTACHMENTS

- Sub-Contractor List
- Non-Collusion Statement
- Affidavit of Employee Drug Testing Program
- Affidavit of Contractor Qualifications
- Bid Security
- (Others as Required by Project Manuals)

Red Clay Consolidated School District
Chiller Replacement at Multiple Schools
1502 Spruce Avenue
Wilmington, DE 19805

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder's listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor's full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert "not applicable", "N/A", "self" or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, notate the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Mechanical	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____
2. Electrical	_____	_____	_____
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

**Red Clay Consolidated School District
Chiller Replacement at Multiple Schools
1502 Spruce Avenue
Wilmington, DE 19805**

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of (*Project or Contract Number*) have been thoroughly examined and are understood.

NAME OF BIDDER: _____

**AUTHORIZED REPRESENTATIVE
(TYPED):** _____

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):** _____

TITLE: _____

ADDRESS OF BIDDER: _____

E-MAIL: _____

PHONE NUMBER: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

**Red Clay Consolidated School District
Chiller Replacement at Multiple Schools
1502 Spruce Avenue
Wilmington, DE 19805**

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____ . NOTARY PUBLIC _____ .

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

**Red Clay Consolidated School District
Chiller Replacement at Multiple Schools
1502 Spruce Avenue
Wilmington, DE 19805**

**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20_____.

My Commission expires _____ . NOTARY PUBLIC _____ .

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

STATE OF DELAWARE
OFFICE OF MANAGEMENT AND BUDGET

BID BOND

TO ACCOMPANY PROPOSAL
(Not necessary if security is used)

KNOW ALL MEN BY THESE PRESENTS That: _____
_____ of _____ in the County of _____
_____ and State of _____ as **Principal**, and _____
_____ of _____ in the County of _____
and State of _____ as **Surety**, legally authorized to do business in the State of Delaware
("State"), are held and firmly unto the **State** in the sum of _____
_____ Dollars (\$ _____), or _____ percent not to exceed _____
_____ Dollars (\$ _____)
of amount of bid on Contract, to be paid to the **State** for the use and benefit of Christina School District for
which payment well and truly to be made, we do bind ourselves, our and each of our heirs, executors,
administrators, and successors, jointly and severally for and in the whole firmly by these presents.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH That if the above bonded **Principal**
who has submitted to the Christina School District a certain proposal to enter into this contract for the
furnishing of certain material and/or services within the **State**, shall be awarded this Contract, and if said
Principal shall well and truly enter into and execute this Contract as may be required by the terms of this
Contract and approved by the Colonial School District this Contract to be entered into within twenty days
after the date of official notice of the award thereof in accordance with the terms of said proposal, then this
obligation shall be void or else to be and remain in full force and virtue.

Sealed with _____ seal and dated this _____ day of _____ in the year of our Lord two
thousand and _____ (20____).

SEALED, AND DELIVERED IN THE
Presence of

Corporate
Seal

By:

Name of Bidder (Organization)

Authorized Signature

Attest _____

Title

Name of Surety

Witness: _____

By:

Title

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STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR A101-2017

The contract to be utilized on this project shall be the “Standard Form of Agreement Between Owner and Contractor” AIA Document A101-2017, including AIA Document A101 – 2017 Exhibit A, as well as Supplements to A101-2017 and Exhibit A and the State of Delaware’s General Requirements.

NOT FOR BIDDING

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AIA[®] Document A101[™] – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the day of in the year
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

and the Contractor:
(Name, legal status, address and other information)

for the following Project:
(Name, location and detailed description)

| Sample Project

The Architect:
(Name, legal status, address and other information)

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101[™]-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201[™]-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

Init.

TABLE OF ARTICLES

1	THE CONTRACT DOCUMENTS
2	THE WORK OF THIS CONTRACT
3	DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
4	CONTRACT SUM
5	PAYMENTS
6	DISPUTE RESOLUTION
7	TERMINATION OR SUSPENSION
8	MISCELLANEOUS PROVISIONS
9	ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:
(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

Init.

/

[] Not later than () calendar days from the date of commencement of the Work.

[] By the following date:

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work

Substantial Completion Date

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Zero Dollars and Zero Cents (\$ 0.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item

Price

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. *(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item

Price

Conditions for Acceptance

§ 4.3 Allowances, if any, included in the Contract Sum: *(Identify each allowance.)*

Item

Price

§ 4.4 Unit prices, if any:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item

Units and Limitations

Price per Unit (\$0.00)

§ 4.5 Liquidated damages, if any:

(Insert terms and conditions for liquidated damages, if any.)

§ 4.6 Other:

(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the day of the month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than () days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

§ 5.1.7.1.1 The following items are not subject to retainage:
(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:
(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.
(Insert rate of interest agreed upon, if any.)

%

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.
(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

- Arbitration pursuant to Section 15.4 of AIA Document A201–2017
- Litigation in a court of competent jurisdiction
- Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:

(Name, address, email address, and other information)

§ 8.3 The Contractor’s representative:

(Name, address, email address, and other information)

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction
- .4 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this Agreement.)

.5 Drawings

Number	Title	Date
--------	-------	------

.6 Specifications

Section	Title	Date	Pages
---------	-------	------	-------

.7 Addenda, if any:

Number	Date	Pages
--------	------	-------

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

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[] AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

[] The Sustainability Plan:

Title	Date	Pages
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[] Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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.9 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

CONTRACTOR (Signature)

(Printed name and title)

(Printed name and title)

Init.

/

Additions and Deletions Report for **AIA® Document A101™ – 2017**

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 15:48:49 ET on 12/19/2018.

PAGE 1

Sample Project

PAGE 3

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Zero Dollars and Zero Cents (\$ 0.00), subject to additions and deductions as provided in the Contract Documents.

Certification of Document's Authenticity

AIA® Document D401™ – 2003

I, _____, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 15:48:49 ET on 12/19/2018 under Order No. 1716186716 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A101™ – 2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)

SUPPLEMENT TO AGREEMENT BETWEEN OWNER AND CONTRACTOR A101-2017

The following supplements modify the "Standard Form of Agreement Between Owner and Constructor," AIA Document A101-2017. Where a portion of the Standard Form of Agreement is modified or deleted by the following, the unaltered portions of the Standard Form of Agreement shall remain in effect.

ARTICLE 3: DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

3.1 Delete paragraph 3.1 in its entirety and replace with the following:

"The date of Commencement of the Work shall be a date set forth in a notice to proceed issued by the Owner."

ARTICLE 5: PAYMENTS

5.1 PROGRESS PAYMENTS

5.1.3 Delete paragraph 5.1.3 in its entirety and replace with the following:

"Provided that a valid Application for Payment is received by the Architect that meets all requirements of the Contract, payment shall be made by the Owner not later than 30 days after the Owner receives the valid Application for Payment."

ARTICLE 6: DISPUTE RESOLUTION

6.2 BINDING DISPUTE RESOLUTION

Check Other – and add the following sentence:

"Any remedies available in law or in equity."

ARTICLE 7: TERMINATION or SUSPENSION

7.1.1 Delete paragraph 7.1.1 in its entirety.

ARTICLE 8: MISCELLANEOUS PROVISIONS

8.4 Delete paragraph 8.4 in its entirety and replace with the following:

"The Contractor's representative shall not be changed without ten days written notice to the Owner."

END OF SECTION

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SUPPLEMENT TO A101-2017 – EXHIBIT A INSURANCE AND BONDS

The following supplements modify the "Standard Form of Agreement Between Owner and Contractor," AIA Document A101-2017 Exhibit A Insurance and Bonds. Where a portion of the Standard Form of Agreement is modified or deleted by the following, the unaltered portions of the Standard Form of Agreement shall remain in effect.

ARTICLE A.2 OWNER'S INSURANCE

A.2.1 General

Delete paragraph A.2.1 in its entirety.

A.2.2 Liability Insurance

Delete paragraph A.2.2 in its entirety, except in the case of school projects this paragraph shall remain.

A.2.3 Required Property Insurance

Delete paragraph A.2.3 in its entirety.

A.2.4 Optional Extended Property Insurance

Delete paragraph A.2.4 in its entirety.

A.2.5 Other Optional Insurance

Delete paragraph A.2.5 in its entirety.

ARTICLE A.3 CONTRACTORS INSURANCE AND BONDS

A.3.1.3 Additional Insured Obligations

In the first sentence after "coverage to include (1)" delete "(1) the Owner,".

Strike the remainder of the first sentence beginning at the semicolon "; and (2) the Owner" through the end of the sentence.

Delete the second sentence in its entirety.

A.3.3.2.1 Delete paragraph 3.3.2.1 in its entirety and replace with the following:

Property Insurance of the same type and scope satisfying the requirements identified in Section A.2.3, The Contractor shall comply with all obligations of the Owner under A.2.3 except to the extent provided below. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required.

END OF SECTION

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AIA Document A101™ – 2017 Exhibit A

Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the day of in the year
(In words, indicate day, month and year.)

for the following **PROJECT**:
(Name and location or address)

THE OWNER:
(Name, legal status and address)

THE CONTRACTOR:
(Name, legal status and address)

TABLE OF ARTICLES

- A.1 GENERAL**
- A.2 OWNER'S INSURANCE**
- A.3 CONTRACTOR'S INSURANCE AND BONDS**
- A.4 SPECIAL TERMS AND CONDITIONS**

ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER'S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

§ A.2.2 Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner's usual general liability insurance.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201™–2017, General Conditions of the Contract for Construction. Article 11 of A201™–2017 contains additional insurance provisions.

Ink.

§ A.2.3 Required Property Insurance

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ A.2.3.1.1 Causes of Loss. The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:

(Indicate below the cause of loss and any applicable sub-limit.)

Causes of Loss	Sub-Limit
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§ A.2.3.1.2 Specific Required Coverages. The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:

(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)

Coverage	Sub-Limit
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§ A.2.3.1.3 Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

§ A.2.3.1.4 Deductibles and Self-Insured Retentions. If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

§ A.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.4 Optional Extended Property Insurance.

The Owner shall purchase and maintain the insurance selected and described below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)

- § A.2.4.1 **Loss of Use, Business Interruption, and Delay In Completion Insurance**, to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.
- § A.2.4.2 **Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.
- § A.2.4.3 **Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.
- § A.2.4.4 **Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.
- § A.2.4.5 **Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.
- § A.2.4.6 **Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.
- § A.2.4.7 **Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

§ A.2.5 Other Optional Insurance.

The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

- § A.2.5.1 **Cyber Security Insurance** for loss to the Owner due to data security and privacy breach,

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including costs of investigating a potential or actual breach of confidential or private information.
(Indicate applicable limits of coverage or other conditions in the fill point below.)

[] **§ A.2.5.2 Other Insurance**

(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage

Limits

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.

§ A.3.1.2 Deductibles and Self-insured Retentions. The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than (\$) each occurrence, (\$) general aggregate, and (\$) aggregate for products-completed operations hazard, providing coverage for claims including

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;
- .2 personal injury and advertising injury;
- .3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

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§ A.3.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

1. Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
2. Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
3. Claims for bodily injury other than to employees of the insured.
4. Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
5. Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
6. Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
7. Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
8. Claims related to roofing, if the Work involves roofing.
9. Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
10. Claims related to earth subsidence or movement, where the Work involves such hazards.
11. Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than (\$) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than (\$) each accident, (\$) each employee, and (\$) policy limit.

§ A.3.2.7 Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ A.3.2.11 Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than (\$) per claim and (\$) in the aggregate.

Init.

§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than (\$) per claim and (\$) in the aggregate.

§ A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

§ A.3.3.2.1 Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:
(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)

§ A.3.3.2.2 Railroad Protective Liability Insurance, with policy limits of not less than (\$) per claim and (\$) in the aggregate, for Work within fifty (50) feet of railroad property.

§ A.3.3.2.3 Asbestos Abatement Liability Insurance, with policy limits of not less than (\$) per claim and (\$) in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.

§ A.3.3.2.4 Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

§ A.3.3.2.5 Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

§ A.3.3.2.6 Other insurance
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage

Limits

Init.

§ A.3.4 Performance Bond and Payment Bond

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located, as follows:
(Specify type and penal sum of bonds.)

Type	Penal Sum (\$0.00)
Payment Bond	
Performance Bond	

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

NOT FOR BIDDING

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STATE OF DELAWARE
OFFICE OF MANAGEMENT AND BUDGET

PERFORMANCE BOND

Bond Number: _____

KNOW ALL PERSONS BY THESE PRESENTS, that we, _____, as principal (“**Principal**”), and _____, a _____ corporation, legally authorized to do business in the State of Delaware, as surety (“**Surety**”), are held and firmly bound unto the State of Delaware Office of Management & Budget (“**Owner**”), in the amount of _____ (\$_____), to be paid to **Owner**, for which payment well and truly to be made, we do bind ourselves, our and each and every of our heirs, executors, administrations, successors and assigns, jointly and severally, for and in the whole, firmly by these presents.

Sealed with our seals and dated this _____ day of _____, 20__.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH, that if **Principal**, who has been awarded by **Owner** that certain contract known as _____ dated the _____ day of _____, 20__ (the “**Contract**”), which Contract is incorporated herein by reference, shall well and truly provide and furnish all materials, appliances and tools and perform all the work required under and pursuant to the terms and conditions of the Contract and the Contract Documents (as defined in the Contract) or any changes or modifications thereto made as therein provided, shall make good and reimburse **Owner** sufficient funds to pay the costs of completing the Contract that **Owner** may sustain by reason of any failure or default on the part of **Principal**, and shall also indemnify and save harmless **Owner** from all costs, damages and expenses arising out of or by reason of the performance of the Contract and for as long as provided by the Contract; then this obligation shall be void, otherwise to be and remain in full force and effect.

Surety, for value received, hereby stipulates and agrees, if requested to do so by **Owner**, to fully perform and complete the work to be performed under the Contract pursuant to the terms, conditions and covenants thereof, if for any cause **Principal** fails or neglects to so fully perform and complete such work.

Surety, for value received, for itself and its successors and assigns, hereby stipulates and agrees that the obligation of **Surety** and its bond shall be in no way impaired or affected by any extension of time, modification, omission, addition or change in or to the Contract or the work to be performed thereunder, or by any payment thereunder before the time required therein, or by any waiver of any provisions thereof, or by any assignment, subletting or other transfer thereof or of any work to be performed or any monies due or to become due thereunder; and **Surety** hereby waives notice of any and all such extensions, modifications, omissions, additions, changes, payments, waivers, assignments, subcontracts and transfers and hereby expressly stipulates and agrees that any and all things done and omitted to be done by and in relation to assignees, subcontractors, and other

transferees shall have the same effect as to **Surety** as though done or omitted to be done by or in relation to **Principal**.

Surety hereby stipulates and agrees that no modifications, omissions or additions in or to the terms of the Contract shall in any way whatsoever affect the obligation of **Surety** and its bond.

Any proceeding, legal or equitable, under this Bond may be brought in any court of competent jurisdiction in the State of Delaware. Notices to **Surety** or Contractor may be mailed or delivered to them at their respective addresses shown below.

IN WITNESS WHEREOF, **Principal** and **Surety** have hereunto set their hand and seals, and such of them as are corporations have caused their corporate seal to be hereto affixed and these presents to be signed by their duly authorized officers, the day and year first above written.

PRINCIPAL

Name: _____

Witness or Attest: Address: _____

Name:

By: _____ (SEAL)

Name:

Title:

(Corporate Seal)

SURETY

Name: _____

Witness or Attest: Address: _____

Name:

By: _____ (SEAL)

Name:

Title:

(Corporate Seal)

STATE OF DELAWARE
OFFICE OF MANAGEMENT AND BUDGET

PAYMENT BOND

Bond Number: _____

KNOW ALL PERSONS BY THESE PRESENTS, that we, _____, as principal (“**Principal**”), and _____, a _____ corporation, legally authorized to do business in the State of Delaware, as surety (“**Surety**”), are held and firmly bound unto the State of Delaware Office of Management & Budget (“**Owner**”), in the amount of _____ (\$_____), to be paid to **Owner**, for which payment well and truly to be made, we do bind ourselves, our and each and every of our heirs, executors, administrations, successors and assigns, jointly and severally, for and in the whole firmly by these presents.

Sealed with our seals and dated this _____ day of _____, 20__.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH, that if **Principal**, who has been awarded by **Owner** that certain contract known as Contract No. _____ dated the _____ day of _____, 20__ (the “Contract”), which Contract is incorporated herein by reference, shall well and truly pay all and every person furnishing materials or performing labor or service in and about the performance of the work under the Contract, all and every sums of money due him, her, them or any of them, for all such materials, labor and service for which **Principal** is liable, shall make good and reimburse **Owner** sufficient funds to pay such costs in the completion of the Contract as **Owner** may sustain by reason of any failure or default on the part of **Principal**, and shall also indemnify and save harmless **Owner** from all costs, damages and expenses arising out of or by reason of the performance of the Contract and for as long as provided by the Contract; then this obligation shall be void, otherwise to be and remain in full force and effect.

Surety, for value received, for itself and its successors and assigns, hereby stipulates and agrees that the obligation of **Surety** and its bond shall be in no way impaired or affected by any extension of time, modification, omission, addition or change in or to the Contract or the work to be performed thereunder, or by any payment thereunder before the time required therein, or by any waiver of any provisions thereof, or by any assignment, subletting or other transfer thereof or of any work to be performed or any monies due or to become due thereunder; and **Surety** hereby waives notice of any and all such extensions, modifications, omissions, additions, changes, payments, waivers, assignments, subcontracts and transfers and hereby expressly stipulates and agrees that any and all things done and omitted to be done by and in relation to assignees, subcontractors, and other transferees shall have the same effect as to **Surety** as though done or omitted to be done by or in relation to **Principal**.

Surety hereby stipulates and agrees that no modifications, omission or additions in or to the terms of the Contract shall in any way whatsoever affect the obligation of **Surety** and its bond.

Any proceeding, legal or equitable, under this Bond may be brought in any court of competent jurisdiction in the State of Delaware. Notices to **Surety** or Contractor may be mailed or delivered to them at their respective addresses shown below.

IN WITNESS WHEREOF, **Principal** and **Surety** have hereunto set their hand and seals, and such of them as are corporations have caused their corporate seal to be hereto affixed and these presents to be signed by their duly authorized officers, the day and year first above written.

PRINCIPAL

Name: _____

Witness or Attest: Address: _____

Name:

(Corporate Seal)

By: _____ (SEAL)

Name:
Title:

SURETY

Name: _____

Witness or Attest: Address: _____

Name:

(Corporate Seal)

By: _____ (SEAL)

Name:
Title:

APPLICATION AND CERTIFICATE FOR PAYMENT FORMS G702-1992 & G703-1992

The application and certificate for payment forms to be utilized on this project shall be the "Application and Certificate for Payment Forms" AIA G702-1992 and AIA G703-1992.

NOT FOR BIDDING

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AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: PROJECT: sample

APPLICATION NO: 001

Distribution to:

- OWNER:
- ARCHITECT:
- CONTRACTOR:
- FIELD:
- OTHER:

FROM CONTRACTOR:

VIA ARCHITECT:

CONTRACT FOR: General Construction

CONTRACT DATE: / /

PROJECT NOS: / /

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 0.00
2. Net change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 0.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 0.00

CONTRACTOR:

Date:

By:

State of:

County of:

Subscribed and sworn to before me this _____ day of _____

Notary Public:

My Commission expires:

6. TOTAL EARNED LESS RETAINAGE \$ 0.00
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 0.00
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE \$ 0.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$ 0.00

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 0.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 0.00	\$ 0.00
NET CHANGES by Change Order	\$	\$ 0.00

AIA Document G703TM - 1992

Continuation Sheet

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 001

APPLICATION DATE:

PERIOD TO:

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD COMPLETED	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
	GRAND TOTAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

ALLOWANCE AUTHORIZATION

Project: Red Clay Consolidated School District Chiller Replacement at Multiple Schools

Architect: StudioJAED Architects & Engineers

Project No. 21113

Contractor:

AAA No.:

Initiation Date:

The Allowance is allocated as follows:

Allowance No. 1: \$50,000 for General Contingencies and Repairs.

Total original Contract Allowance was: \$ 50,000.00
Amount of Contract Allowance Access previously authorized: \$
Adjusted Contract Allowance prior to this authorization is: \$
The amount of available Allowance will Decrease by this Access Authorization: \$
The remaining Contract Allowance, after this Access Authorization will be: \$

**Recommended by:
Architect**

By (Signature): _____

Date: _____

**Accepted by:
Contractor**

By (Signature): _____

Date: _____

**Approved by:
Owner**

By (Signature): _____

Date: _____

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GENERAL CONDITIONS
TO THE
CONTRACT

The General Conditions of this Contract are as stated in the American Institute of Architects Document AIA A201 (2017 Edition) entitled General Conditions of the Contract for Construction and is part of this project manual as if herein written in full.

END OF SECTION

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AIA® Document A201™ – 2017

General Conditions of the Contract for Construction

for the following PROJECT:
(Name and location or address)

Sample

THE OWNER:
(Name, legal status and address)

THE ARCHITECT:
(Name, legal status and address)

TABLE OF ARTICLES

- 1 GENERAL PROVISIONS
- 2 OWNER
- 3 CONTRACTOR
- 4 ARCHITECT
- 5 SUBCONTRACTORS
- 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS
- 7 CHANGES IN THE WORK
- 8 TIME
- 9 PAYMENTS AND COMPLETION
- 10 PROTECTION OF PERSONS AND PROPERTY
- 11 INSURANCE AND BONDS
- 12 UNCOVERING AND CORRECTION OF WORK
- 13 MISCELLANEOUS PROVISIONS
- 14 TERMINATION OR SUSPENSION OF THE CONTRACT
- 15 CLAIMS AND DISPUTES

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

For guidance in modifying this document to include supplementary conditions, see AIA Document A503™, Guide for Supplementary Conditions.

Init.

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ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Basic Definitions

§ 1.1.1 The Contract Documents

The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding or proposal requirements.

§ 1.1.2 The Contract

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect or the Architect's consultants, or (4) between any persons or entities other than the Owner and the Contractor. The Architect shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect's duties.

§ 1.1.3 The Work

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§ 1.1.4 The Project

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by Separate Contractors.

§ 1.1.5 The Drawings

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.6 The Specifications

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.8 Initial Decision Maker

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 1.2.1.1 The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles, or (3) the titles of other documents published by the American Institute of Architects.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.5.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect's or Architect's consultants' reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to any protocols established pursuant to Sections 1.7 and 1.8, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the Instruments of Service on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect, and the Architect's consultants.

§ 1.6 Notice

§ 1.6.1 Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement.

§ 1.6.2 Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 1.7 Digital Data Use and Transmission

The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.8 Building Information Models Use and Reliance

Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document

G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 OWNER

§ 2.1 General

§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 2.1.2 The Owner shall furnish to the Contractor, within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of, or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein.

§ 2.2 Evidence of the Owner's Financial Arrangements

§ 2.2.1 Prior to commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 2.2.1, the Contract Time shall be extended appropriately.

§ 2.2.2 Following commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract only if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due; or (3) a change in the Work materially changes the Contract Sum. If the Owner fails to provide such evidence, as required, within fourteen days of the Contractor's request, the Contractor may immediately stop the Work and, in that event, shall notify the Owner that the Work has stopped. However, if the request is made because a change in the Work materially changes the Contract Sum under (3) above, the Contractor may immediately stop only that portion of the Work affected by the change until reasonable evidence is provided. If the Work is stopped under this Section 2.2.2, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided in the Contract Documents.

§ 2.2.3 After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

§ 2.2.4 Where the Owner has designated information furnished under this Section 2.2 as "confidential," the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.

§ 2.3 Information and Services Required of the Owner

§ 2.3.1 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.3.2 The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

§ 2.3.3 If the employment of the Architect terminates, the Owner shall employ a successor to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect.

§ 2.3.4 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 2.3.5 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.

§ 2.3.6 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Contract Documents for purposes of making reproductions pursuant to Section 1.5.2.

§ 2.4 Owner's Right to Stop the Work

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect and the Architect may, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect's additional services made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 15.

ARTICLE 3 CONTRACTOR

§ 3.1 General

§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect in the Architect's administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely notice to the Owner and Architect, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect shall evaluate the proposed alternative solely for conformance with the design intent for the completed construction. Unless the Architect objects to the Contractor's proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 Labor and Materials

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect in accordance with Section 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect and in accordance with a Change Order or Construction Change Directive.

§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.5 Warranty

§ 3.5.1 The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

§ 3.5.2 All material, equipment, or other special warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4.

§ 3.6 Taxes

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 Permits, Fees, Notices and Compliance with Laws

§ 3.7.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work.

§ 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 Concealed or Unknown Conditions

If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect before conditions are disturbed and in no event later than 14 days after first observance of the conditions. The Architect will promptly investigate such conditions and, if the Architect determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect's determination or recommendation, that party may submit a Claim as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

§ 3.8 Allowances

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- .1 allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- .2 Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- .3 whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 Superintendent

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect may notify the Contractor, stating whether the Owner or the Architect (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.10 Contractor's Construction and Submittal Schedules

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall contain detail appropriate for the Project, including (1) the date of commencement of the Work, interim schedule milestone dates, and the date of Substantial Completion; (2) an apportionment of the Work by construction activity; and (3) the time required for completion of each portion of the Work. The schedule shall provide for the orderly progression of the Work to completion and shall not exceed time limits current under the Contract Documents. The schedule shall be revised at appropriate intervals as required by the conditions of the Work and Project.

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall submit a submittal schedule for the Architect's approval. The Architect's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner and Architect.

§ 3.11 Documents and Samples at the Site

The Contractor shall make available, at the Project site, the Contract Documents, including Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These shall be in electronic form or paper copy, available to the Architect and Owner, and

delivered to the Architect for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents, in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors.

§ 3.12.6 By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect on previous submittals. In the absence of such notice, the Architect's approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

§ 3.12.10.1 If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect will specify all performance and design criteria that such services must satisfy. The Contractor shall be entitled to rely

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upon the adequacy and accuracy of the performance and design criteria provided in the Contract Documents. The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner and the Architect shall be entitled to rely upon the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor the performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 3.12.10.2 If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect at the time and in the form specified by the Architect.

§ 3.13 Use of Site

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.14 Cutting and Patching

§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

§ 3.15 Cleaning Up

§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and the Owner shall be entitled to reimbursement from the Contractor.

§ 3.16 Access to Work

The Contractor shall provide the Owner and Architect with access to the Work in preparation and progress wherever located.

§ 3.17 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications, or other documents prepared by the Owner or Architect. However, if an infringement of a copyright or patent is discovered by, or made known to, the Contractor, the Contractor shall be responsible for the loss unless the information is promptly furnished to the Architect.

§ 3.18 Indemnification

§ 3.18.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

ARTICLE 4 ARCHITECT

§ 4.1 General

§ 4.1.1 The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the Agreement.

§ 4.1.2 Duties, responsibilities, and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

§ 4.2 Administration of the Contract

§ 4.2.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction until the date the Architect issues the final Certificate for Payment. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 4.2.2 The Architect will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 Communications

The Owner and Contractor shall include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner. The Contract Documents may specify other communication protocols.

§ 4.2.5 Based on the Architect's evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect has authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect will have authority to require inspection or testing of the Work in accordance with Sections 13.4.2 and 13.4.3, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 4.2.7 The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Review of such submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect's review shall not constitute approval of safety precautions or of any construction means, methods, techniques, sequences, or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect will prepare Change Orders and Construction Change Directives, and may order minor changes in the Work as provided in Section 7.4. The Architect will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

§ 4.2.9 The Architect will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect's responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the Project representatives.

§ 4.2.11 The Architect will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.2.12 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith.

§ 4.2.13 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect will review and respond to requests for information about the Contract Documents. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the persons or entities proposed for each principal portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect may notify the Contractor whether the Owner or the Architect (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. Failure of the Architect to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person, or entity for one previously selected if the Owner or Architect makes reasonable objection to such substitution.

§ 5.3 Subcontractual Relations

By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work that the Contractor, by these Contract Documents, assumes toward the Owner and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies, and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

- .1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor; and
- .2 assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity, the Owner shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner's Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

§ 6.1.3 The Owner shall provide for coordination of the activities of the Owner's own forces and of each Separate Contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with any Separate Contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to its construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Contractor, Separate Contractors, and the Owner until subsequently revised.

§ 6.1.4 Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces or with Separate Contractors, the Owner or its Separate Contractors shall have the same obligations and rights that the Contractor has under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6, and Articles 10, 11, and 12.

§ 6.2 Mutual Responsibility

§ 6.2.1 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify the Architect of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor's Work. Failure of the Contractor to notify the Architect of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner's or Separate Contractor's completed or partially completed construction is fit and proper to receive the Contractor's Work. The Contractor shall not be responsible for discrepancies or defects in the construction or operations by the Owner or Separate Contractor that are not apparent.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a Separate Contractor because of the Contractor's delays, improperly timed activities or defective construction. The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a Separate Contractor's delays, improperly timed activities, damage to the Work or defective construction.

§ 6.2.4 The Contractor shall promptly remedy damage that the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5.

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§ 6.2.5 The Owner and each Separate Contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner's Right to Clean Up

If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect will allocate the cost among those responsible.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect. A Construction Change Directive requires agreement by the Owner and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect alone.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work.

§ 7.2 Change Orders

§ 7.2.1 A Change Order is a written instrument prepared by the Architect and signed by the Owner, Contractor, and Architect stating their agreement upon all of the following:

- .1 The change in the Work;
- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect and signed by the Owner and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2 Unit prices stated in the Contract Documents or subsequently agreed upon;
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
- .4 As provided in Section 7.3.4.

§ 7.3.4 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:

- .1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Architect;
- .2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;
- .3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;
- .4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and
- .5 Costs of supervision and field office personnel directly attributable to the change.

§ 7.3.5 If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.7 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect determines, in the Architect's professional judgment, to be reasonably justified. The Architect's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 Minor Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. The Architect's order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Contractor shall notify the Architect and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect's order for a minor change without prior notice to the Architect that such change will affect the Contract Sum or Contract Time, the Contractor waives any adjustment to the Contract Sum or extension of the Contract Time.

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established in the Agreement.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement, the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, commence the Work prior to the effective date of insurance required to be furnished by the Contractor and Owner.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with Section 15.1.6.2, or other causes beyond the Contractor's control; (4) by delay authorized by the Owner pending mediation and binding dispute resolution; or (5) by other causes that the Contractor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

§ 9.1.1 The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 9.2 Schedule of Values

Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit a schedule of values to the Architect before the first Application for Payment, allocating the entire Contract Sum to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect and supported by such data to substantiate its accuracy as the Architect may require, and unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's subsequent Applications for Payment.

§ 9.3 Applications for Payment

§ 9.3.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. The application shall be notarized, if required, and supported by all data substantiating the Contractor's right to payment that the Owner or Architect require, such as copies of requisitions, and releases and waivers of liens from Subcontractors and suppliers, and shall reflect retainage if provided for in the Contract Documents.

§ 9.3.1.1 As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect, but not yet included in Change Orders.

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§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage, and transportation to the site, for such materials and equipment stored off the site.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work.

§ 9.4 Certificates for Payment

§ 9.4.1 The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; or (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner of the Architect's reasons for withholding certification in part as provided in Section 9.5.1; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole as provided in Section 9.5.1.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect's evaluation of the Work and the data in the Application for Payment, that, to the best of the Architect's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

- .1 defective Work not remedied;
- .2 third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
- .3 failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;

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- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a Separate Contractor;
- .6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
- .7 repeated failure to carry out the Work in accordance with the Contract Documents.

§ 9.5.2 When either party disputes the Architect's decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, that party may submit a Claim in accordance with Article 15.

§ 9.5.3 When the reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.4 If the Architect withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Contractor shall reflect such payment on its next Application for Payment.

§ 9.6 Progress Payments

§ 9.6.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Architect.

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier, except as may otherwise be required by law.

§ 9.6.5 The Contractor's payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.6.8 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

§ 9.7 Failure of Payment

If the Architect does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven days after the date established in the Contract Documents, the amount certified by the Architect or awarded by binding dispute resolution, then the Contractor may, upon seven additional days' notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents.

§ 9.8 Substantial Completion

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.3 Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect. In such case, the Contractor shall then submit a request for another inspection by the Architect to determine Substantial Completion.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor's notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection. When the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect so confirms, the Owner shall, upon application by the Contractor and certification by the Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

- .1 liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;
- .2 failure of the Work to comply with the requirements of the Contract Documents;
- .3 terms of special warranties required by the Contract Documents; or
- .4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

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- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
- .3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3. The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect.

§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 Injury or Damage to Person or Property

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, notice of the injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 Hazardous Materials and Substances

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect of the condition.

§ 10.3.2 Upon receipt of the Contractor's notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of the material or substance or who are to perform the task of removal or safe containment of the material or substance. The Contractor and the Architect will

promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up.

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for hazardous materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for hazardous materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

§ 10.3.5 The Contractor shall reimburse the Owner for the cost and expense the Owner incurs (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred.

§ 10.4 Emergencies

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

ARTICLE 11 INSURANCE AND BONDS

§ 11.1 Contractor's Insurance and Bonds

§ 11.1.1 The Contractor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Owner, Architect, and Architect's consultants shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents.

§ 11.1.2 The Contractor shall provide surety bonds of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 11.1.3 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.4 Notice of Cancellation or Expiration of Contractor's Required Insurance. Within three (3) business days of the date the Contractor becomes aware of an impending or actual cancellation or expiration of any insurance required by the Contract Documents, the Contractor shall provide notice to the Owner of such impending or actual cancellation or

expiration. Upon receipt of notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage.

§ 11.2 Owner's Insurance

§ 11.2.1 The Owner shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Owner shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located.

§ 11.2.2 Failure to Purchase Required Property Insurance. If the Owner fails to purchase and maintain the required property insurance, with all of the coverages and in the amounts described in the Agreement or elsewhere in the Contract Documents, the Owner shall inform the Contractor in writing prior to commencement of the Work. Upon receipt of notice from the Owner, the Contractor may delay commencement of the Work and may obtain insurance that will protect the interests of the Contractor, Subcontractors, and Sub-Subcontractors in the Work. When the failure to provide coverage has been cured or resolved, the Contract Sum and Contract Time shall be equitably adjusted. In the event the Owner fails to procure coverage, the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent the loss to the Owner would have been covered by the insurance to have been procured by the Owner. The cost of the insurance shall be charged to the Owner by a Change Order. If the Owner does not provide written notice, and the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain the required insurance, the Owner shall reimburse the Contractor for all reasonable costs and damages attributable thereto.

§ 11.2.3 Notice of Cancellation or Expiration of Owner's Required Property Insurance. Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any property insurance required by the Contract Documents, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the Contractor, upon receipt of notice from the Owner, shall have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

§ 11.3 Waivers of Subrogation

§ 11.3.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Architect and Architect's consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by the Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect, Architect's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 11.3.2 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 11.3.1 for damages caused by fire or other causes of loss covered by this separate property insurance.

§ 11.4 Loss of Use, Business Interruption, and Delay in Completion Insurance

The Owner, at the Owner's option, may purchase and maintain insurance that will protect the Owner against loss of use of the Owner's property, or the inability to conduct normal operations, due to fire or other causes of loss. The Owner waives all rights of action against the Contractor and Architect for loss of use of the Owner's property, due to fire or other hazards however caused.

§11.5 Adjustment and Settlement of Insured Loss

§ 11.5.1 A loss insured under the property insurance required by the Agreement shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.5.2. The Owner shall pay the Architect and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Architect and Contractor shall make payments to their consultants and Subcontractors in similar manner.

§ 11.5.2 Prior to settlement of an insured loss, the Owner shall notify the Contractor of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor shall have 14 days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor does not object, the Owner shall settle the loss and the Contractor shall be bound by the settlement and allocation. Upon receipt, the Owner shall deposit the insurance proceeds in a separate account and make the appropriate distributions. Thereafter, if no other agreement is made or the Owner does not terminate the Contract for convenience, the Owner and Contractor shall execute a Change Order for reconstruction of the damaged or destroyed Work in the amount allocated for that purpose. If the Contractor timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15. Pending resolution of any dispute, the Owner may issue a Construction Change Directive for the reconstruction of the damaged or destroyed Work.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work

§ 12.1.1 If a portion of the Work is covered contrary to the Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect, be uncovered for the Architect's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect has not specifically requested to examine prior to its being covered, the Architect may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, the Contractor shall be entitled to an equitable adjustment to the Contract Sum and Contract Time as may be appropriate. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense.

§ 12.2 Correction of Work

§ 12.2.1 Before Substantial Completion

The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, discovered before Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense.

§ 12.2.2 After Substantial Completion

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition.

During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty. If the Contractor fails to correct nonconforming Work within a reasonable time during

that period after receipt of notice from the Owner or Architect, the Owner may correct it in accordance with Section 2.5.

§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction of the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.

§ 13.2 Successors and Assigns

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate the assignment.

§ 13.3 Rights and Remedies

§ 13.3.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner, Architect, or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing.

§ 13.4 Tests and Inspections

§ 13.4.1 Tests, inspections, and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 13.4.2 If the Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection, or approval, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect of when and where tests and inspections are to be made so that the Architect may be present for such procedures. Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense.

§ 13.4.3 If procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure, including those of repeated procedures and compensation for the Architect's services and expenses, shall be at the Contractor's expense.

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect.

§ 13.4.5 If the Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Architect will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.5 Interest

Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate the parties agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, for any of the following reasons:

- .1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;
- .2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped;
- .3 Because the Architect has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents; or
- .4 The Owner has failed to furnish to the Contractor reasonable evidence as required by Section 2.2.

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, as well as reasonable overhead and profit on Work not executed, and costs incurred by reason of such termination.

§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, or their agents or employees or any other persons or entities performing portions of the Work because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days' notice to the Owner and the Architect, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

§ 14.2 Termination by the Owner for Cause

§ 14.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or suppliers;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, and upon certification by the Architect that sufficient cause exists to justify such action, the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

- .1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
- .2 Accept assignment of subcontracts pursuant to Section 5.4; and
- .3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.

§ 14.3 Suspension by the Owner for Convenience

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent

- .1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or
- .2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 Termination by the Owner for Convenience

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 14.4.2 Upon receipt of notice from the Owner of such termination for the Owner's convenience, the Contractor shall

- .1 cease operations as directed by the Owner in the notice;

- .2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
- .3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed; costs incurred by reason of the termination, including costs attributable to termination of Subcontracts; and the termination fee, if any, set forth in the Agreement.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition

A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, a change in the Contract Time, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.

§ 15.1.2 Time Limits on Claims

The Owner and Contractor shall commence all Claims and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the binding dispute resolution method selected in the Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

§ 15.1.3 Notice of Claims

§ 15.1.3.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party and to the Initial Decision Maker with a copy sent to the Architect, if the Architect is not serving as the Initial Decision Maker. Claims by either party under this Section 15.1.3.1 shall be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party. In such event, no decision by the Initial Decision Maker is required.

§ 15.1.4 Continuing Contract Performance

§ 15.1.4.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments with the Contract Documents.

§ 15.1.4.2 The Contract Sum and Contract Time shall be adjusted in accordance with the Initial Decision Maker's decision, subject to the right of either party to proceed in accordance with this Article 15. The Architect will issue Certificates for Payment in accordance with the decision of the Initial Decision Maker.

§ 15.1.5 Claims for Additional Cost

If the Contractor wishes to make a Claim for an increase in the Contract Sum, notice as provided in Section 15.1.3 shall be given before proceeding to execute the portion of the Work that is the subject of the Claim. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 15.1.6 Claims for Additional Time

§ 15.1.6.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, notice as provided in Section 15.1.3 shall be given. The Contractor's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

§ 15.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and had an adverse effect on the scheduled construction.

§ 15.1.7 Waiver of Claims for Consequential Damages

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.2 Initial Decision

§ 15.2.1 Claims, excluding those where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3, 10.4, and 11.5, shall be referred to the Initial Decision Maker for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If an initial decision has not been rendered within 30 days after the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished, or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within 30 days from the date of receipt of an initial decision, demand in writing that the other party file for mediation. If such a demand is made and the party receiving the demand fails to file for mediation within 30 days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 Mediation

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract, except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.7, shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 15.3.3 Either party may, within 30 days from the date that mediation has been concluded without resolution of the dispute or 60 days after mediation has been demanded without resolution of the dispute, demand in writing that the other party file for binding dispute resolution. If such a demand is made and the party receiving the demand fails to file for binding dispute resolution within 60 days after receipt thereof, then both parties waive their rights to binding dispute resolution proceedings with respect to the initial decision.

§ 15.3.4 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 Arbitration

§ 15.4.1 If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. The Arbitration shall be conducted in the place where the Project is located, unless another location is mutually agreed upon. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

§ 15.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 15.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 15.4.3 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 15.4.4 Consolidation or Joinder

§ 15.4.4.1 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 15.4.4.2 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 15.4.4.3 The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as those of the Owner and Contractor under this Agreement.

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SUPPLEMENTARY GENERAL CONDITIONS A201-2017

The following supplements modify the "General Conditions of the Contract for Construction," AIA Document A201-2017. Where a portion of the General Conditions is modified or deleted by the Supplementary Conditions, the unaltered portions of the General Conditions shall remain in effect.

TABLE OF ARTICLES

1. GENERAL PROVISIONS
2. OWNER
3. CONTRACTOR
4. ADMINISTRATION OF THE CONTRACT
5. SUBCONTRACTORS
6. CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS
7. CHANGES IN THE WORK
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9. PAYMENTS AND COMPLETION
10. PROTECTION OF PERSONS AND PROPERTY
11. INSURANCE AND BONDS
12. UNCOVERING AND CORRECTION OF WORK
13. MISCELLANEOUS PROVISIONS
14. TERMINATION OR SUSPENSION OF THE CONTRACT

ARTICLE 1: GENERAL PROVISIONS

1.1 BASIC DEFINITIONS

1.1.1 THE CONTRACT DOCUMENTS

Delete the last sentence in its entirety and replace with the following:

“The Contract Documents also include Advertisement for Bid, Instructions to Bidder, sample forms, the Bid Form, the Contractor’s completed Bid and the Award Letter.”

Add the following Paragraph:

1.1.1.1 In the event of conflict or discrepancies among the Contract Documents, the Documents prepared by the State of Delaware, Division of Facilities Management shall take precedence over all other documents.

1.2 CORRELATION AND INTENT OF THE CONTRACT DOCUMENTS

Add the following Paragraphs:

1.2.4 In the case of an inconsistency between the Drawings and the Specifications, or within either document not clarified by addendum, the better quality or greater quantity of work shall be provided in accordance with the Architect’s interpretation.

1.2.5 The word “PROVIDE” as used in the Contract Documents shall mean “FURNISH AND INSTALL” and shall include, without limitation, all labor, materials, equipment, transportation, services and other items required to complete the Work.

1.2.6 The word “PRODUCT” as used in the Contract Documents means all materials, systems and equipment.

1.5 OWNERSHIP AND USE OF DRAWINGS, SPECIFICATIONS AND OTHER INSTRUMENTS OF SERVICE

Delete Paragraph 1.5.1 in its entirety and replace with the following:

“All pre-design studies, drawings, specifications and other documents, including those in electronic form, prepared by the Architect under this Agreement are, and shall remain, the property of the Owner whether the Project for which they are made is executed or not. Such documents may be used by the Owner to construct one or more like Projects without the approval of, or additional compensation to, the Architect. The Contractor, Subcontractors, Sub-subcontractors and Material or Equipment Suppliers are authorized to use and reproduce applicable portions of the Drawings, Specifications and other documents prepared by the Architect and the Architect’s consultants appropriate to and for use in the execution of their Work under the Contract Documents. They are not to be used by the Contractor or any Subcontractor, Sub-subcontractor or Material and Equipment Supplier on other Projects or for additions to this Project outside the scope of the Work without the specific written consent of the Owner, Architect and Architect’s consultants.

The Architect shall not be liable for injury or damage resulting from the re-use of drawings and specifications if the Architect is not involved in the re-use Project. Prior to re-use of construction documents for a Project in which the Architect is not also involved, the Owner will remove from such documents all identification of the original Architect, including name, address and professional seal or stamp.”

Delete Paragraph 1.5.2 in its entirety.

ARTICLE 2: OWNER

2.2 INFORMATION AND SERVICES REQUIRED OF THE OWNER

To Subparagraph 2.2.3 – Add the following sentence:

“The Contractor, at their expense shall bear the costs to accurately identify the location of all underground utilities in the area of their excavation and shall bear all cost for any repairs required, out of failure to accurately identify said utilities.”

Delete Subparagraph 2.2.5 in its entirety and substitute the following:

2.2.5 The Contractor shall be furnished free of charge up to five (5) sets of the Drawings and Project Manuals. Additional sets will be furnished at the cost of reproduction, postage and handling.

ARTICLE 3: CONTRACTOR

3.2 REVIEW OF CONTRACT DOCUMENTS AND FIELD CONDITIONS BY CONTRACTOR

Amend Paragraph 3.2.2 to state that any errors, inconsistencies or omissions discovered shall be reported to the Architect and Owner immediately.

Delete the third sentence in Paragraph 3.2.3.

3.3 SUPERVISION AND CONSTRUCTION PROCEDURES

Add the following Paragraphs:

3.3.2.1 The Contractor shall immediately remove from the Work, whenever requested to do so by the Owner, any person who is considered by the Owner or Architect to be incompetent or disposed to be so disorderly, or who for any reason is not satisfactory to the Owner, and that person shall not again be employed on the Work without the consent of the Owner or the Architect.

3.3.4 The Contractor must provide suitable storage facilities at the Site for the proper protection and safe storage of their materials. Consult the Owner and the Architect before storing any materials.

3.3.5 When any room is used as a shop, storeroom, office, etc., by the Contractor or Subcontractor(s) during the construction of the Work, the Contractor making use of these areas will be held responsible for any repairs, patching or cleaning arising from such use.

3.4 LABOR AND MATERIALS

Add the Following Paragraphs:

3.4.4 Before starting the Work, each Contractor shall carefully examine all preparatory Work that has been executed to receive their Work. Check carefully, by whatever means are required, to insure that its Work and adjacent, related Work, will finish to proper contours, planes and levels. Promptly notify the General Contractor/Construction Manager of any defects or imperfections in preparatory Work which will in any way affect satisfactory completion of its Work. Absence of such notification will be construed as an acceptance of preparatory Work and later claims of defects will not be recognized.

3.4.5 Under no circumstances shall the Contractor's Work proceed prior to preparatory Work proceed prior to preparatory Work having been completely cured, dried and/or otherwise made satisfactory to receive this Work. Responsibility for timely installation of all materials rests solely with the Contractor responsible for that Work, who shall maintain coordination at all times.

3.5 WARRANTY

Add the following Paragraphs:

3.5.1 The Contractor will guarantee all materials and workmanship against original defects, except injury from proper and usual wear when used for the purpose intended, for two years after Acceptance by the Owner, and will maintain all items in perfect condition during the period of guarantee.

3.5.2 Defects appearing during the period of guarantee will be made good by the Contractor at his expense upon demand of the Owner, it being required that all work will be in perfect condition when the period of guarantee will have elapsed.

3.5.3 In addition to the General Guarantee there are other guarantees required for certain items for different periods of time than the two years as above, and are particularly so stated in that part of the specifications referring to same. The said guarantees will commence at the same time as the General Guarantee.

3.5.4 If the Contractor fails to remedy any failure, defect or damage within a reasonable time after receipt of notice, the Owner will have the right to replace, repair, or otherwise remedy the failure, defect or damage at the Contractor's expense.

3.11 DOCUMENTS AND SAMPLES AT THE SITE

Add the following Paragraphs:

3.11.1 During the course of the Work, the Contractor shall maintain a record set of drawings on which the Contractor shall mark the actual physical location of all piping, valves, equipment, conduit, outlets, access panels, controls, actuators, including all appurtenances that will be concealed once construction is complete, etc., including all invert elevations.

3.11.2 At the completion of the project, the Contractor shall obtain a set of reproducible drawings from the Architect, and neatly transfer all information outlined in 3.11.1 to provide a complete record of the as-built conditions.

3.11.3 The Contractor shall provide two (2) prints of the as-built conditions, along with the reproducible drawings themselves, to the Owner and one (1) set to the Architect. In addition, attach one complete set to each of the Operating and Maintenance Instructions/Manuals.

3.17 In the second sentence of the paragraph, insert "indemnify" between "shall" and "hold".

ARTICLE 4: ADMINISTRATION OF THE CONTRACT

4.2 ADMINISTRATION OF THE CONTRACT

Delete the first sentence of Paragraph 4.2.7 and replace with the following:

The Architect will review and approve or take other appropriate action upon the Contractor's submittals such as Shop Drawings, Product Data and Samples for the purpose of checking for conformance with the Contract Documents.

Delete the second sentence of Paragraph 4.2.7 and replace with the following:

The Architect's action will be taken with such reasonable promptness as to cause no delay in the Work in the activities of the Owner, Contractor or separate Contractors, while allowing sufficient time in the Owner's professional judgment to permit adequate review.

Add the following Paragraph:

4.2.10.1 There will be no full-time project representative provided by the Owner or Architect on this project.

Add to Paragraph 4.2.13 "and in compliance with all local requirements." to the end of the sentence

ARTICLE 5: SUBCONTRACTORS

5.2 AWARD OF SUBCONTRACTS AND OTHER CONTRACTS FOR PORTIONS OF THE WORK

Delete Paragraph 5.2.3 in its entirety and replace with the following:

5.2.3 If the Owner or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect has no reasonable objection, subject to the statutory requirements of 29 Delaware Code § 6962(d)(10)b.3 and 4.

ARTICLE 6: CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

6.1 OWNER'S RIGHT TO PERFORM CONSTRUCTION AND TO AWARD SEPARATE CONTRACTS

Delete Paragraph 6.1.4 in its entirety.

6.2 MUTUAL RESPONSIBILITY

6.2.3 In the second sentence, strike the word "shall" and insert the word "may".

ARTICLE 7: CHANGES IN THE WORK

(SEE ARTICLE 7: CHANGES IN WORK IN THE GENERAL REQUIREMENTS)

ARTICLE 8: TIME

8.2 PROGRESS AND COMPLETION

Add the following Paragraphs:

8.2.1.1 Refer to Specification Section SUMMARY OF WORK for Contract time requirements.

8.2.4 If the Work falls behind the Progress Schedule as submitted by the Contractor, the Contractor shall employ additional labor and/or equipment necessary to bring the Work into compliance with the Progress Schedule at no additional cost to the Owner.

8.3 DELAYS AND EXTENSION OF TIME

8.3.1 Strike "arbitration" and insert "remedies at law or in equity".

Add the following Paragraph:

8.3.2.1 The Contractor shall update the status of the suspension, delay, or interruption of the Work with each Application for Payment. (The Contractor shall report the termination of such cause immediately upon the termination thereof.) Failure to comply with this procedure shall constitute a waiver for any claim for adjustment of time or price based upon said cause.

Delete Paragraph 8.3.3 in its entirety and replace with the following:

8.3.3 Except in the case of a suspension of the Work directed by the Owner, an extension of time under the provisions of Paragraph 8.3.1 shall be the Contractor's sole remedy in the progress of the Work and there shall be no payment or compensation to the Contractor for any expense or damage resulting from the delay.

Add the following Paragraph:

8.3.4 By permitting the Contractor to work after the expired time for completion of the project, the Owner does not waive their rights under the Contract.

ARTICLE 9: PAYMENTS AND COMPLETION

9.2 SCHEDULE OF VALUES

Add the following Paragraphs:

9.2.1 The Schedule of Values shall be submitted using AIA Document G702, Continuation Sheet to G703.

- 9.2.2 The Schedule of Values is to include a line item for Project Closeout Document Submittal. The value of this item is to be no less than 1% of the initial contract amount.

9.3 APPLICATIONS FOR PAYMENT

Add the following Paragraph:

- 9.3.1.3 Application for Payment shall be submitted on AIA Document G702 "Application and Certificate for Payment", supported by AIA Document G703 "Continuation Sheet". Said Applications shall be fully executed and notarized.

Add the following Paragraphs:

- 9.3.4 Until Closeout Documents have been received and outstanding items completed the Owner will pay 95% (ninety-five percent) of the amount due the Contractor on account of progress payments.
- 9.3.5 The Contractor shall provide a current and updated Progress Schedule to the Architect with each Application for Payment. Failure to provide Schedule will be just cause for rejection of Application for Payment.

9.5 DECISIONS TO WITHHOLD CERTIFICATION

Add the following to 9.5.1:

- .8 failure to provide a current Progress Schedule;
.9 a lien or attachment is filed;
.10 failure to comply with mandatory requirements for maintaining Record Documents.

9.6 PROGRESS PAYMENTS

Delete Paragraph 9.6.1 in its entirety and replace with the following:

- 9.6.1 After the Architect has approved and issued a Certificate for Payment, payment shall be made by the Owner within 30 days after Owner's receipt of the Certificate for Payment.

9.7 FAILURE OF PAYMENT

In first sentence, strike "seven" and insert "thirty (30)". Also strike "binding dispute resolution" and insert "remedies at law or in equity".

9.8 SUBSTANTIAL COMPLETION

To Subparagraph 9.8.3 - Add the following sentence:

"If the Architect is required to make more than 2 inspections of the same portion of work, the Contractor shall be responsible for all costs associated with subsequent inspections including but not limited to any Architect's fees."

- 9.8.5 In the second sentence, strike "shall" and insert "may".

ARTICLE 10: PROTECTION OF PERSONS AND PROPERTY

10.1 SAFETY PRECAUTIONS AND PROGRAMS

Add the following Paragraphs:

10.1.1.1.1 Each Contractor shall develop a safety program in accordance with the Occupational Safety and Health Act of 1970. A copy of said plan shall be furnished to the Owner and Architect prior to the commencement of that Contractor's Work.

10.1.2 Each Contractor shall appoint a Safety Representative. Safety Representatives shall be someone who is on site on a full time basis. If deemed necessary by the Owner or Architect, Contractor Safety meetings will be scheduled. The attendance of all Safety Representatives will be required. Minutes will be recorded of said meetings by the Contractor and will be distributed to all parties as well as posted in all job offices/trailers etc.

10.2 SAFETY OF PERSONS AND PROPERTY

Add the following Paragraph:

10.2.4.1 As required in the Hazardous Chemical Act of June 1984, all vendors supplying any material that may be defined as hazardous must provide Material Safety Data Sheets for those products. Any chemical product should be considered hazardous if it has a caution warning on the label relating to a potential physical or health hazard, if it is known to be present in the work place, and if employees may be exposed under normal conditions or in foreseeable emergency situations. Material Safety Data Sheets shall be provided directly to the Owner, along with the shipping slips that include those products.

10.3 HAZARDOUS MATERIALS

Delete Paragraph 10.3.3 in its entirety.

Delete Paragraph 10.3.6 in its entirety.

ARTICLE 11: INSURANCE AND BONDS

11.1 CONTRACTOR'S LIABILITY INSURANCE

11.1.4 Strike "the Owner" immediately following "(1)" and strike "and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's completed operations."

11.2 OWNER'S LIABILITY INSURANCE

Delete Paragraph 11.2 in its entirety.

11.3 PROPERTY INSURANCE

Delete Paragraph 11.3 in its entirety and replace with the following:

11.3 The State will not provide Builder's All Risk Insurance for the Project. The Contractor and all Subcontractors shall provide property coverage for their tools and equipment, as necessary. Any mandatory deductible required by the Contractor's Insurance shall be the responsibility of the Contractor.

11.4 PERFORMANCE BOND AND PAYMENT BOND

11.4.1 Add the following sentence: "The bonds will conform to those forms approved by the Office of Management and Budget."

ARTICLE 12: UNCOVERING AND CORRECTION OF WORK

12.2.2 AFTER SUBSTANTIAL COMPLETION

Add the following Paragraph:

12.2.2.1 At any time during the progress of the Work, or in any case where the nature of the defects will be such that it is not expedient to have corrected, the Owner, at its option, will have the right to deduct such sum, or sums, of money from the amount of the Contract as it considers justified to adjust the difference in value between the defective work and that required under contract including any damage to the structure.

12.2.2.1 Strike "one" and insert "two".

12.2.2.2 Strike "one" and insert "two".

12.2.2.3 Strike "one" and insert "two".

12.2.5 In second sentence, strike "one" and insert "two".

ARTICLE 13: MISCELLANEOUS PROVISIONS

13.1 GOVERNING LAW

Strike "except that, if the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4."

13.6 INTEREST

Strike "the date payment is due at such rate as the parties may agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located." Insert "30 days of presentment of the authorized Certificate of Payment at the annual rate of 12% or 1% per month."

13.7 TIME LIMITS ON CLAIMS

Strike the last sentence.

Add the following Paragraph:

13.8 CONFLICTS WITH FEDERAL STATUTES OR REGULATIONS

13.8.1 If any provision, specifications or requirement of the Contract Documents conflict or is inconsistent with any statute, law or regulation of the government of the United State of America, the Contractor shall notify the Architect and Owner immediately upon discovery.

ARTICLE 14: TERMINATION OR SUSPENSION OF THE CONTRACT

14.4 TERMINATION BY THE OWNER FOR CONVENIENCE

Delete Paragraph 14.4.3 in its entirety and replace with the following:

14.4.3 In case of such termination for the Owner's convenience, the Contractor shall be entitled to receive payment for Work executed, and cost incurred by reason of such termination along with reasonable overhead.

ARTICLE 15: CLAIMS AND DISPUTES

15.1.2 Throughout the Paragraph strike "21" and insert "45".

15.1.6 CLAIMS FOR CONSEQUENTIAL DAMAGES

Delete Paragraph 15.1.6 in its entirety.

15.2 INITIAL DECISION

Delete Paragraph 15.2.5 in its entirety and replace with the following:

15.2.5 The Architect will approve or reject Claims by written decision, which shall state the reasons therefore and shall notify the parties of any change in the Contract Sum or Contract Time or both. The approval or rejection of a Claim by the Architect shall be subject to mediation and other remedies at law or in equity.

Delete Paragraph 15.2.6 and its subparagraphs in their entirety.

15.3 MEDIATION

15.3.1 Strike "binding dispute resolution" and insert "any or all remedies at law or in equity".

15.3.2 In the first sentence, delete "administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedure in effect on the date of the Agreement," Strike "binding dispute resolution" and insert "remedies at law and in equity".

15.4 ARBITRATION

Delete Paragraph 15.4 and its sub-sections in its entirety.

END OF SECTION

SECTION 00 73 13.1

ADDITIONAL SUPPLEMENTARY CONDITIONS

1. Supplementary Conditions

In addition to requirements of AIA-A201, "General Conditions of the Contract for Construction - 2007," herein referred to as "General Conditions" these Supplementary Conditions shall apply to the contract as a whole, and to each and every subcontract, and to all persons supplying any materials or labor entering into this project directly or indirectly.

2. Basic Definitions (Addition to AIA A201 General Conditions - Article 1, Paragraph 1.4 Subparagraph 1.1.5 "The Drawings")

The drawings for the project referred to throughout these specifications are identified as Architect's Commission No. 200-16101-17002

For full list of drawings, see Section 00 01 15

3. Basic Definitions (Alteration to AIA General Conditions - Article 1, Paragraph 1.1, Subparagraph 1.1.7)

1.1.7 Project Manual: The Project Manual is the volume which includes the Bidding Documents, such as the Project Forward, and the Bid Form; Contract Forms such as Contract Agreement between the Owner and General Contractor, Performance Bond and other AIA documents in support of the Contract; Conditions of the Contract which include the General Conditions of the contract and Supplementary Conditions; and the Technical Specifications.

Daily Construction Report

4. Execution, Correlation, Intent and Interpretations (Alteration to AIA A201 General Conditions - Article 1, Paragraph 1.2, Subparagraph 1.2.1)

The Owner-Contractor Agreement shall be signed by the Owner and Contractor respectively. Signature of both parties on the Owner-Contractor agreement represents signature of each and every Contract Document.

(also)

(Addition to AIA A201 General Conditions - Article 1, Paragraph 1.2, Subparagraphs 1.2.1 and 1.2.3)

Should anything be omitted from the Drawings or Specifications which is necessary to a clear understanding of the work or should any error appear in the various instruments furnished or included in these specifications, it shall be the duty of the Contractor to notify the Architect and obtain the necessary information and see that the work is carried out in compliance therewith, and that any damage or defect in the work caused thereby is properly corrected.

The Contractor shall be responsible for all measurements; shall check all drawings; shall report any discrepancies to the Architect; and shall furnish correct dimensions to all trades. It shall also

furnish all lines and dimensions required in the performance of the work. Scaled dimensions shall not be allowed. The Contractor must check all drawings and verify all coordination. All details shall work together, and details indicated at various scales shall require all components whether or not they are indicated at all different scales.

5. Labor and Materials (Addition to AIA A201 General Conditions - Article 3, Paragraph 3.4, Subparagraph 3.4.1)

The Contractor must provide suitable storage facilities at the site for the proper protection and safe storage of its materials.

All materials delivered to the premises which are to form a part of the work are to be considered the property of the Owner and must not be removed without the Owner's consent, but the Contractor shall remove all surplus materials upon completion of each phase of the work and as directed by the Owner.

When any room is used as a shop, storeroom, etc., by the Contractor during the construction of the building, the Contractor shall be held responsible for any repairs, patching, or cleaning arising from such use.

The Contractor shall not subcontract, sublet, sell, transfer, assign, purchase work or materials from an organization other than its own, or otherwise dispose of the contract or any portion thereof, or of its right, title or interest therein, without written permission from the Owner and or Architect.

Daily Construction Report:

The Contractor shall at the end of each working day, unless expressly excused from this requirement by the Owner, carefully prepare a Daily Construction Report that shall include the weather and temperature, a general description of the work accomplished and its location on the roof, the number of men and regular and overtime hours by craft, and any accidents or unusual occurrences, and shall submit such reports to the Owner on a weekly basis.

6. Fire Prevention

An adequate fire watch and adequate fire extinguishing equipment approved by the Consultant shall be used.

Welding, burning, and open flame work shall be permitted, but only subject to the following conditions:

- A. The methods shall be approved by the Owner and the Consultant.
- B. The Contractor shall inform the Owner of the exact time that welding or open flame work will be performed.
- C. The application of roofing materials by the use of butane or propane torches, either hand held or as a part of a wheeled device used for that purpose shall be permitted, but only subject to the following conditions:
 - 1) Thoroughly knowledgeable workmen shall be employed.

- 2) An inspection of all torched areas shall be made at the end of the day's work to determine if there are any "hot spots" that might indicate the presence of a smoldering fire within or beneath the membrane.

7. Permits, Fees and Notices (Alterations to AIA A201 General Conditions - Article 3, Paragraph 3.7)

The Contractor shall be responsible for permits and governmental fees necessary for the proper execution and completion of the work, and the Contractor is required to have proper State and County licenses. The Contractor will secure and pay for all permits and fees, including, but not limited to, inspections, utility connections, etc.

8. Superintendent (Alteration to AIA A201 General Conditions - Article 3, Paragraph 3.91)

A qualified, full-time superintendent shall be provided, and shall be present onsite during all construction, and each shift of activities. The Owner reserves the right to review and approve or reject the Contractor's proposed superintendent at anytime during the duration of the project. At anytime during the project.

9. Shop Drawings, Product Data and Samples (Addition to AIA A201 General Conditions - Article 3, Paragraph 3.12, Subparagraph 3.12.3)

3.12.3

- .1 The Contractor shall furnish for the approval of the Architect, any samples required by the specifications or that may be requested by the Architect, of any and/or all materials or equipment it proposes to use and shall prepay all shipping charges on the samples. The intent is for the Contractor to furnish two samples of each item called for, unless otherwise determined before start of construction.
- .2 No samples are to be submitted with the bids.
- .3 No materials or equipment, of which samples are required, to be submitted for approval shall be used on the work until such approval has been given by the Architect, except at the Contractor's risk and expense.
- .4 Each sample shall have a label indicating the material represented, its place of origin and names of the producer, the contractor and the building or work for which the material is intended. Samples of finished materials shall be so marked as to indicate where the materials represented are required by the drawings or specifications.
- .5 A letter in duplicate submitting each shipment of samples shall be mailed under separate cover by the Contractor to the Architect and contain a list of the samples, the name of the building or work for which the materials are intended and the brands of the materials and names of the manufacturers.
- .6 The approval of any samples shall be only for the characteristics or for the uses named in such approval and no other. No approval of a sample shall be taken in itself to change or modify the contract requirement. When a material has been approved, no additional sample of that material will be considered and no change in brand or make will be permitted. Approved samples of hardware in good condition may be suitable marked for

identification and used in the work.

- .7 Failure of any material to pass the specified tests will be sufficient cause of refusal to consider, under this contract, any further samples of the same brand or make of this material.
- .8 Test samples, as the Architect may deem necessary, will be procured from the various materials or equipment delivered by the Contractor for use in the work. If any of these test samples fail to meet the specification requirements, any previous approvals will be withdrawn and such materials or equipment shall be subject to removal and replacement by the Contractor, with materials or equipment meeting the specification requirements, or at the discretion of the Owner, the defective materials and equipment may be permitted to remain in place subject to a proper adjustment of the Contract Price. The costs of the tests will be borne by the Owner except where laboratory tests are hereinafter specified elsewhere in this specification.

(also)

(Addition to AIA A201 General Conditions - Article 3, Paragraph 3.12)

- 3.12.11 The Contractor shall submit all required shop drawings and samples in accordance with the approved construction progress schedule and with such promptness as to cause no delay in its own work or in that of any other contractor or subcontractor. No extensions of time will be granted to the Contractor for any delay caused by its failure to have shop drawings or samples submitted in ample time to allow for review and approval.
- 3.12.12 Each subcontractor shall submit all shop drawings manufacturer's data, and samples through the Contractor, to the Architect for approval. All shop drawings shall be thoroughly checked by the Contractor for completeness and for compliance with the contract documents before submitting them to the Architect and shall bear the Contractor's stamp of approval certifying that they have been checked.

Each sheet of shop drawings shall identify the project, Contractor, subcontractor and fabricator or manufacturer and the date of the drawings. All shop drawings shall be numbered in consecutive sequence and each sheet shall indicate the total number of sheets in the set.

The shop drawings shall indicate types, gauges, and finishes of all materials. Where a shop coat of paint is required, its brand name and manufacturer's identification number or type shall be indicated. Sufficient data in each set of shop drawings shall be included to permit a detailed study of the item submitted.

10. Cleaning Up (Addition to AIA A201 General Conditions - Article 3, Paragraph 3.15. Subparagraph 3.15.1)

The Contractor shall police and clean up on a continuing basis during its presence on the project, all areas in which it is performing work. No burning of any kind will be permitted.

11. Administration of the Contract (Addition to AIA A201 General Conditions - Article 4, Paragraph 4.2, Subparagraph 4.2.1)

In addition to the general supervision by the Architect, the Owner may at its option employ a Project Manager who will at times represent it and the Architect. All matters involving the interpretation of the drawings and specifications shall be brought to the attention of this Project Manager, who shall consult with the Architect and advise the Contractor of the decision made thereon. The Project Manager shall have power to reject any materials, form of workmanship or method, which is not in accordance with the drawings and specifications, subject to approval of the Architect.

(also)

(Alteration to AIA A201 General Conditions - Article 4, Paragraph 4.2, Subparagraph 4.2.2)

4.2.2 The Architect will make such periodic visits to the site as may be necessary to familiarize itself generally with the progress and quality of the work and to determine in general, if the work is proceeding in accordance with the Contract Documents and to carry out the obligations of the Architect under its Agreement with the Owner in accordance with acceptable professional standards. On the basis of its on-site observations as Architect, it will keep the Owner informed of the progress of the work and will endeavor to guard the Owner against defects and deficiencies in the work of the Contractor. The Architect will not be required to make exhaustive or continuous on-site inspections to check the quality of the work.

12. Payments and Completion (Addition to AIA A201 General Conditions - Article 9)

On the 20th of each month, the Contractor shall submit its application for progress payment to the Architect. Upon receipt of Contractor's itemized application for payment, such application will be audited, modified if found necessary, and certificate issued for the amount approved by the Architect. Statement shall be submitted in quintuplicate to the office of the Architect.

Payment applications must indicate clearly the proportion of completion of work for each Contract and subcontract. Payment applications shall, when so requested by Architect, be accompanied by bills showing the amounts of labor and material incorporated into the building during the previous month, which would also show that the amount of material delivered to the site were furnished for this particular contract. Bills shall be returned when payments are made.

This amount shall be payable upon the submission and acceptance of all final project closeout documents. Acceptance shall be determined solely by the Owner and Architect.

See Article 15 for additional requirements.

13. Liquidated Damages (Addition to AIA A201 General Conditions — Article 8)

The Contractor shall be liable for liquidated damages if Substantial Completion does not occur, as outlined in the Bid Form.

Substantial Complete Criteria: The Owner must have beneficial occupancy, including, but not limited to, "Certificate of Occupancy" from Regulatory Agency (ies).

14. Accident Prevention (Addition to AIA A201 General Conditions - Article 10)

Machinery and equipment shall be guarded, and all hazards shall be guarded against or eliminated

in accordance with the safety provisions of the Manual of Accident Prevention in Construction, published by the Associated General Contractors of America, to the extent that such provisions are not in contravention of applicable laws.

This Project, its Prime Contractor and his Subcontractors shall, at all times, be governed by Chapter XIII of Title 29, Code of Federal Regulations, Part 1518 - Safety and Health Regulations for Construction (36 FR 75), as amended to date.

The Prime Contractor and all Subcontractors shall immediately report all accidents, injuries, or health hazards the Owner, or his designated representative, in writing. This shall not obviate any mandatory reporting under the provisions of the Occupational Safety and Health Administration Act of 1970 as may be amended.

The inclusion of the OSHA Act of 1970, as amended to date, this specification in no way commits the Owner or his representative to guarantee compliance by the Contractor or Subcontractors. Compliance is the sole responsibility of the Contractor and Subcontractors.

The Contractor will also observe and comply with the Owner's specific safety requirements for construction contracts, if any, as if written fully herein.

15. Alcoholic Beverages and Controlled Substances

Alcoholic beverages and controlled substances, and those people who are under their influence are hereby barred from the project site.

The Contractor shall be responsible to assure complete compliance with the requirements of this paragraph.

16. Smoking

There shall be no smoking in the staging areas where flammable solvents or adhesives are stored or in use, or at the direction of the Owner.

17. Insurance (Addition to MA A20I General Conditions - Article 11)

11.6 Limits of Liability Insurance: The Contractor shall use the standard "ACORD" form titled "Certificate of Insurance" in submitting its liability insurance limits. The required limits to be inserted in the "ACORD" form, as are follows:

18. General Notes: Contractor shall have the following additional items added to its required "ACORD" form Certificate Insurance:

- .1 Name and Address of Insured (Contractor).
- .2 Description of Operations/Locations.
- .3 Name and Address of Certificate Holder:

Colonial School District
318 East Basin Road
New Castle, DE 19720

- .4 Name of Added Insured:

Colonial School District
JAED Corporation

NOTE: THOUGH NOT A PART OF AIA DOCUMENT A201, THESE ADDITIONAL ARTICLES APPLY AS NOTED TO THIS PROJECT.

19. ARTICLE 15

15.1 LAWS, RULES, AND REGULATIONS, AS CURRENTLY AMENDED.

15.1.1 The Contractor shall comply with all laws, rules, and regulations of the State of Delaware, the County and/or local authorities having jurisdiction as may be applicable, affecting work under this contract including, but not limited to Title 29 of the State of Delaware Code of Laws:

Title 29, Section 2502:	Contractor license requirement; fees on gross receipts paid; statement required.
Title 29, Section 2503:	Architect, professional engineer duties as to nonresident contractor licenses.
Title 29, Section 2704:	Exculpatory clauses in certain contracts void.
Title 29, Section 2705:	Duty of contractor to list subcontractors, suppliers.
Title 29, Section 805/3503/4/5:	Penalties for contractor's nonpayment to subcontractors and suppliers; use of money paid to contractor.
Title 29, Section 3506:	Contractor's interest payment on late payments to subcontractors and suppliers.
Title 29, Section 6905/6928:	Failure to comply with contract; new award; supervision.
Title 29, Section 6927:	Bids and contract security.
Title 29, Section 6929:	Contract insurance and contract liability.
Title 29, Section 6930:	Owner's right to audit contractor's project-related records.
Title 29, Section 6960:	Prevailing wage rate requirements.
Title 29, Section 6962:	Large public works procedures.
Title 29, Section 6964:	Contractor performance.
Title 29, Section 6987:	Administrative provisions.

15.1.2 It is the explicit responsibility of each contractor to conform with all applicable State and Federal rules and regulations pertaining to safety, including but not limited to OSHA requirements.

15.6 Subcontractor Approval: The Owner reserves the right to reject any subcontractor, at the Bid Submission period, or at any other time during the Construction process.

15.6 The Contractor shall receive multiple purchase orders for the work required by this contract that will correspond to the State of Delaware's fiscal year (July 1 through June 30). The Contractor and the Owner shall mutually agree to the purchase order amounts that correspond to the work scheduled during that funding period, so as to not affect the completion date of the project. General Details

END OF SECTION

NOT FOR BIDDING

WAGE RATE DETERMINATION SCHEDULE

The Delaware Department of Labor Division of Industrial Affairs has established the category and associated prevailing wage rate for this project. The project approved prevailing wage rate determination schedule follows.

NOT FOR BIDDING

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STATE OF DELAWARE
DEPARTMENT OF LABOR
DIVISION OF INDUSTRIAL AFFAIRS
OFFICE OF LABOR LAW ENFORCEMENT
PHONE: (302) 761-8200

Mailing Address:
4425 North Market Street
3rd Floor
Wilmington, DE 19802

Located at:
4425 North Market Street
3rd Floor
Wilmington, DE 19802

PREVAILING WAGES FOR BUILDING CONSTRUCTION EFFECTIVE MARCH 15, 2021

CLASSIFICATION	NEW CASTLE	KENT	SUSSEX
ASBESTOS WORKERS	24.65	30.36	44.19
BOILERMAKERS	73.81	37.45	55.05
BRICKLAYERS	60.24	60.24	60.24
CARPENTERS	57.31	57.81	45.55
CEMENT FINISHERS	77.86	56.37	23.90
ELECTRICAL LINE WORKERS	49.03	42.04	32.05
ELECTRICIANS	74.70	74.70	74.70
ELEVATOR CONSTRUCTORS	102.70	69.54	89.08
GLAZIERS	78.55	78.55	61.09
INSULATORS	61.48	61.48	61.48
IRON WORKERS	70.81	70.81	70.81
LABORERS	50.55	50.55	50.55
MILLWRIGHTS	78.38	78.38	63.08
PAINTERS	55.26	55.26	55.26
PILEDRIVERS	81.12	42.44	34.32
PLASTERERS	32.18	32.18	23.85
PLUMBERS/PIPEFITTERS/STEAMFITTERS	73.05	56.98	64.01
POWER EQUIPMENT OPERATORS	75.29	75.29	75.29
ROOFERS-COMPOSITION	26.72	26.84	26.03
ROOFERS-SHINGLE/SLATE/TILE	19.83	23.58	18.55
SHEET METAL WORKERS	77.53	77.53	77.53
SOFT FLOOR LAYERS	55.81	55.81	55.81
SPRINKLER FITTERS	63.67	63.67	63.67
TERRAZZO/MARBLE/TILE FNRS	68.10	68.10	67.57
TERRAZZO/MARBLE/TILE STRS	75.52	75.52	74.93
TRUCK DRIVERS	34.57	29.58	23.03

CERTIFIED: *2/1/06/2022*

BY: *[Signature]*

ADMINISTRATOR, OFFICE OF LABOR LAW ENFORCEMENT

NOTE: THESE RATES ARE PROMULGATED AND ENFORCED PURSUANT TO THE PREVAILING WAGE REGULATIONS ADOPTED BY THE DEPARTMENT OF LABOR ON APRIL 3, 1992.

CLASSIFICATIONS OF WORKERS ARE DETERMINED BY THE DEPARTMENT OF LABOR. FOR ASSISTANCE IN CLASSIFYING WORKERS, OR FOR A COPY OF THE REGULATIONS OR CLASSIFICATIONS, PHONE (302) 761-8200.

NON-REGISTERED APPRENTICES MUST BE PAID THE MECHANIC'S RATE.

PROJECT: CHR20005-CAPRFQ 21113 RCCSD - Chiller Replacement at Multiple Schools , New Castle County

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GENERAL REQUIREMENTS

TABLE OF ARTICLES

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13. MISCELLANEOUS PROVISIONS
14. TERMINATION OR SUSPENSION OF THE CONTRACT

ARTICLE 1: GENERAL

1.1 CONTRACT DOCUMENTS

1.1.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary and what is required by one shall be as binding as if required by all. Performance by the Contractor shall be required to an extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the intended results.

1.1.2 Work including material purchases shall not begin until the Contractor is in receipt of a bonafide State of Delaware Purchase Order. Any work performed or material purchases prior to the issuance of the Purchase Order is done at the Contractor's own risk and cost.

1.2 EQUALITY OF EMPLOYMENT OPPORTUNITY ON PUBLIC WORKS

1.2.1 For Public Works Projects financed in whole or in part by state appropriation the Contractor agrees that during the performance of this contract:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, creed, sex, color, sexual orientation, gender identity or national origin. The Contractor will take positive steps to ensure that applicants are employed and that employees are treated during employment without regard to their race, creed, sex, color, sexual orientation, gender identity or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places available to employees and applicants for employment notices to be provided by the contracting agency setting forth this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, sex, color, sexual orientation, gender identity or national origin."

ARTICLE 2: OWNER

(NO ADDITIONAL GENERAL REQUIREMENTS – SEE SUPPLEMENTARY GENERAL CONDITIONS)

ARTICLE 3: CONTRACTOR

3.1 Schedule of Values: The successful Bidder shall within twenty (20) days after receiving notice to proceed with the work, furnish to the Owner a complete schedule of values on the various items comprising the work.

3.2 Subcontracts: Upon approval of Subcontractors, the Contractor shall award their Subcontracts as soon as possible after the signing of their own contract and see that all material, their own and those of their Subcontractors, are promptly ordered so that the work will not be delayed by failure of materials to arrive on time.

3.3 Before commencing any work or construction, the General Contractor is to consult with the Owner as to matters in connection with access to the site and the allocation of Ground Areas for the various features of hauling, storage, etc.

- 3.4 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the Contract, unless the Contract Documents give other specific instructions.
- 3.5 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.
- 3.6 The Contractor warrants to the Owner that materials and equipment furnished will be new and of good quality, unless otherwise permitted, and that the work will be free from defects and in conformance with the Contract Documents. Work not conforming to these requirements, including substitutions not properly approved, may be considered defective. If required by the Owner, the Contractor shall furnish evidence as to the kind and quality of materials and equipment provided.
- 3.7 Unless otherwise provided, the Contractor shall pay all sales, consumer, use and other similar taxes, and shall secure and pay for required permits, fees, licenses, and inspections necessary for proper execution of the Work.
- 3.8 The Contractor shall comply with and give notices required by laws, ordinances, rules, regulations, and lawful orders of public authorities bearing on performance of the Work. The Contractor shall promptly notify the Owner if the Drawings and Specifications are observed to be at variance therewith.
- 3.9 The Contractor shall be responsible to the Owner for the acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons performing portions of the Work under contract with the Contractor.
- 3.10 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. At completion of the Work the Contractor shall remove from and about the Project all waste materials, rubbish, the Contractor's tools, construction equipment, machinery and surplus materials. The Contractor shall be responsible for returning all damaged areas to their original conditions.
- 3.11 STATE LICENSE AND TAX REQUIREMENTS
- 3.11.1 Each Contractor and Subcontractor shall be licensed to do business in the State of Delaware and shall pay all fees and taxes due under State laws. In conformance with Section 2503, Chapter 25, Title 30, Delaware Code, "the Contractor shall furnish the Delaware Department of Finance within ten (10) days after entering into any contract with a contractor or subcontractor not a resident of this State, a statement of total value of such contract or contracts together with the names and addresses of the contracting parties."
- 3.12 The Contractor shall comply with all requirements set forth in Section 6962, Chapter 69, Title 29 of the Delaware Code.
- 3.13 During the contract Work, the Contractor and each listed Subcontractor, shall implement an Employee Drug Testing Program in accordance with OMB Regulation 4104- "Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on "Large Public Works Projects". "Large Public Works" is based upon the current threshold required for bidding Public Works as set by the Purchasing and Contracting Advisory Council.

ARTICLE 4: ADMINISTRATION OF THE CONTRACT

4.1 CONTRACT SURETY

4.1.1 PERFORMANCE BOND AND LABOR AND MATERIAL PAYMENT BOND

4.1.2 All bonds will be required as follows unless specifically waived elsewhere in the Bidding Documents.

4.1.3 Contents of Performance Bonds – The bond shall be in the form approved by the Office of Management and Budget. The bond shall be conditioned upon the faithful compliance and performance by the successful bidder of each and every term and condition of the contract and the proposal, plans, specifications, and bid documents thereof. Each term and condition shall be met at the time and in the manner prescribed by the Contract, Bid documents and the specifications, including the payment in full to every person furnishing material or performing labor in the performance of the Contract, of all sums of money due the person for such labor and material. (The bond shall also contain the successful bidder's guarantee to indemnify and save harmless the State and the agency from all costs, damages and expenses growing out of or by reason of the Contract in accordance with the Contract.)

4.1.4 Invoking a Performance Bond – The agency may, when it considers that the interest of the State so require, cause judgement to be confessed upon the bond.

4.1.5 Within twenty (20) days after the date of notice of award of contract, the Bidder to whom the award is made shall furnish a Performance Bond and Labor and Material Payment Bond, each equal to the full amount of the Contract price to guarantee the faithful performance of all terms, covenants and conditions of the same. The bonds are to be issued by an acceptable Bonding Company licensed to do business in the State of Delaware and shall be issued in duplicate.

4.1.6 Performance and Payment Bonds shall be maintained in full force (warranty bond) for a period of two (2) years after the date of the Certificate for Final Payment. The Performance Bond shall guarantee the satisfactory completion of the Project and that the Contractor will make good any faults or defects in his work which may develop during the period of said guarantees as a result of improper or defective workmanship, material or apparatus, whether furnished by themselves or their Sub-Contractors. The Payment Bond shall guarantee that the Contractor shall pay in full all persons, firms or corporations who furnish labor or material or both labor and material for, or on account of, the work included herein. The bonds shall be paid for by this Contractor. The Owner shall have the right to demand that the proof parties signing the bonds are duly authorized to do so.

4.2 FAILURE TO COMPLY WITH CONTRACT

4.2.1 If any firm entering into a contract with the State, or Agency that neglects or refuses to perform or fails to comply with the terms thereof, the Agency which signed the Contract may terminate the Contract and proceed to award a new contract in accordance with this Chapter 69, Title 29 of the Delaware Code or may require the Surety on the Performance Bond to complete the Contract in accordance with the terms of the Performance Bond. Nothing herein shall preclude the Agency from pursuing additional remedies as otherwise provided by law.

4.3 CONTRACT INSURANCE AND CONTRACT LIABILITY

4.3.1 In addition to the bond requirements stated in the Bid Documents, each successful Bidder shall purchase adequate insurance for the performance of the Contract and, by

submission of a Bid, agrees to indemnify and save harmless and to defend all legal or equitable actions brought against the State, any Agency, officer and/or employee of the State, for and from all claims of liability which is or may be the result of the successful Bidder's actions during the performance of the Contract.

4.3.2 The purchase or nonpurchase of such insurance or the involvement of the successful Bidder in any legal or equitable defense of any action brought against the successful Bidder based upon work performed pursuant to the Contract will not waive any defense which the State, its agencies and their respective officers, employees and agents might otherwise have against such claims, specifically including the defense of sovereign immunity, where applicable, and by the terms of this section, the State and all agencies, officers and employees thereof shall not be financially responsible for the consequences of work performed, pursuant to said contract.

4.4 RIGHT TO AUDIT RECORDS

4.4.1 The Owner shall have the right to audit the books and records of a Contractor or any Subcontractor under any Contract or Subcontract to the extent that the books and records relate to the performance of the Contract or Subcontract.

4.4.2 Said books and records shall be maintained by the Contractor for a period of seven (7) years from the date of final payment under the Prime Contract and by the Subcontractor for a period of seven (7) years from the date of final payment under the Subcontract.

ARTICLE 5: SUBCONTRACTORS

5.1 SUBCONTRACTING REQUIREMENTS

5.1.1 All contracts for the construction, reconstruction, alteration or repair of any public building (not a road, street or highway) shall be subject to the following provisions:

1. A contract shall be awarded only to a Bidder whose Bid is accompanied by a statement containing, for each Subcontractor category, the name and address (city or town and State only – street number and P.O. Box addresses not required) of the subcontractor whose services the Bidder intends to use in performing the Work and providing the material for such Subcontractor category.
2. A Bid will not be accepted nor will an award of any Contract be made to any Bidder which, as the Prime Contractor, has listed itself as the Subcontractor for any Subcontractor unless:
 - A. It has been established to the satisfaction of the awarding Agency that the Bidder has customarily performed the specialty work of such Subcontractor category by artisans regularly employed by the Bidder's firm;
 - B. That the Bidder is duly licensed by the State to engage in such specialty work, if the State requires licenses; and
 - C. That the Bidder is recognized in the industry as a bona fide Subcontractor or Contractor in such specialty work and Subcontractor category.

5.1.2 The decision of the awarding Agency as to whether a Bidder who list itself as the Subcontractor for a Subcontractor category shall be final and binding upon all Bidders, and no action of any nature shall lie against any awarding agency or its employees or officers because of its decision in this regard.

- 5.1.3 After such a Contract has been awarded, the successful Bidder shall not substitute another Subcontractor for any Subcontractor whose name was set forth in the statement which accompanied the Bid without the written consent of the awarding Agency.
- 5.1.4 No Agency shall consent to any substitution of Subcontractors unless the Agency is satisfied that the Subcontractor whose name is on the Bidders accompanying statement:
- A. Is unqualified to perform the work required;
 - B. Has failed to execute a timely reasonable Subcontract;
 - C. Has defaulted in the performance on the portion of the work covered by the Subcontract; or
 - D. Is no longer engaged in such business.
- 5.1.5 Should a Bidder be awarded a contract, such successful Bidder shall provide to the agency the taxpayer identification license numbers of such subcontractors. Such numbers shall be provided on the later of the date on which such subcontractor is required to be identified or the time the contract is executed. The successful Bidder shall provide to the agency to which it is contracting, within 30 days of entering into such public works contract, copies of all Delaware Business licenses of subcontractors and/or independent contractors that will perform work for such public works contract. However, if a subcontractor or independent contractor is hired or contracted more than 20 days after the Bidder entered the public works contract the Delaware Business license of such subcontractor or independent contractor shall be provided to the agency within 10 days of being contracted or hired.
- 5.2 PENALTY FOR SUBSTITUTION OF SUBCONTRACTORS
- 5.2.1 Should the Contractor fail to utilize any or all of the Subcontractors in the Contractor's Bid statement in the performance of the Work on the public bidding, the Contractor shall be penalized in the amount of (project specific amount*). The Agency may determine to deduct payments of the penalty from the Contractor or have the amount paid directly to the Agency. Any penalty amount assessed against the Contractor may be remitted or refunded, in whole or in part, by the Agency awarding the Contract, only if it is established to the satisfaction of the Agency that the Subcontractor in question has defaulted or is no longer engaged in such business. No claim for the remission or refund of any penalty shall be granted unless an application is filed within one year after the liability of the successful Bidder accrues. All penalty amounts assessed and not refunded or remitted to the contractor shall be reverted to the State.
- *one (1) percent of contract amount not to exceed \$10,000
- 5.3 ASBESTOS ABATEMENT
- 5.3.1 The selection of any Contractor to perform asbestos abatement for State-funded projects shall be approved by the Office of Management and Budget, Division of Facilities Management pursuant to Chapter 78 of Title 16.
- 5.4 STANDARDS OF CONSTRUCTION FOR THE PROTECTION OF THE PHYSICALLY HANDICAPPED
- 5.4.1 All Contracts shall conform with the standard established by the Delaware Architectural Accessibility Board unless otherwise exempted by the Board.
- 5.5 CONTRACT PERFORMANCE

- 5.5.1 Any firm entering into a Public Works Contract that neglects or refuses to perform or fails to comply with its terms, the Agency may terminate the Contract and proceed to award a new Contract or may require the Surety on the Performance Bond to complete the Contract in accordance with the terms of the Performance Bond.

ARTICLE 6: CONSTRUCTION BY OWNER OR SEPARATE CONTRACTORS

- 6.1 The Owner reserves the right to simultaneously perform other construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project or other Projects at the same site.
- 6.2 The Contractor shall afford the Owner and other Contractors reasonable opportunity for access and storage of materials and equipment, and for the performance of their activities, and shall connect and coordinate their activities with other forces as required by the Contract Documents.

ARTICLE 7: CHANGES IN THE WORK

- 7.1 The Owner, without invalidating the Contract, may order changes in the Work consisting of Additions, Deletions, Modifications or Substitutions, with the Contract Sum and Contract completion date being adjusted accordingly. Such changes in the Work shall be authorized by written Change Order signed by the Professional, as the duly authorized agent, the Contractor and the Owner.
- 7.2 The Contract Sum and Contract Completion Date shall be adjusted only by a fully executed Change Order.
- 7.3 The additional cost, or credit to the Owner resulting from a change in the Work shall be by mutual agreement of the Owner, Contractor and the Architect. In all cases, this cost or credit shall be based on the 'DPE' wages required and the "invoice price" of the materials/equipment needed.
- 7.3.1 "DPE" shall be defined to mean "direct personnel expense". Direct payroll expense includes direct salary plus customary fringe benefits (prevailing wage rates) and documented statutory costs such as workman's compensation insurance, Social Security/Medicare, and unemployment insurance (a maximum multiplier of 1.35 times DPE).
- 7.3.2 "Invoice price" of materials/equipment shall be defined to mean the actual cost of materials and/or equipment that is paid by the Contractor, (or subcontractor), to a material distributor, direct factory vendor, store, material provider, or equipment leasing entity. Rates for equipment that is leased and/or owned by the Contractor or subcontractor(s) shall not exceed those listed in the latest version of the "Means Building Construction Cost Data" publication.
- 7.3.3 In addition to the above, the General Contractor is allowed a fifteen percent (15%) markup for overhead and profit for additional work performed by the General Contractor's own forces. For additional subcontractor work, the Subcontractor is allowed a fifteen (15) percent overhead and profit on change order work above and beyond the direct costs stated previously. To this amount, the General Contractor will be allowed a mark-up not exceeding seven and one half percent (7.5%) on the subcontractors work. These mark-ups shall include all costs including, but not limited to: overhead, profit, bonds, insurance, supervision, etc. No markup is permitted on the work of the subcontractors subcontractor. No additional costs shall be allowed for changes related to the Contractor's onsite superintendent/staff, or project manager, unless a change in the work changes the project duration and is identified by the CPM schedule. There will be no other costs associated with the change order.

ARTICLE 8: TIME

8.1 Time limits, if any, are as stated in the Project Manual. By executing the Agreement, the Contractor confirms that the stipulated limits are reasonable, and that the Work will be completed within the anticipated time frame.

8.2 If progress of the Work is delayed at any time by changes ordered by the Owner, by labor disputes, fire, unusual delay in deliveries, abnormal adverse weather conditions, unavoidable casualties or other causes beyond the Contractor's control, the Contract Time shall be extended for such reasonable time as the Owner may determine.

8.3 Any extension of time beyond the date fixed for completion of the construction and acceptance of any part of the Work called for by the Contract, or the occupancy of the building by the Owner, in whole or in part, previous to the completion shall not be deemed a waiver by the Owner of his right to annul or terminate the Contract for abandonment or delay in the matter provided for, nor relieve the Contractor of full responsibility.

8.4 **SUSPENSION AND DEBARMENT**

8.4.1 Per Section 6962(d)(14), Title 29, Delaware Code, "Any Contractor who fails to perform a public works contract or complete a public works project within the time schedule established by the Agency in the Invitation To Bid, may be subject to Suspension or Debarment for one or more of the following reasons: a) failure to supply the adequate labor supply ratio for the project; b) inadequate financial resources; or, c) poor performance on the Project."

8.4.2 "Upon such failure for any of the above stated reasons, the Agency that contracted for the public works project may petition the Director of the Office of Management and Budget for Suspension or Debarment of the Contractor. The Agency shall send a copy of the petition to the Contractor within three (3) working days of filing with the Director. If the Director concludes that the petition has merit, the Director shall schedule and hold a hearing to determine whether to suspend the Contractor, debar the Contractor or deny the petition. The Agency shall have the burden of proving, by a preponderance of the evidence, that the Contractor failed to perform or complete the public works project within the time schedule established by the Agency and failed to do so for one or more of the following reasons: a) failure to supply the adequate labor supply ratio for the project; b) inadequate financial resources; or, c) poor performance on the project. Upon a finding in favor of the Agency, the Director may suspend a Contractor from Bidding on any project funded, in whole or in part, with public funds for up to 1 year for a first offense, up to 3 years for a second offense and permanently debar the Contractor for a third offense. The Director shall issue a written decision and shall send a copy to the Contractor and the Agency. Such decision may be appealed to the Superior Court within thirty (30) days for a review on the record."

8.5 **RETAINAGE**

8.5.1 Per Section 6962(d)(5) a.3, Title 29, Delaware Code: The Agency may at the beginning of each public works project establish a time schedule for the completion of the project. If the project is delayed beyond the completion date due to the Contractor's failure to meet their responsibilities, the Agency may forfeit, at its discretion, all or part of the Contractor's retainage.

8.5.2 This forfeiture of retainage also applies to the timely completion of the punchlist. A punchlist will only be prepared upon the mutual agreement of the Owner, Architect and Contractor. Once the punchlist is prepared, all three parties will by mutual agreement,

establish a schedule for its completion. Should completion of the punchlist be delayed beyond the established date due to the Contractor's failure to meet their responsibilities, the Agency may hold permanently, at its discretion, all or part of the Contractor's retainage.

ARTICLE 9: PAYMENTS AND COMPLETION

9.1 APPLICATION FOR PAYMENT

9.1.1 Applications for payment shall be made upon AIA Document G702. There will be a five percent (5%) retainage on all Contractor's monthly invoices until completion of the project. This retainage may become payable upon receipt of all required closeout documentation, provided all other requirements of the Contract Documents have been met.

9.1.2 A date will be fixed for the taking of the monthly account of work done. Upon receipt of Contractor's itemized application for payment, such application will be audited, modified, if found necessary, and approved for the amount. Statement shall be submitted to the Owner.

9.1.3 Section 6516, Title 29 of the Delaware Code annualized interest is not to exceed 12% per annum beginning thirty (30) days after the "presentment" (as opposed to the date) of the invoice.

9.2 PARTIAL PAYMENTS

9.2.1 Any public works Contract executed by any Agency may provide for partial payments at the option of the Owner with respect to materials placed along or upon the sites or stored at secured locations, which are suitable for use in the performance of the contract.

9.2.2 When approved by the agency, partial payment may include the values of tested and acceptable materials of a nonperishable or noncontaminative nature which have been produced or furnished for incorporation as a permanent part of the work yet to be completed, provided acceptable provisions have been made for storage.

9.2.2.1 Any allowance made for materials on hand will not exceed the delivered cost of the materials as verified by invoices furnished by the Contractor, nor will it exceed the contract bid price for the material complete in place.

9.2.3 If requested by the Agency, receipted bills from all Contractors, Subcontractors, and material, men, etc., for the previous payment must accompany each application for payment. Following such a request, no payment will be made until these receipted bills have been received by the Owner.

9.3 SUBSTANTIAL COMPLETION

9.3.1 When the building has been made suitable for occupancy, but still requires small items of miscellaneous work, the Owner will determine the date when the project has been substantially completed.

9.3.2 If, after the Work has been substantially completed, full completion thereof is materially delayed through no fault of the Contractor, and without terminating the Contract, the Owner may make payment of the balance due for the portion of the Work fully completed and accepted. Such payment shall be made under the terms and conditions governing final payment that it shall not constitute a waiver of claims.

9.3.3 On projects where commissioning is included, the commissioning work as defined in the specifications must be complete prior to the issuance of substantial completion.

9.4 FINAL PAYMENT

- 9.4.1 Final payment, including the five percent (5%) retainage if determined appropriate, shall be made within thirty (30) days after the Work is fully completed and the Contract fully performed and provided that the Contractor has submitted the following closeout documentation (in addition to any other documentation required elsewhere in the Contract Documents):
- 9.4.1.1 Evidence satisfactory to the Owner that all payrolls, material bills, and other indebtedness connected with the work have been paid,
 - 9.4.1.2 An acceptable RELEASE OF LIENS,
 - 9.4.1.3 Copies of all applicable warranties,
 - 9.4.1.4 As-built drawings,
 - 9.4.1.5 Operations and Maintenance Manuals,
 - 9.4.1.6 Instruction Manuals,
 - 9.4.1.7 Consent of Surety to final payment.
 - 9.4.1.8 The Owner reserves the right to retain payments, or parts thereof, for its protection until the foregoing conditions have been complied with, defective work corrected and all unsatisfactory conditions remedied.

ARTICLE 10: PROTECTION OF PERSONS AND PROPERTY

- 10.1 The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract. The Contractor shall take all reasonable precautions to prevent damage, injury or loss to: workers, persons nearby who may be affected, the Work, materials and equipment to be incorporated, and existing property at the site or adjacent thereto. The Contractor shall give notices and comply with applicable laws ordinances, rules regulations, and lawful orders of public authorities bearing on the safety of persons and property and their protection from injury, damage, or loss. The Contractor shall promptly remedy damage and loss to property at the site caused in whole or in part by the Contractor, a Subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable.
- 10.2 The Contractor shall notify the Owner in the event any existing hazardous material such as lead, PCBs, asbestos, etc. is encountered on the project. The Owner will arrange with a qualified specialist for the identification, testing, removal, handling and protection against exposure or environmental pollution, to comply with applicable regulation laws and ordinances. The Contractor and Architect will not be required to participate in or to perform this operation. Upon completion of this work, the Owner will notify the Contractor and Architect in writing the area has been cleared and approved by the authorities in order for the work to proceed. The Contractor shall attach documentation from the authorities of said approval.
- 10.3 As required in the Hazardous Chemical Information Act of June 1984, all vendors supplying any materials that may be defined as hazardous, must provide Material Safety Data Sheets for those products. Any chemical product should be considered hazardous if it has a warning caution on the label relating to a potential physical or health hazard, if it is known to be present in the work place, and if employees may be exposed under normal conditions or

in any foreseeable emergency situation. Material Safety Data Sheets must be provided directly to the Owner along with the shipping slips that include those products.

- 10.4 The Contractor shall certify to the Owner that materials incorporated into the Work are free of all asbestos. This certification may be in the form of Material Safety Data Sheet (MSDS) provided by the product manufacturer for the materials used in construction, as specified or as provided by the Contractor.
- 10.5 **PERSONNEL MATERS**
Background Checks: The contractor will be responsible for providing federal (50 State) background checks and photo ID badges for all workers that will be on-site for the duration of this work. Finalized forms are to be provided to the School District for review prior to any work commencing on the site. It is the responsibility of the contractor to coordinate the obtaining of these forms with the work schedule noted above.

ARTICLE 11: INSURANCE AND BONDS

- 11.1 The Contractor shall carry all insurance required by law, such as Unemployment Insurance, etc. The Contractor shall carry such insurance coverage as they desire on their own property such as a field office, storage sheds or other structures erected upon the project site that belong to them and for their own use. The Subcontractors involved with this project shall carry whatever insurance protection they consider necessary to cover the loss of any of their personal property, etc.
- 11.2 Upon being awarded the Contract, the Contractor shall obtain a minimum of two (2) copies of all required insurance certificates called for herein, and submit one (1) copy of each certificate, to the Owner, within 20 days of contract award.
- 11.3 Bodily Injury Liability and Property Damage Liability Insurance shall, in addition to the coverage included herein, include coverage for injury to or destruction of any property arising out of the collapse of or structural injury to any building or structure due to demolition work and evidence of these coverages shall be filed with and approved by the Owner.
- 11.4 The Contractor's Property Damage Liability Insurance shall, in addition to the coverage noted herein, include coverage on all real and personal property in their care, custody and control damaged in any way by the Contractor or their Subcontractors during the entire construction period on this project.
- 11.5 Builders Risk (including Standard Extended Coverage Insurance) on the existing building during the entire construction period, shall not be provided by the Contractor under this contract. The Owner shall insure the existing building and all of its contents and all this new alteration work under this contract during entire construction period for the full insurable value of the entire work at the site. Note, however, that the Contractor and their Subcontractors shall be responsible for insuring building materials (installed and stored) and their tools and equipment whenever in use on the project, against fire damage, theft, vandalism, etc.
- 11.6 Certificates of the insurance company or companies stating the amount and type of coverage, terms of policies, etc., shall be furnished to the Owner, within 20 days of contract award.
- 11.7 The Contractor shall, at their own expense, (in addition to the above) carry the following forms of insurance:
- 11.7.1 Contractor's Contractual Liability Insurance

Minimum coverage to be:

Bodily Injury	\$500,000	for each person
	\$1,000,000	for each occurrence
	\$1,000,000	aggregate
Property Damage	\$500,000	for each occurrence
	\$1,000,000	aggregate

11.7.2 Contractor's Protective Liability Insurance

Minimum coverage to be:

Bodily Injury	\$500,000	for each person
	\$1,000,000	for each occurrence
	\$1,000,000	aggregate
Property Damage	\$500,000	for each occurrence
	\$500,000	aggregate

11.7.3 Automobile Liability Insurance

Minimum coverage to be:

Bodily Injury	\$1,000,000	for each person
	\$1,000,000	for each occurrence
Property Damage	\$500,000	per accident

11.7.4 Prime Contractor's and Subcontractors' policies shall include contingent and contractual liability coverage in the same minimum amounts as 11.7.1 above.

11.7.5 Workmen's Compensation (including Employer's Liability):

11.7.5.1 Minimum Limit on employer's liability to be as required by law.

11.7.5.2 Minimum Limit for all employees working at one site.

11.7.6 Certificates of Insurance must be filed with the Owner guaranteeing fifteen (15) days prior notice of cancellation, non-renewal, or any change in coverages and limits of liability shown as included on certificates.

11.7.7 Social Security Liability

11.7.7.1 With respect to all persons at any time employed by or on the payroll of the Contractor or performing any work for or on their behalf, or in connection with or arising out of the Contractor's business, the Contractor shall accept full and exclusive liability for the payment of any and all contributions or taxes or unemployment insurance, or old age retirement benefits, pensions or annuities now or hereafter imposed by the Government of the United States and the State or political subdivision thereof, whether the same be measured by wages, salaries or other remuneration paid to such persons or otherwise.

11.7.7.2 Upon request, the Contractor shall furnish Owner such information on payrolls or employment records as may be necessary to enable it to fully comply with the law imposing the aforesaid contributions or taxes.

- 11.7.7.3 If the Owner is required by law to and does pay any and/or all of the aforesaid contributions or taxes, the Contractor shall forthwith reimburse the Owner for the entire amount so paid by the Owner.

ARTICLE 12: UNCOVERING AND CORRECTION OF WORK

- 12.1 The Contractor shall promptly correct Work rejected by the Owner or failing to conform to the requirements of the Contract Documents, whether observed before or after Substantial Completion and whether or not fabricated, installed or completed, and shall correct any Work found to be not in accordance with the requirements of the Contract Documents within a period of two years from the date of Substantial Completion, or by terms of an applicable special warranty required by the Contract Documents. The provisions of this Article apply to work done by Subcontractors as well as to Work done by direct employees of the Contractor.
- 12.2 At any time during the progress of the work, or in any case where the nature of the defects shall be such that it is not expedient to have them corrected, the Owner, at their option, shall have the right to deduct such sum, or sums, of money from the amount of the contract as they consider justified to adjust the difference in value between the defective work and that required under contract including any damage to the structure.

ARTICLE 13: MISCELLANEOUS PROVISIONS

13.1 CUTTING AND PATCHING

- 13.1.1 The Contractor shall be responsible for all cutting and patching. The Contractor shall coordinate the work of the various trades involved.

13.2 DIMENSIONS

- 13.2.1 All dimensions shown shall be verified by the Contractor by actual measurements at the project site. Any discrepancies between the drawings and specifications and the existing conditions shall be referred to the Owner for adjustment before any work affected thereby has been performed.

13.3 LABORATORY TESTS

- 13.3.1 Any specified laboratory tests of material and finished articles to be incorporated in the work shall be made by bureaus, laboratories or agencies approved by the Owner and reports of such tests shall be submitted to the Owner. The cost of the testing shall be paid for by the Contractor.
- 13.3.2 The Contractor shall furnish all sample materials required for these tests and shall deliver same without charge to the testing laboratory or other designated agency when and where directed by the Owner.

13.4 ARCHAEOLOGICAL EVIDENCE

- 13.4.1 Whenever, in the course of construction, any archaeological evidence is encountered on the surface or below the surface of the ground, the Contractor shall notify the authorities of the Delaware Archaeological Board and suspend work in the immediate area for a reasonable time to permit those authorities, or persons designated by them, to examine the area and ensure the proper removal of the archaeological evidence for suitable preservation in the State Museum.

13.5 GLASS REPLACEMENT AND CLEANING

13.5.1 The General Contractor shall replace without expense to the Owner all glass broken during the construction of the project. If job conditions warrant, at completion of the job the General Contractor shall have all glass cleaned and polished.

13.6 WARRANTY

13.6.1 For a period of two (2) years from the date of substantial completion, as evidenced by the date of final acceptance of the work, the contractor warrants that work performed under this contract conforms to the contract requirements and is free of any defect of equipment, material or workmanship performed by the contractor or any of his subcontractors or suppliers. However, manufacturer's warranties and guarantees, if for a period longer than two (2) years, shall take precedence over the above warranties. The contractor shall remedy, at his own expense, any such failure to conform or any such defect. The protection of this warranty shall be included in the Contractor's Performance Bond.

ARTICLE 14: TERMINATION OF CONTRACT

14.1 If the Contractor defaults or persistently fails or neglects to carry out the Work in accordance with the Contract Documents or fails to perform a provision of the Contract, the Owner, after seven days written notice to the Contractor, may make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due the Contractor. Alternatively, at the Owner's option, and the Owner may terminate the Contract and take possession of the site and of all materials, equipment, tools, and machinery thereon owned by the Contractor and may finish the Work by whatever method the Owner may deem expedient. If the costs of finishing the Work exceed any unpaid compensation due the Contractor, the Contractor shall pay the difference to the Owner.

14.2 "If the continuation of this Agreement is contingent upon the appropriation of adequate state, or federal funds, this Agreement may be terminated on the date beginning on the first fiscal year for which funds are not appropriated or at the exhaustion of the appropriation. The Owner may terminate this Agreement by providing written notice to the parties of such non-appropriation. All payment obligations of the Owner will cease upon the date of termination. Notwithstanding the foregoing, the Owner agrees that it will use its best efforts to obtain approval of necessary funds to continue the Agreement by taking appropriate action to request adequate funds to continue the Agreement."

END OF SECTION

DRUG TESTING FORMS

The Office of Management and Budget (OMB) has developed the 4014 regulations as part of the Delaware Code that requires Contractors and Subcontractors to implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part without public funds pursuant to 29 **Del.C.** §6908(a)(6). The regulations establish the mechanism, standards and requirements of a Mandatory Drug Testing Program that will be incorporated for reference into the Contract awarded pursuant to 29 **Del.C.** §6962. Sample copies of Testing Report Forms maintained and/or submitted pursuant to the requirements of 4104 regulations for this Project are included herewith.

NOT FOR BIDDING

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EMPLOYEE DRUG TESTING REPORT FORM

Period Ending: _____

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors who work on Large Public Works Contracts funded all or in part with public funds submit Testing Report Forms to the Owner no less than quarterly.

Project Number: _____

Project Name: _____

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Number of employees who worked on the jobsite during the report period: _____

Number of employees subject to random testing during the report period: _____

Number of Negative Results _____ Number of Positive Results _____

Action taken on employee(s) in response to a failed or positive random test:

Authorized Representative of Contractor/Subcontractor: _____
(typed or printed)

Authorized Representative of Contractor/Subcontractor: _____
(signature)

Date: _____

**EMPLOYEE DRUG TESTING
REPORT OF POSITIVE RESULTS**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors who work on Large Public Works Contracts funded all or in part with public funds to notify the Owner in writing of a positive random drug test.

Project Number: _____

Project Name: _____

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Name of employee with positive test result: _____

Last 4 digits of employee SSN: _____

Date test results received: _____

Action taken on employee in response to a positive test result:

Authorized Representative of Contractor/Subcontractor: _____
(typed or printed)

Authorized Representative of Contractor/Subcontractor: _____
(signature)

Date: _____

This form shall be sent by mail to the Owner within 24 hours of receipt of test results.

Enclose this test results form in a sealed envelope with the notation "Drug Testing Form – DO NOT OPEN" on the face thereof and place in a separate mailing envelope.

SECTION 00 81 15

CHANGE ORDER AIA G701-2017

AIA Document G701 is for implementing changes in the work agreed by the Owner, Contractor, Construction Manager (if applicable), and Architect. Execution of a completed AIA Document G701 indicated agreement upon all the tenants of the change, including any changes in the Contract Sum (or Guaranteed Maximum Price) and Contract Time. It provides space for the signatures of the Owner, Contractor, Construction Manager (if applicable) and Architect for a complete change.

A draft copy of this document is included herein as follows:

NOT FOR BIDDING



AIA® Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*

CONTRACT INFORMATION:

Contract For:

Date:

CHANGE ORDER INFORMATION:

Change Order Number:

Date:

OWNER: *(Name and address)*

ARCHITECT: *(Name and address)*

CONTRACTOR: *(Name and address)*

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The original Contract Sum was

\$ 0.00

The net change by previously authorized Change Orders

\$ 0.00

The Contract Sum prior to this Change Order was

\$ 0.00

The Contract Sum will be increased by this Change Order in the amount of

\$ 0.00

The new Contract Sum including this Change Order will be

\$ 0.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE

DATE

DATE

SECTION 00 81 15

CERTIFICATE OF SUBSTANTIAL COMPLETION AIA G704-2017

AIA Document G704 is a standard form for recording the date of substantial completion of the work or a designated portion thereof. The Contractor prepares a list of items to be completed or corrected, and the Architect verifies and amends the list. If the Architect finds that the work is substantially complete, the form is prepared for acceptance by the Contractor and the Owner, and the list of items to be completed or corrected is attached. In AIA Document G704 the parties agree on the time allowed for completion or correction of the items, the date when the Owner will occupy, the work or designated portion thereof, and a description of responsibilities of maintenance, heat, utilities, and insurance.

A draft copy of this document is included herein as follows:

NOT FOR BIDDING



AIA® Document G704™ – 2017

Certificate of Substantial Completion

PROJECT: (name and address)

CONTRACT INFORMATION:

Contract For: General Construction

Date:

CERTIFICATE INFORMATION:

Certificate Number: 001

Date:

OWNER: (name and address)

ARCHITECT: (name and address)

CONTRACTOR: (name and address)

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.
(Identify the Work, or portion thereof, that is substantially complete.)

ARCHITECT (Firm Name)

SIGNATURE

PRINTED NAME AND TITLE

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within () days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

CONTRACTOR (Firm Name)

SIGNATURE

PRINTED NAME AND TITLE

DATE

OWNER (Firm Name)

SIGNATURE

PRINTED NAME AND TITLE

DATE

SECTION 00 81 15

CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS AIA G706-1994

The Contractor submits this affidavit with the final request for payment, stating that all payrolls, bills for materials and equipment, and other indebtedness connected with the work for which the Owner might be responsible has been paid or otherwise satisfied. AIA Document G706-1994 requires the Contractor to list any indebtedness or known claims in connection with the construction contract that have not been paid or otherwise satisfied. The Contractor may also be required to finish a lien bond or indemnity bond to protect the Owner with respect to each exception.

A draft copy of this document is included herein as follows:

 **AIA** Document G706™ – 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: *(Name and address)* ARCHITECT'S PROJECT NUMBER: OWNER:
TO OWNER: *(Name and address)* CONTRACT FOR: General Construction ARCHITECT:
CONTRACT DATED: SURETY:
OTHER:

STATE OF:
COUNTY OF:

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose.
- Indicate Attachment Yes No

CONTRACTOR: *(Name and address)*

BY: _____
(Signature of authorized representative)

(Printed name and title)

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of Release of Liens (AIA Document G706A).

Subscribed and sworn to before me on this date:

Notary Public:
My Commission Expires:

SECTION 00 81 15

CONTRACTOR'S AFFIAVIT OF RELEASE OF LIENS AIA G706A-1994

AIA Document G706A-1994 supports AIA Document G706-1994 in the event that the Owner requires a sworn statement of the Contractor stating that all releases or waivers of liens have been received. In such event, it is normal for the Contractor to submit AIA Documents G706-1994 and G706A-1994 along with attached releases or waivers of liens for the Contractor, all Subcontractors, and others who may have lien rights against the Owner's property. The Contractor is required to list any exceptions to the sworn statement provided in G706A-1994, and may be required to furnish to the Owner a lien bond or indemnity bond to protect the Owner with respect to such exceptions.

A draft copy of this document is included herein as follows:



AIA® Document G706A™ – 1994

Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i>	ARCHITECT'S PROJECT NUMBER:	OWNER: <input type="checkbox"/>
	CONTRACT FOR: General Construction	ARCHITECT: <input type="checkbox"/>
TO OWNER: <i>(Name and address)</i>	CONTRACT DATED:	CONTRACTOR: <input type="checkbox"/>
		SURETY: <input type="checkbox"/>
		OTHER: <input type="checkbox"/>

STATE OF:
COUNTY OF:

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

BY:

(Signature of authorized representative)

(Printed name and title)

Subscribed and sworn to before me on this date:

Notary Public:
My Commission Expires:

SECTION 00 81 15

CONSENT OF SURETY TO FINAL PAYMENT AIA G707-1994

AIA Document G707-1994 is intended for use as a companion to AIA Document G706-1994, Contractor's Affidavit of Payment of Debts and Claims, on construction projects where the Contractor is required to furnish a bond. By obtaining the surety's approval of final payment to the Contractor and its agreement that final payment will no relieve the surety of any of its obligations, the owner may preserve its rights under the bond.

A draft copy of this document is included herein as follows:

NOT FOR BIDDING



AIA Document G707™ – 1994

Consent Of Surety to Final Payment

PROJECT: <i>(Name and address)</i>	ARCHITECT'S PROJECT NUMBER:	OWNER: <input type="checkbox"/>
	CONTRACT FOR: General Construction	ARCHITECT: <input type="checkbox"/>
TO OWNER: <i>(Name and address)</i>	CONTRACT DATED:	CONTRACTOR: <input type="checkbox"/>
		SURETY: <input type="checkbox"/>
		OTHER: <input type="checkbox"/>

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

on bond of
(Insert name and address of Contractor)

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall
 not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date:
(Insert in writing the month followed by the numeric date and year.)

(Surety)

(Signature of authorized representative)

(Printed name and title)

Attest:
 (Seal):

SECTION 00 81 15

ARCHITECT'S SUPPLEMENTAL INSTRUCTIONS AIA G710-2017

AIA Document G710-2017 is used by the Architect to issue additional instructions or interpretations or to order minor changes in the work. It is intended to assist the Architect in performing its obligations as interpreter of the contract documents in accordance with the Owner/Architect agreement and the general conditions of the contract for construction. AIA Document G710-2017 should not be used to change the contract sum or contract time. It is intended to help the Architect perform its services with respect to minor changes not involving adjustment in the contract sum or contract time. Such minor changes are authorized under Section 7.4 of AIA Document A201-2017.

A draft copy of this document is included herein as follows:

NOT FOR BIDDING

AIA Document G710™ – 2017

Architect's Supplemental Instructions

PROJECT: <i>(name and address)</i> Sample Project	CONTRACT INFORMATION: Contract For: General Construction Date:	ASI INFORMATION: ASI Number: 002 Date:
OWNER: <i>(name and address)</i>	ARCHITECT: <i>(name and address)</i>	CONTRACTOR: <i>(name and address)</i>

The Contractor shall carry out the Work in accordance with the following supplemental instructions without change in Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgment that there will be no change in the Contract Sum or Contract Time.
(Insert a detailed description of the Architect's supplemental instructions and, if applicable, attach or reference specific exhibits.)

ISSUED BY THE ARCHITECT:

ARCHITECT *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

SECTION 00 81 15

CONSTRUCTION CHANGE DIRECTIVE AIA G714-2017

AIA Document G714-2017 is a directive for changes in the work for use where the Owner and Contractor have not reached an agreement on proposed changes in the contract sum or contract time. AIA Document G714-2017 was developed as a directive for changes in the work which, if not expeditiously implemented, might delay the project. Upon receipt of a completed G714-2017, the Contractor must promptly proceed with the change in the work described therein.

A draft copy of this document is included herein as follows:

NOT FOR BIDDING

AIA® Document G714™ – 2017

Construction Change Directive

PROJECT: <i>(name and address)</i>	CONTRACT INFORMATION: Contract For: General Construction Date:	CCD INFORMATION: Directive Number: 002 Date:
OWNER: <i>(name and address)</i>	ARCHITECT: <i>(name and address)</i>	CONTRACTOR: <i>(name and address)</i>

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

PROPOSED ADJUSTMENTS

- The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
 - Lump Sum decrease of \$0.00
 - Unit Price of \$ _____ per _____
 - Cost, as defined below, plus the following fee:
(Insert a definition of, or method for determining, cost.)
 - As follows:
- The Contract Time is proposed to remain unchanged. The proposed adjustment, if any, is (0 days).

NOTE: The Owner, Architect and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

_____ ARCHITECT <i>(Firm name)</i>	_____ OWNER <i>(Firm name)</i>	_____ CONTRACTOR <i>(Firm name)</i>
_____ SIGNATURE	_____ SIGNATURE	_____ SIGNATURE
_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE	_____ PRINTED NAME AND TITLE
_____ DATE	_____ DATE	_____ DATE

SECTION 00 81 15

ACORD CERTIFICATE OF INSURANCE AIA G715-2017

AIA Document G715-2017 is intended for use in adopting Form 25-S to certify the coverage required of Contractors under AIA Document A201-2017, General Conditions of the Contract for Construction. Since the ACORD certificate does not have space to show all the coverages required in AIA Document A201-2017, the Supplemental Attachment form should be completed, signed by the Contractor's insurance representative, and attached to the ACORD certificate.

A draft copy of this document is included herein as follows:

NOT FOR BIDDING

AIA Document G715™ – 2017

Supplemental Attachment for ACORD Certificate of Insurance 25

PROJECT: (name and address)	CONTRACT INFORMATION: Contract For: General Construction Date:	CERTIFICATE INFORMATION: Producer: Insured: Date:
OWNER: (name and address)	ARCHITECT: (name and address)	CONTRACTOR: (name and address)

A. General Liability	Yes	No	N/A
1. Does this policy include coverage for:			
a Damages because of bodily injury, sickness, or disease, including occupational sickness or disease, and death of any person?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b Personal injury and advertising injury?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c Damages because of physical damage to or destruction of tangible property, including the loss of use of such property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d Bodily injury or property damage arising out of completed operations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e The Contractor's indemnity obligations included in the Contract Documents?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does this policy contain an exclusion or restriction of coverage for:			
a Claims by one insured against another insured, where the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c Claims for bodily injury other than to employees of the insured?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d Claims for the Contractor's indemnity obligations included in the Contract Documents arising out of injury to employees of the insured?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e Claims for loss excluded under a prior work endorsement or other similar exclusionary language?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g Claims related to residential, multi-family, or other habitational projects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h Claims related to roofing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i Claims related to exterior insulation finish systems, synthetic stucco, or similar exterior coatings or surfaces?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j Claims related to earth subsistence or movement?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k Claims related to explosion, collapse, and underground hazards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. Other Insurance Coverage	Yes	No	N/A
1. Indicate whether the Contractor has the following insurance coverages and, if so, indicate the coverage limits for each.			
a Professional liability insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coverage limits:			
b Pollution liability insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coverage limits:			
c Insurance for maritime liability risks associated with the operation of a vessel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Coverage limits:			

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User Notes:

(38)BACASH

- d Insurance for the use or operation of manned or unmanned aircraft
Coverage limits:
- e Property insurance
Coverage limits:
- f Railroad protective liability insurance
Coverage limits:
- g Asbestos abatement liability insurance
Coverage limits:
- h Insurance for physical damage to property while it is in storage and in transit to the construction site
Coverage limits:
- i Other:

(Authorized Representative)

(Date of Issue)

NOT FOR BIDDING

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AFFIDAVIT OF CRAFT TRAINING COMPLIANCE

The Affidavit of Craft Training Compliance is included on the following page.

END OF SECTION

**Chiller Replacement at Multiple Schools
1502 Spruce Avenue; Wilmington, DE 19805**

**AFFIDAVIT OF
CRAFT TRAINING COMPLIANCE**

We, the contractor, hereby certify that we and all applicable subcontractors will abide by the contractor and subcontractor craft training requirements outlined below for the duration of the contract. Craft training must be provided by a contractor and/or subcontractor for each craft on a project for which there are Delaware Department of Labor approved and registered training programs. A list of crafts for which there are approved and registered training programs is maintained by the Delaware Department of Labor and can be found at https://det.delawareworks.com/apprenticeship/documents/Apprenticeship_Occupation_List_for_29Del6962_Compliance.pdf.

If you have questions regarding craft training programs, please submit them in writing to the Delaware Department of Labor at: apprenticeship@delaware.gov. The Craft Training Compliance Affidavit must be submitted prior to contract execution.

In accordance with Title 29, Chapter 69, Section 6962(c)(13) of the Delaware Code, contractors and subcontractors must provide craft training for journeyman and apprentice levels if **all** of the following apply:

- A. A project meets the prevailing wage requirement under Title 29, Chapter 69, Section 6960 of the Delaware Code.
- B. The contractor employs 10 or more total employees.
- C. The project is not a federal highway project

Failure to provide required craft training on the project may subject the successful contractor and/or subcontractor(s) to penalties as outlined in Title 29, Chapter 69, Section 6962(c)(13) of the Delaware Code.

Craft(s) _____

Contractor Name: _____

Contractor Address: _____

**Contractor Program
Registration Number(s)** _____

On this line also indicate whether DE, Other State (identify) or US Registration Number

Or

Craft Training requirements are not applicable because: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED TO BE CONSIDERED.



SUBSTITUTION REQUEST

(After the Bidding/Negotiating Phase)

Project: _____ Substitution Request Number: _____

 From: _____
 To: _____ Date: _____

 A/E Project Number: _____
 Re: _____ Contract For: _____

Specification Title: _____ Description: _____
 Section: _____ Page: _____ Article/Paragraph: _____

Proposed Substitution: _____
 Manufacturer: _____ Address: _____ Phone: _____
 Trade Name: _____ Model No.: _____
 Installer: _____ Address: _____ Phone: _____

History: New product 1-4 years old 5-10 years old More than 10 years old

Differences between proposed substitution and specified product: _____

Point-by-point comparative data attached — REQUIRED BY A/E

Reason for not providing specified item: _____

Similar Installation:
 Project: _____ Architect: _____
 Address: _____ Owner: _____
 _____ Date Installed: _____

Proposed substitution affects other parts of Work: No Yes; explain _____

Savings to Owner for accepting substitution: _____ (\$ _____).

Proposed substitution changes Contract Time: No Yes [Add] [Deduct] _____ days.

Supporting Data Attached: Drawings Product Data Samples Tests Reports _____

SUBSTITUTION REQUEST

(After the Bidding/Negotiating Phase — Continued)

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
 - Same warranty will be furnished for proposed substitution as for specified product.
 - Same maintenance service and source of replacement parts, as applicable, is available.
 - Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
 - Cost data as stated above is complete. Claims for additional costs related to accepted substitution which may subsequently become apparent are to be waived.
 - Proposed substitution does not affect dimensions and functional clearances.
 - Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.
 - Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all respects.
-

Submitted by: _____

Signed by: _____

Firm: _____

Address: _____

Telephone: _____

Attachments:

A/E's REVIEW AND RECOMMENDATION

- Approve Substitution - Make submittals in accordance with Specification Section 01 33 00 Submittal Procedures.
- Approve Substitution as noted - Make submittals in accordance with Specification Section 01 33 00 Submittal Procedures.
- Reject Substitution - Use specified materials.
- Substitution Request received too late - Use specified materials.

Signed by: _____ Date: _____

OWNER'S REVIEW AND ACTION

- Substitution approved - Make submittals in accordance with Specification Section 01 33 00 Submittal Procedures. Prepare Change Order.
- Substitution approved as noted - Make submittals in accordance with Specification Section 01 33 00 Submittal Procedures. Prepare Change Order.
- Substitution rejected - Use specified materials.

Signed by: _____ Date: _____

Additional Comments: Contractor Subcontractor Supplier Manufacturer A/E

CADD Release Form

Any CADD files conveyed by StudioJAED (Professional) to _____ (Recipient) are provided for their convenience only.

The Drawings, Specifications and other documents, including those in electronic form, prepared by the Professional and the Professional's consultants are Instruments of Service exclusively for the execution of the Professional's service for the - _____ Project. The Recipient will not reuse or make or permit to be made any modification to the drawings and/or specifications without the prior written authorization of the Professional. The CADD drawings are being provided at the time on electronic media to the Recipient for their internal use. The Recipient agrees to waive any claim against the Professional arising from any authorized reuse or modification of the drawings and/or specifications.

In addition, the Recipient agrees, to the fullest extent permitted by law, to indemnify and hold Professional harmless from any damage, liability or cost, including reasonable attorney's fees and cost of defense, arising from any reuse of the CADD files by the Recipient or any person or entity which acquires or obtains the drawings and/or specifications from or through the Recipient without prior written authorization of the Professional.

We provide files in AutoCad .dwg format.

We hereby agree to the conditions outlined above.

Signature Date

Title

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Section 01 42 00
REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. General: Basic Contract definitions are included in the Conditions of the Contract.
- B. "Approved": When used to convey Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.
- C. "Directed": A command or instruction by Architect. Other term including "requested," "authorized," "selected," "approved," "required," and "permitted" have the same meaning as "directed."
- D. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled", and "specified" have the same meaning as "indicated."
- E. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.
- F. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- G. "Install": Operations at Project site including unloading, temporarily storing, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.
- H. "Provide": Furnish and install, complete and ready for the intended use.
- I. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

1.3 INDUSTRY STANDARDS

- A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.
- B. Publication Dates: Comply with standards in effect as of date of the contract Documents, unless otherwise indicated.
- C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.
 - 1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.
- D. Abbreviations and Acronyms for Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations in the following list. Names, telephone numbers, and Web site addresses are subject to change.

ADAAG	Americans with Disabilities Act (ADA) Architectural Barriers Act (ABA) Accessibility Guidelines for Buildings and Facilities Available from Access Board www.access-board.gov	800-872-2253 202-272-0050
CFR	Code of Federal Regulations Available from Government Print Office www.gpoaccess.gov/cfr/index/html	888-293-6498 202-512-1530
CRD	Handbook for Concrete and Cement Available from Army Corps of Engineers Waterways Experiment Station www.wes.army.mil	601-634-2355
DOD	Department of Defense Military Specifications and Standards Available from Department of Defense Single Stock Point www.dodssp.daps.mil	215-697-6257
DSCC	Defense Supply Center Columbus (See FS)	
FED-STD	Federal Standard (See FS)	
FS	Federal Specification Available from Department of Defense Single Stock Point www.dodssp.daps.mil Available from General Services Administration www.fss.gsa.gov Available from National Institute of Building Services www.nibs.org	215-697-6257 202-501-1021 202-289-7800
FTMS	Federal Test Method Standard (See FS)	
ICC-ES	ICC Evaluation Services, Inc. www.icc-es.org	800-423-6587
MIL-STD	(See MILSPEC)	
MILSPEC	Military Specification and Standards Available from Department of Defense Single Stock Point www.dodssp.daps.mil	215-697-6257
NES	(Formerly: National Evaluation Service) (See ICC-ES)	
UFAS	Uniform Federal Accessibility Standards Available from Access Board www.access-board.gov	800-872-2253 202-272-0080

1.4 ABBREVIATIONS AND ACRONYMS

- A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities indicated in Gale Research's "Encyclopedia of Associations" or in Columbia Books' "National Trade & Professional Associations of the U.S."
- B. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web-site addresses are subject to change.

AA	Aluminum Association, Inc. (The) www.aluminum.org	202-862-5100
AABC	Associated Air Balance Council www.aabchg.com	202-737-0202
AAMA	American Architectural Manufacturers Association Transportation Officials www.transportation.org	202-624-5800
AASHTO	American Association of State Highway and Transportation Officials www.transportation.org	202-624-5800
AATCC	American Association of Textile Chemists and Colorists (The) www.aatcc.org	919-549-8141
ABMA	American Bearing Manufacturers Association www.abma-dc.org	202-367-1155
ACI	ACI International (American Concrete Institute) www.aci-int.org	248-848-3700
ACPA	American Concrete Pipe Association www.concrete-pipe.org	972-506-7216
AEIC	Association of Edison Illuminating Companies, Inc. (The) www.aeic.org	205-257-2530
AF&PA	American Forest & Paper Association www.afandpa.org	800-878-8878 202-463-2700
AGA	American Gas Association www.aga.org	202-824-7000
AGC	Associated General Contractors of America (The) www.agc.org	703-548-3118
AHA	American Hardboard Association (Now part of CPA)	
AI	Asphalt Institute www.asphaltinstitute.org	859-288-4960
AIA	American Institute of Architects (The) www.aia.org	800-242-3837 202-626-7300

AISC	American Institute of Steel Construction www.aisc.org	800-644-2400 312-670-2400
AISI	American Iron and Steel Institute www.steel.org	202-452-7100
AITC	American Institute of Timber Construction www.aitc-qlulam.org	303-792-9559
ALCA	Associated Landscape Contractors of America www.alca.org	800-395-2522 703-136-9666
ALSC	American Lumber Standard Committee, Inc. www.alsc.org	301-972-1700
AMCA	Air Movement and Control Association International, Inc. www.amca.org	847-394-0150
ANSI	American National Standards Institute www.ansi.org	202-293-8020
AOSA	Association of Official Seed Analysts www.aosaseed.com	505-522-1437
APA	The Engineered Wood Association www.apawood.org	253-565-6600
APA	Architectural Precast Association www.archprecast.org	239-454-6989
API	American Petroleum Institute www.api.org	202-682-8000
ARI	Air Conditioning & Refrigeration Institute www.ari.org	703-524-8800
ARMA	Asphalt Roofing Manufacturers Association www.asphaltroofing.org	202-207-0917
ASCE	American Society of Civil Engineers www.asce.org	800-548-2723 703-295-6300
ASHRAE	American Society of Heating, Refrigeration and Air Conditioning Engineers www.ashrae.org	800-527-4723 404-636-8400

ASME	The American Society of Mechanical Engineers International www.asme.org	800-843-2763 212-591-7722
ASSE	American Society of Sanitary Engineering www.asse-plumbing.org	440-835-3040
ASTM	American Society for Testing and Materials International www.astm.org	610-832-9585
AWCI	Association of the Wall and Ceiling Industries International www.awci.org	703-534-8300
AWCMA	American Window Covering Manufacturers Association (Now WCSC)	
AWI	Architectural Woodwork Institute www.awinet.org	800-449-8811 703-733-0600
AWPA	American Wood-Preservers' Association www.awpa.com	334-874-9800
AWS	American Welding Society www.aws.org	800-443-9353 305-443-9353
AWWA	American Water Works Association www.awwa.org	800-926-7337 303-794-7711
BHMA	Builders Hardware Manufacturers Association www.buildershardware.com	212-297-2122
BIA	Brick Industry Association (The) www.bia.org	703-620-0010
BIFMA	Business and Institutional Furniture Manufacturer's Association International www.bifma.com	616-285-3963
	Cast Stone Institute www.caststone.org	770-972-3011
CCC	Carpet Cushion Council www.carpetcushion.org	203-637-1312
CDA	Copper Development Association Inc. www.copper.org	800-232-3282 212-251-7200

CFFA	Chemical Fabrics & Film Association, Inc. www.chemicalfabricsandfilm.com	216-241-7333
CGA	Compressed Gas Association www.cganet.com	703-788-2700
CIMA	Cellulose Insulation Manufacturers Association www.cellulose.org	888-881-2462 937-222-2462
CISCA	Ceilings & Interior Systems Construction Association www.cisca.org	630-584-1919
CISPI	Cast Iron Soil Pipe Institute www.cispi.org	423-892-0137
CLFMI	Chain Link Fence Manufacturers Institute www.chailinkinfo.org	301-596-2583
CPA	Composite Panel Association www.pbmdf.com	301-670-0604
CPPA	Corrugated Polyethylene Pipe Association www.cppa-info.org	800-510-2772 202-462-9607
CRI	Carpet & Rug Institute (The) www.carpet-rug.com	800-882-8846 706-278-3176
CRSI	Concrete Reinforcing Steel Institute www.crsi.org	847-517-1200
CSA	CSA International (Formerly: IAS – International Approval Service) www.csa.international.org	800-463-6727 416-747-4000
CSI	Construction Specifications Institute (The) www.csinet.org	800-689-2900 703-684-0300
CTI	Cooling Technology Institute (Formerly: Cooling Tower Institute) www.cti.org	281-583-4087
DHI	Door and Hardware Institute www.dhi.org	703-222-2010
EIA	Electronic Industries Alliance www.eia.org	703-907-7500
EIMA	EIFS Industry members Association www.eima.com	800-294-3462 770-968-7945

EJCDC	Engineers Joint Contract Documents Committee www.asce.org	800-548-2723 703-295-6300
EJMA	Expansion Joint Manufacturers Association, Inc. www.ejma.org	914-332-0040
FCI	Fluid Controls Institute www.fluidcontrolsinstitute.org	216-241-7333
FM	Factory Mutual System (Now FMG)	
FMG	FM Global (Formerly: FM-Factory Mutual System) www.fmglobal.com	401-275-3000
FSA	Fluid Sealing Association www.fluidsealing.com	610-971-4850
FSC	Forest Stewardship Council www.fsc.org	52 951 5146905
GA	Gypsum Association www.gypsum.org	202-289-5440
GANA	Glass Association of North America www.glasswebsite.com	785-271-0208
GS	Green Seal www.greenseal.org	202-872-6400
GSI	Geosynthetic Institute www.geosynthetic-institute.org	610-522-8440
HI	Hydraulic Institute www.pumps.org	888-786-7744 973-267-9700
HI	Hydronics Institute www.gamanet.org	908-464-8200
HMMA	Hollow Metal Manufacturers Association (Part of NAAMM)	
HPVA	Hardwood Plywood & Veneer Association www.hpva.org	703-435-2900

HPW	H.P. White Laboratory, Inc. www.hpwhite.com	410-838-6550
IAS	International Approval Services (Now CSA International)	
ICEA	Insulated Cable Engineers Association, Inc. www.icea.net	770-830-0369
ICRI	International Concrete Repair Institute, Inc. www.icri.org	847-827-0830
IEC	International Electrotechnical Commission www.iec.ch	41 22 919 02 11
IEEE	Institute of Electrical and Electronics Engineers, Inc. www.ieee.org	212-419-7900
IESNA	Illuminating Engineering Society of North America www.iesna.org	212-248-5000
IGCC	Insulating Glass Certification Council www.igcc.org	315-646-2234
IGMA	Insulating Glass Manufacturers Alliance www.igmaonline.org	613-233-1510
ILI	Indiana Limestone Institute of America, Inc. www.iliai.com	812-275-4426
ISO	International Organization for Standardization www.iso.ch	41 22 749 01 11
ISSFA	International Solid Surface Fabricators Association www.issfa.net	702-567-8150
ITU	International Telecommunication Union www.itu.int/home	41 22 730 51 11
KCMA	Kitchen Cabinet Manufacturers Association www.kcma.org	703-264-1690
LMA	Laminating Materials Association (Now part of CPA)	
LPI	Lightning Protection Institute www.lightning.org	800-488-6864 847-577-7200

MBMA	Metal Building Manufacturers Association www.mbma.com	216-241-7333
MFMA	Maple Flooring Manufacturers Association www.maplefloor.org	847-480-9138
MFMA	Metal Framing Manufacturers Association www.metalframingmfg.org	312-644-6610
MH	Material Handling (Now MHIA)	
MHIA	Material Handling Industry of America www.mhia.org	800-345-1815 704-676-1190
MIA	Marble Institute of America www.marble-institute.com	440-250-9222
MPI	Master Painters Institute www.paintinfo.com	888-674-8937
MSS	Manufacturers Standardization Society of the Valve and Fittings Industry Inc. www.mss-hp.com	703-281-6613
NAAMM	National Association of Architectural Metal Manufacturers www.naamm.org	312-332-0405
NACE	National Association of Corrosion Engineers International www.nace.org	281-228-6200
NADCA	National Air Duct Cleaners Association www.nadca.com	202-737-2926
NAIMA	North American Insulation Manufacturers Association www.naima.org	703-684-0084
NBGQA	National Building Granite Quarries Association, Inc. www.nbgqa.com	800-557-2848
NCAA	National Collegiate Athletic Association www.ncaa.org	317-917-6222
NCMA	National Concrete Masonry Association www.ncma.org	703-713-1900

NCPI	National Clay Pipe Institute www.ncpi.org	262-248-9094
NCTA	National Cable & Telecommunications Association www.ncta.com	202-775-3550
NEBB	National Environmental Balancing Bureau www.nebb.org	301-977-3698
NECA	National Electrical Contractors Association www.necanet.org	301-657-3110
NELMA	Northeastern Lumber Manufacturers' Association www.nelma.org	207-829-6901
NEMA	National Electrical Manufacturers Association www.nema.org	703-847-3200
NETA	International Electrical Testing Association www.netaworld.org	303-697-8441
NFHS	National Federation of State High School Associations www.nfhs.org	317-972-6900
NFPA	National Fire Protection Association www.nfpa.org	800-344-3555 617-770-3000
NFRC	National Fenestration Rating Council www.nfrc.org	301-589-1776
NGA	National Glass Association www.glass.org	703-442-4890
NHLA	National Hardwood Lumber Association www.natlhardwood.org	800-933-0318 901-377-1818
NLGA	National Lumber Grades Authority www.nlga.org	604-524-2393
NOFMA	National Oak Flooring Manufacturers Association www.nofma.org	901-526-5016
NRCA	National Roofing Contractors Association www.nrca.net	800-323-9545 847-299-9070

NRMCA	National Ready Mixed Concrete Association www.nrmca.org	888-846-7622 301-587-1400
NSF	National Sanitation Foundation International www.nsf.org	800-673-6275 734-769-8010
NSSGA	National Stone, Sand & Gravel Association www.nssga.org	800-342-1415 703-525-8788
NTMA	National Terrazzo & Mosaic Association, Inc. www.ntma.com	800-323-9736 540-751-0930
NTRMA	National Tile Roofing Manufacturers Association (Now TRI)	
NWWDA	National Wood Window and Door Association (Now WDMA)	
OPL	Omega Point Laboratories, Inc. www.opl.com	800-966-5253 210-635-8100
PCI	Precast/Prestressed Concrete Institute www.pci.org	312-786-0300
PDCA	Painting & Decorating Contractors of America www.pdca.com	800-332-7322 314-514-7322
PDI	Plumbing & Drainage Institute www.pdionline.org	800-589-8956 978-557-0720
PGI	PVC Geomembrane Institute http://pgi-to.ce.uiuc.edu	217-333-3929
PTI	Post Tensioning Institute www.post-tensioning.org	602-870-7540
RCSC	Research Council on Structural Connections www.boltcouncil.org	800-644-2400 312-670-2400
RFCI	Resilient Floor Covering Institute www.rfci.com	301-340-8580
RIS	Redwood Inspection Service www.calredwood.org	888-225-7339 415-382-0662
SAE	SAE International www.sae.org	724-776-4841

SDI	Steel Deck Institute www.sdi.org	847-462-1930
SDI	Steel Door Institute www.steeldoor.org	440-899-0010
SEFA	Scientific Equipment and Furniture Association www.sefalabs.com	516-294-5424
SEI	Structural Engineering Institute www.seinstitute.com	800-548-2723 703-295-6195
SGCC	Safety Glazing Certification Council www.sgcc.org	315-646-2234
SIA	Security Industry Association www.siaonline.org	703-683-2075
SIGMA	Sealed Insulating Glass Manufacturers Association (Now IGMA)	
SJI	Steel Joist Institute www.steeljoist.org	843-626-1995
SMA	Screen Manufacturers Association www.smacentral.org	561-533-0991
SMACNA	Sheet Metal and Air Conditioning Contractors' National Association www.smacna.org	703-803-2980
SMPTE	Society of Motion Picture and Television Engineers www.smpte.org	914-761-1100
SPFA	Spray Polyurethane Foam Alliance (Formerly: SPI/SPFD – The Society of the Plastics Industry, Inc.; Spray Polyurethane Foam Division) www.sprayfoam.org	800-523-6154
SPID	Southern Pine Inspection Bureau www.spib.org	850-434-2611
SPI/SPF D	Society of the Plastics Industry, Inc. Spray Polyurethane Foam Division (Now SPFA)	

SPRI	Single Ply Roofing Institute www.spri.org	781-647-7026
SSINA	Specialty Steel Industry of North America www.ssina.com	800-982-0355 202-342-8630
SSPC	The Society for Protective Coatings www.sspc.org	877-281-7772 412-281-2331
STI	Steel Tank Institute www.steeltank.com	847-438-8265
SWI	Steel Window Institute www.steelwindows.com	216-241-7333
SWRI	Sealant, Waterproofing & Restoration Institute www.swrionline.org	816-472-7974
TCA	Tile Council of America, Inc. www.tileusa.com	864-646-8453
TIA/EIA	Telecommunications Industry Association/Electronic Industries Alliance www.tiaonline.org	703-907-7700
TMS	The Masonry Society www.masonrysociety.org	303-939-9700
TPI	Truss Plate Institute, Inc. www.tpinst.org	608-833-5900
TRI	Tile Roofing Institute (Formerly: RTI – Roof Tile Institute) www.tilerroofing.org	312-670-4177
UL	Underwriters Laboratories Inc. www.ul.com	800-285-4476 847-272-8800
UNI	Uni-Bell PVC Pipe Association www.uni-bell.org	972-243-3902
USGBC	US Green Building Council www.usgbc.org	202-828-7422
USITT	US Institute for Theatre Technology, Inc. www.usitt.org	800-938-7488 315-463-6463

WASTEC	Waste Equipment Technology Association www.wastec.org	800-424-2869 202-244-4700
WCLIB	West Coast Lumber Inspection Bureau www.wclib.org	800-283-1486 503-639-0651
WCMA	Window Covering Manufacturers Association (Now WCSC)	
WCSC	Window Covering Safety Council (Formerly: WCMA – Window Covering Manufacturers Association) www.windowcoverings.org	800-506-4636 212-661-4261
WDMA	Window & Door Manufacturers Association (Formerly: NWWDA – National Wood Window and Door Association) www.wdma.com	800-223-2301 847-299-5200
WI	Woodwork Institute (Formerly: WIC – Woodwork Institute of California) www.wicnet.org	916-372-9943
WIC	Woodwork Institute of California (Now WI)	
WMMPA	Wood Moulding & Millwork Producers Association www.wmmpa.com	800-550-7889 530-661-9591
WSRCA	Western States Roofing Contractors Association www.wsrca.com	800-725-0333 650-548-0112
WWPA	Western Wood Products Association www.wwpa.org	503-224-3930

- C. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, Telephone numbers, and Web-site address are subject to change.

BOCA	BOCA International, Inc. (See ICC)	
CABO	Council of American Building Officials See ICC)	
IAPMO	International Association of Plumbing and Mechanical Officials www.iapmo.org	909-472-4100
ICBO	International Conference of Building Officials (See ICC)	

ICBO ES	ICBO Evaluation Service, Inc. (See ICC-ES)	
ICC	International Code Council (Formerly: CABO – Council of American Building Officials) www.iccsafe.org	703-931-4533
ICC-ES	ICC Evaluation Service, Inc. www.icc-es.org	800-423-6587 562-699-0543
NES	National Evaluation Service (See ICC-ES)	
SBCCI	Southern Building Code Congress International, Inc. (See ICC)	

- D. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, Telephone numbers, and Web-site address are subject to change.

CE	Army Corps of Engineers www.usace.army.mil	
CPSC	Consumer Product Safety Commission www.cpsc.gov	800-638-2772 301-504-6816
DOC	Department of Defense www.dodssp.daps.mil	215-697-6257
DOD	Department of Defense www.dodssp.daps.mil	215-697-6257
DOE	Department of Energy www.eren.doe.gov	202-586-9220
EPA	Environmental Protection Agency www.epa.gov	202-272-0167
FAA	Federal Aviation Administration www.faa.gov	202-366-4000
FCC	Federal Communications Commission www.fcc.gov	888.225-5322

FDA	Food and Drug Administration www.fda.gov	888-463-6332
GSA	General Services Administration www.gsa.gov	800-488-3111 202-501-1888
HUD	Department of Housing and Urban Development www.hud.gov	202-708-1112
LBL	Lawrence Berkeley National Laboratory www.lbl.gov	510-486-4000
NCHRP	National Cooperative Highway Research Program (See TRB)	
NIST	National Institute of Standards and Technology www.nist.gov	301-975-6478
OSHA	Occupational Safety & Health Administration www.osha.gov	800-321-6742 202-693-1999
PBS	Public Building Service (See GSA)	
PHS	Office of Public Health and Science http://phs.os.dhhs.gov	202-690-7694
RUS	Rural Utilities Service (See USDA)	202-720-9540
SD	State Department www.state.gov	202-647-4000
TRB	Transportation Research Board www.nas.edu.trb	202-334-2934
USDA	Department of Agriculture www.usda.gov	202-720-2791
USPS	Postal Service www.usps.com	202-268-2000

- E. State Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Website addresses are subject to change.

OMB/DFM	Office of Management and Budget, Department of Facilities Management, Thomas Collins Building, 540 S DuPont Highway Suite 1 Dover, DE 19901 www.dfm.delaware.gov	302-739-5644
TFS	Texas Forest Service Forest Products Laboratory http://txforestsERVICE.tamu.edu	936-639-8180

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SECTION 01 10 00
SUMMARY

PART 1 GENERAL

1.01 PROJECT

- A. Project Name: Chiller Replacements .
- B. Project Locations: H.B. DuPont Middle School, Highlands Elementary School, Richardson Park Elementary School, Skyline Middle School
- C. Owner's Name: Red Clay Consolidated School District.
- D. Architect / Engineer's Name: Studio JAED (SJ)
- E. The Project consists of:
 - 1. Demolition of existing HVAC equipment as described in the documents
 - 2. Installation of new HVAC Equipment, Piping and Appurtenances.
 - 3. Selective modification of architectural features as required for completion of mechanical work, including patching, painting, roofing, and sitework.

1.02 CONTRACT DESCRIPTION

- A. Contract Type: A single prime contract based on a Stipulated Price as described in Division 00.
- B. Substantial Completion: The Substantial Completion date for this project shall be **August 12, 2022**.

1.03 DESCRIPTION OF ALTERATIONS WORK

- A. Scope of demolition and removal work is shown on drawings.
- B. Scope of renovation work is shown on drawings and included in specifications.

1.04 WORK BY OWNER

- A. Select pieces of equipment have been pre-purchased by the Owner and are identified in the contract documents. The equipment will be delivered FOB jobsite to the contractor for turnover and installation. Contractor shall be responsible for coordination of final delivery date and time as well as review and acceptance of the equipment.

1.05 OWNER OCCUPANCY

- A. Owner intends to continue to occupy portions of the existing building during the entire construction period.
- B. Cooperate with Owner to minimize conflict and to facilitate Owner's operations.
- C. Schedule the Work to accommodate Owner's occupancy.

1.06 CONTRACTOR USE OF SITE AND PREMISES

- A. Construction Operations: Limited to the building premises.
- B. Provide access to and from site as required by law and by Owner:
 - 1. Emergency Building Exits During Construction: Keep all exits required by code open during construction period; provide temporary exit signs if exit routes are temporarily altered.
 - 2. Do not obstruct roadways, sidewalks, or other public ways without permit.
 - 3. Adhere to owner's guidelines regarding entrance and egress to the site as identified during the pre-bid meeting.
- C. Utility Outages and Shutdown:
 - 1. Prevent accidental disruption of utility services to other facilities.
 - 2. Any shutdown of a critical building system (including but not limited to HVAC, sprinkler, fire alarm, water, electric) is to occur during a coordinated, off-hours shutdown (either daytime

- or overnight hours and either weekdays or weekends at owner's option). Shutdown work is to proceed continuously until the critical building system is restored.
3. Coordinate any interruption and/or shutdown of utilities with the owner at least 14 days in advance of the anticipated interruption and/or shutdown. Limit any interruptions/shutdowns to the absolute minimum amount of time.
 4. The owner reserves the right to reschedule construction shutdowns with minimal warning to the contractor as required to respond to emergencies.

1.07 GENERAL STANDARDS

A. General Project Requirements

1. Manufacturers of all coils shall ensure that the coils are clean and free of any residue from the manufacturing and shipping process. If coils are found to be dirty or smoke when hot water is provided to them, the contractor will be responsible for cleaning of the coils, as well as, cleaning the building from smoke, coil emanations, or vapors.
2. The return airflows indicated on the plans correspond to the occupied mode with minimum outside air being supplied. The balance report is to indicate these airflows in this mode of operation.
3. HVAC equipment shall be furnished with a motor starter suitable for the off-on control of the motor by a remote thermostat or bas contact. These starters shall comply with national electric code.
4. All air handling units are to be installed to provide adequate, unobstructed, access and clearance for air filter replacement.
5. Notify the owner in the event any existing hazardous materials, such as asbestos, pcb's, lead, etc., are encountered on the project. The owner will arrange with a qualified specialist for the identification, testing, removal, handling and protection against exposure or environmental pollution, to comply with applicable regulations, laws and ordinances.
6. All thermostats shown on hvac plans are to be mounted 4'-0" maximum aff (top of unit), unless noted otherwise. Contractor is responsible for mounting & wiring all thermostats. Plenum rated cables must be used.
7. Prior to submitting bid, the contractor shall visit the site and be thoroughly familiar with the existing conditions and proposed construction. Contractor shall include in their bid all materials, labor and all incidentals for a complete installation whether specifically indicated or not. All errors, discrepancies and missed items shall be brought to the attention of the engineer during the bidding process by the contractor. These items shall be included in the bid price. No extra cost will be allowed for any discrepancy which could have been noticed at the site by the contractor.
8. The contractor shall be responsible for all additional costs incurred as a result of substitutions or deviations from the basis of design shown on these drawings.
9. Contractor is responsible for providing transitions and flexible connections between all units and supply, return, or outside air ducts.
10. All roof and wall penetrations shall be sleeved and sealed for assembly rating.
11. The contractor is responsible for all new piping penetrations in walls and floors. The piping plans do not specifically note where piping penetrates walls and floors. It is the contractor's responsibility prior to bid to study the plans and if necessary evaluate the site, to account for all piping penetrations of the existing structure.
12. All gas piping is to be installed per NFPA 54, and all local and national codes.
13. Before any system of gas piping is finally put in service, it shall be tested to ensure that it is gas tight. To test for tightness, the piping shall be filled with air or an inert gas, but not with any other gas or liquid. Testing, inspection and purging of gas piping systems shall comply with NFPA 54.
14. Provide splash blocks for all condensate drains.
15. Notify the owner in the event any existing hazardous materials, such as asbestos, pcb's, lead, etc., are encountered on the project. The owner will arrange with a qualified specialist

- for the identification, testing, removal, handling and protection against exposure or environmental pollution, to comply with applicable regulations, laws and ordinances.
16. Prior to submitting bid, the contractor shall visit the site and be thoroughly familiar with the existing conditions and proposed construction. Contractor shall include in their bid all material, labor, and all incidentals for a complete installation whether specifically indicated or not. All errors, discrepancies and missed items shall be brought to the attention of the engineer during the bidding process by the contractor. These items shall be included in the bid price. No extra cost will be allowed for any discrepancy which could have been noticed at the site visit by the contractor.
 17. Perform work as required by applicable codes, regulations, and laws of local, state, and federal governments and other authorities with lawful jurisdiction. All work shall be in accordance with the latest edition of the national electric code.
 18. Material and equipment shall be UL, NEMA, ANSI, IEEE, ADA & CMB approved for intended purpose. Material and installation shall meet requirements of national and local electrical code.
 19. Provide all labor, materials, tools, equipment, coordination, additional design and all incidentals necessary to provide a complete and operable system as detailed on plans to the satisfaction of the engineer and the owner. Coordinate all work with the engineer before the start of work.
 20. Prior to submitting bid, the contractor shall visit the site and be thoroughly familiar with the existing conditions and proposed construction. Contractor shall include in their bid all material, labor, and all incidentals for a complete installation whether specifically indicated or not. All errors, discrepancies and missed items shall be brought to the attention of the engineer during the bidding process by the contractor. These items shall be included in the bid price. No extra cost will be allowed for any discrepancy which could have been noticed at the site visit by the contractor.
 21. Perform work as required by applicable codes, regulations, and laws of local, state, and federal governments and other authorities with lawful jurisdiction. All work shall be in accordance with the latest edition of the national electric code.
 22. Material and equipment shall be ul, nema, ansi, ieee, ada & cmb approved for intended purpose. Material and installation shall meet requirements of national and local electrical code.
 23. The contractor shall be responsible for all additional costs incurred as a result of substitutions or deviations from the basis of design shown on these drawings.
 24. Give notices, file plans, obtain permits, and licenses, pay fees and back charges, and obtain necessary approvals from authorities that have jurisdiction.
 25. Maintain record drawings on site. Record set must be complete and current and available for inspection when requisitions for payment are submitted.
 26. Guarantee work in writing per specifications, repair or replace defective materials or installation at no cost to owner during the guarantee period. Correct damage caused in making necessary repairs and replacements under guarantee at no cost to owner. Submit guarantee to owner before final payment.
 27. Coordinate all electrical items with existing field conditions. Locations shown are approximate and may require minor adjustment in the field to satisfy the design intent.
 28. Damage to existing facilities and equipment shall be repaired or replaced immediately by the contractor at no additional expense to the owner.
 29. The locations on these plans are approximate and require coordination with all other trades and verification of existing conditions. The contractor is responsible for field verification of all existing associated conditions. Contractor is responsible for obtaining all other trade's drawings and specifications and coordinating with all other trades during bidding and construction.

30. Contractor shall be responsible for maintaining continuity of all power, control, fire alarm, security systems, and communications functions to all areas affected by demolition and/or new construction.
31. Repair and patch any disturbed areas to match adjacent construction.
32. Disconnect and make safe any equipment to be removed by others. Coordinate removal of equipment with other trades prior to demolition.
33. In any area requiring the performance of any trade's work, this contractor shall carefully remove and store any or all electrical items in path of work, reinstalling, and reconnecting same as required, in accordance with the plans and/or as directed after completion of other trade's work in that area.
34. Prior to the start of demolition, contractor shall field verify all branch circuits and maintain those circuits that extend outside the scope of work.
35. After renovating existing electrical work, the contractor shall ensure that all remaining and new equipment will operate properly, including but not limited to backfeeding of existing power and lighting circuits. Refer to single line diagram.
36. All electrical work indicated to remain shall be suitably protected to prevent any damage.
37. Where electrical systems pass through renovated areas to serve other portions of the premises, systems shall be suitably protected to prevent damage or relocated and the systems restored to normal operation. Any outages in systems shall be coordinated with owner. Restore power to existing to remain equipment if interrupted by demolished circuits in the area.
38. Contractor shall submit for review, shop drawings for all equipment and materials used on the project. Submittals shall be reviewed by the architect before purchase of materials.
39. All wiring shall be copper, 600v, 75°/90° rated, flame-retardent, heat and moisture resistant.
40. Permanently label all new electrical equipment, including but not limited to, device designation and supply circuit designation. Update or replace panel directories to include new circuit information resulting from this project.
41. Provide temporary power and lighting for all trades as required to complete the project. All temporary and interim equipment shall be installed in accordance with all applicable codes and standards including, but not limited to NFPA 110 and NFPA 70.
42. Refer to specifications for additional information that is not shown on the drawings.
43. Openings in existing concrete walls and floors required for conduit installation shall be core drilled. Maximum core drill size shall be 5" in diameter. Core drill locations shall be spaced a minimum of 6" from each other measured from the outside edge of the core drill. All core drill openings shall be properly sealed according to their location and application.
44. All outages shall be kept to a minimum. All work that requires a sustained equipment outage shall be performed continuously around the clock until work is completed unless noted otherwise. Coordinate outages with owner representative.
45. Provide for each branch circuit and feeder circuit a dedicated equipment ground wire. For single phase branch circuits of 120 v/1ph or 277v/1 phase, provide dedicated hot, dedicated neutral and dedicated equipment ground wires. Sharing of neutral or equipment ground wires is not permitted. Wiring to all HVAC equipment or other trade equipment shall be in conduit. All equipment and feeder wiring in boiler room/electrical room shall be in rigid conduit. Use of mc cable is limited to branch circuit wiring above recessed ceiling or concealed in wall. Wiring to outlets on table shall be provide in either EMT conduit or flexible metal conduit.
46. Provide identification labels for all branch circuits and feeders circuits at junction boxes, panelboards, troughs, and splice boxes.
47. Provide unspliced feeders from panelboard or switchboard to all equipment. Splicing is permitted for single phase circuits for lighting and outlets only.

48. All wiring devices located in the basement are to be surface mounted with circuit wiring routed in surface mounted conduit per specifications. All other wiring devices shall be recessed unless noted otherwise.

B. Electrical Project Requirements

1. Notify the owner in the event any existing hazardous materials, such as asbestos, pcb's, lead, etc., are encountered on the project. The owner will arrange with a qualified specialist for the identification, testing, removal, handling and protection against exposure or environmental pollution, to comply with applicable regulations, laws and ordinances.
2. Prior to submitting bid, the contractor shall visit the site and be thoroughly familiar with the existing conditions and proposed construction. Contractor shall include in their bid all material, labor, and all incidentals for a complete installation whether specifically indicated or not. All errors, discrepancies and missed items shall be brought to the attention of the engineer during the bidding process by the contractor. These items shall be included in the bid price. No extra cost will be allowed for any discrepancy which could have been noticed at the site visit by the contractor.
3. Perform work as required by applicable codes, regulations, and laws of local, state, and federal governments and other authorities with lawful jurisdiction. All work shall be in accordance with the latest edition of the national electric code.
4. Material and equipment shall be UL, NEMA, ANSI, IEEE, ADA & CMB approved for intended purpose. Material and installation shall meet requirements of national and local electrical code.
5. Provide all labor, materials, tools, equipment, coordination, additional design and all incidentals necessary to provide a complete and operable system as detailed on plans to the satisfaction of the engineer and the owner. Coordinate all work with the engineer before the start of work.
6. Prior to submitting bid, the contractor shall visit the site and be thoroughly familiar with the existing conditions and proposed construction. Contractor shall include in their bid all material, labor, and all incidentals for a complete installation whether specifically indicated or not. All errors, discrepancies and missed items shall be brought to the attention of the engineer during the bidding process by the contractor. These items shall be included in the bid price. No extra cost will be allowed for any discrepancy which could have been noticed at the site visit by the contractor.
7. Perform work as required by applicable codes, regulations, and laws of local, state, and federal governments and other authorities with lawful jurisdiction. All work shall be in accordance with the latest edition of the national electric code.
8. Material and equipment shall be ul, nema, ansi, ieee, ada & cmb approved for intended purpose. Material and installation shall meet requirements of national and local electrical code.
9. The contractor shall be responsible for all additional costs incurred as a result of substitutions or deviations from the basis of design shown on these drawings.
10. Give notices, file plans, obtain permits, and licenses, pay fees and back charges, and obtain necessary approvals from authorities that have jurisdiction.
11. Maintain record drawings on site. Record set must be complete and current and available for inspection when requisitions for payment are submitted.
12. Guarantee work in writing per specifications, repair or replace defective materials or installation at no cost to owner during the guarantee period. Correct damage caused in making necessary repairs and replacements under guarantee at no cost to owner. Submit guarantee to owner before final payment.
13. Coordinate all electrical items with existing field conditions. Locations shown are approximate and may require minor adjustment in the field to satisfy the design intent.
14. Damage to existing facilities and equipment shall be repaired or replaced immediately by the contractor at no additional expense to the owner.

15. The locations on these plans are approximate and require coordination with all other trades and verification of existing conditions. The contractor is responsible for field verification of all existing associated conditions. Contractor is responsible for obtaining all other trade's drawings and specifications and coordinating with all other trades during bidding and construction.
16. Contractor shall be responsible for maintaining continuity of all power, control, fire alarm, security systems, and communications functions to all areas affected by demolition and/or new construction.
17. Repair and patch any disturbed areas to match adjacent construction.
18. Disconnect and make safe any equipment to be removed by others. Coordinate removal of equipment with other trades prior to demolition.
19. In any area requiring the performance of any trade's work, this contractor shall carefully remove and store any or all electrical items in path of work, reinstalling, and reconnecting same as required, in accordance with the plans and/or as directed after completion of other trade's work in that area.
20. Prior to the start of demolition, contractor shall field verify all branch circuits and maintain those circuits that extend outside the scope of work.
21. After renovating existing electrical work, the contractor shall ensure that all remaining and new equipment will operate properly, including but not limited to backfeeding of existing power and lighting circuits. Refer to single line diagram.
22. All electrical work indicated to remain shall be suitably protected to prevent any damage.
23. Where electrical systems pass through renovated areas to serve other portions of the premises, systems shall be suitably protected to prevent damage or relocated and the systems restored to normal operation. Any outages in systems shall be coordinated with owner. Restore power to existing to remain equipment if interrupted by demolished circuits in the area.
24. Contractor shall submit for review, shop drawings for all equipment and materials used on the project. Submittals shall be reviewed by the architect before purchase of materials.
25. All wiring shall be copper, 600v, 75°/90° rated, flame-retardent, heat and moisture resistant.
26. Permanently label all new electrical equipment, including but not limited to, device designation and supply circuit designation. Update or replace panel directories to include new circuit information resulting from this project.
27. Provide temporary power and lighting for all trades as required to complete the project. All temporary and interim equipment shall be installed in accordance with all applicable codes and standards including, but not limited to NFPA 110 and NFPA 70.
28. Refer to specifications for additional information that is not shown on the drawings.
29. Openings in existing concrete walls and floors required for conduit installation shall be core drilled. Maximum core drill size shall be 5" in diameter. Core drill locations shall be spaced a minimum of 6" from each other measured from the outside edge of the core drill. All core drill openings shall be properly sealed according to their location and application.
30. All outages shall be kept to a minimum. All work that requires a sustained equipment outage shall be performed continuously around the clock until work is completed unless noted otherwise. Coordinate outages with owner representative.
31. Provide for each branch circuit and feeder circuit a dedicated equipment ground wire. For single phase branch circuits of 120 v/1ph or 277v/1 phase, provide dedicated hot, dedicated neutral and dedicated equipment ground wires. Sharing of neutral or equipment ground wires is not permitted. Wiring to all HVAC equipment or other trade equipment shall be in conduit. All equipment and feeder wiring in boiler room/electrical room shall be in rigid conduit. Use of mc cable is limited to branch circuit wiring above recessed ceiling or concealed in wall. Wiring to outlets on table shall be provide in either EMT conduit or flexible metal conduit.

32. Provide identification labels for all branch circuits and feeders circuits at junction boxes, panelboards, troughs, and splice boxes.
33. Provide unspliced feeders from panelboard or switchboard to all equipment. Splicing is permitted for single phase circuits for lighting and outlets only.
34. All wiring devices located in the basement are to be surface mounted with circuit wiring routed in surface mounted conduit per specifications. All other wiring devices shall be recessed unless noted otherwise.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

NOT FOR BIDDING

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SECTION 01 20 00
PRICE AND PAYMENT PROCEDURES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Procedures for preparation and submittal of applications for progress payments.
- B. Change procedures.

1.02 RELATED REQUIREMENTS

- A. Section 01 21 00 - Allowances: Payment procedures relating to allowances.
- B. Section 01 78 00 - Closeout Submittals: Project record documents.

1.03 SCHEDULE OF VALUES

- A. Use Schedule of Values Form: AIA G703, edition stipulated in the Agreement.
- B. Electronic media printout including equivalent information will be considered in lieu of standard form specified; submit sample to Architect for approval.
- C. Forms filled out by hand will not be accepted.
- D. Submit Schedule of Values in duplicate within 15 days after date of Owner-Contractor Agreement.

1.04 APPLICATIONS FOR PROGRESS PAYMENTS

- A. Payment Period: Submit at intervals stipulated in the Agreement.
- B. Use Form AIA G702 and Form AIA G703, edition stipulated in the Agreement.
- C. Electronic media printout including equivalent information will be considered in lieu of standard form specified; submit sample to Architect for approval.
- D. Forms filled out by hand will not be accepted.
- E. Execute certification by signature of authorized officer.
- F. Submit three copies of each Application for Payment.

1.05 MODIFICATION PROCEDURES

- A. For minor changes not involving an adjustment to the Contract Price or Contract Time, Architect will issue instructions directly to Contractor.
- B. For other required changes, Architect will issue a document signed by Owner instructing Contractor to proceed with the change, for subsequent inclusion in a Change Order.
 - 1. The document will describe the required changes and will designate method of determining any change in Contract Price or Contract Time.
 - 2. Promptly execute the change.
- C. For changes for which advance pricing is desired, Architect will issue a document that includes a detailed description of a proposed change with supplementary or revised drawings and specifications, a change in Contract Time for executing the change with a stipulation of any overtime work required and the period of time during which the requested price will be considered valid. Contractor shall prepare and submit a fixed price quotation within 5 days.
- D. Computation of Change in Contract Amount: As specified in the Agreement and Conditions of the Contract.
- E. Execution of Change Orders: Architect will issue Change Orders for signatures of parties as provided in the Conditions of the Contract.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

NOT FOR BIDDING

**SECTION 01 21 00
ALLOWANCES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Contingency allowance.
- B. Payment and modification procedures relating to allowances.

1.02 RELATED REQUIREMENTS

- A. Section 01 20 00 - Price and Payment Procedures: Additional payment and modification procedures.
- B. Section 00 63 73 - Allowance Authorization Form.

1.03 CONTINGENCY ALLOWANCE

- A. Contractor's costs for products, delivery, installation, labor, insurance, payroll, taxes, bonding, equipment rental, overhead and profit will be included in Change Orders authorizing expenditure of funds from this Contingency Allowance.
- B. Funds will be drawn from the Contingency Allowance only by Allowance Authorization Form or Change Order.
- C. Contingency allowance is not to be used for any portion of work indicated in the project documents. The allowance is to be used by written approval only for unforeseen conditions related to correction of existing conditions to conform with project requirements or code requirements.
- D. At closeout of Contract, funds remaining in Contingency Allowance will be credited to Owner by Change Order.

1.04 ALLOWANCES SCHEDULE

- A. Contingency Allowance No. 1: Include the stipulated sum/price of \$50,000 for use upon Owner's instructions intended for unforeseen conditions.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

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SUBSTITUTION REQUEST

(After the Bidding/Negotiating Phase)

Project: _____ Substitution Request Number: _____

 From: _____
 To: _____ Date: _____

 A/E Project Number: _____
 Re: _____ Contract For: _____

Specification Title: _____ Description: _____
 Section: _____ Page: _____ Article/Paragraph: _____

Proposed Substitution: _____
 Manufacturer: _____ Address: _____ Phone: _____
 Trade Name: _____ Model No.: _____
 Installer: _____ Address: _____ Phone: _____

History: New product 1-4 years old 5-10 years old More than 10 years old

Differences between proposed substitution and specified product: _____

Point-by-point comparative data attached — REQUIRED BY A/E

Reason for not providing specified item: _____

Similar Installation:
 Project: _____ Architect: _____
 Address: _____ Owner: _____
 _____ Date Installed: _____

Proposed substitution affects other parts of Work: No Yes; explain _____

Savings to Owner for accepting substitution: _____ (\$ _____).

Proposed substitution changes Contract Time: No Yes [Add] [Deduct] _____ days.

Supporting Data Attached: Drawings Product Data Samples Tests Reports _____

SUBSTITUTION REQUEST

(After the Bidding/Negotiating Phase — Continued)

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
 - Same warranty will be furnished for proposed substitution as for specified product.
 - Same maintenance service and source of replacement parts, as applicable, is available.
 - Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
 - Cost data as stated above is complete. Claims for additional costs related to accepted substitution which may subsequently become apparent are to be waived.
 - Proposed substitution does not affect dimensions and functional clearances.
 - Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.
 - Coordination, installation, and changes in the Work as necessary for accepted substitution will be complete in all respects.
-

Submitted by: _____

Signed by: _____

Firm: _____

Address: _____

Telephone: _____

Attachments:

A/E's REVIEW AND RECOMMENDATION

- Approve Substitution - Make submittals in accordance with Specification Section 01 33 00 Submittal Procedures.
- Approve Substitution as noted - Make submittals in accordance with Specification Section 01 33 00 Submittal Procedures.
- Reject Substitution - Use specified materials.
- Substitution Request received too late - Use specified materials.

Signed by: _____ Date: _____

OWNER'S REVIEW AND ACTION

- Substitution approved - Make submittals in accordance with Specification Section 01 33 00 Submittal Procedures. Prepare Change Order.
- Substitution approved as noted - Make submittals in accordance with Specification Section 01 33 00 Submittal Procedures. Prepare Change Order.
- Substitution rejected - Use specified materials.

Signed by: _____ Date: _____

Additional Comments: Contractor Subcontractor Supplier Manufacturer A/E

CADD Release Form

Any CADD files conveyed by StudioJAED (Professional) to _____ (Recipient) are provided for their convenience only.

The Drawings, Specifications and other documents, including those in electronic form, prepared by the Professional and the Professional's consultants are Instruments of Service exclusively for the execution of the Professional's service for the - _____ Project. The Recipient will not reuse or make or permit to be made any modification to the drawings and/or specifications without the prior written authorization of the Professional. The CADD drawings are being provided at the time on electronic media to the Recipient for their internal use. The Recipient agrees to waive any claim against the Professional arising from any authorized reuse or modification of the drawings and/or specifications.

In addition, the Recipient agrees, to the fullest extent permitted by law, to indemnify and hold Professional harmless from any damage, liability or cost, including reasonable attorney's fees and cost of defense, arising from any reuse of the CADD files by the Recipient or any person or entity which acquires or obtains the drawings and/or specifications from or through the Recipient without prior written authorization of the Professional.

We provide files in AutoCad .dwg format.

We hereby agree to the conditions outlined above.

Signature Date

Title

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SECTION 01 30 00
ADMINISTRATIVE REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. General administrative requirements.
- B. Preconstruction meeting.
- C. Site mobilization meeting.
- D. Progress meetings.
- E. Submittals for review, information, and project closeout.
- F. Number of copies of submittals.
- G. Submittal procedures.

1.02 REFERENCE STANDARDS

- A. AIA G716 - Request for Information.

1.03 GENERAL ADMINISTRATIVE REQUIREMENTS

- A. Comply with requirements of Section 01 70 00 - Execution and Closeout Requirements for coordination of execution of administrative tasks with timing of construction activities.
- B. Make the following types of submittals to Architect:
 - 1. Requests for Interpretation (RFI).
 - 2. Requests for substitution.
 - 3. Shop drawings, product data, and samples.
 - 4. Test and inspection reports.
 - 5. Design data.
 - 6. Manufacturer's instructions and field reports.
 - 7. Applications for payment and change order requests.
 - 8. Progress schedules.
 - 9. Coordination drawings.
 - 10. Correction Punch List and Final Correction Punch List for Substantial Completion.
 - 11. Closeout submittals.

1.04 PROJECT COORDINATOR

- A. Project Coordinator: Contractor.
- B. During construction, coordinate use of site and facilities through the Project Coordinator.
- C. Comply with Project Coordinator's procedures for intra-project communications; submittals, reports and records, schedules, coordination drawings, and recommendations; and resolution of ambiguities and conflicts.
- D. Comply with instructions of the Project Coordinator for use of temporary utilities and construction facilities. Responsibility for providing temporary utilities and construction facilities is identified in Section 01 10 00 - Summary.
- E. Coordinate field engineering and layout work under instructions of the Project Coordinator.
- F. Make the following types of submittals to Architect through the Project Coordinator:

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PRECONSTRUCTION MEETING

- A. Owner will schedule a meeting after Notice of Award.

- B. Attendance Required:
 - 1. Owner.
 - 2. Architect.
 - 3. Contractor.
- C. Agenda:
 - 1. Execution of Owner-Contractor Agreement.
 - 2. Submission of executed bonds and insurance certificates.
 - 3. Distribution of Contract Documents.
 - 4. Submission of list of Subcontractors, list of Products, schedule of values, and progress schedule.
 - 5. Designation of personnel representing the parties to Contract, OMB and Architect.
 - 6. Procedures and processing of field decisions, submittals, substitutions, applications for payments, proposal request, Change Orders, and Contract closeout procedures.
 - 7. Scheduling.
- D. Record minutes and distribute copies within two days after meeting to participants, with two copies to Architect, Owner, participants, and those affected by decisions made.

3.02 SITE MOBILIZATION MEETING

- A. Owner will schedule a meeting at the Project site prior to Contractor occupancy.
- B. Project Coordinator will schedule meeting at the Project site prior to Contractor occupancy.
- C. Attendance Required:
 - 1. Contractor.
 - 2. Owner.
 - 3. Architect.
 - 4. Contractor's Superintendent.
 - 5. Contractor's Project Manager.
 - 6. Major Subcontractors.
- D. Agenda:
 - 1. Use of premises by Owner and Contractor.
 - 2. Owner's requirements and occupancy prior to completion.
 - 3. Construction facilities and controls provided by Contractor and Owner.
 - 4. Security and housekeeping procedures.
 - 5. Schedules.
 - 6. Application for payment procedures.
 - 7. Procedures for maintaining record documents.
 - 8. Requirements for start-up of equipment.
- E. Record minutes and distribute copies within two days after meeting to participants, with two copies to Architect, Owner, participants, and those affected by decisions made.

3.03 PROGRESS MEETINGS

- A. Schedule and administer meetings throughout progress of the Work at maximum monthly intervals.
- B. Attendance Required: Job superintendent, major Subcontractors and suppliers, Owner, and Architect, as appropriate to agenda topics for each meeting.
- C. Agenda:
 - 1. Review minutes of previous meetings.
 - 2. Review of Work progress.
 - 3. Field observations, problems, and decisions.
 - 4. Identification of problems that impede, or will impede, planned progress.

5. Review of submittals schedule and status of submittals.
6. Maintenance of progress schedule.
7. Corrective measures to regain projected schedules.
8. Planned progress during succeeding work period.
9. Maintenance of quality and work standards.
10. Effect of proposed changes on progress schedule and coordination.
11. Other business relating to Work.

- D. Record minutes and distribute copies within two days after meeting to participants, with two copies to Architect, Owner, participants, and those affected by decisions made.

3.04 CONSTRUCTION PROGRESS SCHEDULE

- A. Within 10 days after date of the Agreement, submit preliminary schedule defining planned operations for the first 60 days of Work, with a general outline for remainder of Work.
- B. See 01 32 00 Construction Progress Documentation for requirements.

3.05 COORDINATION DRAWINGS

- A. Provide information required by Project Coordinator for preparation of coordination drawings.
- B. Review drawings prior to submission to Architect.

3.06 REQUESTS FOR INTERPRETATION (RFI)

- A. Definition: A request seeking one of the following:
 1. An interpretation, amplification, or clarification of some requirement of Contract Documents arising from inability to determine from them the exact material, process, or system to be installed; or when the elements of construction are required to occupy the same space (interference); or when an item of work is described differently at more than one place in Contract Documents.
 2. A resolution to an issue which has arisen due to field conditions and affects design intent.
- B. Whenever possible, request clarifications at the next appropriate project progress meeting, with response entered into meeting minutes, rendering unnecessary the issuance of a formal RFI.
- C. Preparation: Prepare an RFI immediately upon discovery of a need for interpretation of Contract Documents. Failure to submit a RFI in a timely manner is not a legitimate cause for claiming additional costs or delays in execution of the work.
 1. Prepare a separate RFI for each specific item.
 - a. Review, coordinate, and comment on requests originating with subcontractors and/or materials suppliers.
 - b. Do not forward requests which solely require internal coordination between subcontractors.
 2. Prepare in a format and with content acceptable to Owner.
 - a. Use AIA G716 - Request for Information .
 3. Combine RFI and its attachments into a single electronic file. PDF format is preferred.
- D. Reason for the RFI: Prior to initiation of an RFI, carefully study all Contract Documents to confirm that information sufficient for their interpretation is definitely not included.
 1. Include in each request Contractor's signature attesting to good faith effort to determine from Contract Documents information requiring interpretation.
 2. Unacceptable Uses for RFIs: Do not use RFIs to request the following::
 - a. Approval of submittals (use procedures specified elsewhere in this section).
 - b. Approval of substitutions (see Section - 01 60 00 - Product Requirements)
 - c. Changes that entail change in Contract Time and Contract Sum (comply with provisions of the Conditions of the Contract).
 - d. Different methods of performing work than those indicated in the Contract Drawings and Specifications (comply with provisions of the Conditions of the Contract).

3. Improper RFIs: Requests not prepared in compliance with requirements of this section, and/or missing key information required to render an actionable response. They will be returned without a response, with an explanatory notation.
 4. Frivolous RFIs: Requests regarding information that is clearly indicated on, or reasonably inferable from, Contract Documents, with no additional input required to clarify the question. They will be returned without a response, with an explanatory notation.
- E. Content: Include identifiers necessary for tracking the status of each RFI, and information necessary to provide an actionable response.
1. Official Project name and number, and any additional required identifiers established in Contract Documents.
 2. Owner's, Architect's, and Contractor's names.
 3. Discrete and consecutive RFI number, and descriptive subject/title.
 4. Issue date, and requested reply date.
 5. Reference to particular Contract Document(s) requiring additional information/interpretation. Identify pertinent drawing and detail number and/or specification section number, title, and paragraph(s).
 6. Annotations: Field dimensions and/or description of conditions which have engendered the request.
 7. Contractor's suggested resolution: A written and/or a graphic solution, to scale, is required in cases where clarification of coordination issues is involved, for example; routing, clearances, and/or specific locations of work shown diagrammatically in Contract Documents. If applicable, state the likely impact of the suggested resolution on Contract Time or the Contract Sum.
- F. Attachments: Include sketches, coordination drawings, descriptions, photos, submittals, and other information necessary to substantiate the reason for the request.
- G. Responses: Content of answered RFIs will not constitute in any manner a directive or authorization to perform extra work or delay the project. If in Contractor's belief it is likely to lead to a change to Contract Sum or Contract Time, promptly issue a notice to this effect, and follow up with an appropriate Change Order request to Owner.
1. Do not extend applicability of a response to specific item to encompass other similar conditions, unless specifically so noted in the response.
 2. Upon receipt of a response, promptly review and distribute it to all affected parties, and update the RFI Log.

3.07 SUBMITTALS FOR REVIEW

- A. When the following are specified in individual sections, submit them for review:
1. Product data.
 2. Shop drawings.
 3. Samples for selection.
 4. Samples for verification.
- B. Submit to Architect for review for the limited purpose of checking for conformance with information given and the design concept expressed in the contract documents.
- C. Samples will be reviewed only for aesthetic, color, or finish selection.
- D. After review, provide copies and distribute in accordance with SUBMITTAL PROCEDURES article below and for record documents purposes described in Section 01 78 00 - Closeout Submittals.

3.08 SUBMITTALS FOR INFORMATION

- A. When the following are specified in individual sections, submit them for information:
1. Design data.
 2. Certificates.

3. Test reports.
 4. Inspection reports.
 5. Manufacturer's instructions.
 6. Manufacturer's field reports.
 7. Other types indicated.
- B. Submit for Architect's knowledge as contract administrator or for Owner. No action will be taken.

3.09 SUBMITTALS FOR PROJECT CLOSEOUT

- A. When the following are specified in individual sections, submit them at project closeout:
1. Project record documents.
 2. Operation and maintenance data.
 3. Warranties.
 4. Bonds.
 5. Other types as indicated.
- B. Submit for Owner's benefit during and after project completion.

3.10 NUMBER OF COPIES OF SUBMITTALS

- A. Documents for Review:
1. Small Size Sheets, Not Larger Than 8-1/2 x 11 inches: Submit the number of copies that Contractor requires, plus two copies that will be retained by Architect.
- B. Documents for Information: Submit two copies.
- C. Samples: Submit the number specified in individual specification sections; one of which will be retained by Architect.
1. After review, produce duplicates.
 2. Retained samples will not be returned to Contractor unless specifically so stated.

3.11 SUBMITTAL PROCEDURES

- A. Transmit each submittal with approved form.
- B. Sequentially number the transmittal form. Revise submittals with original number and a sequential alphabetic suffix.
- C. Identify Project, Contractor, Subcontractor or supplier; pertinent drawing and detail number, and specification section number, as appropriate on each copy.
- D. Apply Contractor's stamp, signed or initialed certifying that review, approval, verification of Products required, field dimensions, adjacent construction Work, and coordination of information is in accordance with the requirements of the Work and Contract Documents.
- E. Schedule submittals to expedite the Project, and coordinate submission of related items.
- F. For each submittal for review, allow 15 days excluding delivery time to and from the Contractor.
- G. Identify variations from Contract Documents and Product or system limitations that may be detrimental to successful performance of the completed Work.
- H. Provide space for Contractor and Architect review stamps.
- I. When revised for resubmission, identify all changes made since previous submission.
- J. Distribute reviewed submittals as appropriate. Instruct parties to promptly report any inability to comply with requirements.
- K. Submittals not requested will not be recognized or processed.

END OF SECTION

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SECTION 01 40 00
QUALITY REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Control of installation.
- B. Tolerances.
- C. Testing and inspection services.
- D. Mock-ups.
- E. Manufacturers' field services.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 CONTROL OF INSTALLATION

- A. Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce Work of specified quality.
- B. Comply with manufacturers' instructions, including each step in sequence.
- C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Architect before proceeding.
- D. Comply with specified standards as minimum quality for the Work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- E. Have Work performed by persons qualified to produce required and specified quality.
- F. Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.
- G. Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, and disfigurement.

3.02 MOCK-UPS

- A. Tests shall be performed under provisions identified in this section and identified in the respective product specification sections.
- B. Assemble and erect specified items with specified attachment and anchorage devices, flashings, seals, and finishes.
- C. Accepted mock-ups shall be a comparison standard for the remaining Work.
- D. Where mock-up has been accepted by Architect and is specified in product specification sections to be removed, protect mock-up throughout construction, remove mock-up and clear area when directed to do so by Architect.

3.03 TOLERANCES

- A. Monitor fabrication and installation tolerance control of products to produce acceptable Work. Do not permit tolerances to accumulate.
- B. Comply with manufacturers' tolerances. Should manufacturers' tolerances conflict with Contract Documents, request clarification from Architect before proceeding.
- C. Adjust products to appropriate dimensions; position before securing products in place.

3.04 TESTING AND INSPECTION

- A. See individual specification sections for testing required.

- B. Re-testing required because of non-conformance to specified requirements shall be performed by the same agency on instructions by Architect.
- C. Re-testing required because of non-conformance to specified requirements shall be paid for by Contractor.

3.05 MANUFACTURERS' FIELD SERVICES

- A. When specified in individual specification sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of surfaces and installation, quality of workmanship, start-up of equipment, test, adjust and balance of equipment and operation as applicable, and to initiate instructions when necessary.
- B. Report observations and site decisions or instructions given to applicators or installers that are supplemental or contrary to manufacturers' written instructions.

3.06 DEFECT ASSESSMENT

- A. Replace Work or portions of the Work not conforming to specified requirements.
- B. If, in the opinion of Architect, it is not practical to remove and replace the Work, Architect will direct an appropriate remedy or adjust payment.

END OF SECTION

Section 01 42 00
REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. General: Basic Contract definitions are included in the Conditions of the Contract.
- B. "Approved": When used to convey Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.
- C. "Directed": A command or instruction by Architect. Other term including "requested," "authorized," "selected," "approved," "required," and "permitted" have the same meaning as "directed."
- D. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled", and "specified" have the same meaning as "indicated."
- E. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.
- F. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- G. "Install": Operations at Project site including unloading, temporarily storing, unpacking, assembling, erecting, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations.
- H. "Provide": Furnish and install, complete and ready for the intended use.
- I. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

1.3 INDUSTRY STANDARDS

- A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.
- B. Publication Dates: Comply with standards in effect as of date of the contract Documents, unless otherwise indicated.
- C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.
 - 1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.
- D. Abbreviations and Acronyms for Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations in the following list. Names, telephone numbers, and Web site addresses are subject to change.

ADAAG	Americans with Disabilities Act (ADA) Architectural Barriers Act (ABA) Accessibility Guidelines for Buildings and Facilities Available from Access Board www.access-board.gov	800-872-2253 202-272-0050
CFR	Code of Federal Regulations Available from Government Print Office www.gpoaccess.gov/cfr/index/html	888-293-6498 202-512-1530
CRD	Handbook for Concrete and Cement Available from Army Corps of Engineers Waterways Experiment Station www.wes.army.mil	601-634-2355
DOD	Department of Defense Military Specifications and Standards Available from Department of Defense Single Stock Point www.dodssp.daps.mil	215-697-6257
DSCC	Defense Supply Center Columbus (See FS)	
FED-STD	Federal Standard (See FS)	
FS	Federal Specification Available from Department of Defense Single Stock Point www.dodssp.daps.mil Available from General Services Administration www.fss.gsa.gov Available from National Institute of Building Services www.nibs.org	215-697-6257 202-501-1021 202-289-7800
FTMS	Federal Test Method Standard (See FS)	
ICC-ES	ICC Evaluation Services, Inc. www.icc-es.org	800-423-6587
MIL-STD	(See MILSPEC)	
MILSPEC	Military Specification and Standards Available from Department of Defense Single Stock Point www.dodssp.daps.mil	215-697-6257
NES	(Formerly: National Evaluation Service) (See ICC-ES)	
UFAS	Uniform Federal Accessibility Standards Available from Access Board www.access-board.gov	800-872-2253 202-272-0080

1.4 ABBREVIATIONS AND ACRONYMS

- A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities indicated in Gale Research's "Encyclopedia of Associations" or in Columbia Books' "National Trade & Professional Associations of the U.S."
- B. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Web-site addresses are subject to change.

AA	Aluminum Association, Inc. (The) www.aluminum.org	202-862-5100
AABC	Associated Air Balance Council www.aabchg.com	202-737-0202
AAMA	American Architectural Manufacturers Association Transportation Officials www.transportation.org	202-624-5800
AASHTO	American Association of State Highway and Transportation Officials www.transportation.org	202-624-5800
AATCC	American Association of Textile Chemists and Colorists (The) www.aatcc.org	919-549-8141
ABMA	American Bearing Manufacturers Association www.abma-dc.org	202-367-1155
ACI	ACI International (American Concrete Institute) www.aci-int.org	248-848-3700
ACPA	American Concrete Pipe Association www.concrete-pipe.org	972-506-7216
AEIC	Association of Edison Illuminating Companies, Inc. (The) www.aeic.org	205-257-2530
AF&PA	American Forest & Paper Association www.afandpa.org	800-878-8878 202-463-2700
AGA	American Gas Association www.aga.org	202-824-7000
AGC	Associated General Contractors of America (The) www.agc.org	703-548-3118
AHA	American Hardboard Association (Now part of CPA)	
AI	Asphalt Institute www.asphaltinstitute.org	859-288-4960
AIA	American Institute of Architects (The) www.aia.org	800-242-3837 202-626-7300

AISC	American Institute of Steel Construction www.aisc.org	800-644-2400 312-670-2400
AISI	American Iron and Steel Institute www.steel.org	202-452-7100
AITC	American Institute of Timber Construction www.aitc-qlulam.org	303-792-9559
ALCA	Associated Landscape Contractors of America www.alca.org	800-395-2522 703-136-9666
ALSC	American Lumber Standard Committee, Inc. www.alsc.org	301-972-1700
AMCA	Air Movement and Control Association International, Inc. www.amca.org	847-394-0150
ANSI	American National Standards Institute www.ansi.org	202-293-8020
AOSA	Association of Official Seed Analysts www.aosaseed.com	505-522-1437
APA	The Engineered Wood Association www.apawood.org	253-565-6600
APA	Architectural Precast Association www.archprecast.org	239-454-6989
API	American Petroleum Institute www.api.org	202-682-8000
ARI	Air Conditioning & Refrigeration Institute www.ari.org	703-524-8800
ARMA	Asphalt Roofing Manufacturers Association www.asphaltroofing.org	202-207-0917
ASCE	American Society of Civil Engineers www.asce.org	800-548-2723 703-295-6300
ASHRAE	American Society of Heating, Refrigeration and Air Conditioning Engineers www.ashrae.org	800-527-4723 404-636-8400

ASME	The American Society of Mechanical Engineers International www.asme.org	800-843-2763 212-591-7722
ASSE	American Society of Sanitary Engineering www.asse-plumbing.org	440-835-3040
ASTM	American Society for Testing and Materials International www.astm.org	610-832-9585
AWCI	Association of the Wall and Ceiling Industries International www.awci.org	703-534-8300
AWCMA	American Window Covering Manufacturers Association (Now WCSC)	
AWI	Architectural Woodwork Institute www.awinet.org	800-449-8811 703-733-0600
AWPA	American Wood-Preservers' Association www.awpa.com	334-874-9800
AWS	American Welding Society www.aws.org	800-443-9353 305-443-9353
AWWA	American Water Works Association www.awwa.org	800-926-7337 303-794-7711
BHMA	Builders Hardware Manufacturers Association www.buildershardware.com	212-297-2122
BIA	Brick Industry Association (The) www.bia.org	703-620-0010
BIFMA	Business and Institutional Furniture Manufacturer's Association International www.bifma.com	616-285-3963
	Cast Stone Institute www.caststone.org	770-972-3011
CCC	Carpet Cushion Council www.carpetcushion.org	203-637-1312
CDA	Copper Development Association Inc. www.copper.org	800-232-3282 212-251-7200

CFFA	Chemical Fabrics & Film Association, Inc. www.chemicalfabricsandfilm.com	216-241-7333
CGA	Compressed Gas Association www.cganet.com	703-788-2700
CIMA	Cellulose Insulation Manufacturers Association www.cellulose.org	888-881-2462 937-222-2462
CISCA	Ceilings & Interior Systems Construction Association www.cisca.org	630-584-1919
CISPI	Cast Iron Soil Pipe Institute www.cispi.org	423-892-0137
CLFMI	Chain Link Fence Manufacturers Institute www.chailinkinfo.org	301-596-2583
CPA	Composite Panel Association www.pbmdf.com	301-670-0604
CPPA	Corrugated Polyethylene Pipe Association www.cppa-info.org	800-510-2772 202-462-9607
CRI	Carpet & Rug Institute (The) www.carpet-rug.com	800-882-8846 706-278-3176
CRSI	Concrete Reinforcing Steel Institute www.crsi.org	847-517-1200
CSA	CSA International (Formerly: IAS – International Approval Service) www.csa.international.org	800-463-6727 416-747-4000
CSI	Construction Specifications Institute (The) www.csinet.org	800-689-2900 703-684-0300
CTI	Cooling Technology Institute (Formerly: Cooling Tower Institute) www.cti.org	281-583-4087
DHI	Door and Hardware Institute www.dhi.org	703-222-2010
EIA	Electronic Industries Alliance www.eia.org	703-907-7500
EIMA	EIFS Industry members Association www.eima.com	800-294-3462 770-968-7945

EJCDC	Engineers Joint Contract Documents Committee www.asce.org	800-548-2723 703-295-6300
EJMA	Expansion Joint Manufacturers Association, Inc. www.ejma.org	914-332-0040
FCI	Fluid Controls Institute www.fluidcontrolsintitute.org	216-241-7333
FM	Factory Mutual System (Now FMG)	
FMG	FM Global (Formerly: FM-Factory Mutual System) www.fmglobal.com	401-275-3000
FSA	Fluid Sealing Association www.fluidsealing.com	610-971-4850
FSC	Forest Stewardship Council www.fsc.org	52 951 5146905
GA	Gypsum Association www.gypsum.org	202-289-5440
GANA	Glass Association of North America www.glasswebsite.com	785-271-0208
GS	Green Seal www.greenseal.org	202-872-6400
GSI	Geosynthetic Institute www.geosynthetic-institute.org	610-522-8440
HI	Hydraulic Institute www.pumps.org	888-786-7744 973-267-9700
HI	Hydronics Institute www.gamanet.org	908-464-8200
HMMA	Hollow Metal Manufacturers Association (Part of NAAMM)	
HPVA	Hardwood Plywood & Veneer Association www.hpva.org	703-435-2900

HPW	H.P. White Laboratory, Inc. www.hpwhite.com	410-838-6550
IAS	International Approval Services (Now CSA International)	
ICEA	Insulated Cable Engineers Association, Inc. www.icea.net	770-830-0369
ICRI	International Concrete Repair Institute, Inc. www.icri.org	847-827-0830
IEC	International Electrotechnical Commission www.iec.ch	41 22 919 02 11
IEEE	Institute of Electrical and Electronics Engineers, Inc. www.ieee.org	212-419-7900
IESNA	Illuminating Engineering Society of North America www.iesna.org	212-248-5000
IGCC	Insulating Glass Certification Council www.igcc.org	315-646-2234
IGMA	Insulating Glass Manufacturers Alliance www.igmaonline.org	613-233-1510
ILI	Indiana Limestone Institute of America, Inc. www.iliai.com	812-275-4426
ISO	International Organization for Standardization www.iso.ch	41 22 749 01 11
ISSFA	International Solid Surface Fabricators Association www.issfa.net	702-567-8150
ITU	International Telecommunication Union www.itu.int/home	41 22 730 51 11
KCMA	Kitchen Cabinet Manufacturers Association www.kcma.org	703-264-1690
LMA	Laminating Materials Association (Now part of CPA)	
LPI	Lightning Protection Institute www.lightning.org	800-488-6864 847-577-7200

MBMA	Metal Building Manufacturers Association www.mbma.com	216-241-7333
MFMA	Maple Flooring Manufacturers Association www.maplefloor.org	847-480-9138
MFMA	Metal Framing Manufacturers Association www.metalframingmfg.org	312-644-6610
MH	Material Handling (Now MHIA)	
MHIA	Material Handling Industry of America www.mhia.org	800-345-1815 704-676-1190
MIA	Marble Institute of America www.marble-institute.com	440-250-9222
MPI	Master Painters Institute www.paintinfo.com	888-674-8937
MSS	Manufacturers Standardization Society of the Valve and Fittings Industry Inc. www.mss-hp.com	703-281-6613
NAAMM	National Association of Architectural Metal Manufacturers www.naamm.org	312-332-0405
NACE	National Association of Corrosion Engineers International www.nace.org	281-228-6200
NADCA	National Air Duct Cleaners Association www.nadca.com	202-737-2926
NAIMA	North American Insulation Manufacturers Association www.naima.org	703-684-0084
NBGQA	National Building Granite Quarries Association, Inc. www.nbgqa.com	800-557-2848
NCAA	National Collegiate Athletic Association www.ncaa.org	317-917-6222
NCMA	National Concrete Masonry Association www.ncma.org	703-713-1900

NCPI	National Clay Pipe Institute www.ncpi.org	262-248-9094
NCTA	National Cable & Telecommunications Association www.ncta.com	202-775-3550
NEBB	National Environmental Balancing Bureau www.nebb.org	301-977-3698
NECA	National Electrical Contractors Association www.necanet.org	301-657-3110
NELMA	Northeastern Lumber Manufacturers' Association www.nelma.org	207-829-6901
NEMA	National Electrical Manufacturers Association www.nema.org	703-847-3200
NETA	International Electrical Testing Association www.netaworld.org	303-697-8441
NFHS	National Federation of State High School Associations www.nfhs.org	317-972-6900
NFPA	National Fire Protection Association www.nfpa.org	800-344-3555 617-770-3000
NFRC	National Fenestration Rating Council www.nfrc.org	301-589-1776
NGA	National Glass Association www.glass.org	703-442-4890
NHLA	National Hardwood Lumber Association www.natlhardwood.org	800-933-0318 901-377-1818
NLGA	National Lumber Grades Authority www.nlga.org	604-524-2393
NOFMA	National Oak Flooring Manufacturers Association www.nofma.org	901-526-5016
NRCA	National Roofing Contractors Association www.nrca.net	800-323-9545 847-299-9070

NRMCA	National Ready Mixed Concrete Association www.nrmca.org	888-846-7622 301-587-1400
NSF	National Sanitation Foundation International www.nsf.org	800-673-6275 734-769-8010
NSSGA	National Stone, Sand & Gravel Association www.nssga.org	800-342-1415 703-525-8788
NTMA	National Terrazzo & Mosaic Association, Inc. www.ntma.com	800-323-9736 540-751-0930
NTRMA	National Tile Roofing Manufacturers Association (Now TRI)	
NWWDA	National Wood Window and Door Association (Now WDMA)	
OPL	Omega Point Laboratories, Inc. www.opl.com	800-966-5253 210-635-8100
PCI	Precast/Prestressed Concrete Institute www.pci.org	312-786-0300
PDCA	Painting & Decorating Contractors of America www.pdca.com	800-332-7322 314-514-7322
PDI	Plumbing & Drainage Institute www.pdionline.org	800-589-8956 978-557-0720
PGI	PVC Geomembrane Institute http://pgi-to.ce.uiuc.edu	217-333-3929
PTI	Post Tensioning Institute www.post-tensioning.org	602-870-7540
RCSC	Research Council on Structural Connections www.boltcouncil.org	800-644-2400 312-670-2400
RFCI	Resilient Floor Covering Institute www.rfci.com	301-340-8580
RIS	Redwood Inspection Service www.calredwood.org	888-225-7339 415-382-0662
SAE	SAE International www.sae.org	724-776-4841

SDI	Steel Deck Institute www.sdi.org	847-462-1930
SDI	Steel Door Institute www.steeldoor.org	440-899-0010
SEFA	Scientific Equipment and Furniture Association www.sefalabs.com	516-294-5424
SEI	Structural Engineering Institute www.seinstitute.com	800-548-2723 703-295-6195
SGCC	Safety Glazing Certification Council www.sgcc.org	315-646-2234
SIA	Security Industry Association www.siaonline.org	703-683-2075
SIGMA	Sealed Insulating Glass Manufacturers Association (Now IGMA)	
SJI	Steel Joist Institute www.steeljoist.org	843-626-1995
SMA	Screen Manufacturers Association www.smacentral.org	561-533-0991
SMACNA	Sheet Metal and Air Conditioning Contractors' National Association www.smacna.org	703-803-2980
SMPTE	Society of Motion Picture and Television Engineers www.smpte.org	914-761-1100
SPFA	Spray Polyurethane Foam Alliance (Formerly: SPI/SPFD – The Society of the Plastics Industry, Inc.; Spray Polyurethane Foam Division) www.sprayfoam.org	800-523-6154
SPID	Southern Pine Inspection Bureau www.spib.org	850-434-2611
SPI/SPF D	Society of the Plastics Industry, Inc. Spray Polyurethane Foam Division (Now SPFA)	

SPRI	Single Ply Roofing Institute www.spri.org	781-647-7026
SSINA	Specialty Steel Industry of North America www.ssina.com	800-982-0355 202-342-8630
SSPC	The Society for Protective Coatings www.sspc.org	877-281-7772 412-281-2331
STI	Steel Tank Institute www.steeltank.com	847-438-8265
SWI	Steel Window Institute www.steelwindows.com	216-241-7333
SWRI	Sealant, Waterproofing & Restoration Institute www.swrionline.org	816-472-7974
TCA	Tile Council of America, Inc. www.tileusa.com	864-646-8453
TIA/EIA	Telecommunications Industry Association/Electronic Industries Alliance www.tiaonline.org	703-907-7700
TMS	The Masonry Society www.masonrysociety.org	303-939-9700
TPI	Truss Plate Institute, Inc. www.tpinst.org	608-833-5900
TRI	Tile Roofing Institute (Formerly: RTI – Roof Tile Institute) www.tilerroofing.org	312-670-4177
UL	Underwriters Laboratories Inc. www.ul.com	800-285-4476 847-272-8800
UNI	Uni-Bell PVC Pipe Association www.uni-bell.org	972-243-3902
USGBC	US Green Building Council www.usgbc.org	202-828-7422
USITT	US Institute for Theatre Technology, Inc. www.usitt.org	800-938-7488 315-463-6463

WASTEC	Waste Equipment Technology Association www.wastec.org	800-424-2869 202-244-4700
WCLIB	West Coast Lumber Inspection Bureau www.wclib.org	800-283-1486 503-639-0651
WCMA	Window Covering Manufacturers Association (Now WCSC)	
WCSC	Window Covering Safety Council (Formerly: WCMA – Window Covering Manufacturers Association) www.windowcoverings.org	800-506-4636 212-661-4261
WDMA	Window & Door Manufacturers Association (Formerly: NWWDA – National Wood Window and Door Association) www.wdma.com	800-223-2301 847-299-5200
WI	Woodwork Institute (Formerly: WIC – Woodwork Institute of California) www.wicnet.org	916-372-9943
WIC	Woodwork Institute of California (Now WI)	
WMMPA	Wood Moulding & Millwork Producers Association www.wmmpa.com	800-550-7889 530-661-9591
WSRCA	Western States Roofing Contractors Association www.wsrca.com	800-725-0333 650-548-0112
WWPA	Western Wood Products Association www.wwpa.org	503-224-3930

- C. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, Telephone numbers, and Web-site address are subject to change.

BOCA	BOCA International, Inc. (See ICC)	
CABO	Council of American Building Officials See ICC)	
IAPMO	International Association of Plumbing and Mechanical Officials www.iapmo.org	909-472-4100
ICBO	International Conference of Building Officials (See ICC)	

ICBO ES	ICBO Evaluation Service, Inc. (See ICC-ES)	
ICC	International Code Council (Formerly: CABO – Council of American Building Officials) www.iccsafe.org	703-931-4533
ICC-ES	ICC Evaluation Service, Inc. www.icc-es.org	800-423-6587 562-699-0543
NES	National Evaluation Service (See ICC-ES)	
SBCCI	Southern Building Code Congress International, Inc. (See ICC)	

- D. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, Telephone numbers, and Web-site address are subject to change.

CE	Army Corps of Engineers www.usace.army.mil	
CPSC	Consumer Product Safety Commission www.cpsc.gov	800-638-2772 301-504-6816
DOC	Department of Defense www.dodssp.daps.mil	215-697-6257
DOD	Department of Defense www.dodssp.daps.mil	215-697-6257
DOE	Department of Energy www.eren.doe.gov	202-586-9220
EPA	Environmental Protection Agency www.epa.gov	202-272-0167
FAA	Federal Aviation Administration www.faa.gov	202-366-4000
FCC	Federal Communications Commission www.fcc.gov	888.225-5322

FDA	Food and Drug Administration www.fda.gov	888-463-6332
GSA	General Services Administration www.gsa.gov	800-488-3111 202-501-1888
HUD	Department of Housing and Urban Development www.hud.gov	202-708-1112
LBL	Lawrence Berkeley National Laboratory www.lbl.gov	510-486-4000
NCHRP	National Cooperative Highway Research Program (See TRB)	
NIST	National Institute of Standards and Technology www.nist.gov	301-975-6478
OSHA	Occupational Safety & Health Administration www.osha.gov	800-321-6742 202-693-1999
PBS	Public Building Service (See GSA)	
PHS	Office of Public Health and Science http://phs.os.dhhs.gov	202-690-7694
RUS	Rural Utilities Service (See USDA)	202-720-9540
SD	State Department www.state.gov	202-647-4000
TRB	Transportation Research Board www.nas.edu.trb	202-334-2934
USDA	Department of Agriculture www.usda.gov	202-720-2791
USPS	Postal Service www.usps.com	202-268-2000

- E. State Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Names, telephone numbers, and Website addresses are subject to change.

OMB/DFM	Office of Management and Budget, Department of Facilities Management, Thomas Collins Building, 540 S DuPont Highway Suite 1 Dover, DE 19901 www.dfm.delaware.gov	302-739-5644
TFS	Texas Forest Service Forest Products Laboratory http://txforestservation.tamu.edu	936-639-8180

END OF SECTION

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SECTION 01 42 16
DEFINITIONS

PART 1 GENERAL

1.01 SUMMARY

- A. Other definitions are included in individual specification sections.

1.02 DEFINITIONS

- A. Furnish: To supply, deliver, unload, and inspect for damage.
- B. Install: To unpack, assemble, erect, apply, place, finish, cure, protect, clean, start up, and make ready for use.
- C. Product: Material, machinery, components, equipment, fixtures, and systems forming the work result. Not materials or equipment used for preparation, fabrication, conveying, or erection and not incorporated into the work result. Products may be new, never before used, or re-used materials or equipment.
- D. Project Manual: The book-sized volume that includes the procurement requirements (if any), the contracting requirements, and the specifications.
- E. Provide: To furnish and install.
- F. Supply: Same as Furnish.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

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SECTION 01 50 00
TEMPORARY FACILITIES AND CONTROLS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Temporary sanitary facilities.
- B. Temporary Controls: Barriers, enclosures, and fencing.
- C. Security requirements.
- D. Vehicular access and parking.
- E. Waste removal facilities and services.
- F. Project identification sign.

1.02 TEMPORARY SANITARY FACILITIES

- A. Provide and maintain required facilities and enclosures. Provide at time of project mobilization.
- B. Maintain daily in clean and sanitary condition.

1.03 BARRIERS

- A. Provide wood framed barriers with plywood sheathing or plastic zip-walls with temporary support columns to prevent unauthorized entry to construction areas, to prevent access to areas that could be hazardous to workers or the public, to allow for owner's use of site and to protect existing facilities and adjacent properties from damage from construction operations and demolition.
- B. Provide barricades and covered walkways required by governing authorities for public rights-of-way and for public access to existing building.
- C. Protect non-owned vehicular traffic, stored materials, site, and structures from damage.
- D. Traffic and wayfinding controls (interior and exterior): Coordinate with the Owner to provide temporary signage to isolate work areas from building occupants while maintaining required emergency egress.

1.04 SECURITY

- A. Provide security and facilities to protect Work, existing facilities, and Owner's operations from unauthorized entry, vandalism, or theft.
- B. The contractor is responsible for security of all tools, materials, and completed work.
- C. Coordinate with Owner's security program.

1.05 VEHICULAR ACCESS AND PARKING

- A. Coordinate access and haul routes with governing authorities and Owner.
- B. Provide and maintain access to fire hydrants, free of obstructions.
- C. Parking is limited in the area. Designated parking areas will be assigned for contractor use.

1.06 WASTE REMOVAL

- A. Provide waste removal facilities and services as required to maintain the site in clean and orderly condition.
- B. Provide containers with lids. Remove trash from site daily.
- C. If materials to be recycled or re-used on the project must be stored on-site, provide suitable non-combustible containers; locate containers holding flammable material outside the structure unless otherwise approved by the authorities having jurisdiction.

- D. Open free-fall chutes are not permitted. Terminate closed chutes into appropriate containers with lids.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION

NOT FOR BIDDING

SECTION 01 60 00
PRODUCT REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Transportation, handling, storage and protection.
- B. Product option requirements.
- C. Substitution limitations and procedures.
- D. Maintenance materials, including extra materials, spare parts, tools, and software.

1.02 SUBMITTALS

- A. Product Data Submittals: Submit manufacturer's standard published data. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturers' standard data to provide information specific to this Project.
- B. Shop Drawing Submittals: Prepared specifically for this Project; indicate utility and electrical characteristics, utility connection requirements, and location of utility outlets for service for functional equipment and appliances.
- C. Sample Submittals: Illustrate functional and aesthetic characteristics of the product, with integral parts and attachment devices. Coordinate sample submittals for interfacing work.
 - 1. For selection from standard finishes, submit samples of the full range of the manufacturer's standard colors, textures, and patterns.

PART 2 PRODUCTS

2.01 NEW PRODUCTS

- A. Provide new products unless specifically required or permitted by the Contract Documents.
- B. Provide interchangeable components of the same manufacture for components being replaced.
- C. Motors: Refer to Section 23 05 13 - Motor Requirements for HVAC and Plumbing Equip, NEMA MG 1 Type. Specific motor type is specified in individual specification sections.
- D. Wiring Terminations: Provide terminal lugs to match branch circuit conductor quantities, sizes, and materials indicated. Size terminal lugs to NFPA 70, include lugs for terminal box.
- E. Cord and Plug: Provide minimum 6 foot cord and plug including grounding connector for connection to electric wiring system. Cord of longer length is specified in individual specification sections.

2.02 PRODUCT OPTIONS

- A. Products Specified by Reference Standards or by Description Only: Use any product meeting those standards or description.
- B. Products Specified by Naming One or More Manufacturers: Use a product of one of the manufacturers named and meeting specifications, no options or substitutions allowed.
- C. Products Specified by Naming One or More Manufacturers with a Provision for Substitutions: Submit a request for substitution for any manufacturer not named.

2.03 MAINTENANCE MATERIALS

- A. Furnish extra materials, spare parts, tools, and software of types and in quantities specified in individual specification sections.
- B. Deliver to Project site; obtain receipt prior to final payment.

PART 3 EXECUTION

3.01 SUBSTITUTION PROCEDURES

- A. Instructions to Bidders specify time restrictions for submitting requests for substitutions during the bidding period. Comply with requirements specified in this section.
- B. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents.
- C. A request for substitution constitutes a representation that the submitter:
 - 1. Has investigated proposed product and determined that it meets or exceeds the quality level of the specified product.
 - 2. Will provide the same warranty for the substitution as for the specified product.
 - 3. Will coordinate installation and make changes to other Work that may be required for the Work to be complete with no additional cost to Owner.
 - 4. Waives claims for additional costs or time extension that may subsequently become apparent.
- D. Substitution Submittal Procedure:
 - 1. Submit three copies of request for substitution for consideration. Limit each request to one proposed substitution.
 - 2. Submit shop drawings, product data, and certified test results attesting to the proposed product equivalence. Burden of proof is on proposer.
 - 3. The submittal of the proposed substitution shall identify all deviations between basis of design and proposed substitution. Any non-identified deviations shall be basis for rejection.
 - 4. The Architect will notify Contractor in writing of decision to accept or reject request.

3.02 TRANSPORTATION AND HANDLING

- A. Package products for shipment in manner to prevent damage; for equipment, package to avoid loss of factory calibration.
- B. If special precautions are required, attach instructions prominently and legibly on outside of packaging.
- C. Coordinate schedule of product delivery to designated prepared areas in order to minimize site storage time and potential damage to stored materials.
- D. Transport and handle products in accordance with manufacturer's instructions.
- E. Transport materials in covered trucks to prevent contamination of product and littering of surrounding areas.
- F. Promptly inspect shipments to ensure that products comply with requirements, quantities are correct, and products are undamaged.
- G. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage.
- H. Arrange for the return of packing materials, such as wood pallets, where economically feasible.

3.03 STORAGE AND PROTECTION

- A. Designate receiving/storage areas for incoming products so that they are delivered according to installation schedule and placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication.
- B. Store and protect products in accordance with manufacturers' instructions.
- C. Store with seals and labels intact and legible.
- D. Store sensitive products in weather tight, climate controlled, enclosures in an environment favorable to product.

- E. For exterior storage of fabricated products, place on sloped supports above ground.
- F. Protect products from damage or deterioration due to construction operations, weather, precipitation, humidity, temperature, sunlight and ultraviolet light, dirt, dust, and other contaminants.
- G. Comply with manufacturer's warranty conditions, if any.
- H. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
- I. Prevent contact with material that may cause corrosion, discoloration, or staining.
- J. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
- K. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

END OF SECTION

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SECTION 01 70 00
EXECUTION AND CLOSEOUT REQUIREMENTS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Examination, preparation, and general installation procedures.
- B. Requirements for alterations work, including selective demolition, except removal, disposal, and/or remediation of hazardous materials and toxic substances.
- C. Cutting and patching.
- D. Surveying for laying out the work.
- E. Cleaning and protection.
- F. Starting of systems and equipment.
- G. Demonstration and instruction of Owner personnel.
- H. Closeout procedures, except payment procedures.
- I. General requirements for maintenance service.

1.02 RELATED REQUIREMENTS

- A. Section 01 10 00 - Summary: Limitations on working in existing building; continued occupancy; work sequence; identification of salvaged and relocated materials.
- B. Section 01 30 00 - Administrative Requirements: Submittals procedures.
- C. Section 01 40 00 - Quality Requirements: Testing and inspection procedures.
- D. Section 01 78 00 - Closeout Submittals.
- E. Section 07 84 00 - Firestopping.

1.03 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Survey work: Submit name, address, and telephone number of Surveyor before starting survey work.
 - 1. On request, submit documentation verifying accuracy of survey work.
 - 2. Submit a copy of site drawing signed by the Land Surveyor, that the elevations and locations of the work are in compliance with Contract Documents.
 - 3. Submit surveys and survey logs for the project record.
- C. Cutting and Patching: Submit written request in advance of cutting or alteration that affects:
 - 1. Structural integrity of any element of Project.
 - 2. Integrity of weather exposed or moisture resistant element.
 - 3. Efficiency, maintenance, or safety of any operational element.
 - 4. Visual qualities of sight exposed elements.
 - 5. Work of Owner or separate Contractor.
- D. Project Record Documents: Accurately record actual locations of capped and active utilities.

1.04 QUALIFICATIONS

- A. For surveying work, employ a land surveyor registered in the State in which the Project is located and acceptable to Architect. Submit evidence of surveyor's Errors and Omissions insurance coverage in the form of an Insurance Certificate. Employ only individual(s) trained and experienced in collecting and recording accurate data relevant to ongoing construction activities,

- B. For design of temporary shoring and bracing, employ a Professional Engineer experienced in design of this type of work and licensed in the State in which the Project is located.

1.05 PROJECT CONDITIONS

- A. Protect site from puddling or running water. Provide water barriers as required to protect site from soil erosion.
- B. Ventilate enclosed areas to assist cure of materials, to dissipate humidity, and to prevent accumulation of dust, fumes, vapors, or gases.
- C. Dust Control: Execute work by methods to minimize raising dust from construction operations. Provide positive means to prevent air-borne dust from dispersing into atmosphere and over adjacent property.
 - 1. Provide dust-proof enclosures to prevent entry of dust generated outdoors.
 - 2. Provide dust-proof barriers between construction areas and areas continuing to be occupied by Owner.
- D. Noise Control: Provide methods, means, and facilities to minimize noise produced by construction operations.
 - 1. Indoors: Limit conduct of especially noisy interior work to the hours of 6 pm to 7 am.
- E. Pest Control: Provide methods, means, and facilities to prevent pests and insects from damaging the work.
- F. Rodent Control: Provide methods, means, and facilities to prevent rodents from accessing or invading premises.

1.06 COORDINATION

- A. See Section 01 10 00 - Summary for occupancy-related requirements.
- B. Coordinate scheduling, submittals, and work of the various sections of the Project Manual to ensure efficient and orderly sequence of installation of interdependent construction elements, with provisions for accommodating items installed later.
- C. Notify affected utility companies and comply with their requirements.
- D. Verify that utility requirements and characteristics of new operating equipment are compatible with building utilities. Coordinate work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.
- E. Coordinate space requirements, supports, and installation of mechanical and electrical work that are indicated diagrammatically on Drawings. Follow routing shown for pipes, ducts, and conduit, as closely as practicable; place runs parallel with lines of building. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
- F. In finished areas except as otherwise indicated, conceal pipes, ducts, and wiring within the construction. Coordinate locations of fixtures and outlets with finish elements.
- G. Coordinate completion and clean-up of work of separate sections.

PART 2 PRODUCTS

2.01 PATCHING MATERIALS

- A. New Materials: As specified in product sections; match existing products and work for patching and extending work.
- B. Type and Quality of Existing Products: Determine by inspecting and testing products where necessary, referring to existing work as a standard.
- C. Product Substitution: For any proposed change in materials, submit request for substitution described in Section 01 60 00 - Product Requirements.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that existing site conditions and substrate surfaces are acceptable for subsequent work. Start of work means acceptance of existing conditions.
- B. Verify that existing substrate is capable of structural support or attachment of new work being applied or attached.
- C. Examine and verify specific conditions described in individual specification sections.
- D. Take field measurements before confirming product orders or beginning fabrication, to minimize waste due to over-ordering or misfabrication.
- E. Verify that utility services are available, of the correct characteristics, and in the correct locations.
- F. Prior to Cutting: Examine existing conditions prior to commencing work, including elements subject to damage or movement during cutting and patching. After uncovering existing work, assess conditions affecting performance of work. Beginning of cutting or patching means acceptance of existing conditions.

3.02 PREPARATION

- A. Clean substrate surfaces prior to applying next material or substance.
- B. Seal cracks or openings of substrate prior to applying next material or substance.
- C. Apply manufacturer required or recommended substrate primer, sealer, or conditioner prior to applying any new material or substance in contact or bond.

3.03 LAYING OUT THE WORK

- A. Verify locations of survey control points prior to starting work.
- B. Promptly notify Architect of any discrepancies discovered.
- C. Protect survey control points prior to starting site work; preserve permanent reference points during construction.
- D. Promptly report to Architect the loss or destruction of any reference point or relocation required because of changes in grades or other reasons.
- E. Replace dislocated survey control points based on original survey control. Make no changes without prior written notice to Architect.
- F. Utilize recognized engineering survey practices.
- G. Establish elevations, lines and levels. Locate and lay out by instrumentation and similar appropriate means:
 - 1. Site improvements including pavements; stakes for grading, fill and topsoil placement; utility locations, slopes, and invert elevations.
 - 2. Grid or axis for structures.
 - 3. Building foundation, column locations, ground floor elevations.
- H. Periodically verify layouts by same means.
- I. Maintain a complete and accurate log of control and survey work as it progresses.

3.04 GENERAL INSTALLATION REQUIREMENTS

- A. Install products as specified in individual sections, in accordance with manufacturer's instructions and recommendations, and so as to avoid waste due to necessity for replacement.
- B. Make vertical elements plumb and horizontal elements level, unless otherwise indicated.
- C. Install equipment and fittings plumb and level, neatly aligned with adjacent vertical and horizontal lines, unless otherwise indicated.

- D. Make consistent texture on surfaces, with seamless transitions, unless otherwise indicated.
- E. Make neat transitions between different surfaces, maintaining texture and appearance.

3.05 ALTERATIONS

- A. Drawings showing existing construction and utilities are based on casual field observation and existing record documents only.
 - 1. Verify that construction and utility arrangements are as shown.
 - 2. Report discrepancies to Architect before disturbing existing installation.
 - 3. Beginning of alterations work constitutes acceptance of existing conditions.
- B. Remove existing work as indicated and as required to accomplish new work.
 - 1. Remove items indicated on drawings.
 - 2. Relocate items indicated on drawings.
 - 3. Where new surface finishes are to be applied to existing work, perform removals, patch, and prepare existing surfaces as required to receive new finish; remove existing finish if necessary for successful application of new finish.
 - 4. Where new surface finishes are not specified or indicated, patch holes and damaged surfaces to match adjacent finished surfaces as closely as possible.
- C. Services (Including but not limited to HVAC, Plumbing, Fire Protection, Electrical, and Telecommunications): Remove, relocate, and extend existing systems to accommodate new construction.
 - 1. Maintain existing active systems that are to remain in operation; maintain access to equipment and operational components; if necessary, modify installation to allow access or provide access panel.
 - 2. Where existing systems or equipment are not active and Contract Documents require reactivation, put back into operational condition; repair supply, distribution, and equipment as required.
 - 3. Where existing active systems serve occupied facilities but are to be replaced with new services, maintain existing systems in service until new systems are complete and ready for service.
 - a. Disable existing systems only to make switchovers and connections; minimize duration of outages.
 - b. Provide temporary connections as required to maintain existing systems in service.
 - 4. Verify that abandoned services serve only abandoned facilities.
 - 5. Remove abandoned pipe, ducts, conduits, and equipment, including those above accessible ceilings; remove back to source of supply where possible, otherwise cap stub and tag with identification; patch holes left by removal using materials specified for new construction.
- D. Protect existing work to remain.
 - 1. Prevent movement of structure; provide shoring and bracing if necessary.
 - 2. Perform cutting to accomplish removals neatly and as specified for cutting new work.
 - 3. Repair adjacent construction and finishes damaged during removal work.
- E. Adapt existing work to fit new work: Make as neat and smooth transition as possible.
- F. Patching: Where the existing surface is not indicated to be refinished, patch to match the surface finish that existed prior to cutting. Where the surface is indicated to be refinished, patch so that the substrate is ready for the new finish.
- G. Refinish existing surfaces as indicated:
 - 1. Where rooms or spaces are indicated to be refinished, refinish all visible existing surfaces to remain to the specified condition for each material, with a neat transition to adjacent finishes.

2. If mechanical or electrical work is exposed accidentally during the work, re-cover and refinish to match.
- H. Clean existing systems and equipment.
- I. Remove demolition debris and abandoned items from alterations areas and dispose of off-site; do not burn or bury.
- J. Do not begin new construction in alterations areas before demolition is complete.
- K. Comply with all other applicable requirements of this section.

3.06 CUTTING AND PATCHING

- A. Whenever possible, execute the work by methods that avoid cutting or patching.
- B. See Alterations article above for additional requirements.
- C. Perform whatever cutting and patching is necessary to:
 1. Complete the work.
 2. Fit products together to integrate with other work.
 3. Provide openings for penetration of mechanical, electrical, and other services.
 4. Match work that has been cut to adjacent work.
 5. Repair areas adjacent to cuts to required condition.
 6. Repair new work damaged by subsequent work.
 7. Remove samples of installed work for testing when requested.
 8. Remove and replace defective and non-conforming work.
- D. Execute work by methods that avoid damage to other work and that will provide appropriate surfaces to receive patching and finishing. In existing work, minimize damage and restore to original condition.
- E. Employ original installer to perform cutting for weather exposed and moisture resistant elements, and sight exposed surfaces.
- F. Cut rigid materials using masonry saw or core drill. Pneumatic tools not allowed without prior approval.
- G. Restore work with new products in accordance with requirements of Contract Documents.
- H. Fit work air tight to pipes, sleeves, ducts, conduit, and other penetrations through surfaces.
- I. At penetrations of fire rated walls, partitions, ceiling, or floor construction, completely seal voids with fire rated material in accordance with Section 07 84 00 - Firestopping, to full thickness of the penetrated element.
- J. Patching:
 1. Finish patched surfaces to match finish that existed prior to patching. On continuous surfaces, refinish to nearest intersection or natural break. For an assembly, refinish entire unit.
 2. Match color, texture, and appearance.
 3. Repair patched surfaces that are damaged, lifted, discolored, or showing other imperfections due to patching work. If defects are due to condition of substrate, repair substrate prior to repairing finish.

3.07 PROGRESS CLEANING

- A. Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition.
- B. Remove debris and rubbish from pipe chases, plenums, attics, crawl spaces, and other closed or remote spaces, prior to enclosing the space.
- C. Broom and vacuum clean interior areas prior to start of surface finishing, and continue cleaning to eliminate dust.

- D. Collect and remove waste materials, debris, and trash/rubbish from site periodically and dispose off-site; do not burn or bury.

3.08 PROTECTION OF INSTALLED WORK

- A. Protect installed work from damage by construction operations.
- B. Provide special protection where specified in individual specification sections.
- C. Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.
- D. Remove protective coverings when no longer needed; reuse or recycle plastic coverings if possible.

3.09 SYSTEM STARTUP

- A. Coordinate schedule for start-up of various equipment and systems.
- B. Verify that each piece of equipment or system has been checked for proper lubrication, drive rotation, belt tension, control sequence, and for conditions that may cause damage.
- C. Verify tests, meter readings, and specified electrical characteristics agree with those required by the equipment or system manufacturer.
- D. Verify that wiring and support components for equipment are complete and tested.
- E. Execute start-up under supervision of applicable Contractor personnel and manufacturer's representative in accordance with manufacturers' instructions.
- F. Submit a written report that equipment or system has been properly installed and is functioning correctly.

3.10 DEMONSTRATION AND INSTRUCTION

- A. See Section 01 79 00 - Demonstration and Training.
- B. For equipment or systems requiring seasonal operation, perform demonstration for other season within six months.
- C. Provide a qualified person who is knowledgeable about the Project to perform demonstration and instruction of Owner's personnel.
- D. Utilize operation and maintenance manuals as basis for instruction. Review contents of manual with Owner personnel in detail to explain all aspects of operation and maintenance.
- E. Provide 8 hours minimum of demonstration and training.

3.11 ADJUSTING

- A. Adjust operating products and equipment to ensure smooth and unhindered operation.

3.12 FINAL CLEANING

- A. Remove all labels that are not permanent. Do not paint or otherwise cover fire test labels or nameplates on mechanical and electrical equipment.
- B. Clean equipment and fixtures to a sanitary condition with cleaning materials appropriate to the surface and material being cleaned.
- C. Clean debris from roofs, gutters, downspouts, and drainage systems.
- D. Clean site; sweep paved areas, rake clean landscaped surfaces.
- E. Remove waste, surplus materials, trash/rubbish, and construction facilities from the site; dispose of in legal manner; do not burn or bury.

3.13 CLOSEOUT PROCEDURES

- A. Make submittals that are required by governing or other authorities.

- B. Notify Architect when work is considered ready for Substantial Completion.
- C. Provide operation and maintenance manuals for all installed equipment and devices, as-built drawings (PDF), and all inspection certificates as two (2) bound hardcopies and two (2) archival-grade (gold foil) DVDs.
- D. Submit written certification that Contract Documents have been reviewed, work has been inspected, and that work is complete in accordance with Contract Documents and ready for Architect's review.
- E. Correct items of work listed in executed Certificates of Substantial Completion and comply with requirements for access to Owner-occupied areas.
- F. Notify Architect when work is considered finally complete.
- G. Complete items of work determined by Architect's final inspection.
- H. Provide completed documentation as follows:
 - 1. Consent to Surety of Final Payment (AIA 707)
 - 2. Certificate of Substantial Completion (AIA G704)
 - 3. Contractor Satisfaction of Debt and Claims (AIA G706)
 - 4. Release of Liens for the Contractor, his Subcontractors, and his Suppliers (AIA G706A)

3.14 MAINTENANCE

- A. Provide service and maintenance of components indicated in specification sections.
- B. Maintenance Period: As indicated in specification sections or, if not indicated, not less than one year from the Date of Substantial Completion or the length of the specified warranty, whichever is longer.
- C. Examine system components at a frequency consistent with reliable operation. Clean, adjust, and lubricate as required.
- D. Include systematic examination, adjustment, and lubrication of components. Repair or replace parts whenever required. Use parts produced by the manufacturer of the original component.
- E. Maintenance service shall not be assigned or transferred to any agent or subcontractor without prior written consent of the Owner.

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SECTION 01 74 19

CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

PART 1 GENERAL

1.01 WASTE MANAGEMENT REQUIREMENTS

- A. Owner requires that this project generate the least amount of trash and waste possible.
- B. Employ processes that ensure the generation of as little waste as possible due to error, poor planning, breakage, mishandling, contamination, or other factors.
- C. Minimize trash/waste disposal in landfills; reuse, salvage, or recycle as much waste as economically feasible.
- D. This project is dependent on diversion of 75 percent, by weight, of potential landfill trash/waste by recycling and/or salvage.
- E. Contractor shall submit periodic Waste Disposal Reports; all landfill disposal, incineration, recycling, salvage, and reuse must be reported regardless of to whom the cost or savings accrues; use the same units of measure on all reports.
- F. Contractor shall develop and follow a Waste Management Plan designed to implement these requirements.
- G. Methods of trash/waste disposal that are not acceptable are:
 - 1. Burning on the project site.
 - 2. Burying on the project site.
 - 3. Dumping or burying on other property, public or private.
 - 4. Other illegal dumping or burying.
- H. Regulatory Requirements: Contractor is responsible for knowing and complying with regulatory requirements, including but not limited to Federal, state and local requirements, pertaining to legal disposal of all construction and demolition waste materials.

1.02 RELATED REQUIREMENTS

- A. Section 01 10 00 - Summary: List of items to be salvaged from the existing building for relocation in project or for Owner.
- B. Section 01 30 00 - Administrative Requirements: Additional requirements for project meetings, reports, submittal procedures, and project documentation.
- C. Section 01 50 00 - Temporary Facilities and Controls: Additional requirements related to trash/waste collection and removal facilities and services.
- D. Section 01 60 00 - Product Requirements: Waste prevention requirements related to delivery, storage, and handling.
- E. Section 01 70 00 - Execution and Closeout Requirements: Trash/waste prevention procedures related to demolition, cutting and patching, installation, protection, and cleaning.

1.03 DEFINITIONS

- A. Clean: Untreated and unpainted; not contaminated with oils, solvents, caulk, or the like.
- B. Construction and Demolition Waste: Solid wastes typically including building materials, packaging, trash, debris, and rubble resulting from construction, remodeling, repair and demolition operations.
- C. Hazardous: Exhibiting the characteristics of hazardous substances, i.e., ignitibility, corrosivity, toxicity or reactivity.
- D. Nonhazardous: Exhibiting none of the characteristics of hazardous substances, i.e., ignitibility, corrosivity, toxicity, or reactivity.

- E. Nontoxic: Neither immediately poisonous to humans nor poisonous after a long period of exposure.
- F. Recyclable: The ability of a product or material to be recovered at the end of its life cycle and remanufactured into a new product for reuse by others.
- G. Recycle: To remove a waste material from the project site to another site for remanufacture into a new product for reuse by others.
- H. Recycling: The process of sorting, cleansing, treating and reconstituting solid waste and other discarded materials for the purpose of using the altered form. Recycling does not include burning, incinerating, or thermally destroying waste.
- I. Return: To give back reusable items or unused products to vendors for credit.
- J. Reuse: To reuse a construction waste material in some manner on the project site.
- K. Salvage: To remove a waste material from the project site to another site for resale or reuse by others.
- L. Sediment: Soil and other debris that has been eroded and transported by storm or well production run-off water.
- M. Source Separation: The act of keeping different types of waste materials separate beginning from the first time they become waste.
- N. Toxic: Poisonous to humans either immediately or after a long period of exposure.
- O. Trash: Any product or material unable to be reused, returned, recycled, or salvaged.
- P. Waste: Extra material or material that has reached the end of its useful life in its intended use. Waste includes salvageable, returnable, recyclable, and reusable material.

1.04 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Waste Management Plan: Include the following information:
 - 1. Analysis of the trash and waste projected to be generated during the entire project construction cycle, including types and quantities.
 - 2. Landfill Options: The name, address, and telephone number of the landfill(s) where trash/waste will be disposed of, the applicable landfill tipping fee(s), and the projected cost of disposing of all project trash/waste in the landfill(s).
- C. Waste Disposal Reports: Submit at specified intervals, with details of quantities of trash and waste, means of disposal or reuse, and costs; show both totals to date and since last report.
 - 1. Submit updated Report with each Application for Progress Payment; failure to submit Report will delay payment.
 - 2. Submit Report on a form acceptable to Owner.
 - 3. Landfill Disposal: Include the following information:
 - a. Identification of material.
 - b. Amount, in tons or cubic yards, of trash/waste material from the project disposed of in landfills.
 - c. State the identity of landfills, total amount of tipping fees paid to landfill, and total disposal cost.
 - d. Include manifests, weight tickets, receipts, and invoices as evidence of quantity and cost.
 - 4. Incinerator Disposal: Include the following information:
 - a. Identification of material.
 - b. Amount, in tons or cubic yards, of trash/waste material from the project delivered to incinerators.

- c. State the identity of incinerators, total amount of fees paid to incinerator, and total disposal cost.
 - d. Include manifests, weight tickets, receipts, and invoices as evidence of quantity and cost.
 5. Recycled and Salvaged Materials: Include the following information for each:
 - a. Identification of material, including those retrieved by installer for use on other projects.
 - b. Amount, in tons or cubic yards, date removed from the project site, and receiving party.
 - c. Transportation cost, amount paid or received for the material, and the net total cost or savings of salvage or recycling each material.
 - d. Include manifests, weight tickets, receipts, and invoices as evidence of quantity and cost.
 - e. Certification by receiving party that materials will not be disposed of in landfills or by incineration.
 6. Material Reused on Project: Include the following information for each:
 - a. Identification of material and how it was used in the project.
 - b. Amount, in tons or cubic yards.
 - c. Include weight tickets as evidence of quantity.
 7. Other Disposal Methods: Include information similar to that described above, as appropriate to disposal method.

PART 2 PRODUCTS

2.01 PRODUCT SUBSTITUTIONS

- A. See Section 01 60 00 - Product Requirements for substitution submission procedures.

PART 3 EXECUTION

3.01 WASTE MANAGEMENT PROCEDURES

- A. See Section 01 30 00 - Administrative Requirements for additional requirements for project meetings, reports, submittal procedures, and project documentation.
- B. See Section 01 50 00 - Temporary Facilities and Controls for additional requirements related to trash/waste collection and removal facilities and services.
- C. See Section 01 60 00 - Product Requirements for waste prevention requirements related to delivery, storage, and handling.
- D. See Section 01 70 00 - Execution and Closeout Requirements for trash/waste prevention procedures related to demolition, cutting and patching, installation, protection, and cleaning.

3.02 WASTE MANAGEMENT PLAN IMPLEMENTATION

- A. Communication: Distribute copies of the Waste Management Plan to job site foreman, each subcontractor, Owner, and Architect.
- B. Instruction: Provide on-site instruction of appropriate separation, handling, and recycling, salvage, reuse, and return methods to be used by all parties at the appropriate stages of the project.
- C. Meetings: Discuss trash/waste management goals and issues at project meetings.
 1. Pre-construction meeting.
 2. Regular job-site meetings.
- D. Facilities: Provide specific facilities for separation and storage of materials for recycling, salvage, reuse, return, and trash disposal, for use by all contractors and installers.
 1. Provide containers as required.
 2. Provide adequate space for pick-up and delivery and convenience to subcontractors.

3. Keep recycling and trash/waste bin areas neat and clean and clearly marked in order to avoid contamination of materials.
- E. Hazardous Wastes: Separate, store, and dispose of hazardous wastes according to applicable regulations.
- F. Recycling: Separate, store, protect, and handle at the site identified recyclable waste products in order to prevent contamination of materials and to maximize recyclability of identified materials. Arrange for timely pickups from the site or deliveries to recycling facility in order to prevent contamination of recyclable materials.
- G. Salvage: Set aside, sort, and protect products to be salvaged for reuse off-site.

END OF SECTION

WASTE MANAGEMENT PROGRESS REPORT				
MATERIAL CATEGORY	DISPOSED IN MUNICIPAL SOLID WASTE LANDFILL	DIVERTED FROM LANDFILL BY RECYCLING, SALVAGE OR REUSE		
		Recycled	Salvaged	Reused
1. Acoustical Ceiling Tiles				
2. Asphalt				
3. Asphalt Shingles				
4. Cardboard Packaging				
5. Carpet and Carpet Pad				
6. Concrete				
7. Drywall				
8. Fluorescent Lights and Ballasts				
9. Land Clearing Debris				
10. Metals				
11. Paint (through hazardous waste outlets)				
12. Wood				
13. Plastic Film (sheeting, shrink wrap, packaging)				
14. Window Glass				
15. Field Office Waste (office paper, aluminum cans, glass, plastic, and coffee cardboard)				
16. Other (insert description)				
17. Other (insert description)				
Total (In Weight)		(TOTAL OF ALL ABOVE VALUES – IN WEIGHT)		
	Percentage of Waste Diverted	(TOTAL WASTE DIVIDED BY TOTAL DIVERTED)		

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SECTION 01 78 00
CLOSEOUT SUBMITTALS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Project Record Documents.
- B. Operation and Maintenance Data.
- C. Warranties and bonds.

1.02 RELATED REQUIREMENTS

- A. Section 01 30 00 - Administrative Requirements: Submittals procedures, shop drawings, product data, and samples.
- B. Section 01 70 00 - Execution and Closeout Requirements: Contract closeout procedures.
- C. Individual Product Sections: Specific requirements for operation and maintenance data.
- D. Individual Product Sections: Warranties required for specific products or Work.

1.03 SUBMITTALS

- A. Project Record Documents: Submit documents to Architect with claim for final Application for Payment.
- B. Operation and Maintenance Data:
 - 1. Submit two copies of preliminary draft or proposed formats and outlines of contents before start of Work. Architect will review draft and return one copy with comments.
 - 2. For equipment, or component parts of equipment put into service during construction and operated by Owner, submit completed documents within ten days after acceptance.
 - 3. Submit one copy of completed documents 15 days prior to final inspection. This copy will be reviewed and returned after final inspection, with Architect comments. Revise content of all document sets as required prior to final submission.
 - 4. Submit two sets of revised final documents in final form within 10 days after final inspection.
- C. Warranties and Bonds:
 - 1. For equipment or component parts of equipment put into service during construction with Owner's permission, submit documents within 10 days after acceptance.
 - 2. Make other submittals within 10 days after Date of Substantial Completion, prior to final Application for Payment.
 - 3. For items of Work for which acceptance is delayed beyond Date of Substantial Completion, submit within 10 days after acceptance, listing the date of acceptance as the beginning of the warranty period.
- D. Project Record Submittals to be Submitted with Final Payment Application:
 - 1. Form G704 Substantial Completion (Issued by Architect)
 - 2. Form G706 Affidavit of Payment of Debts and Claims
 - 3. Form 706A Release of Liens by Contractor and Subcontractors
 - 4. Form 707 Consent to Surety of Final Payment
 - 5. Certificate of Occupancy as Applicable.
 - 6. Inspection Certificates as Applicable
 - 7. Environmental Certificates as Applicable
 - 8. Warranties, Including Letter of Guarantee and Warranty Information
 - 9. Operation and Maintenance Manuals
 - 10. Hard Copy of As-Built Drawings
 - 11. Two DVDs with All Project Record Submittals (Gold-Foil, Archival Grade DVDs)
 - 12. Testing and Balancing Reports

13. Pest Control Inspection Report and Warranty as Applicable
14. Record Shop Drawings and Submittals
15. Affidavit of Discharge of State Tax Liability
16. Copy of Completed Punch List with Letter From Contractor Stating All Items Have Been Completed

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 PROJECT RECORD DOCUMENTS

- A. Maintain on site one set of the following record documents; record actual revisions to the Work:
 1. Drawings.
 2. Addenda.
 3. Change Orders and other modifications to the Contract.
 4. Reviewed shop drawings, product data, and samples.
 5. Manufacturer's instruction for assembly, installation, and adjusting.
- B. Ensure entries are complete and accurate, enabling future reference by Owner.
- C. Store record documents separate from documents used for construction.
- D. Record information concurrent with construction progress.
- E. Record Drawings and Shop Drawings: Legibly mark each item to record actual construction including:
 1. Field changes of dimension and detail.
 2. Details not on original Contract drawings.

3.02 OPERATION AND MAINTENANCE DATA

- A. Source Data: For each product or system, list names, addresses and telephone numbers of Subcontractors and suppliers, including local source of supplies and replacement parts.
- B. Product Data: Mark each sheet to clearly identify specific products and component parts, and data applicable to installation. Delete inapplicable information.
- C. Drawings: Supplement product data to illustrate relations of component parts of equipment and systems, to show control and flow diagrams. Do not use Project Record Documents as maintenance drawings.
- D. Typed Text: As required to supplement product data. Provide logical sequence of instructions for each procedure, incorporating manufacturer's instructions.

3.03 OPERATION AND MAINTENANCE DATA FOR EQUIPMENT AND SYSTEMS

- A. For Each Item of Equipment and Each System:
 1. Description of unit or system, and component parts.
 2. Identify function, normal operating characteristics, and limiting conditions.
 3. Include performance curves, with engineering data and tests.
 4. Complete nomenclature and model number of replaceable parts.
- B. Where additional instructions are required, beyond the manufacturer's standard printed instructions, have instructions prepared by personnel experienced in the operation and maintenance of the specific products.
- C. Operating Procedures: Include start-up, break-in, and routine normal operating instructions and sequences. Include regulation, control, stopping, shut-down, and emergency instructions. Include summer, winter, and any special operating instructions.
- D. Maintenance Requirements: Include routine procedures and guide for preventative maintenance and trouble shooting; disassembly, repair, and reassembly instructions; and alignment, adjusting, balancing, and checking instructions.

- E. Provide servicing and lubrication schedule, and list of lubricants required.
- F. Include manufacturer's printed operation and maintenance instructions.
- G. Include sequence of operation by controls manufacturer.
- H. Provide original manufacturer's parts list, illustrations, assembly drawings, and diagrams required for maintenance.
- I. Additional Requirements: As specified in individual product specification sections.

3.04 ASSEMBLY OF OPERATION AND MAINTENANCE MANUALS

- A. Assemble operation and maintenance data into durable manuals for Owner's personnel use, with data arranged in the same sequence as, and identified by, the specification sections.
- B. Where systems involve more than one specification section, provide separate tabbed divider for each system.
- C. Binders: Commercial quality, 8-1/2 by 11 inch three D side ring binders with durable plastic covers; 2 inch maximum ring size. When multiple binders are used, correlate data into related consistent groupings.
- D. Cover: Identify each binder with typed or printed title OPERATION AND MAINTENANCE INSTRUCTIONS; identify title of Project; identify subject matter of contents.
- E. Project Directory: Title and address of Project; names, addresses, and telephone numbers of Architect, Consultants, Contractor and subcontractors, with names of responsible parties.
- F. Tables of Contents: List every item separated by a divider, using the same identification as on the divider tab; where multiple volumes are required, include all volumes Tables of Contents in each volume, with the current volume clearly identified.
- G. Dividers: Provide tabbed dividers for each separate product and system; identify the contents on the divider tab; immediately following the divider tab include a description of product and major component parts of equipment.
- H. Text: Manufacturer's printed data, or typewritten data on 20 pound paper.
- I. Drawings: Provide with reinforced punched binder tab. Bind in with text; fold larger drawings to size of text pages.

3.05 WARRANTIES AND BONDS

- A. Obtain warranties and bonds, executed in duplicate by responsible Subcontractors, suppliers, and manufacturers, within 10 days after completion of the applicable item of work. Except for items put into use with Owner's permission, leave date of beginning of time of warranty until the Date of Substantial completion is determined.
- B. Verify that documents are in proper form, contain full information, and are notarized.
- C. Co-execute submittals when required.
- D. Retain warranties and bonds until time specified for submittal.

END OF SECTION

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SECTION 01 79 00
DEMONSTRATION AND TRAINING

PART 1 GENERAL

1.01 SUMMARY

- A. Demonstration of products and systems where indicated in specific specification sections.
- B. Training of Owner personnel in operation and maintenance is required for:
 - 1. HVAC systems and equipment.
 - 2. Electrical systems and equipment.

1.02 RELATED REQUIREMENTS

- A. Section 01 78 00 - Closeout Submittals: Operation and maintenance manuals.
- B. Other Specification Sections: Additional requirements for demonstration and training.

1.03 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Training Plan: Owner will designate personnel to be trained; tailor training to needs and skill-level of attendees.
 - 1. Submit to Architect for transmittal to Owner.
 - 2. Submit not less than four weeks prior to start of training.
 - 3. Revise and resubmit until acceptable.
 - 4. Provide an overall schedule showing all training sessions.
 - 5. Include at least the following for each training session:
 - a. Identification, date, time, and duration.
 - b. Description of products and/or systems to be covered.
 - c. Name of firm and person conducting training; include qualifications.
 - d. Intended audience, such as job description.
 - e. Objectives of training and suggested methods of ensuring adequate training.
 - f. Methods to be used, such as classroom lecture, live demonstrations, hands-on, etc.
 - g. Media to be used, such as slides, hand-outs, etc.
 - h. Training equipment required, such as projector, projection screen, etc., to be provided by Contractor.
- C. Training Manuals: Provide training manual for each attendee; allow for minimum of two attendees per training session.
 - 1. Include applicable portion of O&M manuals.
 - 2. Include copies of all hand-outs, slides, overheads, video presentations, etc., that are not included in O&M manuals.
 - 3. Provide one extra copy of each training manual to be included with operation and maintenance data.
- D. Training Reports:
 - 1. Identification of each training session, date, time, and duration.
 - 2. Sign-in sheet showing names and job titles of attendees.
 - 3. List of attendee questions and written answers given, including copies of and references to supporting documentation required for clarification; include answers to questions that could not be answered in original training session.

1.04 QUALITY ASSURANCE

- A. Instructor Qualifications: Familiar with design, operation, maintenance and troubleshooting of the relevant products and systems.
 - 1. Provide as instructors the most qualified trainer of those contractors and/or installers who actually supplied and installed the systems and equipment.

2. Where a single person is not familiar with all aspects, provide specialists with necessary qualifications.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 DEMONSTRATION - GENERAL

- A. Demonstrations conducted during system start-up do not qualify as demonstrations for the purposes of this section, unless approved in advance by Owner.
- B. Demonstration may be combined with Owner personnel training if applicable.
- C. Operating Equipment and Systems: Demonstrate operation in all modes, including start-up, shut-down, seasonal changeover, emergency conditions, and troubleshooting, and maintenance procedures, including scheduled and preventive maintenance.
 1. Perform demonstrations not less than two weeks prior to Substantial Completion.
 2. For equipment or systems requiring seasonal operation, perform demonstration for other season within six months.
- D. Non-Operating Products: Demonstrate cleaning, scheduled and preventive maintenance, and repair procedures.
 1. Perform demonstrations not less than two weeks prior to Substantial Completion.

3.02 TRAINING - GENERAL

- A. Conduct training on-site unless otherwise indicated.
- B. Owner will provide classroom and seating at no cost to Contractor.
- C. Provide training in minimum two hour segments.
- D. Provide minimum 8 hours of training.
- E. Training schedule will be subject to availability of Owner's personnel to be trained; re-schedule training sessions as required by Owner; once schedule has been approved by Owner failure to conduct sessions according to schedule will be cause for Owner to charge Contractor for personnel "show-up" time.
- F. Review of Facility Policy on Operation and Maintenance Data: During training discuss:
 1. The location of the O&M manuals and procedures for use and preservation; backup copies.
 2. Typical contents and organization of all manuals, including explanatory information, system narratives, and product specific information.
 3. Typical uses of the O&M manuals.
- G. Product- and System-Specific Training:
 1. Review the applicable O&M manuals.
 2. For systems, provide an overview of system operation, design parameters and constraints, and operational strategies.
 3. Review instructions for proper operation in all modes, including start-up, shut-down, seasonal changeover and emergency procedures, and for maintenance, including preventative maintenance.
 4. Provide hands-on training on all operational modes possible and preventive maintenance.
 5. Emphasize safe and proper operating requirements; discuss relevant health and safety issues and emergency procedures.
 6. Discuss common troubleshooting problems and solutions.
 7. Discuss any peculiarities of equipment installation or operation.
 8. Discuss warranties and guarantees, including procedures necessary to avoid voiding coverage.
 9. Review recommended tools and spare parts inventory suggestions of manufacturers.

10. Review spare parts and tools required to be furnished by Contractor.
 11. Review spare parts suppliers and sources and procurement procedures.
- H. Be prepared to answer questions raised by training attendees; if unable to answer during training session, provide written response within three days.

END OF SECTION

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SECTION 02 41 00
DEMOLITION

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Selective demolition of building elements for alteration purposes.

1.02 RELATED REQUIREMENTS

- A. Section 01 10 00 - Summary: Limitations on Contractor's use of site and premises.
- B. Section 01 50 00 - Temporary Facilities and Controls: Site fences, security, protective barriers, and waste removal.
- C. Section 01 70 00 - Execution and Closeout Requirements: Project conditions; protection of bench marks, survey control points, and existing construction to remain; reinstallation of removed products; temporary bracing and shoring.

1.03 REFERENCE STANDARDS

- A. 29 CFR 1926 - Safety and Health Regulations for Construction.
- B. NFPA 241 - Standard for Safeguarding Construction, Alteration, and Demolition Operations.

PART 3 EXECUTION

2.01 SCOPE

- A. Refer to drawings for demolition scope.
- B. Break up paving within construction limits indicated on drawings to permit natural moisture drainage; leave pieces not larger than 1 square yard.
- C. Within area of new construction, remove foundation walls and footings to a minimum of 2 feet below finished grade.
- D. Remove concrete slabs on grade within construction limits indicated on drawings.
- E. Break up concrete slabs on grade within site boundaries to permit natural moisture drainage; leave pieces not larger than 1 square yard.
- F. Remove other items indicated, for salvage.

2.02 GENERAL PROCEDURES AND PROJECT CONDITIONS

- A. Comply with applicable codes and regulations for demolition operations and safety of adjacent structures and the public.
 - 1. Obtain required permits.
 - 2. Provide, erect, and maintain temporary barriers and security devices.
 - 3. Use physical barriers to prevent access to areas that could be hazardous to workers or the public.
 - 4. Conduct operations to minimize effects on and interference with adjacent structures and occupants.
 - 5. Do not close or obstruct roadways or sidewalks without permit.
 - 6. Conduct operations to minimize obstruction of public and private entrances and exits; do not obstruct required exits at any time; protect persons using entrances and exits from removal operations.
 - 7. Obtain written permission from owners of adjacent properties when demolition equipment will traverse, infringe upon or limit access to their property.
- B. Do not begin removal until receipt of notification to proceed from Owner.
- C. Do not begin removal until built elements to be salvaged or relocated have been removed.
- D. Protect existing structures and other elements that are not to be removed.

1. Provide bracing and shoring.
 2. Prevent movement or settlement of adjacent structures.
 3. Stop work immediately if adjacent structures appear to be in danger.
- E. Minimize production of dust due to demolition operations; do not use water if that will result in ice, flooding, sedimentation of public waterways or storm sewers, or other pollution.
- F. If hazardous materials are discovered during removal operations, stop work and notify Architect and Owner; hazardous materials include regulated asbestos containing materials, lead, PCB's, and mercury.
- G. Perform demolition in a manner that maximizes salvage and recycling of materials.
1. Dismantle existing construction and separate materials.
 2. Set aside reusable, recyclable, and salvageable materials; store and deliver to collection point or point of reuse.
- H. Partial Removal of Paving and Curbs: Neatly saw cut at right angle to surface.

2.03 EXISTING UTILITIES

- A. Protect existing utilities to remain from damage.
- B. Do not disrupt public utilities without permit from authority having jurisdiction.
- C. Do not close, shut off, or disrupt existing life safety systems that are in use without at least 7 days prior written notification to Owner.
- D. Do not close, shut off, or disrupt existing utility branches or take-offs that are in use without at least 7 days prior written notification to Owner.
- E. Locate and mark utilities to remain; mark using highly visible tags or flags, with identification of utility type; protect from damage due to subsequent construction, using substantial barricades if necessary.
- F. Prepare building demolition areas by disconnecting and capping utilities outside the demolition zone; identify and mark utilities to be subsequently reconnected, in same manner as other utilities to remain.

2.04 SELECTIVE DEMOLITION FOR ALTERATIONS

- A. Drawings showing existing construction and utilities are based on casual field observation and existing record documents only.
1. Verify that construction and utility arrangements are as shown.
 2. Report discrepancies to Architect before disturbing existing installation.
 3. Beginning of demolition work constitutes acceptance of existing conditions that would be apparent upon examination prior to starting demolition.
- B. Maintain weatherproof exterior building enclosure except for interruptions required for replacement or modifications; take care to prevent water and humidity damage.
- C. Remove existing work as indicated and as required to accomplish new work.
1. Remove rotted wood, corroded metals, and deteriorated masonry and concrete; replace with new construction specified.
 2. Remove items indicated on drawings.
- D. Services (Including but not limited to HVAC, Plumbing, Electrical, and Telecommunications): Remove existing systems and equipment as indicated.
1. Maintain existing active systems that are to remain in operation; maintain access to equipment and operational components.
 2. Where existing active systems serve occupied facilities but are to be replaced with new services, maintain existing systems in service until new systems are complete and ready for service.
 3. Verify that abandoned services serve only abandoned facilities before removal.

4. Remove abandoned pipe, ducts, conduits, and equipment, including those above accessible ceilings; remove back to source of supply where possible, otherwise cap stub and tag with identification.
- E. Protect existing work to remain.
 1. Prevent movement of structure; provide shoring and bracing if necessary.
 2. Perform cutting to accomplish removals neatly and as specified for cutting new work.
 3. Repair adjacent construction and finishes damaged during removal work.
 4. Patch as specified for patching new work.

2.05 DEBRIS AND WASTE REMOVAL

- A. Remove debris, junk, and trash from site.
- B. Remove from site all materials not to be reused on site; .
- C. Leave site in clean condition, ready for subsequent work.
- D. Clean up spillage and wind-blown debris from public and private lands.

END OF SECTION

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SECTION 03 10 00
CONCRETE FORMING AND ACCESSORIES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Formwork for cast-in place concrete, with shoring, bracing and anchorage.
- B. Openings for other work.
- C. Form accessories.
- D. Form stripping.

1.02 RELATED REQUIREMENTS

- A. Section 03 20 00 - Concrete Reinforcing.
- B. Section 03 30 00 - Cast-in-Place Concrete.

1.03 REFERENCE STANDARDS

- A. ACI 117 - Specifications for Tolerances for Concrete Construction and Materials.
- B. ACI 347R - Guide to Formwork for Concrete.
- C. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials.
- D. PS 1 - Structural Plywood.

1.04 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.

1.05 QUALITY ASSURANCE

- A. Perform work of this section in accordance with ACI 347, ACI 301, and ACI 318.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Deliver prefabricated forms and installation instructions in manufacturer's packaging.
- B. Store prefabricated forms off ground in ventilated and protected manner to prevent deterioration from moisture.

PART 2 PRODUCTS

2.01 FORMWORK - GENERAL

- A. Provide concrete forms, accessories, shoring, and bracing as required to accomplish cast-in-place concrete work.
- B. Design and construct to provide resultant concrete that conforms to design with respect to shape, lines, and dimensions.

2.02 WOOD FORM MATERIALS

- A. Softwood Plywood: PS 1, B-B High Density Concrete Form Overlay, Class I.
- B. Lumber: HEM-FIR species; #2 grade; with grade stamp clearly visible.

2.03 REMOVABLE PREFABRICATED FORMS

- A. Preformed Steel Forms: Minimum 16 gage matched, tight fitting, stiffened to support weight of concrete without deflection detrimental to tolerances and appearance of finished surfaces.

2.04 FORMWORK ACCESSORIES

- A. Form Release Agent: Capable of releasing forms from hardened concrete without staining or discoloring concrete or forming bugholes and other surface defects, compatible with concrete and form materials, and not requiring removal for satisfactory bonding of coatings to be applied.

- B. Nails, Spikes, Lag Bolts, Through Bolts, Anchorages: Sized as required, of sufficient strength and character to maintain formwork in place while placing concrete.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify lines, levels and centers before proceeding with formwork. Ensure that dimensions agree with drawings.

3.02 ERECTION - FORMWORK

- A. Erect formwork, shoring and bracing to achieve design requirements, in accordance with requirements of ACI 301.
- B. Provide bracing to ensure stability of formwork. Shore or strengthen formwork subject to overstressing by construction loads.
- C. Arrange and assemble formwork to permit dismantling and stripping. Do not damage concrete during stripping. Permit removal of remaining principal shores.
- D. Align joints and make watertight. Keep form joints to a minimum.
- E. Obtain approval before framing openings in structural members that are not indicated on drawings.
- F. Provide fillet strips on external corners of beams, joists, and columns.
- G. Install void forms in accordance with manufacturer's recommendations. Protect forms from moisture or crushing.
- H. Coordinate this section with other sections of work that require attachment of components to formwork.
- I. If formwork is placed after reinforcement, resulting in insufficient concrete cover over reinforcement, request instructions from Architect before proceeding.

3.03 APPLICATION - FORM RELEASE AGENT

- A. Apply form release agent on formwork in accordance with manufacturer's recommendations.
- B. Apply prior to placement of reinforcing steel, anchoring devices, and embedded items.

3.04 INSERTS, EMBEDDED PARTS, AND OPENINGS

- A. Provide formed openings where required for items to be embedded in passing through concrete work.
- B. Locate and set in place items that will be cast directly into concrete.
- C. Coordinate with work of other sections in forming and placing openings, slots, reglets, recesses, sleeves, bolts, anchors, other inserts, and components of other work.
- D. Install accessories in accordance with manufacturer's instructions, so they are straight, level, and plumb. Ensure items are not disturbed during concrete placement.
- E. Provide temporary ports or openings in formwork where required to facilitate cleaning and inspection. Locate openings at bottom of forms to allow flushing water to drain.
- F. Close temporary openings with tight fitting panels, flush with inside face of forms, and neatly fitted so joints will not be apparent in exposed concrete surfaces.

3.05 FIELD QUALITY CONTROL

- A. Do not reuse wood formwork more than 2 times for concrete surfaces to be exposed to view. Do not patch formwork.

3.06 FORM REMOVAL

- A. Do not remove forms or bracing until concrete has gained sufficient strength to carry its own weight and imposed loads.
- B. Loosen forms carefully. Do not wedge pry bars, hammers, or tools against finish concrete surfaces scheduled for exposure to view.
- C. Store removed forms to prevent damage to form materials or to fresh concrete. Discard damaged forms.

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SECTION 03 20 00
CONCRETE REINFORCING

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Reinforcing steel for cast-in-place concrete.
- B. Supports and accessories for steel reinforcement.

1.02 RELATED REQUIREMENTS

- A. Section 03 10 00 - Concrete Forming and Accessories.
- B. See Structural Drawings for additional Project Specifications. If Conflicting Project Specifications arise, the Project Specifications on the Structural Drawings govern.
- C. Section 03 30 00 - Cast-in-Place Concrete.

1.03 REFERENCE STANDARDS

- A. ACI SP-66 - ACI Detailing Manual.
- B. ASTM A185/A185M - Standard Specification for Steel Welded Wire Reinforcement, Plain, for Concrete.
- C. ASTM A1064/A1064M - Standard Specification for Carbon-Steel Wire and Welded Wire Reinforcement, Plain and Deformed, for Concrete.
- D. CRSI (DA4) - Manual of Standard Practice.

1.04 SUBMITTALS

See Section 01 30 00 - Administrative Requirements, for submittal procedures.

- A. Manufacturer's Certificate: Certify that reinforcing steel and accessories, products supplied for this project meet or exceed specified requirements.

1.05 QUALITY ASSURANCE

- A. Perform work of this section in accordance with ACI 301.
 - 1. Maintain one copy of each document on project site.
- B. Provide Architect with access to fabrication plant to facilitate inspection of reinforcement. Provide notification of commencement and duration of shop fabrication in sufficient time to allow inspection.
- C. Welders' Certificates: Submit certifications for welders employed on the project, verifying AWS qualification within the previous 12 months.

PART 2 PRODUCTS

2.01 REINFORCEMENT

- A. Reinforcing Steel: ASTM A615/A615M, Grade 60 - 60,000 psi.
 - 1. Plain billet-steel bars.
- B. Stirrup Steel: ASTM A1064/A1064M steel wire, unfinished.
- C. Steel Welded Wire Reinforcement: Galvanized ASTM A 185/A 185M, plain type.
 - 1. Flat Sheets.
 - 2. Mesh Size: 6 x 6.
 - 3. Wire Gage: 10 /10.
 - 4. Mesh Size and Wire Gage: As indicated on drawings.
- D. Reinforcement Accessories:
 - 1. Tie Wire: Annealed, minimum 16 gage.

2. Chairs, Bolsters, Bar Supports, Spacers: Sized and shaped for adequate support of reinforcement during concrete placement.
3. Provide galvanized components for placement within 1-1/2 inches of weathering surfaces.

2.02 FABRICATION

- A. Fabricate concrete reinforcing in accordance with CRSI (DA4) - Manual of Standard Practice.
- B. Locate reinforcing splices not indicated on drawings at point of minimum stress.
 1. Review locations of splices with Architect.

PART 3 EXECUTION

3.01 PLACEMENT

- A. Place, support and secure reinforcement against displacement. Do not deviate from required position.
- B. Accommodate placement of formed openings.
- C. Conform to applicable code for concrete cover over reinforcement.

3.02 FIELD QUALITY CONTROL

- A. Inspect installed reinforcement for conformance to contract documents before concrete placement.

END OF SECTION

SECTION 03 30 00
CAST-IN-PLACE CONCRETE

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Floors and slabs on grade.
- B. Concrete foundation walls and footings.
- C. Joint devices associated with concrete work.
- D. Concrete curing.

1.02 RELATED REQUIREMENTS

- A. Section 03 10 00 - Concrete Forming and Accessories: Forms and accessories for formwork.
- B. Section 03 20 00 - Concrete Reinforcing.
- C. See Civil Drawings for additional Project Specifications. If Conflicting Project Specifications arise, the Project Specifications on the Civil Drawings govern.

1.03 REFERENCE STANDARDS

- A. ACI 117 - Specifications for Tolerances for Concrete Construction and Materials.
- B. ACI 211.1 - Standard Practice for Selecting Proportions for Normal, Heavyweight, and Mass Concrete.
- C. ACI 211.2 - Standard Practice for Selecting Proportions for Structural Lightweight Concrete.
- D. ACI 301 - Specifications for Structural Concrete.
- E. ACI 302.1R - Guide to Concrete Floor and Slab Construction.
- F. ACI 304R - Guide for Measuring, Mixing, Transporting, and Placing Concrete.
- G. ACI 305R - Guide to Hot Weather Concreting.
- H. ACI 308R - Guide to External Curing of Concrete.
- I. ACI 318 - Building Code Requirements for Structural Concrete and Commentary.
- J. ACI 347R - Guide to Formwork for Concrete.
- K. ASTM C33/C33M - Standard Specification for Concrete Aggregates.
- L. ASTM C39/C39M - Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens.
- M. ASTM C94/C94M - Standard Specification for Ready-Mixed Concrete.
- N. ASTM C143/C143M - Standard Test Method for Slump of Hydraulic-Cement Concrete.
- O. ASTM C150/C150M - Standard Specification for Portland Cement.
- P. ASTM C173/C173M - Standard Test Method for Air Content of Freshly Mixed Concrete by the Volumetric Method.
- Q. ASTM C260/C260M - Standard Specification for Air-Entraining Admixtures for Concrete.
- R. ASTM C309 - Standard Specification for Liquid Membrane-Forming Compounds for Curing Concrete.
- S. ASTM C330/C330M - Standard Specification for Lightweight Aggregates for Structural Concrete.
- T. ASTM C494/C494M - Standard Specification for Chemical Admixtures for Concrete.
- U. ASTM C881/C881M - Standard Specification for Epoxy-Resin-Base Bonding Systems for Concrete.

- V. ASTM C1059/C1059M - Standard Specification for Latex Agents for Bonding Fresh to Hardened Concrete.
- W. ASTM C1116/C1116M - Standard Specification for Fiber-Reinforced Concrete.
- X. ASTM C1315 - Standard Specification for Liquid Membrane-Forming Compounds Having Special Properties for Curing and Sealing Concrete.
- Y. ASTM D994/D994M - Standard Specification for Preformed Expansion Joint Filler for Concrete (Bituminous Type).
- Z. ASTM D1751 - Standard Specification for Preformed Expansion Joint Filler for Concrete Paving and Structural Construction (Nonextruding and Resilient Bituminous Types).
- AA. ASTM E1155 - Standard Test Method for Determining FF Floor Flatness and FL Floor Levelness Numbers.
- AB. ASTM E1745 - Standard Specification for Plastic Water Vapor Retarders Used in Contact with Soil or Granular Fill under Concrete Slabs.
- AC. COE CRD-C 513 - COE Specifications for Rubber Waterstops.

1.04 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Submit manufacturers' data on manufactured products showing compliance with specified requirements and installation instructions.
- C. Mix Design: Submit proposed concrete mix design.
- D. Samples: Submit samples of underslab vapor retarder to be used.
- E. Test Reports: Submit report for each test or series of tests specified.
- F. Manufacturer's Installation Instructions: For concrete accessories, indicate installation procedures and interface required with adjacent construction.
- G. Project Record Documents: Accurately record actual locations of embedded utilities and components that will be concealed from view upon completion of concrete work.
- H. Warranty: Submit manufacturer warranty and ensure forms have been completed in Owner's name and registered with manufacturer.

1.05 QUALITY ASSURANCE

- A. Perform work of this section in accordance with ACI 301 and ACI 318.
- B. Follow recommendations of ACI 305R when concreting during hot weather.
- C. For slabs required to include moisture vapor reduction admixture (MVRA), do not proceed with placement unless manufacturer's representative is present for every day of placement.

1.06 WARRANTY

- A. See Section 01 78 00 - Closeout Submittals, for additional warranty requirements.
- B. Slabs with Moisture Vapor Reducing Admixture (MVRA): Provide warranty to cover the cost of flooring failures due to moisture migration from slabs for ten years.
 - 1. Include cost of repair or removal of failed flooring, placement of topical moisture remediation system, and replacement of flooring with comparable flooring system.
- C. Moisture Emission Reducing Curing and Sealing Compound: Provide warranty to cost of flooring delamination failures for 10 years.
 - 1. Include cost of repair or removal of failed flooring, remediation with a moisture vapor impermeable surface coating, and replacement of flooring with comparable flooring system.

PART 2 PRODUCTS

2.01 FORMWORK

- A. Comply with requirements of Section 03 10 00.

2.02 REINFORCEMENT

- A. Comply with requirements of Section 03 20 00.

2.03 CONCRETE MATERIALS

- A. Cement: ASTM C150, Type I - Normal Portland type.
 - 1. Acquire all cement for entire project from same source.
- B. Fine and Coarse Aggregates: ASTM C 33.
 - 1. Acquire all aggregates for entire project from same source.
- C. Lightweight Aggregate: ASTM C330/C330M.
- D. Water: Clean and not detrimental to concrete.
- E. Fiber Reinforcement: Alkali-resistant polypropylene complying with ASTM C1116/C1116M.
 - 1. Fiber Length: 0.25 inch, nominal.

2.04 ADMIXTURES

- A. Chemical Admixture:
- B. Do not use chemicals that will result in soluble chloride ions in excess of 0.1 percent by weight of cement.
- C. Air Entrainment Admixture: ASTM C260/C260M.
- D. High Range Water Reducing and Retarding Admixture: ASTM C494/C494M Type G.
- E. Fiber Reinforcing Admixture:
- F. Moisture Vapor Reduction Admixture (MVRA): Liquid, inorganic admixture free of volatile organic compounds (VOCs) and formulated to close capillary systems formed during curing to reduce moisture vapor emission and transmission, with no adverse effect on concrete properties.
 - 1. Provide admixture in all slabs to receive adhesively applied flooring .

2.05 ACCESSORY MATERIALS

- A. Underslab Vapor Retarder: Multi-layer, fabric-, cord-, grid-, or aluminum-reinforced polyethylene or equivalent, complying with ASTM E1745, Class A; stated by manufacturer as suitable for installation in contact with soil or granular fill under concrete slabs. The use of single ply polyethylene is prohibited.
 - 1. Accessory Products: Vapor retarder manufacturer's recommended tape, adhesive, mastic, prefabricated boots, etc., for sealing seams and penetrations in vapor retarder.
 - 2. Products:
 - a. Stego Industries, LLC; Stego Wrap Vapor Barrier 15-mil (Class A):
www.stegoindustries.com.

2.06 BONDING AND JOINTING PRODUCTS

- A. Latex Bonding Agent: Non-redispersable acrylic latex, complying with ASTM C1059/C1059M, Type II.
- B. Epoxy Bonding System:
- C. Waterstops: Rubber, complying with COE CRD-C 513.
- D. Reglets: Formed steel sheet, galvanized, with temporary filler to prevent concrete intrusion during placement.

- E. Slab Isolation Joint Filler: 1/2 inch thick, height equal to slab thickness, with removable top section that will form 1/2 inch deep sealant pocket after removal.
 - 1. Material: ASTM D1751, cellulose fiber.
- F. Slab Contraction Joint Device: Preformed linear strip intended for pressing into wet concrete to provide straight route for shrinkage cracking.
- G. Slab Construction Joint Devices: Combination keyed joint form and screed, galvanized steel, with minimum 1 inch diameter holes for conduit or rebars to pass through at 6 inches on center; ribbed steel stakes for setting.

2.07 CURING MATERIALS

- A. Evaporation Reducer: Liquid thin-film-forming compound that reduces rapid moisture loss caused by high temperature, low humidity, and high winds; intended for application immediately after concrete placement.
- B. Curing Compound, Naturally Dissipating: Clear, water-based, liquid membrane-forming compound; complying with ASTM C309.
- C. Curing and Anti-Spalling Compound: Boiled linseed oil compound.
- D. Resin Curing Compound: Solvent-based liquid, white pigmented, membrane-forming.
 - 1. For use on exterior slabs. When slab will be painted, sealed, topped, or receive other applied finish, completely remove curing compound after curing is complete and before finish coatings are applied.
- E. Curing and Sealing Compound, Moisture Emission Reducing: Liquid, membrane-forming, clear sealer, for application to newly placed concrete; capable of providing adequate bond for flooring adhesives, initially and over the long term; with sufficient moisture vapor impermeability to prevent deterioration of flooring adhesives due to moisture emission.
 - 1. Use this product to cure and seal all slabs to receive adhesively applied flooring or roofing.
 - 2. Comply with ASTM C309 and ASTM C1315 Type I Class A.
 - 3. VOC Content: Less than 100 g/L.
 - 4. Solids Content: 25 percent, minimum.
- F. Curing and Sealing Compound: Liquid, membrane-forming, clear, non-yellowing acrylic; complying with ASTM C309.

2.08 CONCRETE MIX DESIGN

- A. Proportioning Structural Lightweight Concrete: Comply with ACI 211.2 recommendations.
- B. Concrete Strength: Establish required average strength for each type of concrete on the basis of field experience or trial mixtures, as specified in ACI 301.
 - 1. For trial mixtures method, employ independent testing agency acceptable to Architect for preparing and reporting proposed mix designs.
- C. Admixtures: Add acceptable admixtures as recommended in ACI 211.1 and at rates recommended or required by manufacturer.
- D. Fiber Reinforcement: Add to mix at rate of 1.5 pounds per cubic yard, or as recommended by manufacturer for specific project conditions.
- E. Structural Lightweight Concrete:
 - 1. Compressive Strength, when tested in accordance with ASTM C39/C39M at 28 days: 3,000 pounds per square inch.
 - 2. Water-Cement Ratio: Maximum 40 percent by weight.
 - 3. Total Air Content: 3 percent, determined in accordance with ASTM C173/C173M.
 - 4. Maximum Slump: 3 inches.
 - 5. Maximum Aggregate Size: 5/8 inch.
 - 6. Maximum dry unit weight: 115 lb per cubic foot.

2.09 MIXING

- A. Transit Mixers: Comply with ASTM C94/C94M.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify lines, levels, and dimensions before proceeding with work of this section.

3.02 PREPARATION

- A. Where new concrete is to be bonded to previously placed concrete, prepare existing surface by cleaning with steel brush and applying bonding agent in accordance with manufacturer's instructions.
 - 1. Use epoxy bonding system for bonding to damp surfaces, for structural load-bearing applications, and where curing under humid conditions is required.
 - 2. Use latex bonding agent only for non-load-bearing applications.
- B. Where new concrete with integral waterproofing is to be bonded to previously placed concrete, prepare surfaces to be treated in accordance with waterproofing manufacturer's instructions. Saturate cold joint surface with clean water, and remove excess water before application of coat of waterproofing admixture slurry. Apply slurry coat uniformly with semi-stiff bristle brush at rate recommended by waterproofing manufacturer.
- C. In locations where new concrete is doweled to existing work, drill holes in existing concrete, insert steel dowels and pack solid with non-shrink grout.
- D. Interior Slabs on Grade: Install vapor retarder under interior slabs on grade. Lap joints minimum 6 inches. Seal joints, seams and penetrations watertight with manufacturer's recommended products and follow manufacturer's written instructions. Repair damaged vapor retarder before covering.
 - 1. Vapor Retarder Over Granular Fill: Install compactible granular fill before placing vapor retarder as shown on the drawings. Do not use sand.

3.03 PLACING CONCRETE

- A. Place concrete in accordance with ACI 304R.
- B. Place concrete for floor slabs in accordance with ACI 302.1R.
- C. Ensure reinforcement, inserts, waterstops, embedded parts, and formed construction joint devices will not be disturbed during concrete placement.
- D. Place concrete continuously without construction (cold) joints wherever possible; where construction joints are necessary, before next placement prepare joint surface by removing laitance and exposing the sand and sound surface mortar, by sandblasting or high-pressure water jetting.
- E. Finish floors level and flat, unless otherwise indicated, within the tolerances specified below.

3.04 SLAB JOINTING

- A. Locate joints as indicated on drawings.
- B. Anchor joint fillers and devices to prevent movement during concrete placement.
- C. Isolation Joints: Use preformed joint filler with removable top section for joint sealant, total height equal to thickness of slab, set flush with top of slab.
 - 1. Install wherever necessary to separate slab from other building members, including columns, walls, equipment foundations, footings, stairs, manholes, sumps, and drains.
- D. Load Transfer Construction and Contraction Joints: Install load transfer devices as indicated; saw cut joint at surface as indicated for contraction joints.

- E. Saw Cut Contraction Joints: Saw cut joints before concrete begins to cool, within 4 to 12 hours after placing; use 3/16 inch thick blade and cut at least 1 inch deep but not less than one quarter (1/4) the depth of the slab.
- F. Contraction Joint Devices: Use preformed joint device, with top set flush with top of slab.
- G. Construction Joints: Where not otherwise indicated, use metal combination screed and key form, with removable top section for joint sealant.

3.05 FLOOR FLATNESS AND LEVELNESS TOLERANCES

- A. Maximum Variation of Surface Flatness:
 - 1. Exposed Concrete Floors: 1/4 inch in 10 ft.
 - 2. Under Seamless Resilient Flooring: 1/4 inch in 10 ft.
 - 3. Under Carpeting: 1/4 inch in 10 ft.
- B. Correct the slab surface if tolerances are less than specified.
- C. Correct defects by grinding or by removal and replacement of the defective work. Areas requiring corrective work will be identified. Re-measure corrected areas by the same process.

3.06 CONCRETE FINISHING

- A. Repair surface defects, including tie holes, immediately after removing formwork.
- B. Unexposed Form Finish: Rub down or chip off fins or other raised areas 1/4 inch or more in height.
- C. Concrete Slabs: Finish to requirements of ACI 302.1R, and as follows:
 - 1. Other Surfaces to Be Left Exposed: "Steel trowel" as described in ACI 302.1R, minimizing burnish marks and other appearance defects.
 - a. Interior: "Steel Trowel" as described in ACI 302.1R, minimizing burnish marks and other appearance defects.
 - b. Exterior: "Fine Broom Finish" as described in ACI 302.1R.

3.07 CURING AND PROTECTION

- A. Comply with requirements of ACI 308R. Immediately after placement, protect concrete from premature drying, excessively hot or cold temperatures, and mechanical injury.
- B. Maintain concrete with minimal moisture loss at relatively constant temperature for period necessary for hydration of cement and hardening of concrete.
- C. Surfaces Not in Contact with Forms:
 - 1. Initial Curing: Start as soon as free water has disappeared and before surface is dry. Keep continuously moist for not less than three days by water ponding, water-saturated sand, water-fog spray, or saturated burlap.
 - 2. Final Curing: Begin after initial curing but before surface is dry.

3.08 FIELD QUALITY CONTROL

- A. Provide free access to concrete operations at project site and cooperate with appointed firm.
- B. Submit proposed mix design of each class of concrete to inspection and testing firm for review prior to commencement of concrete operations.
- C. Tests of concrete and concrete materials may be performed at any time to ensure conformance with specified requirements.
- D. Compressive Strength Tests: ASTM C39/C39M. For each test, mold and cure three concrete test cylinders. Obtain test samples for every 100 cu yd or less of each class of concrete placed.
- E. Perform one slump test for each set of test cylinders taken, following procedures of ASTM C143/C143M.

- F. Slab Testing: Cooperate with manufacturer of specified moisture vapor reduction admixture (MVRA) to allow access for sampling and testing concrete for compliance with warranty requirements.

3.09 DEFECTIVE CONCRETE

- A. Test Results: The testing agency shall report test results in writing to Architect and Contractor within 24 hours of test.
- B. Defective Concrete: Concrete not conforming to required lines, details, dimensions, tolerances or specified requirements.
- C. Repair or replacement of defective concrete will be determined by the Architect. The cost of additional testing shall be borne by Contractor when defective concrete is identified.
- D. Do not patch, fill, touch-up, repair, or replace exposed concrete except upon express direction of Architect for each individual area.

3.10 PROTECTION

- A. Do not permit traffic over unprotected concrete floor surface until fully cured.

END OF SECTION

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SECTION 06 10 00
ROUGH CARPENTRY

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Rough opening framing for doors, windows, and roof openings.
- B. Roofing nailers.
- C. Preservative treated wood materials.
- D. Fire retardant treated wood materials.
- E. Miscellaneous framing and sheathing.
- F. Communications and electrical room mounting boards.
- G. Wood nailers and curbs for roofing and items installed on roof.
- H. Concealed wood blocking, nailers, and supports.

1.02 RELATED REQUIREMENTS

- A. Section 01 74 19 - Construction Waste Management and Disposal: Limitations on disposal of removed materials; requirements for recycling.
- B. Section 01 61 16 - Volatile Organic Compound (VOC) Content Restrictions.

1.03 REFERENCE STANDARDS

- A. AFPA (WFCM) - Wood Frame Construction Manual for One- and Two-Family Dwellings; American Forest and Paper Association.
- B. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware.
- C. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials.
- D. AWPA U1 - Use Category System: User Specification for Treated Wood.
- E. PS 20 - American Softwood Lumber Standard.
- F. SPIB (GR) - Grading Rules.

1.04 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements for submittal procedures.
- B. North East Collaborative for High Performance Schools (NECHPS) Submittals: Items necessary to document use of sustainable construction materials, products, and practices.
- C. Product Data: Provide technical data on wood preservative materials and application instructions.
- D. Manufacturer's Certificate: Certify that wood products supplied for rough carpentry meet or exceed specified requirements.

1.05 QUALITY ASSURANCE

- A. Lumber: Comply with PS 20 and approved grading rules and inspection agencies.
 - 1. Lumber of other species or grades, or graded by other agencies, is acceptable provided structural and appearance characteristics are equivalent to or better than products specified.
- B. Fire-Retardant Treated Wood: Mark each piece of wood with producer's stamp indicating compliance with specified requirements.

- C. Preservative-Treated Wood: Provide lumber and plywood marked or stamped by an ALSC-accredited testing agency, certifying level and type of treatment in accordance with AWWA standards.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. General: Cover wood products to protect against moisture. Support stacked products to prevent deformation and to allow air circulation.
- B. Fire Retardant Treated Wood: Prevent exposure to precipitation during shipping, storage, or installation.

PART 2 PRODUCTS

2.01 GENERAL REQUIREMENTS

- A. Dimension Lumber: Comply with PS 20 and requirements of specified grading agencies.
 - 1. Species: Douglas Fir-Larch, unless otherwise indicated.
 - 2. If no species is specified, provide any species graded by the agency specified; if no grading agency is specified, provide lumber graded by any grading agency meeting the specified requirements.
 - 3. Grading Agency: Any grading agency whose rules are approved by the Board of Review, American Lumber Standard Committee (www.alsc.org) and who provides grading service for the species and grade specified; provide lumber stamped with grade mark unless otherwise indicated.
- B. Lumber fabricated from old growth timber is not permitted.
- C. Provide sustainably harvested wood.

2.02 DIMENSION LUMBER FOR CONCEALED APPLICATIONS

- A. Grading Agency: Southern Pine Inspection Bureau, Inc. (SPIB).
- B. Sizes: Nominal sizes as indicated on drawings, S4S.
- C. Moisture Content: S-dry or MC19.
- D. Miscellaneous Framing, Blocking, Nailers, Grounds, and Furring:
 - 1. Lumber: S4S No. 2 or Standard Grade.
 - 2. Boards: Standard or No. 3.
- E. Miscellaneous Blocking, Furring, Nailers, and Curbs:
 - 1. Lumber: S4S, No. 1 or Construction Grade.
 - 2. Boards: Standard.

2.03 CONSTRUCTION PANELS

- A. Communications and Electrical Room Mounting Boards: PS 1 A-D plywood, or medium density fiberboard; 3/4 inch thick; flame spread index of 25 or less, smoke developed index of 450 or less, when tested in accordance with ASTM E84.

2.04 ACCESSORIES

- A. Fasteners and Anchors:
 - 1. Metal and Finish: Hot-dipped galvanized steel per ASTM A 153/A 153M; or Stainless Steel for high humidity and preservative-treated wood locations, unfinished steel elsewhere.
 - 2. Drywall Screws: Bugle head, hardened steel, power driven type, length three times thickness of sheathing.
 - 3. Anchors: Toggle bolt type for anchorage to hollow masonry.

2.05 FACTORY WOOD TREATMENT

- A. Treated Lumber and Plywood: Comply with requirements of AWPA U1 - Use Category System for wood treatments determined by use categories, expected service conditions, and specific applications.
 - 1. Fire-Retardant Treated Wood: Mark each piece of wood with producer's stamp indicating compliance with specified requirements.
 - 2. Preservative-Treated Wood: Provide lumber and plywood marked or stamped by an ALSC-accredited testing agency, certifying level and type of treatment in accordance with AWPA standards.
- B. Fire Retardant Treatment:
 - 1. Manufacturers:
 - a. Arch Wood Protection, Inc: www.wolmanizedwood.com/#sle.
 - b. Hoover Treated Wood Products, Inc: www.frtw.com/#sle.
 - c. Osmose, Inc: www.osmose.com/#sle.
 - d. Substitutions: Not permitted.
 - 2. Interior Type A: AWPA U1, Use Category UCFA, Commodity Specification H, low temperature (low hygroscopic) type, chemically treated and pressure impregnated; capable of providing a maximum flame spread rating of 25 when tested in accordance with ASTM E84, with no evidence of significant combustion when test is extended for an additional 20 minutes.
 - a. Kiln dry wood after treatment to a maximum moisture content of 19 percent for lumber and 15 percent for plywood.
 - b. Treat rough carpentry items as scheduled; or as indicated.
 - c. Do not use treated wood in applications exposed to weather or where the wood may become wet.
- C. Preservative Treatment:
 - 1. Manufacturers:
 - a. Arch Wood Protection, Inc.: www.wolmanizedwood.com.
 - b. Viance, LLC: www.treatedwood.com.
 - c. Osmose, Inc: www.osmose.com.
 - d. Substitutions: Not permitted.
- D. Preservative Pressure Treatment of Lumber Above Grade: AWPA U1, Use Category UC3B, Commodity Specification A using waterborne preservative to 0.25 lb/cu ft retention.
 - 1. Kiln dry lumber after treatment to maximum moisture content of 19 percent.
 - 2. Treat lumber in contact with roofing, flashing, or waterproofing.
 - 3. Treat lumber in contact with masonry or concrete.
 - 4. Treat lumber less than 18 inches above grade.
 - a. Treat lumber in other locations as indicated.
 - 5. Preservative Pressure Treatment of Plywood Above Grade: AWPA U1, Use Category UC2 and UC3B, Commodity Specification F using waterborne preservative to 0.25 lb/cu ft retention.
 - a. Kiln dry plywood after treatment to maximum moisture content of 15 percent.
 - b. Treat plywood in contact with masonry or concrete.
 - c. Treat plywood in other locations as indicated.

PART 3 EXECUTION

3.01 INSTALLATION - GENERAL

- A. Select material sizes to minimize waste.
- B. Reuse scrap to the greatest extent possible; clearly separate scrap for use on site as accessory components, including: shims, bracing, and blocking.

- C. Where treated wood is used on interior, provide temporary ventilation during and immediately after installation sufficient to remove indoor air contaminants.

3.02 FRAMING INSTALLATION

- A. Select material sizes to minimize waste.
- B. Reuse scrap to the greatest extent possible; clearly separate scrap for use on site as accessory components, including: shims, bracing, and blocking.
- C. Set structural members level, plumb, and true to line. Discard pieces with defects that would lower required strength or result in unacceptable appearance of exposed members.
- D. Make provisions for temporary construction loads, and provide temporary bracing sufficient to maintain structure in true alignment and safe condition until completion of erection and installation of permanent bracing.
- E. Install structural members full length without splices unless otherwise specifically detailed.
- F. Comply with member sizes, spacing, and configurations indicated, and fastener size and spacing indicated, but not less than required by applicable codes and AFPA Wood Frame Construction Manual.

3.03 BLOCKING, NAILERS, AND SUPPORTS

- A. Provide framing and blocking members as indicated or as required to support finishes, fixtures, specialty items, and trim.
- B. In metal stud walls, provide continuous blocking around door and window openings for anchorage of frames, securely attached to stud framing.
- C. In walls, provide blocking attached to studs as backing and support for wall-mounted items, unless item can be securely fastened to two or more studs or other method of support is explicitly indicated.
- D. Where ceiling-mounting is indicated, provide blocking and supplementary supports above ceiling, unless other method of support is explicitly indicated.
- E. Specifically, provide the following non-structural framing and blocking:
 - 1. Cabinets and shelf supports.
 - 2. Wall brackets.
 - 3. Handrails.
 - 4. Grab bars.
 - 5. Bath accessories.
 - 6. Wall-mounted door stops.
 - 7. Visual display and marker boards.
 - 8. Wall paneling and trim.
 - 9. Joints of rigid wall coverings that occur between studs.

3.04 ROOF-RELATED CARPENTRY

- A. Coordinate installation of roofing carpentry with deck construction, framing of roof openings, and roofing assembly installation.

3.05 INSTALLATION OF ACCESSORIES AND MISCELLANEOUS WOOD

- A. Curb roof openings except where prefabricated curbs are provided. Form corners by alternating lapping side members.
- B. Coordinate curb installation with installation of decking and support of deck openings, roofing vapor retardant, and parapet construction.

3.06 INSTALLATION OF CONSTRUCTION PANELS

- A. Miscellaneous Wall Sheathing: Secure with long dimension perpendicular to wall studs, with ends over firm bearing and staggered, using screws.
- B. Communications and Electrical Room Mounting Boards: Secure with screws to studs with edges over firm bearing; space fasteners at maximum 24 inches on center on all edges and into studs in field of board.
 - 1. At fire-rated walls, install board over wall board indicated as part of the fire-rated assembly.
 - 2. Where boards are indicated as full floor-to-ceiling height, install with long edge of board parallel to studs.
 - 3. Install adjacent boards without gaps.

3.07 TOLERANCES

- A. Framing Members: 1/4 inch from true position, maximum.
- B. Surface Flatness of Floor: 1/8 inch in 10 feet maximum, and 1/4 inch in 30 feet maximum.
- C. Variation from Plane (Other than Floors): 1/4 inch in 10 feet maximum, and 1/4 inch in 30 feet maximum.

3.08 CLEANING

- A. Waste Disposal: Comply with the requirements of Section 01 7419 - Construction Waste Management and Disposal.
 - 1. Comply with applicable regulations.
 - 2. Do not burn scrap on project site.
 - 3. Do not burn scraps that have been pressure treated.
 - 4. Do not send materials treated with pentachlorophenol, CCA, or ACA to co-generation facilities or "waste-to-energy" facilities.
- B. Do not leave any wood, shavings, sawdust, etc. on the ground or buried in fill.
- C. Prevent sawdust and wood shavings from entering the storm drainage system.

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SECTION 07 42 00
INSULATED METAL WINDOW PANELS

PART 1 - GENERAL

1.01 SCOPE

- A. Panels consist of metal skins laminated to stabilizer substrates with an insulating core material. Panels are designed to be glazed into a window system or curtain wall system.
- B. Related Work
 - 1. Section 07 92 00 - Caulking

1.02 QUALITY ASSURANCE

- A. Panel manufacturer shall have a minimum of 25 years experience.
- B. Field measurements shall be taken prior to completion of manufacturing and cutting.
- C. Maximum deviation from vertical and horizontal alignment of installed panels is 1/8" (3mm) in 20' (6m) non-commutative.

1.03 REFERENCES

- A. American Society of Testing Materials (ASTM)
 - 1. E330-84: Structural Performance of Exterior Windows, Curtain Walls and Doors under the influence of wind loads.
 - 2. D1781-76: Climbing Drum Peel Test for Adhesives.
 - 3. D3363-74: Method for Film Hardness by Pencil Test.
 - 4. D2794-90: Resistance of Organic Coatings to the Effects of Rapid Deformation (Impact)
 - 5. D3359-90: Method for Measuring Adhesion by the tape test.

1.04 SUBSTITUTIONS

- A. The materials and products specified in this section establish a minimum standard of required function, design, appearance quality and warranty to be met by any proposed substitution.
- B. No substitutions will be considered unless a written request for approval has been submitted by the bidder and received by the architect 10 days prior to the bid date.

1.05 SUBMITTALS

- A. Submittals shall be in conformance with section 01 30 00.
- B. Samples:
 - 1. Panel makeup - 2 samples - 10"x10"
 - 2. Two samples of each color and finish texture - 3"x5"
- C. Submission Drawings: Indicate thickness, dimension and components of parts. Detail glazing methods, framing and tolerances to accommodate thermal movement.
- D. Affidavit certifying materials meet all requirements as specified.
- E. 2 copies of manufacturers standard literature for specified material.

1.06 DELIVERY, STORAGE AND HANDLING

- A. Protect finish and edge in accordance with panel manufacturer's recommendations.
- B. Store materials in accordance with panel manufacturer's recommendations.

PART 2 - PRODUCTS

2.01 PANELS – LAMINATED – BASIS OF DESIGN

- A. Laminated metal faced Mapes-R panels as manufactured by Mapes Industries, Inc.

- B. Acceptable alternatives: Panels having similar composite construction and finish providing manufacturer has a minimum of 25 years panel laminating experience and comparable published warranties.

2.02 FINISH

- A. Finishes
- B. Exterior: Smooth Mill Aluminum
- C. Interior: Smooth Mill Aluminum
- D. Color as selected by architect.

2.03 PANEL FABRICATION

- A. Exterior Substrate: Tempered Hardboard
- B. Core: Isocyanurate
- C. Interior Substrate: Tempered Hardboard
- D. Tolerances - .8% of panels dimension length and width - (+/-) 1/16" thickness
- E. Panel Thickness - 1"
- F. R-Value - 6.71
- G. U-Value - 0.15

2.04 ACCESSORIES

- A. Recommended for use as an infill panel component in window and curtain wall systems. Related material to complete installation as recommended by the manufacturer.
- B. Seals against moisture intrusion as recommended by the manufacturer. Polyurethane and silicone based sealant with a 20 year life are recommended.

PART 3 - EXECUTION

3.01 INSTALLATION

- A. Panel surfaces shall be free from defects prior to installation.

3.02 EXECUTION

- A. Erect panels plumb, level and true.
- B. Glaze panels securely and in accordance with approved shop drawings and manufacturers instructions to allow for necessary thermal movement and structural support.
- C. Do not install panels that are observed to be defective including warped, bowed, dented, scratched and delaminating components.
- D. Weatherseal all joints as required using methods and materials as previously specified.
- E. Separate dissimilar metals using gasketed fasteners and blocking to eliminate the possibility of electrolytic reaction.

3.03 ADJUSTING AND CLEANING

- A. Remove masking film as soon as possible after installation. Masking intentionally left in place after panel installation will be the responsibility of the contractor.
- B. Weep holes and drainage channels must be unobstructed and free from dirt and sealant.

END OF SECTION

SECTION 08 11 13
HOLLOW METAL DOORS AND FRAMES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Fire-rated steel doors and frames.

1.02 RELATED REQUIREMENTS

- A. Section 08 71 00 - Door Hardware.
- B. Section 08 80 00 - Glazing: Glass for doors and borrowed lites.
- C. Section 09 90 00 - Painting and Coating: Field painting.

1.03 REFERENCE STANDARDS

- A. ANSI/ICC A117.1 - American National Standard for Accessible and Usable Buildings and Facilities; International Code Council.
- B. ANSI/SDI A250.8 - Specifications for Standard Steel Doors and Frames (SDI-100).
- C. ANSI/SDI A250.10 - Test Procedure and Acceptance Criteria for Prime Painted Steel Surfaces for Steel Doors and Frames.
- D. ASTM A653/A653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.
- E. BHMA A156.115 - American National Standard for Hardware Preparation in Steel Doors and Steel Frames.
- F. DHI A115 Series - Specifications for Steel Doors and Frame Preparation for Hardware; Door and Hardware Institute (ANSI/DHI A115 Series).
- G. NAAMM HMMA 840 - Guide Specifications For Receipt, Storage and Installation of Hollow Metal Doors and Frames.
- H. NAAMM HMMA 861 - Guide Specifications for Commercial Hollow Metal Doors and Frames.

1.04 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Materials and details of design and construction, hardware locations, reinforcement type and locations, anchorage and fastening methods, and finishes; and one copy of referenced grade standard.
- C. Shop Drawings: Details of each opening, showing elevations, glazing, frame profiles, and identifying location of different finishes, if any.
- D. Samples: Submit two samples of metal, 2 x 2 inches in size showing factory finishes, colors, and surface texture.
- E. Installation Instructions: Manufacturer's published instructions, including any special installation instructions relating to this project.
- F. Manufacturer's Certificate: Certification that products meet or exceed specified requirements.

1.05 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum five years documented experience.
- B. Maintain at the project site a copy of all reference standards dealing with installation.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Store in accordance with NAAMM HMMA 840.

- B. Protect with resilient packaging; avoid humidity build-up under coverings; prevent corrosion.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Steel Door Frames:
1. Assa Abloy Ceco, Curries, or Fleming: www.assaabloydss.com/#sle.
 2. Ceco Door Products: www.cecodoor.com.
 3. Steelcraft: www.steelcraft.com.
 4. Phillip Manufacturing Company
 5. Substitutions: See Section 01 60 00 - Product Requirements.

2.02 DOORS AND FRAMES

- A. Requirements for All Door Frames:
1. Accessibility: Comply with ANSI/ICC A117.1.
 2. Finish: Factory primed, for field finishing.

2.03 STEEL DOORS

- A. Interior Doors, Fire-Rated:
1. Fire Rating: As indicated on Door and Frame Schedule, As indicated on drawings, 1-1/2 hours tested in accordance with UL 10C ("positive pressure"), UL 10B or NFPA 252 ("neutral pressure").
 - a. Provide units listed and labeled by UL or WH.
 - b. Attach fire rating label to each fire rated unit.
 2. Core: Mineral fiberboard.
 3. Texture: Smooth faces.
 4. Finish: Factory primed, for field finishing.

2.04 STEEL FRAMES

- A. Comply with standards and/or custom guidelines as indicated for corresponding door in accordance with applicable door frame requirements.

2.05

- A. General:
1. Comply with the requirements of grade specified for corresponding door.
 2. Finish: Factory primed, for field finishing.
 3. Frames Wider than 48 Inches: Reinforce with steel channel fitted tightly into frame head, flush with top.
- B. Door Frames, Fire-Rated: Knock-down type.
1. Fire Rating: Same as door, labeled.
 2. Terminated Stops: Provide at interior doors; closed end stop terminated 6 inch, maximum, above floor at 45 degree angle.
 3. Frame Metal Thickness: 16 gage, 0.053 inch, minimum.
 4. Finish: Factory primed, for field finishing.

2.06 ACCESSORY MATERIALS

- A. Glazing: As specified in Section 08 80 00, factory installed.
- B. Silencers: Resilient rubber or vinyl, fitted into drilled hole; 3 on strike side of single door, 3 on center mullion of pairs, and 2 on head of pairs without center mullions.
- C. Temporary Frame Spreaders: Provide for all factory- or shop-assembled frames.

2.07 FINISH MATERIALS

- A. Primer: Rust-inhibiting, complying with ANSI A250.10, door manufacturer's standard, baked on.

- B. Bituminous Coating: Asphalt emulsion or other high-build, water-resistant, resilient coating.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify existing conditions before starting work.
- B. Verify that opening sizes and tolerances are acceptable.
- C. Verify that finished walls are in plane to ensure proper door alignment.

3.02 INSTALLATION

- A. Coordinate frame anchor placement with wall construction.
- B. Coordinate installation of hardware.
- C. Touch up damaged factory finishes.

3.03 TOLERANCES

- A. Maximum Diagonal Distortion: 1/16 in measured with straight edge, corner to corner.

3.04 ADJUSTING

- A. Adjust for smooth and balanced door movement.

END OF SECTION

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SECTION 09 51 00
ACOUSTICAL CEILINGS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Suspended metal grid ceiling system.
- B. Acoustical units.
- C. Support hangers, channels, and wires.

1.02 RELATED REQUIREMENTS

- A. Section 01 61 16 - Volatile Organic Compound (VOC) Content Restrictions.
- B. Section 01 78 39 - Construction Waste Management and Disposal: Limitations on disposal of removed materials; requirements for recycling.
- C. Section 23 37 00 - Air Outlets and Inlets: Air diffusion devices in ceiling.
- D. Section 26 51 00 - Interior Lighting: Light fixtures in ceiling system.

1.03 REFERENCE STANDARDS

- A. ASTM C635/C635M - Standard Specification for the Manufacture, Performance, and Testing of Metal Suspension Systems for Acoustical Tile and Lay-in Panel Ceilings.
- B. ASTM C636/C636M - Standard Practice for Installation of Metal Ceiling Suspension Systems for Acoustical Tile and Lay-In Panels.
- C. ASTM E1264 - Standard Classification for Acoustical Ceiling Products.

1.04 SUBMITTALS

- A. See Section 01 30 00 - General Conditions, for submittal procedures.
- B. See Section 01 33 00 - Submittal Procedures
- C. Shop Drawings: Indicate grid layout and related dimensioning, junctions with other ceiling finishes, and mechanical and electrical items installed in the ceiling.
- D. Product Data: Provide data on suspension system components and acoustical units.
- E. Samples: Submit two samples 4x4 inch in size illustrating material and finish of acoustical units.
- F. Manufacturer's Installation Instructions: Indicate special procedures and perimeter conditions requiring special attention.

1.05 QUALITY ASSURANCE

- A. Suspension System Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum ten years documented experience.
- B. Acoustical Unit Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum ten years documented experience.

1.06 FIELD CONDITIONS

- A. Maintain uniform temperature of minimum 60 degrees F, and maximum humidity of 40 percent prior to, during, and after acoustical unit installation.

1.07 PROJECT CONDITIONS

- A. Sequence work to ensure acoustical ceilings are not installed until building is enclosed, sufficient heat is provided, dust generating activities have terminated, and overhead work is completed, tested, and approved.
- B. Install acoustical units after interior wet work is dry.

1.08 EXTRA MATERIALS

- A. See Section 01 60 00 - Product Requirements, for additional provisions.
- B. Provide 100 SF of Type A1 acoustical unit, for Owner's use in maintenance of project.
- C. Provide 1 box of Type A2 acoustical unit, for Owner's use in maintenance of project.

PART 2 PRODUCTS

2.01 ACOUSTICAL UNITS

- A. Acoustical Units - General: ASTM E1264, Class A.
- B. Acoustical Panels, Type A1: Mineral fiber with membrane-faced overlay, with the following characteristics:
 - 1. Classification: ASTM E1264 Type IV.
 - 2. Size: 24 by 24 inches.
 - 3. Thickness: 3/4 inch.
 - 4. NRC Range: ____ to ____, determined in accordance with ASTM E1264.
 - 5. Panel Edge: Reveal.
 - 6. Tile Edge: Beveled.
 - 7. Color: White.
 - 8. Suspension System: Exposed grid.
 - 9. Products:
 - a. Armstrong World Industries, Inc; Ultima: www.armstrongceilings.com/#sle.
 - b. Substitutions: See Section 01 60 00 - Product Requirements.
- C. Acoustical Panels, Type A2: Mineral fiber with scrubbable finish, with the following characteristics:
 - 1. Classification: ASTM E1264 Type IX.
 - 2. Size: 24 by 24 inches.
 - 3. Thickness: 3/4 inch.
 - 4. Panel Edge: Square.
 - 5. Color: White.
 - 6. Suspension System: Exposed grid.
 - 7. Products:
 - a. Armstrong World Industries, Inc: www.armstrongceilings.com/#sle..
 - b. Substitutions: See Section 01 60 00 - Product Requirements.

2.02 SUSPENSION SYSTEM(S) UNLESS NOTED OTHERWISE ABOVE.

- A. Manufacturers:
 - 1. Same as for acoustical units.
 - 2. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Exposed Suspension System: Hot-dipped galvanized steel grid and cap.
 - 1. Structural Classification: Heavy-duty, when tested in accordance with ASTM C635/C635M.
 - 2. Profile: Tee; 15/16 inch face width.
 - 3. Finish: Baked enamel.
 - 4. Color: White.

2.03 ACCESSORIES

- A. Support Channels and Hangers: Galvanized steel; size and type to suit application and ceiling system flatness requirement specified.
- B. Perimeter Moldings: Same material and finish as grid.
- C. Gasket For Perimeter Moldings: Closed cell rubber sponge tape.

- D. Touch-up Paint: Type and color to match acoustical and grid units.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify existing conditions before starting work.
- B. Verify that layout of hangers will not interfere with other work.

3.02 PREPARATION

- A. Install after major above-ceiling work is complete.
- B. Coordinate the location of hangers with other work.

3.03 INSTALLATION - SUSPENSION SYSTEM

- A. Install suspension system in accordance with ASTM C 636, ASTM E 580, and manufacturer's instructions and as supplemented in this section.
- B. Rigidly secure system, including integral mechanical and electrical components, for maximum deflection of 1:240.
- C. Lay out system to a balanced grid design with edge units no less than 50 percent of acoustical unit size, unless indicated otherwise on reflected ceiling plan.
- D. Locate system on room axis according to reflected ceiling plan.
- E. Install after major above-ceiling work is complete. Coordinate the location of hangers with other work.
- F. Hang suspension system independent of walls, columns, ducts, pipes and conduit. Where carrying members are spliced, avoid visible displacement of face plane of adjacent members.
- G. Where ducts or other equipment prevent the regular spacing of hangers, reinforce the nearest affected hangers and related carrying channels to span the extra distance.
- H. Do not support components on main runners or cross runners if weight causes total dead load to exceed deflection capability.
- I. Support fixture loads using supplementary hangers located within 6 inches of each corner, or support components independently.
- J. Do not eccentrically load system or induce rotation of runners.
- K. Perimeter Molding: Install at intersection of ceiling and vertical surfaces and at junctions with other interruptions.
 - 1. Install in bed of acoustical sealant or in bed of acoustical sealant.
 - 2. Use longest practical lengths.
 - 3. Miter or Overlap and rivet corners.
- L. Form expansion joints as detailed. Form to accommodate plus or minus 1 inch movement. Maintain visual closure.

3.04 INSTALLATION - ACOUSTICAL UNITS

- A. Install acoustical units in accordance with manufacturer's instructions.
- B. Fit acoustical units in place, free from damaged edges or other defects detrimental to appearance and function.
- C. Fit border trim neatly against abutting surfaces.
- D. Install units after above-ceiling work is complete.
- E. Install acoustical units level, in uniform plane, and free from twist, warp, and dents.
- F. Cutting Acoustical Units:
 - 1. Cut to fit irregular grid and perimeter edge trim.

2. Make field cut edges of same profile as factory edges.
 3. Double cut and field paint exposed reveal edges.
- G. Where round obstructions and bullnose corners occur, provide preformed closures to match perimeter molding.

3.05 TOLERANCES

- A. Maximum Variation from Flat and Level Surface: 1/8 inch in 10 feet.
- B. Maximum Variation from Plumb of Grid Members Caused by Eccentric Loads: 2 degrees.

END OF SECTION

NOT FOR BIDDING

SECTION 09 90 00
PAINTS AND COATINGS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Surface preparation.
- B. Field application of paints and other coatings.
- C. Scope: Finish all interior and exterior surfaces exposed to view, unless fully factory-finished and unless otherwise indicated.
 - 1. Exposed surfaces of steel lintels and ledge angles.
 - 2. Mechanical and Electrical:
 - a. In finished areas, paint all insulated and exposed pipes, conduit, boxes, insulated and exposed ducts, hangers, brackets, collars and supports, mechanical equipment, and electrical equipment, unless otherwise indicated.
 - b. In finished areas, paint shop-primed items.
 - c. On the roof and outdoors, paint all equipment and support steel that is exposed to weather or to view, except for factory-finished equipment.
- D. Do Not Paint or Finish the Following Items:
 - 1. Items fully factory-finished unless specifically so indicated; materials and products having factory-applied primers are not considered factory finished.
 - 2. Items indicated to receive other finishes.
 - 3. Items indicated to remain unfinished.
 - 4. Fire rating labels, equipment serial number and capacity labels, and operating parts of equipment.
 - 5. Stainless steel, anodized aluminum, bronze, terne, and lead items.
 - 6. Floors, unless specifically so indicated.
 - 7. Glass.
 - 8. Acoustical materials, unless specifically so indicated.
 - 9. Concealed pipes, ducts, and conduits.
- E. Painting materials and methods for conduit identification specified in Section 26 05 53.

1.02 RELATED REQUIREMENTS

- A. Section 01 74 19 - Construction Waste Management and Disposal: Limitations on disposal of removed materials; requirements for recycling.

1.03 REFERENCE STANDARDS

- A. 40 CFR 59, Subpart D - National Volatile Organic Compound Emission Standards for Architectural Coatings; U.S. Environmental Protection Agency.
- B. ASTM D16 - Standard Terminology for Paint, Related Coatings, Materials, and Applications.
- C. NACE (IMP) - Industrial Maintenance Painting; NACE International; Edition date unknown.
- D. SSPC (PM1) - Good Painting Practice: SSPC Painting Manual, Vol. 1; Society for Protective Coatings.

1.04 DEFINITIONS

- A. Conform to ASTM D 16 for interpretation of terms used in this section.

1.05 SUBMITTALS

- A. See Section 01 33 00 - Submittal Procedures, for submittal procedures.
- B. Product Data: Provide data on all finishing products and special coatings, including VOC content.

- C. Samples: Submit two paper chip samples, 1 X 1 inch in size illustrating range of colors and textures available for each surface finishing product scheduled.
- D. Samples: Submit two painted samples, illustrating selected colors and textures for each color and system selected with specified coats cascaded. Submit on aluminum sheet, 6 x 6 inch in size.
- E. Certification: By manufacturer that all paints and coatings comply with VOC limits specified.
- F. Certification: By manufacturer that all paints and coatings do not contain any of the prohibited chemicals specified; GreenSeal GS-11 certification is not required but if provided shall constitute acceptable certification.
- G. LEED Report: VOC content of all interior opaque coatings actually used.
- H. Manufacturer's Instructions: Indicate special surface preparation procedures and substrate conditions requiring special attention.
- I. Maintenance Data: Submit data on cleaning, touch-up, and repair of painted and coated surfaces.

1.06 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the products specified, with minimum 5 years documented experience.
- B. Applicator Qualifications: Company specializing in performing the type of work specified with minimum 5 years experience.

1.07 REGULATORY REQUIREMENTS

- A. Conform to applicable code for flame and smoke rating requirements for products and finishes.

1.08 DELIVERY, STORAGE, AND HANDLING

- A. Deliver products to site in sealed and labeled containers; inspect to verify acceptability.
- B. Container Label: Include manufacturer's name, type of paint, brand name, lot number, brand code, coverage, surface preparation, drying time, cleanup requirements, color designation, and instructions for mixing and reducing.
- C. Paint Materials: Store at minimum ambient temperature of 45 degrees F and a maximum of 90 degrees F, in ventilated area, and as required by manufacturer's instructions.

1.09 FIELD CONDITIONS

- A. Do not apply materials when surface and ambient temperatures are outside the temperature ranges required by the paint product manufacturer.
- B. Follow manufacturer's recommended procedures for producing best results, including testing of substrates, moisture in substrates, and humidity and temperature limitations.
- C. Minimum Application Temperatures for Latex Paints: 45 degrees F for interiors; 50 degrees F for exterior; unless required otherwise by manufacturer's instructions.
- D. Minimum Application Temperature for Varnish Finishes: 65 degrees F for interior or exterior, unless required otherwise by manufacturer's instructions.
- E. Provide lighting level of 80 ft candles measured mid-height at substrate surface.

1.10 EXTRA MATERIALS

- A. See Section 01 60 00 - Product Requirements, for additional provisions.
- B. Supply 1 gallon of each color; store where directed.
- C. Label each container with color, type, texture, and room locations in addition to the manufacturer's label.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Provide all paint and coating products used in any individual system from the same manufacturer; no exceptions.
- B. Paints:
 - 1. ICI Paints North America: www.icipaints.com
 - 2. Duron, Inc: www.duron.com/#sle.
 - 3. Sherwin Williams: www.sherwin-williams.com
 - 4. Benjamin Moore & Co: www.benjaminmoore.com/#sle.
- C. Field-Catalyzed Coatings:
- D. Substitutions: See Section 01 60 00 - Product Requirements.

2.02 PAINTS AND COATINGS - GENERAL

- A. Paints and Coatings: Ready mixed, unless intended to be a field-catalyzed coating.
 - 1. Provide paints and coatings of a soft paste consistency, capable of being readily and uniformly dispersed to a homogeneous coating, with good flow and brushing properties, and capable of drying or curing free of streaks or sags.
 - 2. For opaque finishes, tint each coat including primer coat and intermediate coats, one-half shade lighter than succeeding coat, with final finish coat as base color.
 - 3. Supply each coating material in quantity required to complete entire project's work from a single production run.
 - 4. Do not reduce, thin, or dilute coatings or add materials to coatings unless such procedure is specifically described in manufacturer's product instructions.
- B. Primers: Where the manufacturer offers options on primers for a particular substrate, use primer categorized as "best" by the manufacturer.
- C. Volatile Organic Compound (VOC) Content: Comply with Local Ordinances.
- D. Chemical Content: The following compounds are prohibited:
 - 1. Aromatic Compounds: In excess of 1.0 percent by weight of total aromatic compounds (hydrocarbon compounds containing one or more benzene rings).
 - 2. Acrolein, acrylonitrile, antimony, benzene, butyl benzyl phthalate, cadmium, di (2-ethylhexyl) phthalate, di-n-butyl phthalate, di-n-octyl phthalate, 1,2-dichlorobenzene, diethyl phthalate, dimethyl phthalate, ethylbenzene, formaldehyde, hexavalent chromium, isophorone, lead, mercury, methyl ethyl ketone, methyl isobutyl ketone, methylene chloride, naphthalene, toluene (methylbenzene), 1,1,1-trichloroethane, vinyl chloride.
- E. Colors: To be selected from manufacturer's full range of available colors.
 - 1. Selection to be made by Architect after award of contract.
 - 2. Allow for minimum of three colors for each system, unless otherwise indicated, without additional cost to Owner.
 - 3. In finished areas with exposed structure and no ceilings ducts, conduit, and equipment to be painted a separate color from the wall.

2.03 PAINT SYSTEMS - EXTERIOR

- A. Paint CE-OP-3L - Masonry/Concrete, Opaque, Latex, 3 Coat:
 - 1. One coat of block filler.
 - 2. Satin: Two coats of latex enamel.
- B. Paint ME-OP-3A - Ferrous Metals, Unprimed, Alkyd, 3 Coat:
 - 1. One coat of alkyd primer.
 - 2. Semi-gloss: Two coats of alkyd enamel.

2.04 PAINT SYSTEMS - INTERIOR

- A. Paint CI-OP-3L - Concrete/Masonry, Opaque, Latex, 3 Coat:
 - 1. One coat of block filler.
 - 2. Egg Shell: Two coats of latex enamel.
- B. Paint MI-OP-2L - Ferrous Metals, Primed, Latex, 2 Coat:
 - 1. Touch-up with latex primer or manufacturer recommended.
 - 2. Flat: Two coats of latex enamel.

2.05 ACCESSORY MATERIALS

- A. Accessory Materials: Provide all primers, sealers, cleaning agents, cleaning cloths, sanding materials, and clean-up materials required to achieve the finishes specified whether specifically indicated or not; commercial quality.
- B. Patching Material: Latex filler.
- C. Fastener Head Cover Material: Latex filler.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that surfaces are ready to receive work as instructed by the product manufacturer.
- B. Examine surfaces scheduled to be finished prior to commencement of work. Report any condition that may potentially affect proper application.
- C. Test shop-applied primer for compatibility with subsequent cover materials.
- D. Measure moisture content of surfaces using an electronic moisture meter. Do not apply finishes unless moisture content of surfaces are below the following maximums:
 - 1. Gypsum Wallboard: 12 percent.
 - 2. Plaster and Stucco: 12 percent.
 - 3. Masonry, Concrete, and Concrete Unit Masonry: 12 percent.
 - 4. Interior Wood: 15 percent, measured in accordance with ASTM D4442.
 - 5. Concrete Floors and Traffic Surfaces: 8 percent.

3.02 PREPARATION

- A. Clean surfaces thoroughly and correct defects prior to coating application.
- B. Prepare surfaces using the methods recommended by the manufacturer for achieving the best result for the substrate under the project conditions.
- C. Remove or mask surface appurtenances, including electrical plates, hardware, light fixture trim, escutcheons, and fittings, prior to preparing surfaces or finishing.
- D. Surfaces: Correct defects and clean surfaces which affect work of this section. Remove or repair existing coatings that exhibit surface defects.
- E. Marks: Seal with shellac or stain blocker those which may bleed through surface finishes.
- F. Remove mildew from impervious surfaces by scrubbing with solution of tetra-sodium phosphate and bleach. Rinse with clean water and allow surface to dry.
- G. Concrete and Unit Masonry Surfaces to be Painted: Remove dirt, loose mortar, scale, salt or alkali powder, and other foreign matter. Remove oil and grease with a solution of tri-sodium phosphate; rinse well and allow to dry. Remove stains caused by weathering of corroding metals with a solution of sodium metasilicate after thoroughly wetting with water. Allow to dry.
- H. Gypsum Board Surfaces to be Painted: Fill minor defects with filler compound. Spot prime defects after repair.
- I. Insulated Coverings to be Painted: Remove dirt, grease, and oil from canvas and cotton.

- J. Aluminum Surfaces to be Painted: Remove surface contamination by steam or high pressure water. Remove oxidation with acid etch and solvent washing. Apply etching primer immediately following cleaning.
- K. Galvanized Surfaces to be Painted: Remove surface contamination and oils and wash with solvent. Apply coat of etching primer.
- L. Corroded Steel and Iron Surfaces to be Painted: Prepare using at least SSPC-PC 2 (hand tool cleaning) or SSPC-SP 3 (power tool cleaning) followed by SSPC-SP 1 (solvent cleaning).
- M. Uncorroded Uncoated Steel and Iron Surfaces to be Painted: Remove grease, mill scale, weld splatter, dirt, and rust. Where heavy coatings of scale are evident, remove by power tool wire brushing or sandblasting; clean by washing with solvent. Apply a treatment of phosphoric acid solution, ensuring weld joints, bolts, and nuts are similarly cleaned. Prime paint entire surface; spot prime after repairs.
- N. Shop-Primed Steel Surfaces to be Finish Painted: Sand and scrape to remove loose primer and rust. Feather edges to make touch-up patches inconspicuous. Clean surfaces with solvent. Prime bare steel surfaces. Re-prime entire shop-primed item.
- O. Interior Wood Surfaces to Receive Opaque Finish: Wipe off dust and grit prior to priming. Seal knots, pitch streaks, and sappy sections with sealer. Fill nail holes and cracks after primer has dried; sand between coats. Back prime concealed surfaces before installation.
- P. Interior Wood Surfaces to Receive Transparent Finish: Wipe off dust and grit prior to sealing, seal knots, pitch streaks, and sappy sections with sealer. Fill nail holes and cracks after sealer has dried; sand lightly between coats. Prime concealed surfaces with gloss varnish reduced 25 percent with thinner.
- Q. Exterior and Interior Wood to Receive Opaque Latex Stain Finish: Remove dust, grit, and foreign matter. Seal knots, pitch streaks, and sappy sections. Fill nail holes with tinted exterior caulking compound after initial coat has been applied. Back stain concealed surfaces before installation.
- R. Metal Doors to be Painted: Prime metal door top and bottom edge surfaces.

3.03 APPLICATION

- A. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.
- B. Exterior Wood to Receive Opaque Finish: If final painting must be delayed more than 2 weeks after installation of woodwork, apply primer within 2 weeks and final coating within 4 weeks.
- C. Apply products in accordance with manufacturer's instructions.
- D. Where adjacent sealant is to be painted, do not apply finish coats until sealant is applied.
- E. Do not apply finishes to surfaces that are not dry. Allow applied coats to dry before next coat is applied.
- F. Apply each coat to uniform appearance.
- G. Dark Colors and Deep Clear Colors: Regardless of number of coats specified, apply as many coats as necessary for complete hide.
- H. Sand wood and metal surfaces lightly between coats to achieve required finish.
- I. Vacuum clean surfaces of loose particles. Use tack cloth to remove dust and particles just prior to applying next coat.
- J. Wood to Receive Transparent Finishes: Tint fillers to match wood. Work fillers into the grain before set. Wipe excess from surface.
- K. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.

3.04 FINISHING MECHANICAL AND ELECTRICAL EQUIPMENT

- A. Paint shop-primed equipment, where indicated.
- B. Remove unfinished louvers, grilles, covers, and access panels on mechanical and electrical components and paint separately.
- C. Finish equipment, piping, conduit, and exposed duct work in utility areas in colors according to the color coding scheme indicated.
- D. Reinstall electrical cover plates, hardware, light fixture trim, escutcheons, and fittings removed prior to finishing.

3.05 FIELD QUALITY CONTROL

- A. See Section 01 40 00 - Quality Requirements, for general requirements for field inspection.

3.06 CLEANING

- A. Collect waste material that could constitute a fire hazard, place in closed metal containers, and remove daily from site.

3.07 PROTECTION

- A. Protect finished coatings until completion of project.
- B. Touch-up damaged coatings after Substantial Completion.

3.08 SCHEDULE - SURFACES TO BE FINISHED

- A. Do Not Paint or Finish the Following Items:
 - 1. Items fully factory-finished unless specifically noted.
 - 2. Fire rating labels, equipment serial number and capacity labels.
 - 3. Stainless steel items.
- B. Paint the surfaces described below under Schedule - Paint Systems.
- C. Mechanical and Electrical: Use paint systems defined for the substrates to be finished.
 - 1. Where indicated as exposed, paint all insulated and exposed pipes, conduit, boxes, insulated and exposed ducts, hangers, brackets, collars and supports, mechanical equipment, and electrical equipment occurring in finished areas to match background surfaces.
 - 2. Paint all equipment, including that which is factory-finished, exposed to weather or to view on the roof and outdoors.
 - 3. Paint shop-primed items occurring in finished areas.
 - 4. Paint interior surfaces of air ducts and convector and baseboard heating cabinets that are visible through grilles and louvers with one coat of flat black paint to visible surfaces.
 - 5. Paint dampers exposed behind louvers, grilles, and convector and baseboard cabinets to match face panels.
- D. Paint both sides and edges of plywood backboards for electrical and telephone equipment before installing equipment.

END OF SECTION

SECTION 23 05 13

MOTOR REQUIREMENTS FOR HVAC AND PLUMBING EQUIP

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Single phase electric motors.
- B. Three phase electric motors.

1.02 RELATED REQUIREMENTS

- A. Section 26 27 17 - Equipment Wiring: Electrical characteristics and wiring connections.
- B. Section 26 29 13 - Enclosed Controllers.

1.03 REFERENCE STANDARDS

- A. ABMA STD 9 - Load Ratings and Fatigue Life for Ball Bearings.
- B. IEEE 112 - IEEE Standard Test Procedure for Polyphase Induction Motors and Generators.
- C. NEMA MG 1 - Motors and Generators.
- D. NFPA 70 - National Electrical Code.

1.04 SUBMITTALS

- A. Product Data: Provide wiring diagrams with electrical characteristics and connection requirements.
- B. Test Reports: Indicate test results verifying nominal efficiency and power factor for three phase motors larger than 1/2 horsepower.
- C. Manufacturer's Installation Instructions: Indicate setting, mechanical connections, lubrication, and wiring instructions.
- D. Operation Data: Include instructions for safe operating procedures.
- E. Maintenance Data: Include assembly drawings, bearing data including replacement sizes, and lubrication instructions.

1.05 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacture of electric motors for HVAC use, and their accessories, with minimum three years documented product development, testing, and manufacturing experience.
- B. Conform to applicable electrical code, NFPA 70 and local energy code.
- C. Provide certificate of compliance from authority having jurisdiction indicating approval of high efficiency motors.
- D. Products Requiring Electrical Connection: Listed and classified by Underwriters' Laboratories, Inc. or testing firm acceptable to the authority having jurisdiction as suitable for the purpose specified and indicated.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Protect motors stored on site from weather and moisture by maintaining factory covers and suitable weather-proof covering. For extended outdoor storage, remove motors from equipment and store separately.

1.07 WARRANTY

- A. Provide five year manufacturer warranty for motors larger than 20 horsepower.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Lincoln Motors: www.lincolnmotors.com/#sle.
- B. A. O. Smith Electrical Products Company: www.aosmithmotors.com/#sle.
- C. Reliance Electric/Rockwell Automation: www.reliance.com.
- D. Substitutions: See Gilbane Project Manual.

2.02 GENERAL CONSTRUCTION AND REQUIREMENTS

- A. Electrical Service: Refer to Section 26 27 17 for required electrical characteristics.
- B. Electrical Service, General. See drawings for specific details:
 - 1. Motors 1/2 HP and Smaller: 115 volts, single phase, 60 Hz.
 - 2. Motors Larger than 1/2 Horsepower: 460 volts, three phase, 60 Hz.
- C. Construction:
 - 1. Open drip-proof type except where specifically noted otherwise.
 - 2. Design for continuous operation in 40 degrees C environment.
 - 3. Design for temperature rise in accordance with NEMA MG 1 limits for insulation class, service factor, and motor enclosure type.
 - 4. Motors with frame sizes 254T and larger: Premium Efficiency Type.
- D. Explosion-Proof Motors: UL approved and labelled for hazard classification, with over temperature protection.
- E. Visible Nameplate: Indicating motor horsepower, voltage, phase, cycles, RPM, full load amps, locked rotor amps, frame size, manufacturer's name and model number, service factor, power factor.
- F. Wiring Terminations:
 - 1. Provide terminal lugs to match branch circuit conductor quantities, sizes, and materials indicated. Enclose terminal lugs in terminal box sized to NFPA 70, threaded for conduit.
 - 2. For fractional horsepower motors where connection is made directly, provide conduit connection in end frame.

2.03 APPLICATIONS

- A. Exception: Motors less than 250 watts, for intermittent service may be the equipment manufacturer's standard and need not conform to these specifications.
- B. Single phase motors for shaft mounted fans and centrifugal pumps: Split phase type.
- C. Single phase motors for shaft mounted fans or blowers: Permanent split capacitor type or electronically commutated (ECM) type. See schedules for requirements.
- D. Single phase motors for fans, pumps, and blowers: Capacitor start type.
- E. Single phase motors for fans, blowers, and pumps: Capacitor start, capacitor run type.
- F. Motors located in outdoors and in draw through cooling towers: Totally enclosed weatherproof epoxy-treated type.

2.04 SINGLE PHASE POWER - SPLIT PHASE MOTORS

- A. Starting Torque: Less than 150 percent of full load torque.
- B. Starting Current: Up to seven times full load current.
- C. Breakdown Torque: Approximately 200 percent of full load torque.
- D. Drip-proof Enclosure: Class A (50 degrees C temperature rise) insulation, NEMA Service Factor, prelubricated sleeve or ball bearings.

- E. Enclosed Motors: Class A (50 degrees C temperature rise) insulation, 1.0 Service Factor, prelubricated ball bearings.

2.05 SINGLE PHASE POWER - PERMANENT-SPLIT CAPACITOR MOTORS

- A. Starting Torque: Exceeding one fourth of full load torque.
- B. Starting Current: Up to six times full load current.
- C. Multiple Speed: Through tapped windings.
- D. Open Drip-proof or Enclosed Air Over Enclosure: Class A (50 degrees C temperature rise) insulation, minimum 1.0 Service Factor, prelubricated sleeve or ball bearings, automatic reset overload protector.

2.06 SINGLE PHASE POWER - CAPACITOR START MOTORS

- A. Starting Torque: Three times full load torque.
- B. Starting Current: Less than five times full load current.
- C. Pull-up Torque: Up to 350 percent of full load torque.
- D. Breakdown Torque: Approximately 250 percent of full load torque.
- E. Motors: Capacitor in series with starting winding; provide capacitor-start/capacitor-run motors with two capacitors in parallel with run capacitor remaining in circuit at operating speeds.
- F. Drip-proof Enclosure: Class A (50 degrees C temperature rise) insulation, NEMA Service Factor, prelubricated sleeve bearings.
- G. Enclosed Motors: Class A (50 degrees C temperature rise) insulation, 1.0 Service Factor, prelubricated ball bearings.

2.07 THREE PHASE POWER - SQUIRREL CAGE MOTORS

- A. Starting Torque: Between 1 and 1-1/2 times full load torque.
- B. Starting Current: Six times full load current.
- C. Power Output, Locked Rotor Torque, Breakdown or Pull Out Torque: NEMA Design B characteristics.
- D. Design, Construction, Testing, and Performance: Conform to NEMA MG 1 for Design B motors.
- E. Insulation System: NEMA Class B or better.
- F. Testing Procedure: In accordance with IEEE 112. Load test motors to determine free from electrical or mechanical defects in compliance with performance data.
- G. Motor Frames: NEMA Standard T-Frames of steel, aluminum, or cast iron with end brackets of cast iron or aluminum with steel inserts.
- H. Thermistor System (Motor Frame Sizes 254T and Larger): Three PTC thermistors embedded in motor windings and epoxy encapsulated solid state control relay for wiring into motor starter; refer to Section 26 29 13.
- I. Bearings: Grease lubricated anti-friction ball bearings with housings equipped with plugged provision for relubrication, rated for minimum ABMA STD 9, L-10 life of 20,000 hours. Calculate bearing load with NEMA minimum V-belt pulley with belt center line at end of NEMA standard shaft extension. Stamp bearing sizes on nameplate.
- J. Sound Power Levels: To NEMA MG 1.
- K. Part Winding Start Above 254T Frame Size: Use part of winding to reduce locked rotor starting current to approximately 60 percent of full winding locked rotor current while providing approximately 50 percent of full winding locked rotor torque.

- L. Weatherproof Epoxy Sealed Motors: Epoxy seal windings using vacuum and pressure with rotor and starter surfaces protected with epoxy enamel; bearings double shielded with waterproof non-washing grease.
- M. Nominal Efficiency: As scheduled at full load and rated voltage when tested in accordance with IEEE 112.
- N. Nominal Power Factor: As scheduled at full load and rated voltage when tested in accordance with IEEE 112.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install securely on firm foundation. Mount ball bearing motors with shaft in any position.
- C. Check line voltage and phase and ensure agreement with nameplate.
- D. Provide detailed installation and purchase information for reimbursement by Utility for rebate program.

3.02 SCHEDULE - PREMIUM EFFICIENCY

- A. NEMA Open Motor Service Factors.
 - 1. 1/6-1/3 hp:
 - a. 3600 rpm: 1.35.
 - b. 1800 rpm: 1.35.
 - c. 1200 rpm: 1.35.
 - d. 900 rpm: 1.35.
 - 2. 1/2 hp:
 - a. 3600 rpm: 1.25.
 - b. 1800 rpm: 1.25.
 - c. 1200 rpm: 1.25.
 - d. 900 rpm: 1.15.
 - 3. 3/4 hp:
 - a. 3600 rpm: 1.25.
 - b. 1800 rpm: 1.25.
 - c. 1200 rpm: 1.15.
 - d. 900 rpm: 1.15.
 - 4. 1 hp:
 - a. 3600 rpm: 1.25.
 - b. 1800 rpm: 1.15.
 - c. 1200 rpm: 1.15.
 - d. 900 rpm: 1.15.
 - 5. 1.5-150 hp:
 - a. 3600 rpm: 1.15.
 - b. 1800 rpm: 1.15.
 - c. 1200 rpm: 1.15.
 - d. 900 rpm: 1.15.
- B. Three Phase - Premium Efficiency, Open Drip-Proof Performance:
 - 1. Ratings.
 - a. 1 hp:
 - 1) NEMA Frame: 145T.
 - 2) Minimum Percent Power Factor: 72.

- 3) Minimum Percent Efficiency: 82.5% @ 1200 RPM, 85.5% @ 1800 RPM, 77% @ 3600 RPM
- b. 1-1/2 hp:
 - 1) NEMA Frame: 182T.
 - 2) Minimum Percent Power Factor: 73.
 - 3) Minimum Percent Efficiency: 86.5% @ 1200 RPM, 86.5% @ 1800 RPM, 84% @ 3600 RPM
- c. 2 hp:
 - 1) NEMA Frame: 184T.
 - 2) Minimum Percent Power Factor: 75.
 - 3) Minimum Percent Efficiency: 87.5% @ 1200 RPM, 86.5% @ 1800 RPM, 85.5% @ 3600 RPM
- d. 3 hp:
 - 1) NEMA Frame: 213T.
 - 2) Minimum Percent Power Factor: 60.
 - 3) Minimum Percent Efficiency: 88.5% @ 1200 RPM, 89.5% @ 1800 RPM, 85.5% @ 3600 RPM
- e. 5 hp:
 - 1) NEMA Frame: 215T.
 - 2) Minimum Percent Power Factor: 65.
 - 3) Minimum Percent Efficiency: 89.5% @ 1200 RPM, 89.5% @ 1800 RPM, 86.5% @ 3600 RPM
- f. 7-1/2 hp:
 - 1) NEMA Frame: 254T.
 - 2) Minimum Percent Power Factor: 73.
 - 3) Minimum Percent Efficiency: 90.2% @ 1200 RPM, 91% @ 1800 RPM, 88.5% @ 3600 RPM
- g. 10 hp:
 - 1) NEMA Frame: 256T.
 - 2) Minimum Percent Power Factor: 74.
 - 3) Minimum Percent Efficiency: 91.7% @ 1200 RPM, 91.7% @ 1800 RPM, 89.5% @ 3600 RPM
- h. 15 hp:
 - 1) NEMA Frame: 284T.
 - 2) Minimum Percent Power Factor: 77.
 - 3) Minimum Percent Efficiency: 91.7% @ 1200 RPM, 93% @ 1800 RPM, 90.2% @ 3600 RPM.
- i. 20 hp:
 - 1) NEMA Frame: 286T.
 - 2) Minimum Percent Power Factor: 78.
 - 3) Minimum Percent Efficiency: 92.4% @ 1200 RPM, 93% @ 1800 RPM, 91% @ 3600 RPM
- j. 25 hp:
 - 1) NEMA Frame: 324T.
 - 2) Minimum Percent Power Factor: 74.
 - 3) Minimum Percent Efficiency: 93% @ 1200 RPM, 93.6% @ 1800 RPM, 91.7% @ 3600 RPM
- k. 30 hp:
 - 1) NEMA Frame: 326T.
 - 2) Minimum Percent Power Factor: 78.

- 3) Minimum Percent Efficiency: 93.6% @ 1200 RPM, 94.1% @ 1800 RPM, 91.7% @ 3600 RPM
- l. 40 hp:
 - 1) NEMA Frame: 364T.
 - 2) Minimum Percent Power Factor: 77.
 - 3) Minimum Percent Efficiency: 94.1% @ 1200 RPM, 94.1 @ 1800 RPM, 92.4% @ 3600 RPM
- m. 50 hp:
 - 1) NEMA Frame: 365T.
 - 2) Minimum Percent Power Factor: 79.
 - 3) Minimum Percent Efficiency: 94.1% @ 1200 RPM, 94.5% @ 1800 RPM, 93% @ 3600 RPM
- C. Three Phase - Premium Efficiency, Totally Enclosed, Fan Cooled Performance:
 - 1. 1200 rpm.
 - a. 1 hp:
 - 1) NEMA Frame: 145T.
 - 2) Minimum Percent Power Factor: 72.
 - 3) Minimum Percent Efficiency: 82.5% @ 1200 RPM, 85.5% @ 1800 RPM, 77% @ 3600 RPM
 - b. 1-1/2 hp:
 - 1) NEMA Frame: 182T.
 - 2) Minimum Percent Power Factor: 73.
 - 3) Minimum Percent Efficiency: 87.5% @ 1200 RPM, 86.5% @ 1800 RPM, 84% @ 3600 RPM
 - c. 2 hp:
 - 1) NEMA Frame: 184T.
 - 2) Minimum Percent Power Factor: 68.
 - 3) Minimum Percent Efficiency: 88.5% @ 1200 RPM, 86.5% @ 1800 RPM, 85.5% @ 3600 RPM
 - d. 3 hp:
 - 1) NEMA Frame: 213T.
 - 2) Minimum Percent Power Factor: 63.
 - 3) Minimum Percent Efficiency: 89.5% @ 1200 RPM, 89.5% @ 1800 RPM, 86.5% @ 3600 RPM
 - e. 5 hp:
 - 1) NEMA Frame: 215T.
 - 2) Minimum Percent Power Factor: 66.
 - 3) Minimum Percent Efficiency: 89.5% @ 1200 RPM, 89.5% @ 1800 RPM, 88.5% @ 3600 RPM
 - f. 7-1/2 hp:
 - 1) NEMA Frame: 254T.
 - 2) Minimum Percent Power Factor: 68.
 - 3) Minimum Percent Efficiency: 91% @ 1200 RPM, 91.7% @ 1800 RPM, 89.5% @ 3600 RPM
 - g. 10 hp:
 - 1) NEMA Frame: 256T.
 - 2) Minimum Percent Power Factor: 75.
 - 3) Minimum Percent Efficiency: 91% @ 1200 RPM, 91.7% @ 1800 RPM, 90.2% @ 3600 RPM
 - h. 15 hp:

- 1) NEMA Frame: 284T.
 - 2) Minimum Percent Power Factor: 72.
 - 3) Minimum Percent Efficiency: 91.7% @ 1200 RPM, 92.4% @ 1800 RPM, 91% @ 3600 RPM
- i. 20 hp:
- 1) NEMA Frame: 286T.
 - 2) Minimum Percent Power Factor: 76.
 - 3) Minimum Percent Efficiency: 91.7% @ 1200 RPM, 93% @ 1800 RPM, 91% @ 3600 RPM
- j. 25 hp:
- 1) NEMA Frame: 324T.
 - 2) Minimum Percent Power Factor: 71.
 - 3) Minimum Percent Efficiency: 93% @ 1200 RPM, 93.6% @ 1800 RPM, 91.7% @ 3600 RPM
- k. 30 hp:
- 1) NEMA Frame: 326T.
 - 2) Minimum Percent Power Factor: 79.
 - 3) Minimum Percent Efficiency: 93% @ 1200 RPM, 93.6% @ 1800 RPM, 91.7% @ 3600 RPM.
- l. 40 hp:
- 1) NEMA Frame: 364T.
 - 2) Minimum Percent Power Factor: 78.
 - 3) Minimum Percent Efficiency: 94.1% @ 1200 RPM, 94.1% @ 1800 RPM, 92.4% @ 3600 RPM
- m. 50 hp:
- 1) NEMA Frame: 365T.
 - 2) Minimum Percent Power Factor: 81.
 - 3) Minimum Percent Efficiency: 94.1% @ 1200 RPM, 94.5% @ 1800 RPM, 93% @ 3600 RPM

END OF SECTION

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SECTION 23 05 16

EXPANSION FITTINGS AND LOOPS FOR HVAC PIPING

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Flexible pipe connectors.
- B. Expansion joints and compensators.
- C. Pipe loops, offsets, and swing joints.

1.02 RELATED REQUIREMENTS

- A. Section 23 21 13 - Hydronic Piping.
- B. Section 23 23 00 - Refrigerant Piping.

1.03 REFERENCE STANDARDS

- A. ASTM A269/A269M - Standard Specification for Seamless and Welded Austenitic Stainless Steel Tubing for General Service.
- B. EJMA (STDS) - EJMA Standards.

1.04 SUBMITTALS

- A. Product Data:
 - 1. Flexible Pipe Connectors: Indicate maximum temperature and pressure rating, face-to-face length, live length, hose wall thickness, hose convolutions per foot and per assembly, fundamental frequency of assembly, braid structure, and total number of wires in braid.
 - 2. Expansion Joints: Indicate maximum temperature and pressure rating, and maximum expansion compensation.
- B. Design Data: Indicate selection calculations.
- C. Manufacturer's Instructions: Indicate manufacturer's installation instructions, special procedures, and external controls.
- D. Project Record Documents: Record installed locations of flexible pipe connectors, expansion joints, anchors, and guides.
- E. Maintenance Data: Include adjustment instructions.

1.05 REGULATORY REQUIREMENTS

- A. Conform to UL requirements.

1.06 EXTRA MATERIALS

- A. Supply two sets of packing for each packed expansion joint.

PART 2 PRODUCTS

2.01 FLEXIBLE PIPE CONNECTORS - STEEL PIPING

- A. Manufacturers:
 - 1. Mercer Rubber Company: www.mercer-rubber.com/#sle.
 - 2. Metraflex Company: www.metraflex.com.
- B. Inner Hose: Carbon Steel.
- C. Exterior Sleeve: Single braided, stainless steel or bronze.
- D. Pressure Rating: 125 psi and 450 degrees F.
- E. Joint: As specified for pipe joints.
- F. Size: Use pipe sized units.

- G. Maximum offset: 3/4 inch on each side of installed center line.

2.02 FLEXIBLE PIPE CONNECTORS - COPPER PIPING

- A. Manufacturer:
 - 1. Mercer Rubber Company: www.mercer-rubber.com/#sle.
 - 2. Metraflex Company: www.metraflex.com/#sle.
- B. Inner Hose: Bronze.
- C. Exterior Sleeve: Braided bronze.
- D. Pressure Rating: 125 psi and 450 degrees F.
- E. Joint: As specified for pipe joints.
- F. Size: Use pipe sized units.
- G. Maximum offset: 3/4 inch on each side of installed center line.
- H. Application: Copper piping.

2.03 EXPANSION JOINTS - STAINLESS STEEL BELLOWS TYPE

- A. Manufacturers:
 - 1. Mercer Rubber Company: www.mercer-rubber.com/#sle.
 - 2. Metraflex Company: www.metraflex.com/#sle.
- B. Pressure Rating: 125 psi and 400 degrees F.
- C. Maximum Compression: 1-3/4 inches.
- D. Maximum Extension: 1/4 inch.
- E. Joint: As specified for pipe joints.
- F. Size: Use pipe sized units.
- G. Application: Steel piping 3 inches and under.

2.04 EXPANSION JOINTS - EXTERNAL RING CONTROLLED STAINLESS STEEL BELLOWS TYPE

- A. Manufacturers:
 - 1. Mercer Rubber Company: www.mercer-rubber.com/#sle.
 - 2. Metraflex Company: www.metraflex.com/#sle.
- B. Pressure Rating: 125 psi and 400 degrees F.
- C. Maximum Compression: 15/16 inch.
- D. Maximum Extension: 5/16 inch.
- E. Maximum Offset: 1/8 inch.
- F. Joint: Flanged.
- G. Size: Use pipe sized units.
- H. Accessories: Internal flow liner.
- I. Application: Steel piping over 2 inches.

2.05 EXPANSION JOINTS - SINGLE SPHERE, ELBOW OR FLEXIBLE COMPENSATOR

- A. Manufacturers:
 - 1. Mercer Rubber Company: www.mercer-rubber.com/#sle.
 - 2. Metraflex Company: www.metraflex.com/#sle.
- B. Body: Teflon.
- C. Pressure Rating, Sizes 3/4 Inch to 2 Inch: 150 psi and 210 degrees F.

- D. Pressure Rating, Sizes 1-1/2 Inch to 12 Inch: 150 psi and 250 degrees F.
- E. Pressure Rating, Sizes 14 Inch to 24 Inch: 105 psi and 250 degrees F.
- F. Maximum Compression: 3/4 inch.
- G. Maximum Elongation: 1/2 inch.
- H. Maximum Offset: 1/2 inch.
- I. Maximum Angular Movement: 15 degrees.
- J. Joint: Tapped steel flanges.
- K. Size: Use pipe sized units.
- L. Accessories: Control rods.
- M. Application: Steel piping 2 inches and over.

2.06 EXPANSION JOINTS - TWO-PLY BRONZE BELLOWS TYPE

- A. Manufacturers:
 - 1. Mercer Rubber Company: www.mercer-rubber.com/#sle.
 - 2. Metraflex Company: www.metraflex.com/#sle.
- B. Construction: Bronze with anti-torque device, limit stops, internal guides.
- C. Pressure Rating: 125 psi and 400 degrees F.
- D. Maximum Compression: 1-3/4 inches.
- E. Maximum Extension: 1/4 inch.
- F. Joint: As specified for pipe joints.
- G. Size: Use pipe sized units.
- H. Application: Copper piping.

2.07 EXPANSION JOINTS - LOW PRESSURE COMPENSATOR WITH TWO-PLY BRONZE BELLOWS

- A. Manufacturers:
 - 1. Mercer Rubber Company: www.mercer-rubber.com/#sle.
 - 2. Metraflex Company: www.metraflex.com/#sle.
- B. Working Pressure: 75 psi.
- C. Maximum Temperatures: 250 degrees F.
- D. Maximum Compression: 1/2 inch.
- E. Maximum Extension: 5/32 inch.
- F. Joint: Soldered.
- G. Size: Use pipe sized units.
- H. Application: Copper or steel piping 3 inches and under.

2.08 EXPANSION JOINTS - STEEL WITH PACKED SLIDING SLEEVE

- A. Working Pressure and Temperature: Class 150.
- B. Joint: As specified for pipe joints.
- C. Size: Use pipe sized units.
- D. Application: Steel piping 2 inches and over.

2.09 EXPANSION JOINTS - COPPER WITH PACKED SLIDING SLEEVE

- A. Working Pressure: 125 psi.

- B. Maximum Temperature: 250 degrees F.
- C. Joint: As specified for pipe joints.
- D. Size: Use pipe sized units.
- E. Application: Copper or steel piping 2 inches and over.

2.10 ACCESSORIES

- A. Stainless Steel Pipe: ASTM A269.
- B. Pipe Alignment Guides:
 - 1. Two piece welded steel with enamel paint, bolted, with spider to fit standard pipe, frame with four mounting holes, clearance for minimum 1 inch thick insulation, minimum 3 inches travel.
- C. Swivel Joints:
 - 1. Fabricated steel body, double ball bearing race, field lubricated, with rubber (Buna-N) o-ring seals.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install in accordance with EJMA (Expansion Joint Manufacturers Association) Standards.
- C. Install flexible pipe connectors on pipes connected to vibration isolated equipment. Provide line size flexible connectors.
- D. Install flexible connectors at right angles to displacement. Install one end immediately adjacent to isolated equipment and anchor other end. Install in horizontal plane unless indicated otherwise.
- E. Anchor pipe to building structure where indicated. Provide pipe guides so movement is directed along axis of pipe only. Erect piping such that strain and weight is not on cast connections or apparatus.
- F. Provide support and equipment required to control expansion and contraction of piping. Provide loops, pipe offsets, and swing joints, or expansion joints where required.
- G. Substitute grooved piping for vibration isolated equipment instead of flexible connectors. Grooved piping need not be anchored.

END OF SECTION

SECTION 23 05 19
METERS AND GAGES FOR HVAC PIPING

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Pressure gage taps.
- B. Thermometers and thermometer wells.

1.02 RELATED REQUIREMENTS

- A. Section 23 21 13 - Hydronic Piping.
- B. Section 23 09 23 - Direct-Digital Control System for HVAC.
- C. Section 23 09 93 - Sequence of Operations for HVAC Controls.

1.03 REFERENCE STANDARDS

- A. ASME B40.100 - Pressure Gauges and Gauge Attachments.
- B. ASTM E1 - Standard Specification for ASTM Liquid-in-Glass Thermometers.
- C. ASTM E77 - Standard Test Method for Inspection and Verification of Thermometers.
- D. UL 393 - Indicating Pressure Gauges for Fire-Protection Service.

1.04 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide list that indicates use, operating range, total range and location for manufactured components.
- C. Samples: Submit one of each type of instrument specified.
- D. Project Record Documents: Record actual locations of components and instrumentation.
- E. Operation and Maintenance Data: pressure gages, thermometers, static pressure gages.

1.05 FIELD CONDITIONS

- A. Do not install instrumentation when areas are under construction, except for required rough-in, taps, supports and test plugs.

PART 2 PRODUCTS

2.01 PRESSURE GAGES

- A. Manufacturers:
 - 1. Dwyer Instruments, Inc: www.dwyer-inst.com/#sle.
 - 2. Moeller Instrument Co., Inc: www.moellerinstrument.com/#sle.
 - 3. Omega Engineering, Inc: www.omega.com/#sle.
- B. Pressure Gages: ASME B40.100, UL 393 drawn steel case, phosphor bronze bourdon tube, rotary brass movement, brass socket, with front recalibration adjustment, black scale on white background.
 - 1. Case: Steel with brass bourdon tube.
 - 2. Size: 4-1/2 inch diameter.
 - 3. Mid-Scale Accuracy: One percent.
 - 4. Scale: Psi and KPa.

2.02 PRESSURE GAGE TAPPINGS

- A. Gage Cock: Tee or lever handle, brass for maximum 150 psi.
- B. Needle Valve: Brass or stainless steel 1/4 inch NPT for minimum 150 psi.
- C. Pulsation Damper: Pressure snubber, brass with 1/4 inch connections.

- D. Syphon: Brass, Stainless Steel or Bronze 1/4 inch angle or straight pattern.

2.03 STEM TYPE THERMOMETERS

- A. Manufacturers:
1. Dwyer Instruments, Inc: www.dwyer-inst.com/#sle.
 2. Omega Engineering, Inc: www.omega.com/#sle.
 3. Weksler Glass Thermometer Corp: www.wekslerglass.com/#sle.
 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Thermometers - Fixed Mounting: Red- or blue-appearing non-toxic liquid in glass; ASTM E1; lens front tube, cast aluminum case with enamel finish.
1. Size: 7 inch scale.
 2. Window: Clear Lexan.
 3. Stem: 3/4 inch brass.
 4. Accuracy: 2 percent, per ASTM E77.
 5. Calibration: Degrees F and Degrees C.
- C. Thermometers - Adjustable Angle: Red- or blue-appearing non-toxic liquid in glass; ASTM E1; lens front tube, cast aluminum case with enamel finish, cast aluminum adjustable joint with positive locking device; adjustable 360 degrees in horizontal plane, 180 degrees in vertical plane.
1. Size: 7 inch scale.
 2. Window: Clear Lexan.
 3. Stem: 3/4 inch NPT brass.
 4. Accuracy: 2 percent, per ASTM E77.
 5. Calibration: Degrees F and Degrees C.

2.04 DIAL THERMOMETERS

- A. Manufacturers:
1. Dwyer Instruments, Inc: www.dwyer-inst.com/#sle.
 2. Omega Engineering, Inc: www.omega.com/#sle.
 3. Weksler Glass Thermometer Corp: www.wekslerglass.com/#sle.
 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Thermometers - Fixed Mounting: Dial type bimetallic actuated; ASTM E1; stainless steel case, silicone fluid damping, white with black markings and black pointer, hermetically sealed lens, stainless steel stem.
1. Size: 2 inch diameter dial.
 2. Lens: Clear Lexan.
 3. Accuracy: 1 percent.
 4. Calibration: Degrees F and Degrees C.
- C. Thermometer: ASTM E1, stainless steel case, adjustable angle with front recalibration, bimetallic helix actuated with silicone fluid damping, white with black markings and black pointer hermetically sealed lens, stainless steel stem.
1. Size: 3 inch diameter dial.
 2. Lens: Clear Lexan.
 3. Accuracy: 1 percent.
 4. Calibration: Degrees F and Degrees C.
- D. Thermometers: Dial type vapor or liquid actuated; ASTM E1; stainless steel case, with brass or copper bulb, copper or bronze braided capillary, white with black markings and black pointer, glass lens.
1. Size: 2-1/2 inch diameter dial.
 2. Lens: Clear Lexan.

3. Length of Capillary: Minimum 5 feet.
4. Accuracy: 2 percent.
5. Calibration: Degrees F and Degrees C.

2.05 THERMOMETER SUPPORTS

- A. Socket: Brass separable sockets for thermometer stems with or without extensions as required, and with cap and chain.
- B. Flange: 3 inch outside diameter reversible flange, designed to fasten to sheet metal air ducts, with brass perforated stem.

2.06 TEST PLUGS

- A. Test Plug: 1/4 inch or 1/2 inch brass or stainless steel fitting and cap for receiving 1/8 inch outside diameter pressure or temperature probe with neoprene core for temperatures up to 200 degrees F.
- B. Test Plug: 1/4 inch or 1/2 inch brass or stainless steel fitting and cap for receiving 1/8 inch outside diameter pressure or temperature probe with Nordel core for temperatures up to 350 degrees F.
- C. Test Plug: 1/4 inch or 1/2 inch brass or stainless steel fitting and cap for receiving 1/8 inch outside diameter pressure or temperature probe with Viton core for temperatures up to 400 degrees F.
- D. Test Kit: Carrying case, internally padded and fitted containing one 2-1/2 inch diameter pressure gages, one gage adapters with 1/8 inch probes, two 1-1/2 inch dial thermometers.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Provide one pressure gage per pump, installing taps before strainers and on suction and discharge of pump. Pipe to gage.
- C. Install pressure gages with pulsation dampers. Provide gage cock to isolate each gage. Extend nipples to allow clearance from insulation.
- D. Install thermometers in piping systems in sockets in short couplings. Enlarge pipes smaller than 2-1/2 inch for installation of thermometer sockets. Ensure sockets allow clearance from insulation.
- E. Install thermometer sockets adjacent to controls systems thermostat, transmitter, or sensor sockets. Refer to Section 23 09 23. Where thermometers are provided on local panels, duct or pipe mounted thermometers are provided on local panels, duct or pipe mounted thermometers are not required.
- F. Coil and conceal excess capillary on remote element instruments.
- G. Provide instruments with scale ranges selected according to service with largest appropriate scale.
- H. Install gages and thermometers in locations where they are easily read from normal operating level. Install vertical to 45 degrees off vertical.
- I. Adjust gages and thermometers to final angle, clean windows and lenses, and calibrate to zero.
- J. Locate test plugs adjacent thermometers and thermometer sockets, adjacent to pressure gages and pressure gage taps, adjacent to control device sockets and where indicated.

3.02 SCHEDULE

- A. Pressure Gages, Location and Scale Range:
 1. Pumps, 0 to 225 psi.

2. Expansion tanks, 0 to 225 psi.
 3. Pressure tanks, 0 to 225 psi.
- B. Pressure Gage Tappings, Location:
1. Control valves 3/4 inch & larger - inlets and outlets.
 2. Major coils - inlets and outlets.
 3. Chiller - inlets and outlets.
- C. Stem Type Thermometers, Location and Scale Range:
1. Headers to central equipment, 0 to 220 degrees F.
 2. Coil banks - inlets and outlets, 0 to 220 degrees F.
 3. After major coils, 0 to 220 degrees F.
- D. Thermometer Sockets, Location:
1. Control valves 1 inch & larger - inlets and outlets.

END OF SECTION

NOT FOR BIDDING

SECTION 23 05 48

VIBRATION AND SEISMIC CON. FOR HVAC AND PLUMB, PIPING AND EQUIP.

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Vibration isolators.

1.02 SUBMITTALS

- A. Product Data: Provide schedule of vibration isolator type with location and load on each.
- B. Shop Drawings: Indicate inertia bases and locate vibration isolators, with static and dynamic load on each. Indicate seismic control measures.
- C. Manufacturer's Instructions: Indicate installation instructions with special procedures and setting dimensions.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Isolation Technology, Inc: www.isolationtech.com.
- B. Kinetics Noise Control, Inc: www.kineticsnoise.com/#sle.
- C. Mason Industries: www.mason-ind.com/#sle.
- D. Substitutions: See Section 01 60 00 - Product Requirements.

2.02 PERFORMANCE REQUIREMENTS

- A. General:
 - 1. All vibration isolators, base frames and inertia bases to conform to all uniform deflection and stability requirements under all operating loads.
 - 2. Steel springs to function without undue stress or overloading.

2.03 VIBRATION ISOLATORS

- A. Open Spring Isolators:
 - 1. Springs: Minimum horizontal stiffness equal to 75 percent vertical stiffness, with working deflection between 0.3 and 0.6 of maximum deflection. Color code springs for load carrying capacity.
 - 2. Spring Mounts: Provide with leveling devices, minimum 0.25 inch thick neoprene sound pads, and zinc chromate plated hardware.
 - 3. Sound Pads: Size for minimum deflection of 0.05 inch; meet requirements for neoprene pad isolators.
 - 4. For Exterior and Humid Areas: Hot dipped galvanized housings and neoprene coated springs.
- B. Restrained Open Spring Isolators:
 - 1. Springs: Minimum horizontal stiffness equal to 75 percent vertical stiffness, with working deflection between 0.3 and 0.6 of maximum deflection. Color code springs for load carrying capacity.
 - 2. Spring Mounts: Provide with leveling devices, minimum 0.25 inch thick neoprene sound pads, and zinc chromate plated hardware.
 - 3. Sound Pads: Size for minimum deflection of 0.05 inch; meet requirements for neoprene pad isolators.
 - 4. Restraint: Provide heavy mounting frame and limit stops.
 - 5. For Exterior and Humid Areas: Hot dipped galvanized housings and neoprene coated springs.
- C. Closed Spring Isolators:

1. Type : Closed spring mount with top and bottom housing separated with neoprene rubber stabilizers.
 2. Springs: Minimum horizontal stiffness equal to 75 percent vertical stiffness, with working deflection between 0.3 and 0.6 of maximum deflection. Color code springs for load carrying capacity.
 3. Housings: Incorporate neoprene isolation pad meeting requirements for neoprene pad isolators, and neoprene side stabilizers with minimum 0.25 inch clearance.
 4. For Exterior and Humid Areas: Hot dipped galvanized housings and neoprene coated springs.
- D. Restrained Closed Spring Isolators:
1. Type : Closed spring mount with top and bottom housing separated with neoprene rubber stabilizers.
 2. Springs: Minimum horizontal stiffness equal to 75 percent vertical stiffness, with working deflection between 0.3 and 0.6 of maximum deflection. Color code springs for load carrying capacity.
 3. Housings: Incorporate neoprene isolation pad meeting requirements for neoprene pad isolators, and neoprene side stabilizers with minimum 0.25 inch clearance and limit stops.
 4. For Exterior and Humid Areas: Hot dipped galvanized housings and neoprene coated springs.
- E. Spring Hangers:
1. Springs: Minimum horizontal stiffness equal to 75 percent vertical stiffness, with working deflection between 0.3 and 0.6 of maximum deflection. Color code springs for load carrying capacity.
 2. Housings: Incorporate neoprene isolation pad meeting requirements for neoprene pad isolators.
 3. Misalignment: Capable of 20 degree hanger rod misalignment.
 4. For Exterior and Humid Areas: Hot dipped galvanized housings and neoprene coated springs.
- F. Neoprene Pad Isolators:
1. Rubber or neoprene waffle pads.
 - a. Hardness: 30 durometer.
 - b. Thickness: Minimum 1/2 inch.
 - c. Maximum Loading: 50 psi.
 - d. Rib Height: Maximum 0.7 times width.
 2. Configuration: Single layer.
 3. Configuration: 1/2 inch thick waffle pads bonded each side of 1/4 inch thick steel plate.
- G. Rubber Mount or Hanger: Molded rubber designed for 0.4 inch deflection with threaded insert.
- H. Glass Fiber Pads: Neoprene jacketed pre-compressed molded glass fiber.
- I. Seismic Snubbers:
1. Type: Non-directional and double acting unit consisting of interlocking steel members restrained by neoprene elements.
 2. Elements: Replaceable neoprene, minimum of 0.75 inch thick with minimum 1/8 inch air gap.
 3. Capacity: 4 times load assigned to mount groupings at 0.4 inch deflection.
 4. Attachment Points and Fasteners: Capable of withstanding 3 times rated load capacity of seismic snubber.
- J. Roof Mounting Curb: 14 inches high with rigid steel lower section containing adjustable spring pockets with restrained spring isolators, steel upper section to support rooftop equipment, and continuous elastomeric membrane extending from upper section for counterflashing over

roofing. Provide acoustical package consisting of interior perimeter angles and cross members to support up to two layers of gypsum board.

PART 3 EXECUTION

3.01 INSTALLATION - GENERAL

- A. Install in accordance with manufacturer's instructions.
- B. Bases:
 - 1. Set steel bases for one inch clearance between housekeeping pad and base.
 - 2. Set concrete inertia bases for 2 inches clearance between housekeeping pad and base.
 - 3. Adjust equipment level.
- C. On closed spring isolators, adjust so side stabilizers are clear under normal operating conditions.
- D. Prior to making piping connections to equipment with operating weights substantially different from installed weights, block up equipment with temporary shims to final height. When full load is applied, adjust isolators to load to allow shim removal.
- E. Provide pairs of horizontal limit springs on fans with more than 6.0 inches WC static pressure, and on hanger supported, horizontally mounted axial fans.
- F. Provide seismic snubbers for all equipment, piping, and ductwork mounted on isolators. Each inertia base shall have minimum of four seismic snubbers located close to isolators. Snub equipment designated for post-disaster use to 0.05 inch maximum clearance. Other snubbers shall have clearance between 0.15 inch and 0.25 inch.
- G. Support piping connections to equipment mounted on isolators using isolators or resilient hangers as follows:
 - 1. Up to 4 Inches Pipe Size: First three points of support.
 - 2. 5 to 8 Inches Pipe Size: First four points of support.
 - 3. 10 inches Pipe Size and Over: First six points of support.
 - 4. Select three hangers closest to vibration source for minimum 1.0 inch static deflection or static deflection of isolated equipment. Select remaining isolators for minimum 1.0 inch static deflection or 1/2 static deflection of isolated equipment.

3.02 FIELD QUALITY CONTROL

- A. Inspect isolated equipment after installation and submit report. Include static deflections.

3.03 SCHEDULE

- A. Pipe Isolation Schedule.
 - 1. 1 Inch Pipe Size: Isolate 120 diameters from equipment.
 - 2. 2 Inch Pipe Size: Isolate 90 diameters from equipment.
 - 3. 3 Inch Pipe Size: Isolate 80 diameters from equipment.
 - 4. 4 Inch Pipe Size: Isolate 75 diameters from equipment.
 - 5. 6 Inch Pipe Size: Isolate 60 diameters from equipment.
 - 6. 8 Inch Pipe Size: Isolate 60 diameters from equipment.
 - 7. 10 Inch Pipe Size: Isolate 54 diameters from equipment.
 - 8. 12 Inch Pipe Size: Isolate 50 diameters from equipment.
 - 9. 16 Inch Pipe Size: Isolate 45 diameters from equipment.
 - 10. 24 Inch Pipe Size: Isolate 38 diameters from equipment.
 - 11. Over 24 Inch Pipe Size: As indicated.
- B. Equipment Isolation Schedule.
 - 1. HVAC Pumps.
 - a. Base: Concrete inertia base.

- b. Isolator Type: Open Spring Isolators

END OF SECTION

NOT FOR BIDDING

SECTION 23 05 53
IDENTIFICATION FOR HVAC PIPING AND EQUIPMENT

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Nameplates.
- B. Tags.
- C. Stencils.
- D. Pipe Markers.

1.02 RELATED REQUIREMENTS

- A. Section 09 90 00 - Painting and Coating: Identification painting.

1.03 REFERENCE STANDARDS

- A. ASME A13.1 - Scheme for the Identification of Piping Systems.

1.04 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. List: Submit list of wording, symbols, letter size, and color coding for mechanical identification.
- C. Chart and Schedule: Submit valve chart and schedule, including valve tag number, location, function, and valve manufacturer's name and model number.
- D. Product Data: Provide manufacturers catalog literature for each product required.
- E. Samples: Submit two labels, tags and pipe markers.
- F. Manufacturer's Installation Instructions: Indicate special procedures, and installation.
- G. Project Record Documents: Record actual locations of tagged valves.

PART 2 PRODUCTS

2.01 IDENTIFICATION APPLICATIONS

- A. Air Handling Units: Nameplates.
- B. Air Terminal Units: Nameplates.
- C. Control Panels: Nameplates.
- D. Dampers: Ceiling tacks, where located above lay-in ceiling.
- E. Ductwork: Stencilled painting.
- F. Instrumentation: Nameplates
- G. Major Control Components: Nameplates.
- H. Piping: Pipe markers.
- I. Pumps: Nameplates.
- J. Relays: Nameplates
- K. Small-sized Equipment: Nameplates
- L. Thermostats: Nameplates.
- M. Valves: Tags and ceiling tacks where located above lay-in ceiling.

2.02 MANUFACTURERS

- A. Brady Corporation: www.bradycorp.com.
- B. Champion America, Inc: www.Champion-America.com.

- C. Seton Identification Products: www.seton.com/aec.
- D. Substitutions: See Section 01 60 00 - Product Requirements.

2.03 NAMEPLATES

- A. Description: Laminated three-layer plastic with engraved letters.
 - 1. Letter Color: White.
 - 2. Letter Height: 1/4 inch.
 - 3. Background Color: Black.

2.04 TAGS

- A. Metal Tags: Brass with stamped letters; tag size minimum 1-1/2 inch diameter with smooth edges.
- B. Valve Tag Chart: Typewritten letter size list in anodized aluminum frame.

2.05 STENCILS

- A. Stencils: With clean cut symbols and letters of following size:
 - 1. 3/4 to 1-1/4 inch Outside Diameter of Insulation or Pipe: 8 inch long color field, 1/2 inch high letters.
 - 2. 1-1/2 to 2 inch Outside Diameter of Insulation or Pipe: 8 inch long color field, 3/4 inch high letters.
 - 3. 2-1/2 to 6 inch Outside Diameter of Insulation or Pipe: 12 inch long color field, 1-1/4 inch high letters.
 - 4. 8 to 10 inch Outside Diameter of Insulation or Pipe: 24 inch long color field, 2-1/2 inch high letters.
 - 5. Over 10 inch Outside Diameter of Insulation or Pipe: 32 inch long color field, 3-1/2 inch high letters.
 - 6. Ductwork and Equipment: 2-1/2 inch high letters.
- B. Stencil Paint: As specified in Section 09 90 00, semi-gloss enamel, colors conforming to ASME A13.1.

2.06 PIPE MARKERS

- A. Color: Conform to ASME A13.1.
- B. Plastic Pipe Markers: Factory fabricated, flexible, semi-rigid plastic, preformed to fit around pipe or pipe covering; minimum information indicating flow direction arrow and identification of fluid being conveyed.
- C. Plastic Tape Pipe Markers: Flexible, vinyl film tape with pressure sensitive adhesive backing and printed markings.
- D. Underground Plastic Pipe Markers: Bright colored continuously printed plastic ribbon tape, minimum 6 inches wide by 4 mil thick, manufactured for direct burial service.

2.07 CEILING TACKS

- A. Description: Steel with 3/4 inch diameter color coded head.
- B. Color code as follows:
 - 1. HVAC Equipment: Yellow.
 - 2. Fire Dampers and Smoke Dampers: Red.
 - 3. Heating/Cooling Valves: Blue.

PART 3 EXECUTION

3.01 PREPARATION

- A. Degrease and clean surfaces to receive adhesive for identification materials.

- B. Prepare surfaces in accordance with Section 09 90 00 for stencil painting.

3.02 INSTALLATION

- A. Install nameplates with corrosive-resistant mechanical fasteners, or adhesive. Apply with sufficient adhesive to ensure permanent adhesion and seal with clear lacquer.
- B. Install tags with corrosion resistant chain.
- C. Apply stencil painting in accordance with Section 09 90 00.
- D. Install plastic pipe markers in accordance with manufacturer's instructions.
- E. Install plastic tape pipe markers complete around pipe in accordance with manufacturer's instructions.
- F. Install underground plastic pipe markers 6 to 8 inches below finished grade, directly above buried pipe.
- G. Identify air handling units, pumps, heat transfer equipment, tanks, and water treatment devices with plastic nameplates. Small devices, such as in-line pumps, may be identified with tags.
- H. Identify control panels and major control components outside panels with plastic nameplates.
- I. Identify thermostats relating to terminal boxes or valves with nameplates.
- J. Identify valves in main and branch piping with tags.
- K. Identify air terminal units and radiator valves with numbered tags.
- L. Tag automatic controls, instruments, and relays. Key to control schematic.
- M. Identify piping, concealed or exposed, with plastic pipe markers. Use tags on piping 3/4 inch diameter and smaller. Identify service, flow direction, and pressure. Install in clear view and align with axis of piping. Locate identification not to exceed 20 feet on straight runs including risers and drops, adjacent to each valve and Tee, at each side of penetration of structure or enclosure, and at each obstruction.
- N. Identify ductwork with plastic nameplates or stencilled painting. Identify with air handling unit identification number and area served. Locate identification at air handling unit, at each side of penetration of structure or enclosure, and at each obstruction.
- O. Locate ceiling tacks to locate valves or dampers above lay-in panel ceilings. Locate in corner of panel closest to equipment.

3.03 UNIT TAG SCHEDULE

- A. Equipment Type: Variable - Air Volume Units (VAV)
 - 1. Identification: Tag (VAV-X) where X = VAV number. Include Flow Rates (GPM and Max/Min CFM)
 - 2. Background:
 - a. Size: As needed to contain information
 - b. Color: Black
 - 3. Lettering:
 - a. Size: 1/4 inch high
 - b. Color: White
 - 4. Placement: As directed by Architect/Engineer
- B. Equipment Type: Return Air Fan (RAF)
 - 1. Identification: Tag (RAF-X) where X = Unit number. Include manufacturer, model number, serial number, date of manufacturer start-up, date of manufacture, design airflow, voltage, frequency, phase
 - 2. Background:
 - a. Size: As needed to contain information
 - b. Color: Black

3. Lettering:
 - a. Size: 1/4 inch high
 - b. Color: White
4. Placement: As directed by Architect/Engineer
- C. Equipment Type: Air Handling Unit (AHU)
 1. Identification: Tag (AHU-X) where X = Unit number. Include manufacturer, model number, serial number, date of manufacturer start-up, date of manufacture, refrigerant type (if applicable), voltage, frequency, phase
 2. Background:
 - a. Size: As needed to contain information
 - b. Color: Black
 3. Lettering:
 - a. Size: 1/4 inch high
 - b. Color: White
 4. Placement: As directed by Architect/Engineer
- D. Equipment Type: Pumps (P)
 1. Identification: Tag (P-X) where X = Pump number. Include manufacturer, model number, serial number, date of manufacturer start-up, date of manufacture, voltage, frequency, phase, GPM, Design Head Pressure (FT H2O)
 2. Background:
 - a. Size: As needed to contain information
 - b. Color: Black
 3. Lettering:
 - a. Size: 1/4 inch high
 - b. Color: White
 4. Placement: As directed by Architect/Engineer

END OF SECTION

SECTION 23 05 93
TESTING, ADJUSTING, AND BALANCING FOR HVAC

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Testing, adjustment, and balancing of air systems.
- B. Testing, adjustment, and balancing of hydronic and refrigerating as applicable systems.
- C. Measurement of final operating condition of HVAC systems.
- D. Vibration measurement of equipment operating conditions.
- E. Commissioning activities.

1.02 RELATED REQUIREMENTS

- A. Section 23 08 00 - Commissioning of HVAC.

1.03 REFERENCE STANDARDS

- A. AABC MN-1 - AABC National Standards for Total System Balance; Associated Air Balance Council.
- B. ASHRAE Std 111 - Measurement, Testing, Adjusting, and Balancing of Building HVAC Systems.
- C. NEBB (TAB) - Procedural Standards for Testing Adjusting and Balancing of Environmental Systems.
- D. SMACNA (TAB) - HVAC Systems Testing, Adjusting and Balancing.

1.04 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Installer Qualifications: Submit name of adjusting and balancing agency and TAB supervisor for approval within 30 days after award of Contract.
- C. TAB Plan: Submit a written plan indicating the testing, adjusting, and balancing standard to be followed and the specific approach for each system and component.
 - 1. Submit to the Commissioning Authority.
 - 2. Submit six weeks prior to starting the testing, adjusting, and balancing work.
 - 3. Include certification that the plan developer has reviewed the contract documents, the equipment and systems, and the control system with the Architect and other installers to sufficiently understand the design intent for each system.
 - 4. Include at least the following in the plan:
 - a. Preface: An explanation of the intended use of the control system.
 - b. List of all air flow, water flow, sound level, system capacity and efficiency measurements to be performed and a description of specific test procedures, parameters, formulas to be used.
 - c. Copy of field checkout sheets and logs to be used, listing each piece of equipment to be tested, adjusted and balanced with the data cells to be gathered for each.
 - d. Identification and types of measurement instruments to be used and their most recent calibration date.
 - e. Discussion of what notations and markings will be made on the duct and piping drawings during the process.
 - f. Final test report forms to be used.
 - g. Detailed step-by-step procedures for TAB work for each system and issue, including:
 - 1) Terminal flow calibration (for each terminal type).
 - 2) Diffuser proportioning.
 - 3) Branch/submain proportioning.

- 4) Total flow calculations.
 - 5) Rechecking.
 - 6) Diversity issues.
 - h. Expected problems and solutions, etc.
 - i. Criteria for using air flow straighteners or relocating flow stations and sensors; analogous explanations for the water side.
 - j. Details of how TOTAL flow will be determined; for example:
 - 1) Air: Sum of terminal flows via control system calibrated readings or via hood readings of all terminals, supply (SA) and return air (RA) pitot traverse, SA or RA flow stations.
 - 2) Water: Pump curves, circuit setter, flow station, ultrasonic, etc.
 - k. Specific procedures that will ensure that both air and water side are operating at the lowest possible pressures and methods to verify this.
 - l. Confirmation of understanding of the outside air ventilation criteria under all conditions.
 - m. Method of verifying and setting minimum outside air flow rate will be verified and set and for what level (total building, zone, etc.).
 - n. Method of checking building static and exhaust fan and/or relief damper capacity.
 - o. Proposed selection points for sound measurements and sound measurement methods.
 - p. Methods for making coil or other system plant capacity measurements, if specified.
 - q. Time schedule for TAB work to be done in phases (by floor, etc.).
 - r. Description of TAB work for areas to be built out later, if any.
 - s. Time schedule for deferred or seasonal TAB work, if specified.
 - t. False loading of systems to complete TAB work, if specified.
 - u. Exhaust fan balancing and capacity verifications, including any required room pressure differentials.
 - v. Interstitial cavity differential pressure measurements and calculations, if specified.
 - w. Procedures for field technician logs of discrepancies, deficient or uncompleted work by others, contract interpretation requests and lists of completed tests (scope and frequency).
 - x. Procedures for formal progress reports, including scope and frequency.
 - y. Procedures for formal deficiency reports, including scope, frequency and distribution.
- D. Field Logs: Submit at least once a week to Studio JAED; Commissioning Authority and HVAC Controls Contractor.
- E. Control System Coordination Reports: Communicate in writing to the controls installer all setpoint and parameter changes made or problems and discrepancies identified during TAB that affect, or could affect, the control system setup and operation.
- F. Progress Reports.
- G. Final Report: Indicate deficiencies in systems that would prevent proper testing, adjusting, and balancing of systems and equipment to achieve specified performance.
1. Submit to the Commissioning Authority; Studio JAED and HVAC Controls Contractor within two weeks after completion of testing, adjusting, and balancing.
 2. Revise TAB plan to reflect actual procedures and submit as part of final report.
 3. Submit draft copies of report for review prior to final acceptance of Project. Provide final copies for Architect and for inclusion in operating and maintenance manuals.
 4. Provide reports in hard cover letter size 3-ring binder manuals, complete with index page and indexing tabs, with cover identification at front and side. Include set of reduced drawings with air outlets and equipment identified to correspond with data sheets, and indicating thermostat locations.

5. Include actual instrument list, with manufacturer name, serial number, and date of calibration.
 6. Form of Test Reports: Where the TAB standard being followed recommends a report format use that; otherwise, follow ASHRAE Std 111.
 7. Units of Measure: Report data in I-P (inch-pound) units only.
 8. Include the following on the title page of each report:
 - a. Name of Testing, Adjusting, and Balancing Agency.
 - b. Address of Testing, Adjusting, and Balancing Agency.
 - c. Telephone number of Testing, Adjusting, and Balancing Agency.
 - d. Project name.
 - e. Project location.
 - f. Project Engineer.
 - g. Project altitude.
 - h. Report date.
- H. Project Record Documents: Record actual locations of flow measuring stations and balancing valves and rough setting.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 GENERAL REQUIREMENTS

- A. Perform total system balance in accordance with one of the following:
 1. AABC MN-1, AABC National Standards for Total System Balance.
 2. NEBB Procedural Standards for Testing Adjusting Balancing of Environmental Systems.
 3. SMACNA (TAB).
 4. Maintain at least one copy of the standard to be used at project site at all times.
- B. Begin work after completion of systems to be tested, adjusted, or balanced and complete work prior to Substantial Completion of the project.
- C. Where HVAC systems and/or components interface with life safety systems, including fire and smoke detection, alarm, and control, coordinate scheduling and testing and inspection procedures with the authorities having jurisdiction.
- D. TAB Agency Qualifications:
 1. Company specializing in the testing, adjusting, and balancing of systems specified in this section.
 2. Having minimum of three years documented experience.
 3. Certified by one of the following:
 - a. AABC, Associated Air Balance Council: www.aabchq.com; upon completion submit AABC National Performance Guaranty.
 - b. NEBB, National Environmental Balancing Bureau: www.nebb.org/#sle.
 - c. TABBB, The Testing, Adjusting, and Balancing Bureau of National Energy Management Institute: www.tabbcertified.org/#sle.
- E. TAB Supervisor Qualifications: Professional Engineer licensed in the State in which the Project is located.

3.02 EXAMINATION

- A. Verify that systems are complete and operable before commencing work. Ensure the following conditions:
 1. Systems are started and operating in a safe and normal condition.
 2. Temperature control systems are installed complete and operable.
 3. Proper thermal overload protection is in place for electrical equipment.

4. Final filters are clean and in place. If required, install temporary media in addition to final filters.
 5. Duct systems are clean of debris.
 6. Fans are rotating correctly.
 7. Fire and volume dampers are in place and open.
 8. Air coil fins are cleaned and combed.
 9. Access doors are closed and duct end caps are in place.
 10. Air outlets are installed and connected.
 11. Duct system leakage is minimized.
 12. Hydronic systems are flushed, filled, and vented.
 13. Pumps are rotating correctly.
 14. Proper strainer baskets are clean and in place.
 15. Service and balance valves are open.
- B. Submit field reports. Report defects and deficiencies that will or could prevent proper system balance.
- C. Beginning of work means acceptance of existing conditions.

3.03 PREPARATION

- A. Hold a pre-balancing meeting at least one week prior to starting TAB work.
1. Require attendance by all installers whose work will be tested, adjusted, or balanced.
- B. Provide instruments required for testing, adjusting, and balancing operations. Make instruments available to Architect to facilitate spot checks during testing.
- C. Provide additional balancing devices as required.

3.04 ADJUSTMENT TOLERANCES

- A. Air Handling Systems: Adjust to within plus or minus 5 percent of design for supply systems and plus or minus 5 percent of design for return and exhaust systems.
- B. Air Outlets and Inlets: Adjust total to within plus 5 percent and minus 5 percent of design to space. Adjust outlets and inlets in space to within plus or minus 5 percent of design.
- C. Hydronic Systems: Adjust to within plus or minus 10 percent of design.

3.05 RECORDING AND ADJUSTING

- A. Field Logs: Maintain written logs including:
1. Running log of events and issues.
 2. Discrepancies, deficient or uncompleted work by others.
 3. Contract interpretation requests.
 4. Lists of completed tests.
- B. Ensure recorded data represents actual measured or observed conditions.
- C. Permanently mark settings of valves, dampers, and other adjustment devices allowing settings to be restored. Set and lock memory stops.
- D. Mark on drawings the locations where traverse and other critical measurements were taken and cross reference the location in the final report.
- E. After adjustment, take measurements to verify balance has not been disrupted or that such disruption has been rectified.
- F. Leave systems in proper working order, replacing belt guards, closing access doors, closing doors to electrical switch boxes, and restoring thermostats to specified settings.
- G. At final inspection, recheck random selections of data recorded in report. Recheck points or areas as selected and witnessed by the Owner.

- H. Check and adjust systems approximately six months after final acceptance and submit report.

3.06 AIR SYSTEM PROCEDURE

- A. Adjust air handling and distribution systems to provide required or design supply, return, and exhaust air quantities at site altitude.
- B. Make air quantity measurements in ducts by Pitot tube traverse of entire cross sectional area of duct.
- C. Measure air quantities at air inlets and outlets.
- D. Adjust distribution system to obtain uniform space temperatures free from objectionable drafts and noise.
- E. Use volume control devices to regulate air quantities only to extend that adjustments do not create objectionable air motion or sound levels. Effect volume control by duct internal devices such as dampers and splitters.
- F. Vary total system air quantities by adjustment of fan speeds. Provide drive changes required. Vary branch air quantities by damper regulation.
- G. Provide system schematic with required and actual air quantities recorded at each outlet or inlet.
- H. Measure static air pressure conditions on air supply units, including filter and coil pressure drops, and total pressure across the fan. Make allowances for 50 percent loading of filters.
- I. Adjust outside air automatic dampers, outside air, return air, and exhaust dampers for design conditions.
- J. Measure temperature conditions across outside air, return air, and exhaust dampers to check leakage.
- K. Where modulating dampers are provided, take measurements and balance at extreme conditions. Balance variable volume systems at maximum air flow rate, full cooling, and at minimum air flow rate, full heating.
- L. Measure building static pressure and adjust supply, return, and exhaust air systems to provide required relationship between each to maintain approximately 0.05 inches positive static pressure near the building entries.
- M. Check multi-zone units for motorized damper leakage. Adjust air quantities with mixing dampers set first for cooling, then heating, then modulating.
- N. For variable air volume system powered units set volume controller to air flow setting indicated. Confirm connections properly made and confirm proper operation for automatic variable air volume temperature control.
- O. On fan powered VAV boxes, adjust air flow switches for proper operation.

3.07 WATER SYSTEM PROCEDURE

- A. Adjust water systems to provide required or design quantities.
- B. Use calibrated Venturi tubes, orifices, or other metered fittings and pressure gauges to determine flow rates for system balance. Where flow metering devices are not installed, base flow balance on temperature difference across various heat transfer elements in the system.
- C. Adjust systems to provide specified pressure drops and flows through heat transfer elements prior to thermal testing. Perform balancing by measurement of temperature differential in conjunction with air balancing.
- D. Effect system balance with automatic control valves fully open to heat transfer elements.
- E. Effect adjustment of water distribution systems by means of balancing cocks, valves, and fittings. Do not use service or shut-off valves for balancing unless indexed for balance point.

- F. Where available pump capacity is less than total flow requirements or individual system parts, full flow in one part may be simulated by temporary restriction of flow to other parts.

3.08 COMMISSIONING

- A. Perform prerequisites prior to starting commissioning activities.
- B. Fill out Prefunctional Checklists for:
 - 1. Air side systems.
 - 2. Water side systems.
- C. Furnish to the Commissioning Authority, upon request, any data gathered but not shown in the final TAB report.
- D. Re-check minimum outdoor air intake flows and maximum and intermediate total airflow rates for 20 percent of the air handlers plus a random sample equivalent to 20 percent of the final TAB report data as directed by Commissioning Authority.
 - 1. Original TAB agency shall execute the re-checks, witnessed by the Commissioning Authority.
 - 2. Use the same test instruments as used in the original TAB work.
 - 3. Failure of more than 10 percent of the re-checked items of a given system shall result in the rejection of the system TAB report; rebalance the system, provide a new system TAB report, and repeat random re-checks.
 - 4. For purposes of re-check, failure is defined as follows:
 - a. Air Flow of Supply and Return: Deviation of more than 10 percent of instrument reading.
 - b. Minimum Outside Air Flow: Deviation of more than 20 percent of instrument reading; for inlet vane or VFD OSA compensation system using linear proportional control, deviation of more than 30 percent at intermediate supply flow.
 - c. Temperatures: Deviation of more than one degree F.
 - d. Air and Water Pressures: Deviation of more than 10 percent of full scale of test instrument reading.
 - e. Sound Pressures: Deviation of more than 3 decibels, with consideration for variations in background noise.
 - 5. For purposes of re-check, a whole system is defined as one in which inaccuracies will have little or no impact on connected systems; for example, the air distribution system served by one air handler or the hydronic chilled water supply system served by a chiller or the condenser water system.
- E. In the presence of the Commissioning Authority, verify that:
 - 1. Final settings of all valves, splitters, dampers and other adjustment devices have been permanently marked.
 - 2. The air system is being controlled to the lowest possible static pressure while still meeting design loads, less diversity; this shall include a review of TAB methods, established control setpoints, and physical verification of at least one leg from fan to diffuser having all balancing dampers wide open and that during full cooling of all terminal units taking off downstream of the static pressure sensor, the terminal unit on the critical leg has its damper 90 percent or more open.
 - 3. The water system is being controlled to the lowest possible pressure while still meeting design loads, less diversity; this shall include a review of TAB methods, established control setpoints, and physical verification of at least one leg from the pump to the coil having all balancing valves wide open and that during full cooling the cooling coil valve of that leg is 90 percent or more open.

3.09 SCOPE

- A. Test, adjust, and balance the following:

1. HVAC Pumps
2. Condensing Boilers (ALTERNATE)
3. Air Cooled Water Chillers.
4. Air Coils
5. Terminal Heat Transfer Units Including Fan Coil units, unit heaters, terminal units, etc.
6. Air Handling Units.
7. Fans / Exhaust Fans
8. Air Inlets and Outlets.

3.10 MINIMUM DATA TO BE REPORTED

- A. Electric Motors:
 1. Manufacturer
 2. Model/Frame
 3. HP/BHP
 4. Phase, voltage, amperage; nameplate, actual, no load
 5. RPM
 6. Service factor
 7. Starter size, rating, heater elements
 8. Sheave Make/Size/Bore
- B. V-Belt Drives:
 1. Identification/location
 2. Required driven RPM
 3. Driven sheave, diameter and RPM
 4. Belt, size and quantity
 5. Motor sheave diameter and RPM
 6. Center to center distance, maximum, minimum, and actual
- C. Pumps:
 1. Identification/number
 2. Manufacturer
 3. Size/model
 4. Impeller
 5. Service
 6. Design flow rate, pressure drop, BHP
 7. Actual flow rate, pressure drop, BHP
 8. Discharge pressure
 9. Suction pressure
 10. Total operating head pressure
 11. Shut off, discharge and suction pressures
 12. Shut off, total head pressure
- D. Combustion Equipment:
 1. Boiler manufacturer.
 2. Model number.
 3. Serial number.
 4. Firing rate.
 5. Overfire draft.
 6. Gas meter timing dial size.
 7. Gas meter time per revolution.
 8. Gas pressure at meter outlet.
 9. Gas flow rate.
 10. Heat input.

11. Burner manifold gas pressure.
 12. Percent carbon monoxide (CO).
 13. Percent carbon dioxide (CO₂).
 14. Percent oxygen (O₂).
 15. Percent excess air.
 16. Flue gas temperature at outlet.
 17. Ambient temperature.
 18. Net stack temperature.
 19. Percent combustion efficiency.
 20. Heat output.
- E. Chillers:
1. Identification/number
 2. Manufacturer
 3. Capacity
 4. Model number
 5. Serial number
 6. Evaporator entering water temperature, design and actual
 7. Evaporator leaving water temperature, design and actual
 8. Evaporator pressure drop, design and actual
 9. Evaporator water flow rate, design and actual
 10. Condenser entering water temperature, design and actual
 11. Condenser pressure drop, design and actual
 12. Condenser water flow rate, design and actual
- F. Cooling Coils:
1. Identification/number
 2. Location
 3. Service
 4. Manufacturer
 5. Air flow, design and actual
 6. Entering air DB temperature, design and actual
 7. Entering air WB temperature, design and actual
 8. Leaving air DB temperature, design and actual
 9. Leaving air WB temperature, design and actual
 10. Water flow, design and actual
 11. Water pressure drop, design and actual.
 12. Entering water temperature, design and actual.
 13. Leaving water temperature, design and actual.
 14. Saturated suction temperature, design and actual
 15. Air pressure drop, design and actual
- G. Heating Coils:
1. Identification/number
 2. Location
 3. Service
 4. Manufacturer
 5. Air flow, design and actual
 6. Water flow, design and actual
 7. Water pressure drop, design and actual
 8. Entering water temperature, design and actual
 9. Leaving water temperature, design and actual

10. Entering air temperature, design and actual
 11. Leaving air temperature, design and actual
 12. Air pressure drop, design and actual
- H. Air Moving Equipment:
1. Location
 2. Manufacturer
 3. Model number
 4. Serial number
 5. Arrangement/Class/Discharge
 6. Air flow, specified and actual
 7. Return air flow, specified and actual
 8. Outside air flow, specified and actual
 9. Total static pressure (total external), specified and actual
 10. Inlet pressure
 11. Discharge pressure
 12. Sheave Make/Size/Bore
 13. Number of Belts/Make/Size
 14. Fan RPM
- I. Return Air/Outside Air:
1. Identification/location
 2. Design air flow
 3. Actual air flow
 4. Design return air flow
 5. Actual return air flow
 6. Design outside air flow
 7. Actual outside air flow
 8. Return air temperature
 9. Outside air temperature
 10. Required mixed air temperature
 11. Actual mixed air temperature
 12. Design outside/return air ratio
 13. Actual outside/return air ratio
- J. Exhaust Fans:
1. Location.
 2. Manufacturer.
 3. Model number.
 4. Serial number.
 5. Air flow, specified and actual.
 6. Total static pressure (total external), specified and actual.
 7. Inlet pressure.
 8. Discharge pressure.
 9. Sheave Make/Size/Bore.
 10. Number of Belts/Make/Size.
 11. Fan RPM.
- K. Duct Traverses:
1. System zone/branch
 2. Duct size
 3. Area
 4. Design velocity
 5. Design air flow

6. Test velocity
 7. Test air flow
 8. Duct static pressure
 9. Air temperature
 10. Air correction factor
- L. Duct Leak Tests:
1. Description of ductwork under test
 2. Duct design operating pressure
 3. Duct design test static pressure
 4. Duct capacity, air flow
 5. Maximum allowable leakage duct capacity times leak factor
 6. Test apparatus
 - a. Blower
 - b. Orifice, tube size
 - c. Orifice size
 - d. Calibrated
 7. Test static pressure
 8. Test orifice differential pressure
 9. Leakage

END OF SECTION

SECTION 23 07 13
DUCT INSULATION

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Duct insulation.
- B. Insulation jackets.

1.02 RELATED REQUIREMENTS

- A. Section 09 90 00 - Painting and Coating: Painting insulation jackets.
- B. Section 23 05 53 - Identification for HVAC Piping and Equipment.
- C. Section 23 31 00 - HVAC Ducts and Casings: Glass fiber ducts.

1.03 REFERENCE STANDARDS

- A. ASTM B209 - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate.
- B. ASTM B209M - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate (Metric).
- C. ASTM C518 - Standard Test Method for Steady-State Thermal Transmission Properties by Means of the Heat Flow Meter Apparatus.
- D. ASTM C553 - Standard Specification for Mineral Fiber Blanket Thermal Insulation for Commercial and Industrial Applications.
- E. ASTM C612 - Standard Specification for Mineral Fiber Block and Board Thermal Insulation.
- F. ASTM C1071 - Standard Specification for Fibrous Glass Duct Lining Insulation (Thermal and Sound Absorbing Material).
- G. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials.
- H. ASTM E96/E96M - Standard Test Methods for Water Vapor Transmission of Materials.
- I. ASTM G21 - Standard Practice for Determining Resistance of Synthetic Polymeric Materials to Fungi.
- J. NFPA 255 - Standard Method of Test of Surface Burning Characteristics of Building Materials; National Fire Protection Association.
- K. SMACNA (DCS) - HVAC Duct Construction Standards Metal and Flexible.
- L. UL 723 - Standard for Test for Surface Burning Characteristics of Building Materials.

1.04 SUBMITTALS

- A. Product Data: Provide product description, thermal characteristics, list of materials and thickness for each service, and locations.
- B. Manufacturer's Instructions: Indicate installation procedures necessary to ensure acceptable workmanship and that installation standards will be achieved.

1.05 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing products of the type specified in this section with not less than three years of documented experience.
- B. Applicator Qualifications: Company specializing in performing the type of work specified in this section, with minimum three years of experience and approved by manufacturer.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Accept materials on site in original factory packaging, labelled with manufacturer's identification, including product density and thickness.

- B. Protect insulation from weather and construction traffic, dirt, water, chemical, and mechanical damage, by storing in original wrapping.

1.07 FIELD CONDITIONS

- A. Maintain ambient temperatures and conditions required by manufacturers of adhesives, mastics, and insulation cements.
- B. Maintain temperature during and after installation for minimum period of 24 hours.

PART 2 PRODUCTS

2.01 REQUIREMENTS FOR ALL PRODUCTS OF THIS SECTION

- A. Surface Burning Characteristics: Flame spread/Smoke developed index of 25/50, maximum, when tested in accordance with ASTM E84, NFPA 255, or UL 723.

2.02 GLASS FIBER, FLEXIBLE

- A. Manufacturer:
 - 1. Knauf Insulation: www.knaufusa.com.
 - 2. Johns Manville Corporation: www.jm.com/#sle.
 - 3. Owens Corning Corporation: www.ocbuildingspec.com.
 - 4. CertainTeed Corporation: www.certainteed.com/#sle.
 - 5. Substitutions: See Gilbane Building Company.
- B. Insulation: ASTM C553; flexible, noncombustible blanket.
 - 1. 'K' value: 0.36 at 75 degrees F, when tested in accordance with ASTM C518.
 - 2. Maximum Service Temperature: 450 degrees F.
 - 3. Maximum Water Vapor Sorption: 5.0 percent by weight.
- C. Vapor Barrier Jacket:
 - 1. Moisture Vapor Permeability: 0.02 perm inch, when tested in accordance with ASTM E96/E96M.
 - 2. Secure with pressure sensitive tape.
- D. Vapor Barrier Tape:
 - 1. Kraft paper reinforced with glass fiber yarn and bonded to aluminized film, with pressure sensitive rubber based adhesive.
- E. Outdoor Vapor Barrier Mastic:
 - 1. Vinyl emulsion type acrylic or mastic, compatible with insulation, black color.
- F. Tie Wire: Annealed steel, 16 gage, 0.0508 inch diameter.

2.03 GLASS FIBER, RIGID

- A. Manufacturer:
 - 1. Knauf Insulation: www.knaufusa.com.
 - 2. Johns Manville Corporation: www.jm.com/#sle.
 - 3. Owens Corning Corp: www.owenscorning.com.
 - 4. CertainTeed Corporation: www.certainteed.com/#sle.
 - 5. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Insulation: ASTM C612; rigid, noncombustible blanket.
 - 1. 'K' value: 0.24 at 75 degrees F, when tested in accordance with ASTM C518.
 - 2. Maximum service temperature: 450 degrees F.
 - 3. Maximum Water Vapor Sorption: 5.0 percent.
 - 4. Maximum Density: 8.0 lb/cu ft.
- C. Vapor Barrier Jacket:
 - 1. Moisture Vapor Permeability: 0.02 perm inch, when tested in accordance with ASTM E96/E96M.

2. Secure with pressure sensitive tape.
- D. Vapor Barrier Tape:
 1. Kraft paper reinforced with glass fiber yarn and bonded to aluminized film, with pressure sensitive rubber based adhesive.
- E. Indoor Vapor Barrier Finish:
 1. Cloth: Untreated; 9 oz/sq yd weight, glass fabric.
 2. Vinyl emulsion type acrylic, compatible with insulation, black color.

2.04 JACKETS

- A. Canvas Jacket: UL listed 6 oz/sq yd plain weave cotton fabric treated with dilute fire retardant lagging adhesive.
 1. Lagging Adhesive:
 - a. Compatible with insulation.
- B. Mineral Fiber (Outdoor) Jacket: Asphalt impregnated and coated sheet, 50 lb/square.
- C. Aluminum Jacket: ASTM B209 (ASTM B209M).
 1. Thickness: 0.016 inch sheet.
 2. Finish: Smooth.
 3. Joining: Longitudinal slip joints and 2 inch laps.
 4. Fittings: 0.016 inch thick die shaped fitting covers with factory attached protective liner.
 5. Metal Jacket Bands: 3/8 inch wide; 0.015 inch thick aluminum.
 6. Metal Jacket Bands: 3/8 inch wide; 0.010 inch thick stainless steel.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that ducts have been tested before applying insulation materials.
- B. Verify that surfaces are clean, foreign material removed, and dry.

3.02 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install in accordance with NAIMA National Insulation Standards.
- C. Insulated ducts conveying air below ambient temperature:
 1. Provide insulation with vapor barrier jackets.
 2. Finish with tape and vapor barrier jacket.
 3. Continue insulation through walls, sleeves, hangers, and other duct penetrations.
 4. Insulate entire system including fittings, joints, flanges, fire dampers, flexible connections, and expansion joints.
- D. Insulated ducts conveying air above ambient temperature:
 1. Provide with or without standard vapor barrier jacket.
 2. Insulate fittings and joints. Where service access is required, bevel and seal ends of insulation.
- E. Ducts Exposed in Mechanical Equipment Rooms, Utility Tunnels, Fan Rooms or Finished Spaces : Finish with aluminum jacket.
- F. Exterior Applications: Provide insulation with vapor barrier jacket. Cover with with calked aluminum jacket with seams located on bottom side of horizontal duct section.
- G. External Duct Insulation Application:
 1. Secure insulation with vapor barrier with wires and seal jacket joints with vapor barrier adhesive or tape to match jacket.
 2. Secure insulation without vapor barrier with staples, tape, or wires.

3. Install without sag on underside of duct. Use adhesive or mechanical fasteners where necessary to prevent sagging. Lift duct off trapeze hangers and insert spacers.
 4. Seal vapor barrier penetrations by mechanical fasteners with vapor barrier adhesive.
 5. Stop and point insulation around access doors and damper operators to allow operation without disturbing wrapping.
- H. Duct and Plenum Liner Application:
1. Adhere insulation with adhesive for 90 percent coverage.
 2. Secure insulation with mechanical liner fasteners. Refer to SMACNA (DCS) for spacing.
 3. Seal and smooth joints. Seal and coat transverse joints.
 4. Seal liner surface penetrations with adhesive.
 5. Duct dimensions indicated are net inside dimensions required for air flow. Increase duct size to allow for insulation thickness.

3.03 SCHEDULES

A. INDOOR DUCT AND PLENUM APPLICATION SCHEDULE

1. Service: Round, supply-air ducts, concealed.
 - a. Material: Mineral-fiber blanket.
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Foil and paper.
 - d. Vapor Retarder Required: Yes.
2. Service: Round, return-air ducts, concealed.
 - a. Material: Mineral-fiber blanket.
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Foil and paper.
 - d. Vapor Retarder Required: Yes.
3. Service: Round, outside-air ducts, concealed.
 - a. Material: Mineral-fiber blanket
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Foil and paper.
 - d. Vapor Retarder Required: Yes.
4. Service: Rectangular, supply-air ducts, concealed.
 - a. Material: Mineral-fiber blanket
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Foil and paper.
 - d. Vapor Retarder Required: Yes.
5. Service: Rectangular, return-air ducts, concealed.
 - a. Material: Mineral-fiber blanket
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Foil and paper.
 - d. Vapor Retarder Required: Yes.
6. Service: Rectangular, outside-air ducts, concealed.
 - a. Material: Mineral-fiber blanket
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Foil and paper.
 - d. Vapor Retarder Required: Yes.
7. Service: Round, supply-air ducts, exposed.
 - a. Material: Mineral-fiber blanket
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Aluminum.
 - d. Vapor Retarder Required: Yes.
 - e. NOTE: Provide double-wall spiral ductwork.

8. Service: Round, return-air ducts, exposed.
 - a. Material: Mineral-fiber board.
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Aluminum.
 - d. Vapor Retarder Required: No.
 - e. NOTE: Provide double-wall spiral ductwork.
9. Service: Round, outside-air ducts, exposed.
 - a. Material: Mineral-fiber board.
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Aluminum.
 - d. Vapor Retarder Required: Yes.
 - e. NOTE: Provide double-wall spiral ductwork.
10. Service: Rectangular, supply-air ducts, exposed.
 - a. Material: Mineral-fiber board.
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Aluminum.
 - d. Vapor Retarder Required: Yes.
11. Service: Rectangular, return-air ducts, exposed.
 - a. Material: Mineral-fiber board.
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Aluminum.
 - d. Vapor Retarder Required: No.
12. Service: Rectangular, outside-air ducts, exposed.
 - a. Material: Mineral-fiber board.
 - b. Thickness: 2 inches, R-6 minimum.
 - c. Jacket: Aluminum.
 - d. Vapor Retarder Required: Yes.
13. Service: Rectangular, range-hood exhaust ducts, concealed.
 - a. Material: Calcium silicate.
 - b. Thickness: 2 inches.
 - c. Field-Applied Jacket: Glass cloth.
 - d. Vapor Retarder Required: No.
14. Service: Rectangular, range-hood exhaust ducts, exposed.
 - a. Material: Calcium silicate.
 - b. Thickness: 2 inches.
 - c. Field Applied Jacket: Stainless steel.
 - d. Vapor Retarder Required: No.
15. Service: Rectangular, dishwasher exhaust ducts, concealed.
 - a. Material: Mineral-fiber blanket.
 - b. Thickness: 1 inch.
 - c. Jacket: Foil and Paper
 - d. Vapor Retarder Required: No.
16. Service: Rectangular, dishwasher exhaust ducts, exposed.
 - a. Material: Mineral-fiber board.
 - b. Thickness: 1 inch.
 - c. Jacket: Aluminum
 - d. Vapor Retarder Required: No.

B. OUTDOOR DUCT AND PLENUM APPLICATION SCHEDULE

1. Service: Round, supply-air ducts.
 - a. Material: Mineral-fiber board.
 - b. Thickness: 3 inches, R-8 minimum.

- c. Field-Applied Jacket: aluminum
 - 1) Aluminum Thickness: 0.032 inch
- d. Vapor Retarder Required: Yes.
- 2. Service: Round, return-air ducts.
 - a. Material: Mineral-fiber board.
 - b. Thickness: 3 inches, R-8 minimum.
 - c. Field-Applied Jacket: aluminum
 - 1) Aluminum Thickness: 0.032 inch
 - d. Vapor Retarder Required: Yes.
- 3. Service: Rectangular, supply-air ducts.
 - a. Material: Mineral-fiber board.
 - b. Thickness: 3 inches, R-8 minimum.
 - c. Field-Applied Jacket: aluminum
 - 1) Aluminum Thickness: 0.032 inch
 - d. Vapor Retarder Required: Yes.
- 4. Service: Rectangular, return-air ducts.
 - a. Material: Mineral-fiber board.
 - b. Thickness: 3 inches, R-8 minimum.
 - c. Field-Applied Jacket: aluminum
 - 1) Aluminum Thickness: 0.032 inch
 - d. Vapor Retarder Required: Yes.

END OF SECTION

SECTION 23 07 19
HVAC PIPING INSULATION

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Piping insulation.
- B. Jackets and accessories.

1.02 RELATED REQUIREMENTS

- A. Section 07 84 00 - Firestopping.
- B. Section 09 90 00 - Painting and Coating: Painting insulation jacket.
- C. Section 23 21 13 - Hydronic Piping: Placement of hangers and hanger inserts.
- D. Section 23 23 00 - Refrigerant Piping: Placement of inserts.

1.03 REFERENCE STANDARDS

- A. ASTM A666 - Standard Specification for Annealed or Cold-Worked Austenitic Stainless Steel Sheet, Strip, Plate, and Flat Bar.
- B. ASTM B209 - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate.
- C. ASTM B209M - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate (Metric).
- D. ASTM C177 - Standard Test Method for Steady-State Heat Flux Measurements and Thermal Transmission Properties by Means of the Guarded-Hot-Plate Apparatus.
- E. ASTM C195 - Standard Specification for Mineral Fiber Thermal Insulating Cement.
- F. ASTM C449 - Standard Specification for Mineral Fiber Hydraulic-Setting Thermal Insulating and Finishing Cement.
- G. ASTM C518 - Standard Test Method for Steady-State Thermal Transmission Properties by Means of the Heat Flow Meter Apparatus.
- H. ASTM C533 - Standard Specification for Calcium Silicate Block and Pipe Thermal Insulation.
- I. ASTM C534/C534M - Standard Specification for Preformed Flexible Elastomeric Cellular Thermal Insulation in Sheet and Tubular Form.
- J. ASTM C547 - Standard Specification for Mineral Fiber Pipe Insulation.
- K. ASTM C552 - Standard Specification for Cellular Glass Thermal Insulation.
- L. ASTM C578 - Standard Specification for Rigid, Cellular Polystyrene Thermal Insulation.
- M. ASTM C585 - Standard Practice for Inner and Outer Diameters of Thermal Insulation for Nominal Sizes of Pipe and Tubing.
- N. ASTM C591 - Standard Specification for Unfaced Preformed Rigid Cellular Polyisocyanurate Thermal Insulation.
- O. ASTM C610 - Standard Specification for Molded Expanded Perlite Block and Pipe Thermal Insulation.
- P. ASTM C795 - Standard Specification for Thermal Insulation for Use in Contact with Austenitic Stainless Steel.
- Q. ASTM D1056 - Standard Specification for Flexible Cellular Materials-Sponge or Expanded Rubber.
- R. ASTM D2842 - Standard Test Method for Water Absorption of Rigid Cellular Plastics.
- S. ASTM E84 - Standard Test Method for Surface Burning Characteristics of Building Materials.

- T. ASTM E96/E96M - Standard Test Methods for Water Vapor Transmission of Materials.
- U. NFPA 255 - Standard Method of Test of Surface Burning Characteristics of Building Materials; National Fire Protection Association.
- V. UL 723 - Standard for Test for Surface Burning Characteristics of Building Materials.

1.04 SUBMITTALS

- A. Product Data: Provide product description, thermal characteristics, list of materials and thickness for each service, and locations.
- B. Manufacturer's Instructions: Indicate installation procedures that ensure acceptable workmanship and installation standards will be achieved.

1.05 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the Products specified in this section with not less than three years of documented experience.
- B. Applicator Qualifications: Company specializing in performing the type of work specified in this section with minimum three years of experience.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Accept materials on site, labeled with manufacturer's identification, product density, and thickness.

1.07 FIELD CONDITIONS

- A. Maintain ambient conditions required by manufacturers of each product.
- B. Maintain temperature before, during, and after installation for minimum of 24 hours.

PART 2 PRODUCTS

2.01 REQUIREMENTS FOR ALL PRODUCTS OF THIS SECTION

- A. Surface Burning Characteristics: Flame spread/Smoke developed index of 25/50, maximum, when tested in accordance with ASTM E84, NFPA 255, or UL 723.

2.02 GLASS FIBER

- A. Manufacturers:
 - 1. Knauf Insulation: www.knaufusa.com.
 - 2. Johns Manville Corporation: www.jm.com.
 - 3. Owens Corning Corp: www.owenscorning.com.
 - 4. CertainTeed Corporation: www.certainteed.com.
- B. Insulation: ASTM C547 and ASTM C795; rigid molded, noncombustible.
 - 1. 'K' value: ASTM C177, 0.24 at 75 degrees F.
 - 2. Maximum service temperature: 850 degrees F.
 - 3. Maximum moisture absorption: 0.2 percent by volume.
- C. Insulation: ASTM C547 and ASTM C795; semi-rigid, noncombustible, end grain adhered to jacket.
 - 1. 'K' value: ASTM C177, 0.24 at 75 degrees F.
 - 2. Maximum service temperature: 650 degrees F.
 - 3. Maximum moisture absorption: 0.2 percent by volume.
- D. Vapor Barrier Jacket: White kraft paper with glass fiber yarn, bonded to aluminized film; moisture vapor transmission when tested in accordance with ASTM E96/E96M of 0.02 perm-inches.
- E. Tie Wire: 0.048 inch stainless steel with twisted ends on maximum 12 inch centers.
- F. Vapor Barrier Lap Adhesive:

1. Compatible with insulation.
- G. Insulating Cement/Mastic:
 1. ASTM C195; hydraulic setting on mineral wool.
- H. Fibrous Glass Fabric:
 1. Cloth: Untreated; 9 oz/sq yd weight.
 2. Blanket: 1.0 lb/cu ft density.
 3. Weave: 5x5.
- I. Indoor Vapor Barrier Finish:
 1. Cloth: Untreated; 9 oz/sq yd weight.
 2. Vinyl emulsion type acrylic, compatible with insulation, black color.
- J. Outdoor Vapor Barrier Mastic:
 1. Vinyl emulsion type acrylic or mastic, compatible with insulation, black color.
- K. Outdoor Breather Mastic:
 1. Vinyl emulsion type acrylic or mastic, compatible with insulation, black color.
- L. Insulating Cement:
 1. ASTM C449/C449M.

2.03 CELLULAR GLASS

- A. Manufacturers:
 1. Pittsburgh Corning Corporation: www.foamglasinsulation.com/#sle.
 2. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Insulation: ASTM C552, Type 1.
 1. Apparent Thermal Conductivity; 'K' value: Grade 6, 0.33 at 100 degrees F.
 2. Service Temperature: Up to 800 degrees F.
 3. Water Vapor Permeability: 0.005 perm inch.
 4. Water Absorption: 0.5 percent by volume, maximum.

2.04 FLEXIBLE ELASTOMERIC CELLULAR INSULATION

- A. Manufacturer:
 1. Aeroflex USA, Inc; Aerocel Ultra-Low Perm (ULP): www.aeroflexusa.com/#sle.
 2. Armacell LLC: www.armacell.us.
 3. K-Flex USA LLC; K-Flex Titan: www.kflexusa.com/#sle.
 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Insulation: Preformed flexible elastomeric cellular rubber insulation complying with ASTM C534/C534M Grade 3; use molded tubular material wherever possible.
 1. Minimum Service Temperature: -40 degrees F.
 2. Maximum Service Temperature: 220 degrees F.
 3. Connection: Waterproof vapor barrier adhesive.
- C. Elastomeric Foam Adhesive: Air dried, contact adhesive, compatible with insulation.

2.05 JACKETS

- A. PVC Plastic.
 1. Manufacturers:
 - a. Johns Manville Corporation: www.jm.com/#sle.
 - b. Substitutions: See Section 01 60 00 - Product Requirements.
 2. Jacket: One piece molded type fitting covers and sheet material, off-white color.
 - a. Minimum Service Temperature: 0 degrees F.
 - b. Maximum Service Temperature: 150 degrees F.

- c. Moisture Vapor Permeability: 0.002 perm inch, maximum, when tested in accordance with ASTM E96/E96M.
- d. Thickness: 10 mil.
- e. Connections: Brush on welding adhesive.
- 3. Covering Adhesive Mastic:
 - a. Compatible with insulation.
- B. Aluminum Jacket: ASTM B209 (ASTM B209M) formed aluminum sheet.
 - 1. Thickness: 0.016 inch sheet.
 - 2. Finish: Smooth.
 - 3. Joining: Longitudinal slip joints and 2 inch laps.
 - 4. Fittings: 0.016 inch thick die shaped fitting covers with factory attached protective liner.
 - 5. Metal Jacket Bands: 3/8 inch wide; 0.010 inch thick stainless steel.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that piping has been tested before applying insulation materials.
- B. Verify that surfaces are clean and dry, with foreign material removed.

3.02 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install in accordance with NAIMA National Insulation Standards.
- C. Exposed Piping: Locate insulation and cover seams in least visible locations.
- D. Insulated pipes conveying fluids below ambient temperature: Insulate entire system including fittings, valves, unions, flanges, strainers, flexible connections, pump bodies, and expansion joints.
- E. Glass fiber insulated pipes conveying fluids below ambient temperature:
 - 1. Provide vapor barrier jackets, factory-applied or field-applied. Secure with self-sealing longitudinal laps and butt strips with pressure sensitive adhesive. Secure with outward clinch expanding staples and vapor barrier mastic.
 - 2. Insulate fittings, joints, and valves with molded insulation of like material and thickness as adjacent pipe. Finish with glass cloth and vapor barrier adhesive or PVC fitting covers.
- F. For hot piping conveying fluids 140 degrees F or less, do not insulate flanges and unions at equipment, but bevel and seal ends of insulation.
- G. For hot piping conveying fluids over 140 degrees F, insulate flanges and unions at equipment.
- H. Glass fiber insulated pipes conveying fluids above ambient temperature:
 - 1. Provide standard jackets, with or without vapor barrier, factory-applied or field-applied. Secure with self-sealing longitudinal laps and butt strips with pressure sensitive adhesive. Secure with outward clinch expanding staples.
 - 2. Insulate fittings, joints, and valves with insulation of like material and thickness as adjoining pipe. Finish with glass cloth and adhesive or PVC fitting covers.
- I. Inserts and Shields:
 - 1. Application: Piping 1-1/2 inches diameter or larger.
 - 2. Shields: Galvanized steel between pipe hangers or pipe hanger rolls and inserts.
 - 3. Insert location: Between support shield and piping and under the finish jacket.
 - 4. Insert configuration: Minimum 6 inches long, of same thickness and contour as adjoining insulation; may be factory fabricated.
 - 5. Insert material: Hydrous calcium silicate insulation or other heavy density insulating material suitable for the planned temperature range.

- J. Continue insulation through walls, sleeves, pipe hangers, and other pipe penetrations. Finish at supports, protrusions, and interruptions. At fire separations, refer to Section 07 84 00.
- K. Exterior Applications: Provide vapor barrier jacket. Insulate fittings, joints, and valves with insulation of like material and thickness as adjoining pipe, and finish with glass mesh reinforced vapor barrier cement. Cover with aluminum jacket with seams located on bottom side of horizontal piping. Provide two coats of UV resistant finish for flexible elastomeric cellular insulation without jacketing.
- L. Heat Traced Piping: Insulate fittings, joints, and valves with insulation of like material, thickness, and finish as adjoining pipe. Size large enough to enclose pipe and heat tracer. Cover with aluminum jacket with seams located on bottom side of horizontal piping.

3.03 SCHEDULE

A. PIPING INSULATION SCHEDULES

- 1. General: Abbreviations used in the following schedules include:
 - a. Field Applied Jackets: P - PVC, K-Foil and Paper, A - Aluminum, SS - Stainless Steel.
 - b. Piping Sizes: NPS - Nominal Pipe Size.

B. INTERIOR PIPING APPLICATION SCHEDULE

- 1. Service: Equipment drains, overflows, and condensate drains.
 - a. Operating Temperature: 35 to 75 deg F.
 - b. Insulation Material: Flexible elastomeric.
 - c. Insulation Thickness: 0.5 inch.
 - d. Jacket: None.
 - e. Vapor Retarder Required: Yes.
 - f. Finish: None.
- 2. Service: Chilled-water and dual-temperature supply and return.
 - a. Operating Temperature: 35 to 250 deg F.
 - b. Insulation Material: Mineral fiber or glass fiber
 - c. Insulation Thickness: Apply the following insulation thicknesses:
 - 1) Pipe, 1" or less: 1.0 inch.
 - 2) Pipe, 1 1/4" and up: 1.5 inch.
 - d. Jacket: None.
 - e. Vapor Retarder Required: Yes.
 - f. Finish: none
- 3. Service: Refrigerant suction, liquid, and hot-gas piping.
 - a. Operating Temperature: 35 to 140 deg F.
 - b. Insulation Material: Flexible elastomeric.
 - c. Insulation Thickness: Apply the following insulation thicknesses:
 - 1) Pipe, 1" or less: 1.0 inch.
 - 2) Pipe, 1-1/4" and up: 1.5 inch.
 - d. Jacket: None.
 - e. Vapor Retarder Required: Yes.
 - f. Finish: None.
- 4. Service: Heating hot-water supply and return.
 - a. Operating Temperature: 100 to 250 deg F.
 - b. Insulation Material: Mineral fiber or glass fiber.
 - c. Insulation Thickness: Apply the following insulation thicknesses:
 - 1) Pipe, 1" or less: 1.0 inch.
 - 2) Pipe, 1-1/4" to 4": 1.5 inch.
 - 3) Pipe, 5" and up: 2.0 inch.

- d. Jacket: None.
- e. Vapor Retarder Required: No.
- f. Finish: None.

C. EXTERIOR PIPING INSULATION APPLICATION SCHEDULE

1. This application schedule is for aboveground insulation outside the building. Loose-fill insulation, for belowground piping, is specified in Division 2 piping distribution Sections.
2. Service: Refrigerant suction, liquid, and hot gas piping.
 - a. Operating Temperature: 35 to 140 deg F.
 - b. Insulation Material: Flexible elastomeric.
 - c. Insulation Thickness: Apply the following insulation thicknesses:
 - 1) Pipe, 1" or less: 1.0 inch.
 - 2) Pipe, 1-1/4" to 2": 1.5 inch.
 - 3) Pipe, 2-1/2" and up: 1.5 inch.
 - d. Jacket: Aluminum.
 - e. Vapor Retarder Required: Yes.
 - f. Finish: None.
3. Service: Chilled-water and dual temperature supply and return.
 - a. Operating Temperature: 35 to 250 deg F.
 - b. Insulation Material: Cellular glass, with jacket.
 - c. Insulation Thickness: Apply the following insulation thicknesses:
 - 1) Pipe, Any pipe size: 2.0 inch.
 - d. Field-Applied Jacket: Aluminum.
 - e. Vapor Retarder Required: Yes.
 - f. Finish: None.
4. Service: Heating hot-water supply and return.
 - a. Operating Temperature: 100 to 250 deg F.
 - b. Insulation Material: Mineral fiber
 - c. Insulation Thickness: Apply the following insulation thicknesses:
 - 1) Pipe, 1" or less: 2.0 inch.
 - 2) Pipe, 1-1/4" to 4": 3.0 inch.
 - 3) Pipe, 5" and up: 4.0 inch.
 - d. Field-Applied Jacket: Aluminum.
 - e. Vapor Retarder Required: No.
 - f. Finish: None.

END OF SECTION

SECTION 23 09 13

INSTRUMENTATION AND CONTROL DEVICES FOR HVAC

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Thermostats, Temperature Sensors.
- B. Automatic dampers.
- C. Damper operators.
- D. Miscellaneous accessories.

1.02 RELATED REQUIREMENTS

- A. Section 23 21 13 - Hydronic Piping: Installation of control valves, flow switches, temperature sensor sockets, gage taps.
- B. Section 23 33 00 - Air Duct Accessories: Installation of automatic dampers.
- C. Section 26 27 17 - Equipment Wiring: Electrical characteristics and wiring connections.
- D. Section 23 09 23 - Direct-Digital Control System for HVAC.
- E. Section 23 09 93 - Sequence Of Operations

1.03 REFERENCE STANDARDS

- A. Input/Output Sensors:
- B. AMCA 500-D - Laboratory Methods of Testing Dampers for Rating.
- C. ASME B16.22 - Wrought Copper and Copper Alloy Solder-Joint Pressure Fittings.
- D. ASTM B32 - Standard Specification for Solder Metal.
- E. ASTM B88 - Standard Specification for Seamless Copper Water Tube.
- F. ASTM D1693 - Standard Test Method for Environmental Stress-Cracking of Ethylene Plastics.
- G. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- H. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum); National Electrical Manufacturers Association.
- I. NFPA 90A - Standard for the Installation of Air-Conditioning and Ventilating Systems.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Preinstallation Meeting: Conduct a preinstallation meeting one week before starting work of this section; require attendance by all affected installers.
- B. Sequencing: Ensure that utility connections are achieved in an orderly and expeditious manner.

1.05 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide description and engineering data for each control system component. Include sizing as requested. Provide data for each system component and software module.
- C. Shop Drawings: Indicate complete operating data, system drawings, wiring diagrams, and written detailed operational description of sequences. Submit schedule of valves indicating size, flow, and pressure drop for each valve. For automatic dampers indicate arrangement, velocities, and static pressure drops for each system.
- D. Manufacturer's Instructions: Provide for all manufactured components.
- E. Project Record Documents: Record actual locations of control components, including panels, thermostats, and sensors. Accurately record actual location of control components, including panels, thermostats, and sensors.

1. Revise shop drawings to reflect actual installation and operating sequences.
- F. Operation and Maintenance Data: Include inspection period, cleaning methods, recommended cleaning materials, and calibration tolerances.
- G. Project Record Documents: Record actual locations of control components, including panels, thermostats, and sensors. Accurately record actual location of control components, including panels, thermostats, and sensors.
 1. Revise shop drawings to reflect actual installation and operating sequences.
- H. Warranty: Submit manufacturers warranty and ensure forms have been filled out in Owner's name and registered with manufacturer.
- I. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.

1.06 QUALITY ASSURANCE

- A. Designer Qualifications: Design system under direct supervision of a Professional Engineer experienced in design of this work and licensed in the State in which the Project is located.
- B. Manufacturer Qualifications: Company specializing in manufacturing the Products specified in this section with minimum three years documented experience.
- C. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc., as suitable for the purpose specified and indicated.

1.07 WARRANTY

- A. See Section 01 78 00 - Closeout Submittals, for additional warranty requirements.

PART 2 PRODUCTS

2.01 EQUIPMENT - GENERAL

- A. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc., as suitable for the purpose specified and indicated.

2.02 CONTROL PANELS

- A. Unitized cabinet type for each system under automatic control with relays and controls mounted in cabinet and temperature indicators, pressure gauges, pilot lights, push buttons and switches flush on cabinet panel face.
- B. NEMA 250, general purpose utility enclosures with enamelled finished face panel.
- C. Provide common keying for all panels.

2.03 DAMPERS

- A. Performance: Test in accordance with AMCA 500-D.
- B. Frames: Galvanized steel, welded or riveted with corner reinforcement, minimum 12 gage.
- C. Blades: Galvanized steel, maximum blade size 8 inches wide, 48 inches long, minimum 22 gage, attached to minimum 1/2 inch shafts with set screws.
- D. Blade Seals: Synthetic elastomeric inflatable mechanically attached, field replaceable.
- E. Jamb Seals: Spring stainless steel.
- F. Shaft Bearings: Oil impregnated sintered bronze.
- G. Linkage Bearings: Oil impregnated sintered bronze.
- H. Leakage: Less than one percent based on approach velocity of 2000 ft/min and 4 inches wg.
- I. Maximum Pressure Differential: 6 inches wg.
- J. Temperature Limits: -40 to 200 degrees F.

2.04 DAMPER OPERATORS

- A. General: Provide smooth proportional control with sufficient power for air velocities 20 percent greater than maximum design velocity and to provide tight seal against maximum system pressures. Provide spring return for two position control and for fail safe operation.
 - 1. Provide sufficient number of operators to achieve unrestricted movement throughout damper range.
 - 2. Provide one operator for maximum 36 sq ft damper section.
- B. Electric Operators:
 - 1. Spring return, adjustable stroke motor having oil immersed gear train, with auxiliary end switch.

2.05 INPUT/OUTPUT SENSORS

- A. Temperature Sensors:
 - 1. Room temperature sensors shall be field-installed flat plate sensors with no possible adjustment or display. VRF unit controllers shall be mounted above the ceiling at the unit and a flat-plate temperature sensor is to be extended and wall-mounted within the space by the BAS contractor. Security screws shall be used in institutional settings as deemed necessary by the design engineer. ATC contractor shall coordinate requirements with the design engineer during the submittal process. Provide insulated base. Following sensing elements are acceptable:
 - a. Sensing element - Platinum RTD, Thermistor, or integrated circuit, +/- 0.8°F accuracy at calibration point.
 - 2. Single point duct temperature sensor shall consist of sensing element, junction box for wiring connections and gasket to prevent air leakage or vibration noise. Temperature range as required for resolution indicated in paragraph A. Sensor probe shall be 316 stainless steel.
 - a. Sensing element - Platinum RTD, Thermistor, or integrated circuit, +/- 0.8°F accuracy at calibration point.
 - 3. Averaging duct temperature sensor shall consist of an averaging element, junction box for wiring connections and gasket to prevent air leakage. Provide enough sensors to give one lineal foot of sensing element for each square foot of cooling coil face area. Temperature range as required for resolution indicated in paragraph A.
 - a. Sensing element - Platinum RTD, Thermistor, or integrated circuit, +/- 0.8°F accuracy at calibration point.
 - 4. Liquid immersion temperature sensor shall include stainless steel thermowell, sensor and connection head for wiring connections.
 - a. Sensing element for chilled water applications - Platinum RTD, Thermistor, or integrated circuit, +/- 0.8°F accuracy at calibration point. Temperature range shall be as required for resolution indicated in paragraph A.
 - b. Sensing element for non-chilled water applications - Platinum RTD, +/- 0.2°F accuracy at calibration point. Temperature range shall be as required for resolution of no worse than 0.1°F.
 - 5. Room Sensors/Covers: Locking with slide-bar set point adjustment, and concealed setpoint, without thermometer.
- B. Humidity Sensors:
 - 1. Duct Mounted Sensor: Voltage type encased in a die-cast metal, weather-proof housing.
 - a. Input Power, Voltage Type: Class 2; 12-30 VDC/24 VAC, 15mA max.
 - b. Input Power, mA Type: Class 2; Loop powered 12-30 VDC only, 30 mA max.
 - c. Output Voltage type: 3-wire observed polarity.
 - d. Output mA type: 2-wire, not polarity sensitive (clipped and capped).
 - e. Humidity:

- 1) HS Element: Digitally profiled thin-film capacitive.
- 2) Accuracy 1 percent at 10 to 90 percent relative humidity at 77 degrees F, multi-point calibration, NIST traceable.
 - (a) Plus/minus 1 percent at 20-40 percent RH in mA output mode; (multi-point calibration, NIST traceable).
- 3) Scaling: 0-100 percent RH.
- f. Temperature Effect:
 - 1) Duct Mounted: Plus/minus 0.18 percent per degree F.
 - 2) Outdoor Mounted: 4-20mA version: $(0.0013 \times \%RH \times (T_{\text{degreeC}} - 25))$.
- g. Hysteresis: 1.5 percent typical.
- h. Linearity: Included in accuracy specification.
- i. Reset Rate: 24 hours.
- j. Stability: Plus/minus 1 percent @ 68 degrees F (20 degrees C) annually, for two years.
- k. Temperature Monitoring:
 - 1) Temperature Transmitter Output: Digital, 4-20mA (clipped & capped) or 0-5V/0-10V output.
 - (a) HO Transmitter Accuracy: Plus/minus 2.3 degrees F.
 - (b) HD Transmitter Accuracy: Plus/minus 1.0 degree F.
- l. Operating Environment:
 - 1) Operating Humidity Range: 0 to 100 percent RH noncondensing.
 - 2) Operating Temperature Range: Minus 40 degrees F to 122 degrees F.
2. Wall Mounted Sensor: Voltage type encased in a High impact ABS plastic housing.
 - a. Input Power, Voltage Type: Class 2; 12-24 VDC/24 VAC.
3. Elements: Accurate within 5 percent full range with linear output.
4. Room Sensors: With locking cover, span of 10 to 60 percent relative humidity.
5. Duct and Outside Air Sensors: With element guard and mounting plate, range of 0 - 100 percent relative humidity.
- C. Damper Position Indication: Potentiometer mounted in enclosure with adjustable crank arm assembly connected to damper to transmit 0 - 100 percent damper travel.
- D. Equipment Operation Sensors:
 1. Status Inputs for Fans: Differential pressure switch with adjustable range of 0 to 5 inches wg.
 2. Status Inputs for Pumps: Differential pressure switch piped across pump with adjustable pressure differential range of 8 to 60 psi.
 3. Status Inputs for Electric Motors: Current sensing relay with current transformers, adjustable and set to 175 percent of rated motor current.
- E. Carbon Dioxide Level Sensors:
 1. Wall or duct-mounted as required by control sequence or plans.
 2. Demand-control ventilation sensor for measuring and transmitting CO2 levels ranging from 0-2,000 ppm.
 3. Single-beam, dual-wavelength design with five-year stability for calibration..
 4. Proportional output, 4-20 mA signal.

2.06 THERMOSTATS

- A. Line Voltage Thermostats:
 1. Integral manual On/Off/Auto selector switch, single or two pole as required.
 2. Dead band: Maximum 2 degrees F.
 3. Cover: Locking with set point adjustment, with thermometer.
 4. Rating: Motor load.

- B. Outdoor Reset Thermostat:
 - 1. Remote bulb or bimetal rod and tube type, proportioning action with adjustable throttling range, adjustable setpoint.
 - 2. Scale range: -10 to 70 degrees F.
- C. Airstream Thermostats:
 - 1. Remote bulb or bimetallic rod and tube type, proportional action with adjustable setpoint in middle of range and adjustable throttling range.
 - 2. Averaging service remote bulb element: 7.5 feet.
- D. Electric Low Limit Duct Thermostat:
 - 1. Snap acting, single pole, single throw, manual reset switch that trips if temperature sensed across any 12 inches of bulb length is equal to or below setpoint,
- E. Electric High Limit Duct Thermostat:
 - 1. Snap acting, single pole, single throw, manual reset switch that trips if temperature sensed across any 12 inches of bulb length is equal to or above setpoint,
 - 2. Bulb length: Minimum 20 feet.
 - 3. Provide one thermostat for every 20 sq ft of coil surface.
- F. Fire Thermostats:
 - 1. UL labeled, factory set in accordance with NFPA 90A.
 - 2. Normally closed contacts, manual reset.
- G. Heating/Cooling Valve Top Thermostats:
 - 1. Proportional acting for proportional flow, molded rubber diaphragm, remote bulb liquid filled element, direct and reverse acting at differential pressure to 25 psig, cast housing with position indicator and adjusting knob.

2.07 TRANSMITTERS

- A. Pressure Transmitters:
 - 1. One pipe direct acting indicating type for gas, liquid, or steam service, range suitable for system, proportional electronic output.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify existing conditions before starting work.
- B. Verify that systems are ready to receive work.
- C. Beginning of installation means installer accepts existing conditions.
- D. Sequence work to ensure installation of components is complementary to installation of similar components in other systems.
- E. Coordinate installation of system components with installation of mechanical systems equipment such as air handling units and air terminal units.
- F. Ensure installation of components is complementary to installation of similar components.
- G. Coordinate installation of system components with installation of mechanical systems equipment such as air handling units and air terminal units.

3.02 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Check and verify location of thermostats with plans and room details before installation. Locate 48 inches above floor. Align with lighting switches, CO2 sensors, and humidistats. Refer to Section 26 27 26.
- C. Mount freeze protection thermostats using flanges and element holders.

- D. Mount outdoor reset thermostats and outdoor sensors indoors, with sensing elements outdoors with sun shield.
- E. Provide separable sockets for liquids and flanges for air bulb elements.
- F. Provide thermostats in aspirating boxes in front entrances, gymnasiums, high security areas, and where indicated.
- G. Provide guards on thermostats in entrance vestibules, gymnasiums, and corridors..
- H. Provide mixing dampers of opposed blade construction arranged to mix streams. Provide separate minimum outside air damper section adjacent to return air dampers with separate damper motor.
- I. Provide isolation (two position) dampers of parallel blade construction.
- J. Install damper motors on outside of duct in warm areas. Do not install motors in locations at outdoor temperatures.
- K. Mount control panels adjacent to associated equipment on vibration free walls or free standing angle iron supports. One cabinet may accommodate more than one system in same equipment room. Provide engraved plastic nameplates for instruments and controls inside cabinet and engraved plastic nameplates on cabinet face.
- L. Install "hand/off/auto" selector switches to override automatic interlock controls when switch is in "hand" position.
- M. Provide conduit and electrical wiring in accordance with Section 26 27 17.

3.03 MAINTENANCE

- A. See Section 01 70 00 - Execution Requirements, for additional requirements relating to maintenance service.
- B. Provide service and maintenance of control system for two years from Date of Substantial Completion.
- C. Provide complete service of controls systems, including call backs, and submit written report of each service call.

END OF SECTION

SECTION 23 09 23
DIRECT-DIGITAL CONTROL SYSTEM FOR HVAC

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. System Description
- B. Operator Interface
- C. Controllers
- D. Power Supplies and Line Filtering
- E. System Software
- F. Controller Software
- G. HVAC Control Programs
- H. Chiller Control Programs
- I. Control equipment.
- J. Software.

1.02 RELATED REQUIREMENTS

- A. Section 23 09 13 - Instrumentation and Control Devices for HVAC.
- B.

1.03 REFERENCE STANDARDS

- A. NFPA 70 - National Electrical Code.

1.04 SYSTEM DESCRIPTION

- A. Automatic temperature control field monitoring and control system using field programmable micro-processor based units .
- B. Base system on distributed system of fully intelligent, stand-alone controllers, operating in a multi-tasking, multi-user environment on token passing network, with central and remote hardware, software, and interconnecting wire and conduit.
- C. Include computer software and all hardware, operator input/output devices, control units, local area networks (LAN), sensors, control devices, actuators.
- D. Controls for variable air volume terminals, radiation, reheat coils, unit heaters, fan coils, and the like when directly connected to the control units. Individual terminal unit control is specified in Section 23 09 13.
- E. Provide control systems consisting of thermostats, control valves, dampers and operators, indicating devices, interface equipment, power transformers and electrical feeds, and other apparatus and accessories required to operate mechanical systems, and to perform functions specified.
- F. Include installation and calibration, supervision, adjustments, and fine tuning necessary for complete and fully operational system.

1.05 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide data for each system component and software module.
- C. Shop Drawings:
 - 1. Indicate trunk cable schematic showing programmable control unit locations, and trunk data conductors.
 - 2. List connected data points, including connected control unit and input device.

3. Indicate system graphics indicating monitored systems, data (connected and calculated) point addresses, and operator notations. Provide demonstration diskette containing graphics.
 4. Show system configuration with peripheral devices, batteries, power supplies, diagrams, modems, and interconnections.
 5. Indicate description and sequence of operation of operating, user, and application software.
- D. Manufacturer's Instructions: Indicate manufacturer's installation instructions for all manufactured components.
- E. Project Record Documents: Record actual locations of control components, including control units, thermostats, and sensors.
1. Revise shop drawings to reflect actual installation and operating sequences.
 2. Include submittals data in final "Record Documents" form.
- F. Operation and Maintenance Data:
1. Include interconnection wiring diagrams complete field installed systems with identified and numbered, system components and devices.
 2. Include keyboard illustrations and step-by-step procedures indexed for each operator function.
 3. Include inspection period, cleaning methods, cleaning materials recommended, and calibration tolerances.
- G. Warranty: Submit manufacturer's warranty and ensure forms have been filled out in Owner's name and registered with manufacturer.

1.06 QUALITY ASSURANCE

- A. Perform work in accordance with NFPA 70.
- B. Design system software under direct supervision of a Professional Engineer experienced in design of this Work and licensed at the State in which the Project is located.
- C. Manufacturer Qualifications: Company specializing in manufacturing the Products specified in this section with minimum 10 years documented experience.
- D. Installer Qualifications: Company specializing in performing the work of this section 5 years documented experience approved by manufacturer.
- E. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc., as suitable for the purpose specified and indicated.

1.07 PRE-INSTALLATION MEETING

- A. Convene one week before starting work of this Section.
- B. Require attendance of parties directly affecting the work of this Section.

1.08 WARRANTY

- A. See Section 01 78 00 - Closeout Submittals, for additional warranty requirements.
- B. Correct defective Work within a five year period after Substantial Completion.
- C. Provide five year manufacturer's warranty for field programmable micro-processor based units.

1.09 MAINTENANCE SERVICE

- A. Provide service and maintenance of energy management and control systems for one year from Date of Substantial Completion.
- B. Provide four complete inspections per year, two in each season, to inspect, calibrate, and adjust controls as required, and submit written reports.

- C. Provide complete service of systems, including call backs. Make minimum of 4 complete normal inspections of approximately 4 hours duration in addition to normal service calls to inspect, calibrate, and adjust controls, and submit written reports.

1.10 EXTRA MATERIALS

- A. See Section 01 6000 - Product Requirements, for additional provisions.

1.11 PROTECTION OF SOFTWARE RIGHTS

- A. Prior to delivery of software, the Owner and the party providing the software will enter into a software license agreement with provisions for the following:
 - 1. Limiting use of software to equipment provided under these specifications.
 - 2. Limiting copying.
 - 3. Preserving confidentiality.
 - 4. Prohibiting transfer to a third party.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Johnson Controls, Inc by Modern Controls
- B. LynxSpring / Niagra Controls by Seiberlich Trane
- C. Substitutions: Not Permitted.

2.02 SYSTEM DESCRIPTION

- A. Automatic temperature control field monitoring and control system using field programmable micro-processor based units with communications to district-wide Building Management System.
- B. Base system on distributed system of fully intelligent, stand-alone controllers, operating in a multi-tasking, multi-user environment on token passing network, with central and remote hardware, software, and interconnecting wire and conduit.
- C. Include computer software and hardware, operator input/output devices, control units, local area networks (LAN), sensors, control devices, actuators.
- D. Controls for variable air volume terminals, radiation, reheat coils, unit heaters, fan coils, and the like when directly connected to the control units. Individual terminal unit control is specified in Section 23 09 13.
- E. Provide control systems consisting of thermostats, control valves, dampers and operators, indicating devices, interface equipment and other apparatus and accessories required to operate mechanical systems, and to perform functions specified.
- F. Include installation and calibration, supervision, adjustments, and fine tuning necessary for complete and fully operational system.

2.03 CONTROLLERS

- A. **BASE SCOPE OF WORK:**
 - 1. Provide new controllers and integration of new HVAC system units and components into the existing Johnson Controls Metasys system.
- B. **INPUT/OUTPUT INTERFACE**
 - 1. Hardwired inputs and outputs tie into the DDC system through building, custom application, or application specific controllers.
 - 2. All Input/Output Points:
 - a. Protect controller from damage resulting from any point short-circuiting or grounding and from voltage up to 24 volts of any duration.

- b. Provide universal type for building and custom application controllers where input or output is software designated as either binary or analog type with appropriate properties.
3. Binary Inputs:
 - a. Allow monitoring of On/Off signals from remote devices.
 - b. Provide wetting current of 12 mA minimum, compatible with commonly available control devices and protected against the effects of contact bounce and noise.
 - c. Sense dry contact closure with power provided only by the controller.
4. Pulse Accumulation Input Objects: Conform to all requirements of binary input objects and accept up to 10 pulses per second.
5. Analog Inputs:
 - a. Allow for monitoring of low voltage 0 to 10 VDC, 4 to 20 mA current, or resistance signals (thermistor, RTD).
 - b. Compatible with and field configurable to commonly available sensing devices.
6. Binary Outputs:
 - a. Used for On/Off operation or a pulsed low-voltage signal for pulse width modulation control.
 - b. Outputs provided with three position (On/Off/Auto) override switches.
 - c. Status lights for building and custom application controllers to be selectable for normally open or normally closed operation.
7. Analog Outputs:
 - a. Monitoring signal provides a 0 to 10 VDC or a 4 to 20 mA output signal for end device control.
 - b. Provide status lights and two position (AUTO/MANUAL) switch for building and custom application controllers with manually adjustable potentiometer for manual override on building and custom application controllers.
 - c. Drift to not exceed 0.4 percent of range per year.
8. Tri State Outputs:
 - a. Coordinate two binary outputs to control three point, floating type, electronic actuators without feedback.
 - b. Limit the use of three point, floating devices to the following zone and terminal unit control applications:
 - 1) VAV or duct terminal units.
 - 2) Duct mounted heating coils.
 - 3) Zone dampers.
 - 4) Radiation.
 - c. Control algorithms run the zone actuator to one end of its stroke once every 24 hours for verification of operator tracking.
9. System Object Capacity:
 - a. System size to be expandable to twice the number of input output objects required by providing additional controllers, including associated devices and wiring.
 - b. Hardware additions or software revisions for the installed operator interfaces are not to be required for future, system expansions.

2.04 POWER SUPPLIES AND LINE FILTERING

- A. Power Supplies:
 1. Provide UL listed control transformers with Class 2 current limiting type or over-current protection in both primary and secondary circuits for Class 2 service as required by the NEC.
 2. Limit connected loads to 80 percent of rated capacity.
 3. Match DC power supply to current output and voltage requirements.
 4. Unit to be full wave rectifier type with output ripple of 5.0 mV maximum peak to peak.

5. Regulation to be 1 percent combined line and load with 100 microsecond response time for 50 percent load changes.
 6. Provide over-voltage and over-current protection to withstand a 150 percent current overload for 3 seconds minimum without trip-out or failure.
 7. Operational Ambient Conditions: 32 to 120 degrees F.
 8. EM/RF meets FCC Class B and VDE 0871 for Class B and MIL-STD 810 for shock and vibration.
 9. Line voltage units UL recognized and CSA approved.
- B. Power Line Filtering:
1. Provide external or internal transient voltage and surge suppression component for all workstations and controllers.
 2. Minimum surge protection attributes:
 - a. Dielectric strength of 1000 volts minimum.
 - b. Response time of 10 nanoseconds or less.
 - c. Transverse mode noise attenuation of 65 dB or greater.
 - d. Common mode noise attenuation of 150 dB or greater at 40 to 100 Hz.

2.05 OPERATOR STATION

- A. Work Station:
1. Utilize owner-provided mobile laptop for interface.
- B. System Support: Minimum ten (10) work stations connected to multi-user, multi-tasking environment with concurrent capability to:
1. Access DDC network.
 2. Access or control same control unit.
 3. Access or modify same control unit data base.
 4. Archive data, alarms, and network actions to hard disk regardless of what application programs are being currently executed.
 5. Develop and edit data base.
 6. Implement and tune DDC control.
 7. Develop graphics.
 8. Control facility.

2.06 CONTROL UNITS

- A. Units: Modular in design and consisting of processor board with programmable RAM memory, local operator access and display panel, and integral interface equipment.
- B. Battery Backup: For minimum of 48 hours for complete system including RAM without interruption, with automatic battery charger.
- C. Control Units Functions:
1. Monitor or control each input/output point.
 2. Completely independent with hardware clock/calendar and software to maintain control independently.
 3. Acquire, process, and transfer information to operator station or other control units on network.
 4. Accept, process, and execute commands from other control unit's or devices or operator stations.
 5. Access both data base and control functions simultaneously.
 6. Record, evaluate, and report changes of state or value that occur among associated points. Continue to perform associated control functions regardless of status of network.
 7. Perform in stand-alone mode:
 - a. Start/stop.
 - b. Duty cycling.

- c. Automatic Temperature Control.
 - d. Demand control via a sliding window, predictive algorithm.
 - e. Event initiated control.
 - f. Calculated point.
 - g. Scanning and alarm processing.
 - h. Full direct digital control.
 - i. Trend logging.
 - j. Global communications.
 - k. Maintenance scheduling.
- D. Global Communications:
- 1. Broadcast point data onto network, making that information available to all other system control units.
 - 2. Transmit any or all input/output points onto network for use by other control units and utilize data from other control units.
- E. Input/Output Capability:
- 1. Discrete/digital input (contact status).
 - 2. Discrete/digital output.
 - 3. Analog input.
 - 4. Analog output.
 - 5. Pulse input (5 pulses/second).
 - 6. Pulse output (0-655 seconds in duration with 0.01 second resolution).
- F. Monitor, control, or address data points. Mix shall include analog inputs, analog outputs, pulse inputs, pulse outputs and discrete inputs/outputs, as required. Install control unit's with minimum 30 percent spare capacity.
- G. Point Scanning: Set scan or execution speed of each point to operator selected time from 1 to 250 seconds.
- H. Upload/Download Capability: Download from or upload to operator station. Upload/Download time for entire control unit database maximum 10 seconds on hard wired LAN, or 60 seconds over voice grade phone lines.
- I. Test Mode Operation: Place input/output points in test mode to allow testing and developing of control algorithms on line without disrupting field hardware and controlled environment. In test mode:
- 1. Inhibit scanning and calculation of input points. Issue manual control to input points (set analog or digital input point to operator determined test value) from work station.
 - 2. Control output points but change only data base state or value; leave external field hardware unchanged.
 - 3. Enable control actions on output points but change only data base state or value.
- J. Local display and adjustment panel: Portable control unit, containing digital display, and numerical keyboard. Display and adjust:
- 1. Input/output point information and status.
 - 2. Controller set points.
 - 3. Controller tuning constants.
 - 4. Program execution times.
 - 5. High and low limit values.
 - 6. Limit differential.
 - 7. Set/display date and time.
 - 8. Control outputs connected to the network.
 - 9. Automatic control outputs.
 - 10. Perform control unit diagnostic testing.

11. Points in "Test" mode.

2.07 LOCAL AREA NETWORK (LAN)

- A. Provide communication between control units over local area network (LAN).
- B. LAN Capacity: Not less than 100 stations or nodes.
- C. Break in Communication Path: Alarm and automatically initiate LAN reconfiguration.
- D. LAN Data Speed: Minimum 19.2 Kb.
- E. Communication Techniques: Allow interface into network by multiple operation stations and by auto-answer/auto-dial modems. Support communication over telephone lines utilizing modems.
- F. Transmission Median: Fiber optic or single pair of solid 24 gauge twisted, shielded copper cable.
- G. Network Support: Time for global point to be received by any station, shall be less than 3 seconds. Provide automatic reconfiguration if any station is added or lost. If transmission cable is cut, reconfigure two sections with no disruption to system's operation, without operator intervention.

2.08 SYSTEM SOFTWARE

- A. Operating System:
 1. Concurrent, multi-tasking capability.
 - a. Common Software Applications Supported: Microsoft Excel.
 2. System Graphics:
 - a. Allow up to 10 graphic screens, simultaneously displayed for comparison and monitoring of system status.
 - b. Animation displayed by shifting image files based on object status.
 - c. Provide method for operator with password to perform the following:
 - 1) Move between, change size, and change location of graphic displays.
 - 2) Modify on-line.
 - 3) Add, delete, or change dynamic objects consisting of:
 - (a) Analog and binary values.
 - (b) Dynamic text.
 - (c) Static text.
 - (d) Animation files.
 3. Custom Graphics Generation Package:
 - a. Create, modify, and save graphic files and visio format graphics in PCX formats.
 - b. HTML graphics to support web browser compatible formats.
 - c. Capture or convert graphics from AutoCAD.
 4. Standard HVAC Graphics Library:
 - a. HVAC Equipment:
 - b. Ancillary Equipment:
- B. Workstation System Applications:
 1. Automatic System Database Save and Restore Functions:
 - a. Current database copy of each Building Controller is automatically stored on hard disk.
 - b. Automatic update occurs upon change in any system panel.
 - c. In the event of database loss in any system panel, the first workstation to detect the loss automatically restores the database for that panel unless disabled by the operator.
 2. Manual System Database Save and Restore Functions by Operator with Password Clearance:
 - a. Save database from any system panel.

- b. Clear a panel database.
 - c. Initiate a download of a specified database to any system panel.
3. Software provided allows system configuration and future changes or additions by operators under proper password protection.
4. On-line Help:
 - a. Context-sensitive system assists operator in operation and editing.
 - b. Available for all applications.
 - c. Relevant screen data provided for particular screen display.
 - d. Additional help available via hypertext.
5. Security:
 - a. Operator log-on requires user name and password to view, edit, add, or delete data.
 - b. System security selectable for each operator.
 - c. System supervisor sets passwords and security levels for all other operators.
 - d. Operator passwords to restrict functions accessible to viewing and/or changing system applications, editor, and object.
 - e. Automatic, operator log-off results from keyboard or mouse inactivity during user-adjustable, time period.
 - f. All system security data stored in encrypted format.
6. System Diagnostics:
 - a. Operations Automatically Monitored:
 - 1) Workstations.
 - 2) Printers.
 - 3) Modems.
 - 4) Network connections.
 - 5) Building management panels.
 - 6) Controllers.
 - b. Device failure is annunciated to the operator.
7. Alarm Processing:
 - a. All system objects are configurable to "alarm in" and "alarm out" of normal state.
 - b. Configurable Objects:
 - 1) Alarm limits.
 - 2) Alarm limit differentials.
 - 3) States.
 - 4) Reactions for each object.
8. Alarm Messages:
 - a. Descriptor: English language.
 - b. Recognizable Features:
 - 1) Source.
 - 2) Location.
 - 3) Nature.
9. Configurable Alarm Reactions by Workstation and Time of Day:
 - a. Logging.
 - b. Printing.
 - c. Starting programs.
 - d. Displaying messages.
 - e. Dialing out to remote locations.
 - f. Paging.
 - g. Providing audible annunciation.
 - h. Displaying specific system graphics.
10. Custom Trend Logs:

- a. Definable for any data object in the system including interval, start time, and stop time.
 - b. Trend Data:
 - 1) Sampled and stored on the building controller panel.
 - 2) Archivable on hard disk.
 - 3) Retrievable for use in reports, spreadsheets and standard database programs.
 - 4) Archival on LAN accessible storage media including hard disk, tape, Raid array drive, and virtual cloud environment.
 - 5) Protected and encrypted format to prevent manipulation, or editing of historical data and event logs.
11. Alarm and Event Log:
- a. View all system alarms and change of states from any system location.
 - b. Events listed chronologically.
 - c. Operator with proper security acknowledges and clears alarms.
 - d. Alarms not cleared by operator are archived to the workstation hard disk.
12. Object, Property Status and Control:
- a. Provide a method to view, edit if applicable, the status of any object and property in the system.
 - b. Status Available by the Following Methods:
 - 1) Menu.
 - 2) Graphics.
 - 3) Custom Programs.
13. Reports and Logs:
- a. Reporting Package:
 - 1) Allows operator to select, modify, or create reports.
 - 2) Definable as to data content, format, interval, and date.
 - 3) Archivable to hard disk.
 - b. Real-time logs available by type or status such as alarm, lockout, normal, etc.
 - c. Stored on hard disk and readily accessible by standard software applications, including spreadsheets and word processing.
 - d. Set to be printed on operator command or specific time(s).
14. Reports:
- a. Standard:
 - 1) Objects with current values.
 - 2) Current alarms not locked out.
 - 3) Disabled and overridden objects, points and SNVTs.
 - 4) Objects in manual or automatic alarm lockout.
 - 5) Objects in alarm lockout currently in alarm.
 - 6) Logs:
 - (a) Alarm History.
 - (b) System messages.
 - (c) System events.
 - (d) Trends.
 - b. Custom:
 - 1) Daily.
 - 2) Weekly.
 - 3) Monthly.
 - 4) Annual.
 - 5) Time and date stamped.
 - 6) Title.
 - 7) Facility name.

- c. Tenant Override:
 - 1) Monthly report showing total, requested, after-hours HVAC and lighting services on a daily basis for each tenant.
 - 2) Annual report showing override usage on a monthly basis.
 - d. Electrical, Fuel, and Weather:
 - 1) Electrical Meter(s):
 - (a) Monthly showing daily electrical consumption and peak electrical demand with time and date stamp for each meter.
 - (b) Annual summary showing monthly electrical consumption and peak demand with time and date stamp for each meter.
 - 2) Fuel Meter(s):
 - (a) Monthly showing daily natural gas consumption for each meter.
 - (b) Annual summary showing monthly consumption for each meter.
 - 3) Weather:
 - (a) Monthly showing minimum, maximum, average outdoor air temperature and heating/cooling degree-days for the month.
- C. Workstation Applications Editors:
- 1. Provide editing software for all system applications at the PC workstation.
 - 2. Downloaded application is executed at controller panel.
 - 3. Full screen editor for each application allows operator to view and change:
 - a. Configuration.
 - b. Name.
 - c. Control parameters.
 - d. Set-points.
 - 4. Scheduling:
 - a. Monthly calendar indicates schedules, holidays, and exceptions.
 - b. Allows several related objects to be scheduled and copied to other objects or dates.
 - c. Start and stop times adjustable from master schedule.
 - 5. Custom Application Programming:
 - a. Create, modify, debug, edit, compile, and download custom application programming during operation and without disruption of all other system applications.
 - b. Programming Features:
 - 1) English oriented language, based on BASIC, FORTRAN, C, or PASCAL syntax allowing for free form programming.
 - 2) Alternative language graphically based using appropriate function blocks suitable for all required functions and amenable to customizing or compounding.
 - 3) Insert, add, modify, and delete custom programming code that incorporates word processing features such as cut/paste and find/replace.
 - 4) Allows the development of independently, executing, program modules designed to enable and disable other modules.
 - 5) Debugging/simulation capability that displays intermediate values and/or results including syntax/execution error messages.
 - 6) Support for conditional statements (IF/THEN/ELSE/ELSE-F) using compound Boolean (AND, OR, and NOT) and/or relations (EQUAL, LESS THAN, GREATER THAN, NOT EQUAL) comparisons.
 - 7) Support for floating-point arithmetic utilizing plus, minus, divide, times, square root operators; including absolute value; minimum/maximum value from a list of values for mathematical functions.
 - 8) Language consisting of resettable, predefined, variables representing time of day, day of the week, month of the year, date; and elapsed time in seconds,

minutes, hours, and days where the variable values can be used in IF/THEN comparisons, calculations, programming statement logic, etc.

- 9) Language having predefined variables representing status and results of the system software enables, disables, and changes the set points of the controller software.

2.09 CONTROLLER SOFTWARE

- A. All applications reside and operate in the system controllers and editing of all applications occurs at the operator workstation.
- B. System Security:
 1. User access secured via user passwords and user names.
 2. Passwords restrict user to the objects, applications, and system functions as assigned by the system manager.
 3. User Log On/Log Off attempts are recorded.
 4. Automatic Log Off occurs following the last keystroke after a user defined delay time.
- C. Object or Object Group Scheduling:
 1. Weekly Schedules Based on Separate, Daily Schedules:
 - a. Include start, stop, optimal stop, and night economizer.
 - b. 10 events maximum per schedule.
 - c. Start/stop times adjustable for each group object.
- D. Provide standard application for equipment coordination and grouping based on function and location to be used for scheduling and other applications.
- E. Alarms:
 1. Binary object is set to alarm based on the operator specified state.
 2. Analog object to have high/low alarm limits.
 3. All alarming is capable of being automatically and manually disabled.
 4. Alarm Reporting:
 - a. Operator determines action to be taken for alarm event.
 - b. Alarms to be routed to appropriate workstation.
 - c. Reporting Options:
- F. Maintenance Management: System monitors equipment status and generates maintenance messages based upon user-designated run-time limits.
- G. Sequencing: Application software based upon specified sequences of operation in Section 23 09 93.
- H. PID Control Characteristics:
 1. Direct or reverse action.
 2. Anti-windup.
 3. Calculated, time-varying, analog value, positions an output or stages a series of outputs.
 4. User selectable controlled variable, set-point, and PED gains.
- I. Staggered Start Application:
 1. Prevents all controlled equipment from simultaneously restarting after power outage.
 2. Order of equipment startup is user selectable.
- J. Energy Calculations:
 1. Accumulated instantaneous power or flow rates are converted to energy use data.
 2. Algorithm calculates a rolling average and allows window of time to be user specified in minute intervals.
 3. Algorithm calculates a fixed window average with a digital input signal from a utility meter defining the start of the window period that in turn synchronizes the fixed-window average with that used by the power company.

- K. Anti-Short Cycling:
 - 1. All binary output objects protected from short-cycling.
 - 2. Allows minimum on-time and off-time to be selected.
- L. On-Off Control with Differential:
 - 1. Algorithm allows binary output to be cycled based on a controlled variable and set-point.
 - 2. Algorithm to be direct-acting or reverse-acting incorporating an adjustable differential.
- M. Run-Time Totalization:
 - 1. Totalize run-times for all binary input objects.
 - 2. Provides operator with capability to assign high run-time alarm.

2.10 OPERATING SYSTEM SOFTWARE

- A. Input/Output Capability From Operator Station:
 - 1. Request display of current values or status in tabular or graphic format.
 - 2. Command selected equipment to specified state.
 - 3. Initiate logs and reports.
 - 4. Change analog limits.
 - 5. Add, delete, or change points within each control unit or application routine.
 - 6. Change point input/output descriptors, status, alarm descriptors, and engineering unit descriptors.
 - 7. Add new control units to system.
 - 8. Modify and set up maintenance scheduling parameters.
 - 9. Develop, modify, delete or display full range of color graphic displays.
 - 10. Automatically archive select data even when running third party software.
 - 11. Provide capability to sort and extract data from archived files and to generate custom reports.
 - 12. Support two printer operations.
 - a. Alarm printer: Print alarms, operator acknowledgements, action messages, system alarms, operator sign-on and sign-off.
 - b. Data printer: Print reports, page prints, and data base prints.
 - 13. Select daily, weekly or monthly as scheduled frequency to synchronize time and date in digital control units. Accommodate daylight savings time adjustments.
 - 14. Print selected control unit data base.
- B. Operator System Access: Via software password with minimum 30 access levels at work station and minimum 3 access levels at each control unit.
- C. Data Base Creation and Support: Changes shall utilize standard procedures. Control unit shall automatically check work station data base files upon connection and verify data base match. Minimum capability shall include:
 - 1. Add and delete points.
 - 2. Modify any point parameter.
 - 3. Change, add, or delete English language descriptors.
 - 4. Add, modify, or delete alarm limits.
 - 5. Add, modify, or delete points in start/stop programs, trend logs, etc.
 - 6. Create custom relationship between points.
 - 7. Create or modify DDC loops and parameters.
 - 8. Create or modify override parameters.
 - 9. Add, modify, and delete any applications program.
 - 10. Add, delete, develop, or modify dynamic color graphic displays.
- D. Dynamic Color Graphic Displays:
 - 1. Utilizes custom symbols or system supported library of symbols.
 - 2. Sixteen (16) colors.

3. Sixty (60) outputs of real time, live dynamic data per graphic.
 4. Dynamic graphic data.
 5. 1,000 separate graphic pages.
 6. Modify graphic screen refresh rate between 1 and 60 seconds.
- E. Operator Station:
1. Accept data from LAN as needed without scanning entire network for updated point data.
 2. Interrogate LAN for updated point data when requested.
 3. Allow operator command of devices.
 4. Allow operator to place specific control units in or out of service.
 5. Allow parameter editing of control units.
 6. Store duplicate data base for every control unit and allow down loading while system is on line.
 7. Control or modify specific programs.
 8. Develop, store and modify dynamic color graphics.
 9. Provide data archiving of assigned points and support overlay graphing of this data utilizing up to four (4) variables.
- F. Alarm Processing:
1. Off normal condition: Cause alarm and appropriate message, including time, system, point descriptor, and alarm condition. Select alarm state/value and which alarms shall cause automatic dial-out.
 2. Critical alarm or change-of-state: Display message, stored on disk for review and sort, or print.
 3. Print on line changeable message, up to 100 characters in length, for each alarm point specified.
 4. Display alarm reports on video. Display multiple alarms in order of occurrence.
 5. Define time delay for equipment start-up or shutdown.
 6. Allow unique routing of specific alarms.
 7. Operator specifies if alarm requires acknowledgement.
 8. Continue to indicate unacknowledged alarms after return to normal.
 9. Alarm notification:
 - a. Automatic print.
 - b. Display indicating alarm condition.
 - c. Selectable audible alarm indication.
- G. Event Processing: Automatically initiate commands, user defined messages, take specific control actions or change control strategy and application programs resulting from event condition. Event condition may be value crossing operator defined limit, change-of-state, specified state, or alarm occurrence or return to normal.
- H. Automatic Restart: Automatically restart field equipment on restoration of power. Provide time delay between individual equipment restart and time of day start/stop.
- I. Messages:
1. Automatically display or print user-defined message subsequent to occurrence of selected events.
 2. Compose, change, or delete any message.
 3. Display or log any message at any time.
 4. Assign any message to any event.
- J. Reports:
1. Manually requested with time and date.
 2. Long term data archiving to hard disk.
 3. Automatic directives to download to transportable media such as floppy diskettes for storage.

4. Data selection methods to include data base search and manipulation.
 5. Data extraction with mathematical manipulation.
 6. Data reports shall allow development of XY curve plotting, tabular reports (both statistical and summary), and multi-point timed based plots with not less than four (4) variables displayed.
 7. Generating reports either normally at operator direction, or automatically under work station direction.
 8. Reports may either manually displayed or printed, or may be printed automatically on daily, weekly, monthly, yearly or scheduled basis.
 9. Include capability for statistical data manipulation and extraction.
 10. Provide capability to generate four types of reports: Statistical detail reports, summary reports, trend graphic plots, x-y graphic plots.
- K. Parameter Save/Restore: Store most current operating system, parameter changes, and modifications on disk or diskette.
- L. Data Collection:
1. Automatically collect and store in disk files.
 2. Daily electrical energy consumption, peak demand, and time of peak demand for up to electrical meters over 2 year period.
 3. Daily consumption for up to 30 meters over a 2 year period.
 4. Daily billable electrical energy consumption and time for up to 1024 zones over a 10 year period.
 5. Provide archiving of stored data for use with system supplied custom reports.
- M. Graphic Display: Support graphic development on work station with software features:
1. Page linking.
 2. Generate, store, and retrieve library symbols.
 3. Single or double height characters.
 4. Sixty (60) dynamic points of data per graphic page.
 5. Pixel level resolution.
 6. Animated graphics for discrete points.
 7. Analog bar graphs.
 8. Display real time value of each input or output line diagram fashion.
- N. Maintenance Management:
1. Run time monitoring, per point.
 2. Maintenance scheduling targets with automatic annunciation, scheduling and shutdown.
 3. Equipment safety targets.
 4. Display of maintenance material and estimated labor.
 5. Target point reset, per point.
- O. Advisories:
1. Summary which contains status of points in locked out condition.
 2. Continuous operational or not operational report of interrogation of system hardware and programmable control units for failure.
 3. Report of power failure detection, time and date.
 4. Report of communication failure with operator device, field interface unit, point, programmable control unit.

2.11 LOAD CONTROL PROGRAMS

- A. General: Support inch-pounds and SI (metric) units of measurement.
- B. Demand Limiting:
1. Monitor total power consumption per power meter and shed associated loads automatically to reduce power consumption to an operator set maximum demand level.

2. Input: Pulse count from incoming power meter connected to pulse accumulator in control unit.
 3. Forecast demand (kW): Predicted by sliding window method.
 4. Automatically shed loads throughout the demand interval selecting loads with independently adjustable on and off time of between one and 255 minutes.
 5. Demand Target: Minimum of 3 per demand meter; change targets based upon (1) time, (2) status of pre-selected points, or (3) temperature.
 6. Load: Assign load shed priority, minimum "ON" time and maximum "OFF" time.
 7. Limits: Include control band (upper and lower limits).
 8. Output advisory if loads are not available to satisfy required shed amount, advise shed requirements and requiring operator acknowledgement.
- C. Duty Cycling:
1. Periodically stop and start loads, based on space temperature, and according to various On/Off patterns.
 2. Modify off portion of cycle based on operator specified comfort parameters. Maintain total cycle time by increasing on portion of cycle by same amount that off portion is reduced.
 3. Set and modify following parameters for each individual load.
 - a. Minimum and maximum Off time.
 - b. On/Off time in one minute increments.
 - c. Time period from beginning of interval until load can be cycled.
 - d. Manually override the DCC program and place a load in an On or Off state.
 - e. Cooling Target Temperature and Differential.
 - f. Heating Target Temperature and Differential.
 - g. Cycle off adjustment.
- D. Automatic Time Scheduling:
1. Self-contained programs for automatic start/stop/scheduling of building loads.
 2. Support up to seven (7) normal day schedules, seven (7) "special day" schedules and two (2) temporary day schedules.
 3. Special days schedule shall support up to 30 unique date/duration combinations.
 4. Any number of loads assigned to any time program; each load can have individual time program.
 5. Each load assigned at least 16 control actions per day with 1 minute resolution.
 6. Time schedule operations may be:
 - a. Start.
 - b. Optimized Start.
 - c. Stop.
 - d. Optimized Stop.
 - e. Cycle.
 - f. Optimized Cycle.
 7. Minimum of 30 holiday periods up to 100 days in length may be specified for the year.
 8. Create temporary schedules.
 9. Broadcast temporary "special day" date and duration.
- E. Start/Stop Time Optimization:
1. Perform optimized start/stop as function of outside conditions, inside conditions, or both.
 2. Adaptive and self-tuning, adjusting to changing conditions unattended.
 3. For each point under control, establish and modify:
 - a. Occupancy period.
 - b. Desired temperature at beginning of occupancy period.
 - c. Desired temperature at end of occupancy period.

- F. Night Setback/Setup Program: Reduce heating space temperature setpoint or raise cooling space temperature setpoint during unoccupied hours; in conjunction with scheduled start/stop and optimum start/stop programs.
- G. Calculated Points: Define calculations and totalization computed from monitored points (analog/digital points), constants, or other calculated points.
 - 1. Employ arithmetic, algebraic, Boolean, and special function operations.
 - 2. Treat calculated values like any other analog value, use for any function that a "hard wired point" might be used.
- H. Event Initiated Programming: Event may be initiated by any data point, causing series of controls in a sequence.
 - 1. Define time interval between each control action between 0 to 3600 seconds.
 - 2. Output may be analog value.
 - 3. Provide for "skip" logic.
 - 4. Verify completion of one action before proceeding to next. If not verified, program shall be able to skip to next action.
- I. Direct Digital Control: Each control unit shall provide Direct Digital Control software so that the operator may customize control strategies and sequences of operation by defining the appropriate control loop algorithms and choosing the optimum loop parameters.
 - 1. Control loops: Defined using "modules" that are analogous to standard control devices.
 - 2. Output: Paired or individual digital outputs for pulse-width modulation, and analog outputs, as required.
 - 3. Firmware:
 - a. PID with analog or pulse-width modulation output.
 - b. Floating control with pulse-width modulated outputs.
 - c. Two-position control.
 - d. Primary and secondary reset schedule selector.
 - e. Hi/Lo signal selector.
 - f. Single pole double throw relay.
 - g. Single pole double throw time delay relay with delay before break, delay before make and interval time capabilities.
 - 4. Direct Digital Control loops: Downloaded upon creation or on operator request. On sensor failure, program shall execute user defined failsafe output.
 - 5. Display: Value or state of each of the lines which interconnect DDC modules.
- J. Fine Tuning Direct Digital Control PID or floating loops:
 - 1. Display information:
 - a. Control loop being tuned
 - b. Input (process) variable
 - c. Output (control) variable
 - d. Setpoint of loop
 - e. Proportional band
 - f. Integral (reset) Interval
 - g. Derivative (rate) Interval
 - 2. Display format: Graphic, with automatic scaling; with input and output variable superimposed on graph of "time" vs "variable".
- K. Trend logging:
 - 1. Each control unit will store samples of control unit's data points.
 - 2. Update file continuously at discretely assignable intervals.
 - 3. Automatically initiate upload request and then store data on hard disk.
 - 4. Time synchronize sampling at operator specified times and intervals with sample resolution of one minute.

5. Co-ordinate sampling with on/off state of specified point.
6. Display trend samples on work station in graphic format. Automatically scale trend graph with minimum 60 samples of data in plot of time vs data.

2.12 HVAC CONTROL PROGRAMS

- A. General:
 1. Support Inch-pounds and SI (metric) units of measurement.
 2. Identify each HVAC Control system.
- B. Optimal Run Time:
 1. Control start-up and shutdown times of HVAC equipment for both heating and cooling.
 2. Base on occupancy schedules, outside air temperature, seasonal requirements, and interior room mass temperature.
 3. Start-up systems by using outside air temperature, room mass temperatures, and adaptive model prediction for how long building takes to warm up or cool down under different conditions.
 4. Use outside air temperature to determine early shut down with ventilation override.
 5. Analyze multiple building mass sensors to determine seasonal mode and worse case condition for each day.
 6. Operator commands:
 - a. Define term schedule
 - b. Add/delete fan status point.
 - c. Add/delete outside air temperature point.
 - d. Add/delete mass temperature point.
 - e. Define heating/cooling parameters.
 - f. Define mass sensor heating/cooling parameters.
 - g. Lock/unlock program.
 - h. Request optimal run time control summary.
 - i. Request optimal run time mass temperature summary.
 - j. Request HVAC point summary.
 - k. Request HVAC saving profile summary.
 7. Control Summary:
 - a. HVAC Control system begin/end status.
 - b. Optimal run time lock/unlock control status.
 - c. Heating/cooling mode status.
 - d. Optimal run time schedule.
 - e. Start/Stop times.
 - f. Selected mass temperature point ID.
 - g. Optimal run time system normal start times.
 - h. Occupancy and vacancy times.
 - i. Optimal run time system heating/cooling mode parameters.
 8. Mass temperature summary:
 - a. Mass temperature point type and ID.
 - b. Desired and current mass temperature values.
 - c. Calculated warm-up/cool-down time for each mass temperature.
 - d. Heating/cooling season limits.
 - e. Break point temperature for cooling mode analysis.
 9. HVAC point summary:
 - a. Control system identifier and status.
 - b. Point ID and status.
 - c. Outside air temperature point ID and status.
 - d. Mass temperature point ID and point.

- e. Calculated optimal start and stop times.
 - f. Period start.
- C. Supply Air Reset:
- 1. Monitor heating and cooling loads in building spaces, terminal reheat systems, both hot deck and cold deck temperatures on dual duct and multizone systems, single zone unit discharge temperatures.
 - 2. Adjust discharge temperatures to most energy efficient levels satisfying measured load by:
 - a. Raising cooling temperatures to highest possible value.
 - b. Reducing heating temperatures to lowest possible level.
 - 3. Operator commands:
 - a. Add/delete fan status point.
 - b. Lock/unlock program.
 - c. Request HVAC point summary.
 - d. Add/Delete discharge controller point.
 - e. Define discharge controller parameters.
 - f. Add/delete air flow rate.
 - g. Define space load and load parameters.
 - h. Request space load summary.
 - 4. Control summary:
 - a. HVAC control system status (begin/end).
 - b. Supply air reset system status.
 - c. Optimal run time system status.
 - d. Heating and cooling loop.
 - e. High/low limits.
 - f. Deadband.
 - g. Response timer.
 - h. Reset times.
 - 5. Space load summary:
 - a. HVAC system status.
 - b. Optimal run time status.
 - c. Heating/cooling loop status.
 - d. Space load point ID.
 - e. Current space load point value.
 - f. Control heat/cool limited.
 - g. Gain factor.
 - h. Calculated reset values.
 - i. Fan status point ID and status.
 - j. Control discharge temperature point ID and status.
 - k. Space load point ID and status.
 - l. Air flow rate point ID and status.
- D. Enthalpy Switchover:
- 1. Calculate outside and return air enthalpy using measured temperature and relative humidity; determine energy expended and control outside and return air dampers.
 - 2. Operator commands:
 - a. Add/delete fan status point.
 - b. Add/delete outside air temperature point.
 - c. Add/delete discharge controller point.
 - d. Define discharge controller parameters.
 - e. Add/delete return air temperature point.
 - f. Add/delete outside air dew point/humidity point.

- g. Add/delete return air dew point/humidity point.
 - h. Add/delete damper switch.
 - i. Add/delete minimum outside air.
 - j. Add/delete atmospheric pressure.
 - k. Add/delete heating override switch.
 - l. Add/delete evaporative cooling switch.
 - m. Add/delete air flow rate.
 - n. Define enthalpy deadband.
 - o. Lock/unlock program.
 - p. Request control summary.
 - q. Request HVAC point summary.
3. Control summary:
- a. HVAC control system begin/end status.
 - b. Enthalpy switchover optimal system status.
 - c. Optimal return time system status.
 - d. Current outside air enthalpy.
 - e. Calculated mixed air enthalpy.
 - f. Calculated cooling coil enthalpy using outside air.
 - g. Calculated cooling coil enthalpy using mixed air.
 - h. Calculated enthalpy difference.
 - i. Enthalpy switchover deadband.
 - j. Status of damper mode switch.

2.13 PROGRAMMING APPLICATION FEATURES

- A. Trend Point:
- 1. Sample up to 150 points, real or computed, with each point capable of collecting 100 samples at intervals specified in minutes, hours, days, or month.
 - 2. Output trend logs as line graphs or bar graphs. Output graphic on terminal, with each point for line and bar graphs designated with a unique pattern, vertical scale either actual values or percent of range, and horizontal scale time base. Print trend logs up to 12 columns of one point/column.
- B. Alarm Messages:
- 1. Allow definition of minimum of 100 messages, each having minimum length of 100 characters for each individual message.
 - 2. Assign alarm messages to system messages including point's alarm condition, point's off-normal condition, totalized point's warning limit, hardware elements advisories.
 - 3. Output assigned alarm with "message requiring acknowledgement".
 - 4. Operator commands include define, modify, or delete; output summary listing current alarms and assignments; output summary defining assigned points.
- C. Weekly Scheduling:
- 1. Automatically initiate equipment or system commands, based on preselected time schedule for points specified.
 - 2. Provide program times for each day of week, per point, with one minute resolution.
 - 3. Automatically generate alarm output for points not responding to command.
 - 4. Provide for holidays, minimum of 366 consecutive holidays.
 - 5. Operator commands:
 - a. System logs and summaries.
 - b. Start of stop point.
 - c. Lock or unlock control or alarm input.
 - d. Add, delete, or modify analog limits and differentials.
 - e. Adjust point operation position.

- f. Change point operational mode.
 - g. Open or close point.
 - h. Enable/disable, lock/unlock, or execute interlock sequence or computation profile.
 - i. Begin or end point totalization.
 - j. Modify totalization values and limits.
 - k. Access or secure point.
 - l. Begin or end HVAC or load control system.
 - m. Modify load parameter.
 - n. Modify demand limiting and duty cycle targets.
6. Output summary: Listing of programmed function points, associated program times, and respective day of week programmed points by software groups or time of day.
- D. Interlocking:
- 1. Permit events to occur, based on changing condition of one or more associated master points.
 - 2. Binary contact, high/low limit of analog point or computed point shall be capable of being utilized as master. Same master may monitor or command multiple slaves.
 - 3. Operator commands:
 - a. Define single master/multiple master interlock process.
 - b. Define logic interlock process.
 - c. Lock/unlock program.
 - d. Enable/disable interlock process.
 - e. Execute terminate interlock process.
 - f. Request interlock type summary.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify existing conditions before starting work.
- B. Verify that conditioned power supply is available to the control units and to the operator work station. Verify that field end devices, wiring, and pneumatic tubing is installed prior to installation proceeding.

3.02 INSTALLATION

- A. Install all Owner-provided equipment along with all contractor-provided equipment as required to provide a complete, fully functional building automation system.
- B. Install control units and other hardware in position on permanent walls where not subject to excessive vibration.
- C. Install software in control units and in operator work station. Implement all features of programs to specified requirements and appropriate to sequence of operation. Refer to Section 23 09 93.
- D. Provide with 120v AC, 15 amp dedicated emergency power circuit to each programmable control unit.
- E. Provide conduit and electrical wiring in accordance with Section 26 27 17. Electrical material and installation shall be in accordance with appropriate requirements of .
- F. Ensure that all components necessary to execute the sequences of operation are coordinated and installed by all contractors.

3.03 MANUFACTURER'S FIELD SERVICES

- A. Start and commission systems. Allow sufficient time for start-up and commissioning prior to placing control systems in permanent operation.
- B. Provide service engineer to instruct Owner's representative in operation of systems plant and equipment for 2 day period.

- C. Provide basic operator training for 4 persons on data display, alarm and status descriptors, requesting data, execution of commands and request of logs. Include a minimum of 8 hours dedicated instructor time. Provide training on site.

3.04 DEMONSTRATION AND INSTRUCTIONS

- A. Demonstrate complete and operating system to Owner.

3.05 SCHEDULES

- A. Input/Output Schedule:
 - 1. Point Description:
 - 2. Digital Input:
 - a. Demand Meter (kW):
 - b. Auxiliary Contact:
 - c. Switches:
 - 1) Switch Closing:
 - 2) Flow Switch:
 - 3) Optical:
 - d. Current:
 - e. Pressure:
 - 3. Digital Output:
 - a. Control Relay:
 - b. Solenoid:
 - c. Contactor:
 - 4. Analog Input:
 - a. Temperature:
 - b. Relative Humidity:
 - c. Pressure/Vacuum:
 - d. Filter:
 - e. Flow:
 - f. Current:
 - g. Liquid Level:
 - h. Photocell:
 - 5. Analog Output:
 - a. Pneumatic Transducer:
 - b. 4-20 ma Module:
 - c. 0-16 v DC:
 - 6. Alarm:
- B. Input/Output Schedule:
 - 1. Point Description:
 - 2. Inputs:
 - a. Temperature:
 - b. Relative Humidity:
 - c. Pressure:
 - d. Flow:
 - e. Level:
 - f. Position:
 - g. Energy:
 - h. Power:
 - 3. Outputs:
 - a. Status:
 - b. Alarm:

- c. Pneumatic Position:
- d. Electronic Position:
- e. Set Point Adjust:
- f. Start/Stop:
- g. Off/Low/High:
- 4. Software Features:
 - a. PID Control (DDC):
 - b. High Limit:
 - c. Low Limit:
 - d. Run Time Totalization:
 - e. Consumption Totalization:
 - f. Program Start/Stop:
 - g. Load Shed:
 - h. Duty Cycle:
 - i. Enthalpy Switchover:
 - j. Optimal Run Time:
 - k. Supply Air Reset:
 - l. O.A. Interlock:
 - m. O.A. Temperature Reset:
 - n. Free Cooling Mode:
 - o. Warm-up Mode:
 - p. Boiler Interlock:
 - q. Chiller Sequencing:
 - r. Energy Calculation:
- C. Alarm Schedule:
 - 1. High Limit: A1.
 - 2. Low Limit: A2.
 - 3. Run Time: A3.
 - 4. Maintenance: A4.
 - 5. Status: A5.
 - 6. Override: A6.
 - 7. Freeze: A7.
 - 8. Low Pressure: A8.

END OF SECTION

SECTION 23 09 93

SEQUENCE OF OPERATIONS FOR HVAC CONTROLS

THE MECHANICAL CONTRACTOR SHALL PROVIDE ALL NECESSARY LABOR AND MATERIALS TO PROVIDE A FULLY FUNCTIONAL BUILDING AUTOMATION SYSTEM FOR THE PROJECT. THIS INCLUDES ALL CONTROL COMPONENTS, CONTROLLERS, WIRING, PROGRAMMING, AND COORDINATION BETWEEN TRADES TO ACCOMPLISH THE SEQUENCE OF OPERATIONS HEREIN. CONTRACTOR SHALL ENSURE THAT ALL COMPONENTS ARE COORDINATED BETWEEN EQUIPMENT SUPPLIERS AND CONTROLS VENDOR FOR ALL EQUIPMENT.

1.01 PART 1 GENERAL

1.02 SECTION INCLUDES

- A. This section defines the manner and method by which controls function. Requirements for each type of control system operation are specified. Equipment, devices, and system components required for control systems are specified in other sections.
- B. Sequence of operation for:
 - 1. Chilled Water Water Generation

1.03 RELATED SECTIONS

- A. Section 23 09 23 - Direct-Digital Control System for HVAC.
- B. Section 23 09 13 - Instrumentation and Control Devices for HVAC.
- C. Section 26 27 17 - Equipment Wiring: Electrical characteristics and wiring connections.

1.04 SYSTEM DESCRIPTION

- A. This Section defines the manner and method by which controls function. Requirements for each type of control system operation are specified. Equipment, devices, and system components required for control systems are specified in other Sections.

1.05 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Sequence of Operation Documentation: Submit written sequence of operation for entire HVAC system and each piece of equipment.
 - 1. Preface: 1 or 2 paragraph overview narrative of the system describing its purpose, components and function.
 - 2. State each sequence in small segments and give each segment a unique number for referencing in Functional Test procedures; provide a complete description regardless of the completeness and clarity of the sequences specified in the contract documents.
 - 3. Include at least the following sequences:
 - a. Start-up.
 - b. Warm-up mode.
 - c. Normal operating mode.
 - d. Unoccupied mode.
 - e. Shutdown.
 - f. Capacity control sequences and equipment staging.
 - g. Temperature and pressure control, such as setbacks, setups, resets, etc.
 - h. Detailed sequences for all control strategies, such as economizer control, optimum start/stop, staging, optimization, demand limiting, etc.
 - i. Effects of power or equipment failure with all standby component functions.
 - j. Sequences for all alarms and emergency shut downs.
 - k. Seasonal operational differences and recommendations.
 - l. Interactions and interlocks with other systems.

4. Include initial and recommended values for all adjustable settings, setpoints and parameters that are typically set or adjusted by operating staff; and any other control settings or fixed values, delays, etc. that will be useful during testing and operating the equipment.
 5. For packaged controlled equipment, include manufacturer's furnished sequence of operation amplified as required to describe the relationship between the packaged controls and the control system, indicating which points are adjustable control points and which points are only monitored.
 6. Include schedules, if known.
- C. Control System Diagrams: Submit graphic schematic of the control system showing each control component and each component controlled, monitored, or enabled.
1. Label with settings, adjustable range of control and limits.
 2. Include flow diagrams for each control system, graphically depicting control logic.
 3. Include the system and component layout of all equipment that the control system monitors, enables or controls, even if the equipment is primarily controlled by packaged or integral controls.
 4. Include draft copies of graphic displays indicating mechanical system components, control system components, and controlled function status and value.
 5. Include all monitoring, control and virtual points specified in elsewhere.
 6. Include a key to all abbreviations.
- D. Points List: Submit list of all control points indicating at least the following for each point.
1. Name of controlled system.
 2. Point abbreviation.
 3. Point description; such as dry bulb temperature, airflow, etc.
 4. Display unit.
 5. Control point or setpoint (Yes / No); i.e. a point that controls equipment and can have its setpoint changed.
 6. Monitoring point (Yes / No); i.e. a point that does not control or contribute to the control of equipment but is used for operation, maintenance, or performance verification.
 7. Intermediate point (Yes / No); i.e. a point whose value is used to make a calculation which then controls equipment, such as space temperatures that are averaged to a virtual point to control reset.
 8. Calculated point (Yes / No); i.e. a "virtual" point generated from calculations of other point values.
- E. Project Record Documents: Record actual locations of components and setpoints of controls, including changes to sequences made after submission of shop drawings.

1.06 QUALITY ASSURANCE

- A. Design system under direct supervision of a Professional Engineer experienced in design of this Work and licensed in the State in which the Project is located.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 GENERAL SYSTEM DESIGN AND OPERATION STANDARDS

- A. The BAS shall control the mechanical systems within the site based upon the following design parameters:
1. Central heating plant consisting of two boilers with individual constant-volume primary circulators feeding a variable flow secondary loop.
 2. Central cooling plant consisting of one (1) or two (2), multiple-circuit air cooled chillers (see drawings for specific applications). A constant-volume primary circulator shall maintain

flow through each the chiller, feeding water into a variable-flow secondary distribution loop for the building.

- B. Each unit shall be controlled by an individual DDC Controller and all required sensors, control valves, and appurtenances required to complete the sequence of operation. Units shall include occupied/unoccupied control, night-setback, morning warm-up/cool-down, and enthalpy-based economizer functions.

3.02 CHILLED WATER SYSTEM

A. General

- 1. The chilled water system shall be manually enabled based on the time of day, outdoor air conditions, and the system demand.
- 2. Cooling lockout shall prevent chilled water system from operating if outdoor air temperature falls below 55 °F (adj.).

B. Air Cooled Chiller - Cooling Generation

- 1. Whenever the chiller is enabled, the primary chilled water pump associated to the chiller shall be enabled to run continuously. The pump may also be manually enabled and disabled from the operator's terminal.
- 2. The building automation system shall communicate directly with the chiller's factory installed BAS interface. At a minimum, the BAS shall monitor / control the following points:
 - a. Leaving water temperature setpoint adjustment.
 - b. All operating codes in English (numbered codes are not acceptable).
 - c. All diagnostic codes in English (numbered codes are not acceptable).
 - d. All monitoring information, including but not limited to supply water temperature (chilled water, condenser water, and heating water), return water temperature (chilled water, condenser water, and heating water), water setpoints, percentage of chiller capacity being used, refrigerant pressure alarms, operating alarms etc.
- 3. The chiller's factory controls shall modulate and stage compressors to maintain the desired chilled water discharge temperature, 42 °F(adj.).
- 4. If the designated lead chiller is unable to maintain the setpoint, the secondary chiller shall be enabled and the factory control systems shall regulate and optimize the chillers in operation.
- 5. When either chiller is disabled, the primary chilled water pump associated shall be de-energized.

C. Secondary (Building) Water Loop Pumps

- 1. Whenever the chiller is enabled, the primary chilled water pump shall be enabled to run continuously. The pump may also be manually enabled and disabled from the operator's terminal.
- 2. Further, when the cooling system is enabled via manual operator command, the designated lead pump for the secondary loop shall run continuously.
 - a. On a loss of flow, as indicated by a differential pressure switch, a "cooling water loop failure" shall be indicated at the operator's terminal.
 - b. If the designated lead pump alone is unable to maintain the differential pressure setpoint, the designated lag pump shall be energized and the load shall be shared equally by both pumps to maintain the setpoint. Variable frequency drives on both building loop water pumps shall modulate in response to the differential pressure sensor to maintain a constant differential pressure of 7-10 psig. When the control signal for the two pumps drops below 45 percent, the lag pump shall be de-energized and the lead pump speed shall be increased to maintain setpoint.
- 3. Variable frequency drive on the secondary (building zone) water pumps shall modulate, in response to their respective differential pressure sensors to maintain a constant differential pressure of 7-10 psig. The differential pressure setpoint shall be easily adjustable at the Operator's Terminal.

4. A differential pressure switch shall be located across the common discharge and return of the secondary (building) water loop pumps and the chilled-beam sub-loop for flow status monitoring and alarming. On a loss of flow, and after a twenty second delay, the lead pump shall be de-energized, the lag pump shall be energized and a "lead secondary water pump failure alarm" shall be displayed at the operator's terminal.
 5. If, after a twenty second delay, the lag pump fails to operate, as indicated by the differential pressure switch, "Secondary water loop failure" or "Chilled Beam water loop failure" shall be indicated at the operator's terminal.
 6. Pumps shall automatically alternate lead status weekly via the BAS.
- D. Chilled Water System Monitoring
1. In addition to the interface points listed above, the following points shall be monitored by the BAS via sensors, which are provided by the BAS contractor:
 2. Primary Loop Supply Temperature
 3. Primary Loop Return Temperature
 4. Secondary (Building) Loop Supply Temperature
 5. Secondary (Building) Loop Return Temperature
 6. Primary and secondary pumping flow status
 7. Secondary pump differential pressure
 8. Secondary pump differential pressure setpoint
 9. Make-up water system status
 10. Air cooled chiller status, errors, and alarm status
 11. Diagram showing the layout of the central plant, chilled water loop, and building loop with major components and dynamic temperatures shown where temperature sensors exist in the system

3.03 EXHAUST FANS

- A. Exhaust Fans Serving Mechanical And Electrical Rooms
1. Unless otherwise noted, exhaust fans serving mechanical rooms / spaces shall be controlled by thermostat to maintain a target temperature (80 degrees F, user adjustable).
 2. If the the exhaust fan is linked to an associated louver and MOD, the damper shall open on a call for the exhaust fan to energize. Provide end-switch for damper status.
 3. Once the temperature has been met, the exhaust fan shall be de-energized and the MOD shall close

END OF SECTION

SECTION 23 21 13
HYDRONIC PIPING

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Hydronic system requirements.
- B. Equipment drains and overflows.
- C. Heating water piping, above grade.
- D. Chilled water piping, above grade.
- E. Pipe hangers and supports.
- F. Unions, flanges, mechanical couplings, and dielectric connections.
- G. Valves:
 - 1. Gate valves.
 - 2. Globe or angle valves.
 - 3. Ball valves.
 - 4. Plug valves.
 - 5. Butterfly valves.
 - 6. Check valves.

1.02 RELATED REQUIREMENTS

- A. Section 09 90 00 - Painting and Coating.
- B. Section 22 05 16 - Expansion Fittings and Loops for Plumbing Piping.
- C. Section 23 05 16 - Expansion Fittings and Loops for HVAC Piping.
- D. Section 23 05 53 - Identification for HVAC Piping and Equipment.
- E. Section 23 07 19 - HVAC Piping Insulation.
- F. Section 23 21 14 - Hydronic Specialties.
- G. Section 23 25 00 - HVAC Water Treatment: Pipe cleaning.

1.03 REFERENCE STANDARDS

- A. ASME BPVC-IX - Qualification Standard for Welding, Brazing, and Fusing Procedures; Welders; Brazers; and Welding, Brazing, and Fusing Operators.
- B. ASME B16.3 - Malleable Iron Threaded Fittings; The American Society of Mechanical Engineers.
- C. ASME B16.18 - Cast Copper Alloy Solder Joint Pressure Fittings.
- D. ASME B16.22 - Wrought Copper and Copper Alloy Solder-Joint Pressure Fittings.
- E. ASME B31.5 - Refrigeration Piping and Heat Transfer Components.
- F. ASME B31.9 - Building Services Piping.
- G. ASME B16.22 - Wrought Copper and Copper Alloy Solder Joint Pressure Fittings; The American Society of Mechanical Engineers.
- H. ASME B31.5 - Refrigeration Piping and Heat Transfer Components; The American Society of Mechanical Engineers.
- I. ASME B31.9 - Building Services Piping; The American Society of Mechanical Engineers (ANSI/ASME B31.9).
- J. ASTM A53/A53M - Standard Specification for Pipe, Steel, Black and Hot-Dipped, Zinc-Coated, Welded and Seamless.

- K. ASTM A183 - Standard Specification for Carbon Steel Track Bolts and Nuts.
- L. ASTM A234/A234M - Standard Specification for Piping Fittings of Wrought Carbon Steel and Alloy Steel for Moderate and High Temperature Service.
- M. ASTM B32 - Standard Specification for Solder Metal.
- N. ASTM B88 - Standard Specification for Seamless Copper Water Tube.
- O. ASTM B88M - Standard Specification for Seamless Copper Water Tube (Metric).
- P. ASTM D1785 - Standard Specification for Poly(Vinyl Chloride) (PVC) Plastic Pipe, Schedules 40, 80, and 120.
- Q. ASTM D2241 - Standard Specification for Poly (Vinyl Chloride) (PVC) Pressure-Rated Pipe (SDR Series).
- R. ASTM D2466 - Standard Specification for Poly(Vinyl Chloride) (PVC) Plastic Pipe Fittings, Schedule 40.
- S. ASTM D2467 - Standard Specification for Poly(Vinyl Chloride) (PVC) Plastic Pipe Fittings, Schedule 80.
- T. ASTM D2855 - Standard Practice for the Two-Step (Primer & Solvent Cement) Method of Joining Poly (Vinyl Chloride) (PVC) or Chlorinated Poly (Vinyl Chloride) (CPVC) Pipe and Piping Components with Tapered Sockets.
- U. ASTM F708 - Standard Practice for Design and Installation of Rigid Pipe Hangers.
- V. ASTM F1476 - Standard Specification for Performance of Gasketed Mechanical Couplings for Use in Piping Applications.
- W. AWS A5.8M/A5.8 - Specification for Filler Metals for Brazing and Braze Welding.
- X. AWS A5.8/A5.8M - Specification for Filler Metals for Brazing and Braze Welding.
- Y. AWS A5.8/A5.8M - Specification for Filler Metals for Brazing and Braze Welding; American Welding Society.
- Z. AWS D1.1/D1.1M - Structural Welding Code - Steel.
- AA. AWWA C606 - Grooved and Shouldered Joints.
- AB. MSS SP-58 - Pipe Hangers and Supports - Materials, Design, Manufacture, Selection, Application, and Installation.

1.04 SYSTEM DESCRIPTION

- A. Where more than one piping system material is specified, ensure system components are compatible and joined to ensure the integrity of the system is not jeopardized. Provide necessary joining fittings. Ensure flanges, union, and couplings for servicing are consistently provided.
- B. Use unions, flanges, and couplings downstream of valves and at equipment or apparatus connections. Do not use direct welded or threaded connections to valves, equipment or other apparatus.
- C. Use non-conducting dielectric connections whenever jointing dissimilar metals.
- D. Provide pipe hangers and supports in accordance with ASME B31.9 unless indicated otherwise.
- E. Use gate or ball valves for shut-off and to isolate equipment, part of systems, or vertical risers.
- F. Use globe or butterfly valves for throttling, bypass, or manual flow control services.
- G. Use 3/4 inch gate or ball valves with cap for drains at main shut-off valves, low points of piping, bases of vertical risers, and at equipment. Pipe to nearest floor drain.

1.05 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Include data on pipe materials, pipe fittings, valves, and accessories. Provide manufacturers catalogue information. Indicate valve data and ratings.
- C. Welders Certificate: Include welders certification of compliance with ASME BPVC-IX.
- D. Manufacturer's Installation Instructions: Indicate hanging and support methods, joining procedures.
- E. Project Record Documents: Record actual locations of valves.
- F. Maintenance Data: Include installation instructions, spare parts lists, exploded assembly views.

1.06 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing products of the type specified in this section, with minimum three years of documented experience.
- B. Installer Qualifications: Company specializing in performing work of the type specified in this section, with minimum 3 years of experience.
- C. Welder Qualifications: Certify in accordance with ASME BPVC-IX.

1.07 REGULATORY REQUIREMENTS

- A. Conform to ASME B31.9 code for installation of piping system.
- B. Welding Materials and Procedures: Conform to ASME (BPV IX) and applicable state labor regulations.
- C. Provide certificate of compliance from authority having jurisdiction, indicating approval of welders.

1.08 DELIVERY, STORAGE, AND HANDLING

- A. Accept valves on site in shipping containers with labeling in place. Inspect for damage.
- B. Provide temporary protective coating on cast iron and steel valves.
- C. Provide temporary end caps and closures on piping and fittings. Maintain in place until installation.
- D. Protect piping systems from entry of foreign materials by temporary covers, completing sections of the work, and isolating parts of completed system.

PART 2 PRODUCTS

2.01 HYDRONIC SYSTEM REQUIREMENTS

- A. Comply with ASME B31.9 and applicable federal, state, and local regulations.
- B. Piping: Provide piping, fittings, hangers and supports as required, as indicated, and as follows:
 - 1. Where more than one piping system material is specified, provide joining fittings that are compatible with piping materials and ensure that the integrity of the system is not jeopardized.
 - 2. Use non-conducting dielectric connections whenever jointing dissimilar metals.
 - 3. Grooved mechanical joints may be used in accessible locations only.
 - a. Accessible locations include those exposed on interior of building, in pipe chases, and in mechanical rooms, aboveground outdoors, and as approved by Architect.
 - b. Grooved mechanical connections and joints comply with AWWA C606.
 - 1) Ductile Iron: Comply with ASTM A536, Grade 65-45-12.
 - 2) Steel: Comply with ASTM A106/A106M, Grade B or ASTM A53/A53M.
 - c. Use rigid joints unless otherwise indicated.

- d. Use gaskets of molded synthetic rubber with central cavity, pressure responsive configuration and complying with ASTM D2000, Grade 2CA615A15B44F17Z for circulating medium up to maximum 230 degrees F or Grade M3BA610A15B44Z for circulating medium up to maximum 200 degrees F.
- e. Provide steel coupling nuts and bolts complying with ASTM A183.
- 4. Provide pipe hangers and supports in accordance with ASME B31.9 or MSS SP-58 unless indicated otherwise.
- C. Pipe-to-Valve and Pipe-to-Equipment Connections: Use flanges or unions to allow disconnection of components for servicing; do not use direct welded, soldered, or threaded connections.
- D. Valves: Provide valves where indicated and as follows:
 - 1. Provide drain valves where indicated, and if not indicated provide at least at main shut-off, low points of piping, bases of vertical risers, and at equipment. Use 3/4 inch gate valves with cap; pipe to nearest floor drain.
 - 2. Isolate equipment using butterfly valves with lug end flanges or grooved mechanical couplings.
 - 3. For throttling, bypass, or manual flow control services, use globe, ball, or butterfly valves.
 - 4. For throttling and isolation service in chilled and condenser water systems, use only butterfly valves.
 - 5. In heating water, chilled water, or condenser water systems, butterfly valves may be used interchangeably with gate and globe valves.
 - 6. For shut-off and to isolate parts of systems or vertical risers, use gate, ball, or butterfly valves.

2.02 HEATING WATER PIPING, ABOVE GRADE

- A. Steel Pipe: ASTM A53/A53M, Schedule 40, black, using one of the following joint types:
 - 1. Welded Joints: ASTM A234/A234M, wrought steel welding type fittings; AWS D1.1/D1.1M welded.
 - 2. Grooved Joints: AWWA C606 grooved pipe, fittings of same material, and mechanical couplings.
 - 3. Fittings: ASTM B 16.3, malleable iron or ASTM A 234/A 234M, wrought steel welding type fittings.
- B. Copper Tube: ASTM B88 (ASTM B88M), Type K (A), drawn, using one of the following joint types:
 - 1. Solder Joints: ASME B16.18 cast brass/bronze or ASME B16.22 solder wrought copper fittings.
 - a. Solder: ASTM B32 lead-free solder, HB alloy (95-5 tin-antimony) or tin and silver.
 - b. Braze: AWS A5.8M/A5.8 BCuP copper/silver alloy.
 - c. Braze: 1 BCuP copper/silver alloy.
 - 2. Tee Connections: Mechanically extracted collars with notched and dimpled branch tube.
 - 3. Mechanical Press Sealed Fittings: Double pressed type complying with ASME B16.22, utilizing EPDM, nontoxic synthetic rubber sealing elements.
 - a. Manufacturers:
 - 1) Grinnell Products, a Tyco Business: www.grinnell.com.
 - 2) Viega LLC: www.viega.com/#sle.
 - 3) Substitutions: See Section 01 60 00 - Product Requirements.
 - 4. Joints: Solder, lead free, 95-5 tin-antimony, or tin and silver.

2.03 CHILLED WATER PIPING, ABOVE GRADE

- A. Steel Pipe: ASTM A53/A53M, Schedule 40, black; using one of the following joint types:
 - 1. Welded Joints: ASTM A234/A234M, wrought steel welding type fittings; AWS D1.1/D1.1M welded.

2. Grooved Joints: AWWA C606 grooved pipe, fittings of same material, and mechanical couplings.
- B. Copper Tube: ASTM B88 (ASTM B88M), Type K (A), hard drawn; using one of the following joint types:
 1. Solder Joints: ASME B16.18 cast brass/bronze or ASME B16.22, solder wrought copper fittings.
 - a. Solder: ASTM B32 lead-free solder, HB alloy (95-5 tin-antimony) or tin and silver.
 2. Grooved Joints: AWWA C606 grooved tube, fittings of same material, and copper-tube-dimension mechanical couplings.
 3. Tee Connections: Mechanically extracted collars with notched and dimpled branch tube.
 4. Mechanical Press Sealed Fittings: Double pressed type complying with ASME B16.22, utilizing EPDM, nontoxic synthetic rubber sealing elements.
 - a. Manufacturers:
 - 1) Grinnell Products: www.grinnell.com/#sle.
 - 2) Viega LLC: www.viega.us/#sle.
 - 3) Substitutions: See Section 01 60 00 - Product Requirements.

2.04 EQUIPMENT DRAINS AND OVERFLOWS

- A. Copper Tube: ASTM B88 (ASTM B88M), Type K (A), drawn; using one of the following joint types:
 1. Solder Joints: ASME B16.18 cast brass/bronze or ASME B16.22 solder wrought copper fittings; ASTM B32 lead-free solder, HB alloy (95-5 tin-antimony) or tin and silver.
 2. Grooved Joints: AWWA C606 grooved pipe, fittings of same material, and mechanical couplings.
 3. Joints: Solder, lead free, ASTM B 32, HB alloy (95-5 tin-antimony), or tin and silver.
- B. PVC Pipe: ASTM D1785, Schedule 40, or ASTM D2241, SDR 21 or 26.
 1. Fittings: ASTM D2466 or D2467, PVC.
 2. Joints: Solvent welded in accordance with ASTM D2855.

2.05 PIPE HANGERS AND SUPPORTS

- A. Provide hangers and supports that comply with MSS SP-58.
 1. If type of hanger or support for a particular situation is not indicated, select appropriate type using MSS SP-58 recommendations.
- B. Conform to ASME B31.9.
- C. Hangers for Pipe Sizes 1/2 to 1-1/2 Inch: Malleable iron, adjustable swivel, split ring.
- D. Hangers for Cold Pipe Sizes 2 Inches and Over: Carbon steel, adjustable, clevis.
- E. Hangers for Hot Pipe Sizes 2 to 4 Inches: Carbon steel, adjustable, clevis.
- F. Hangers for Hot Pipe Sizes 6 Inches and Over: Adjustable steel yoke, cast iron roll, double hanger.
- G. Multiple or Trapeze Hangers: Steel channels with welded spacers and hanger rods.
- H. Multiple or Trapeze Hangers for Hot Pipe Sizes 6 Inches and Over: Steel channels with welded spacers and hanger rods, cast iron roll.
- I. Wall Support for Pipe Sizes to 3 Inches: Cast iron hook.
- J. Wall Support for Pipe Sizes 4 Inches and Over: Welded steel bracket and wrought steel clamp.
- K. Wall Support for Hot Pipe Sizes 6 Inches and Over: Welded steel bracket and wrought steel clamp with adjustable steel yoke and cast iron roll.
- L. Vertical Support: Steel riser clamp.

- M. Floor Support for Cold Pipe: Cast iron adjustable pipe saddle, lock nut, nipple, floor flange, and concrete pier or steel support.
- N. Floor Support for Hot Pipe Sizes to 4 Inches: Cast iron adjustable pipe saddle, lock nut, nipple, floor flange, and concrete pier or steel support.
- O. Floor Support for Hot Pipe Sizes 6 Inches and Over: Adjustable cast iron roll and stand, steel screws, and concrete pier or steel support.
- P. Copper Pipe Support: Carbon steel ring, adjustable, copper plated.
- Q. Hanger Rods: Mild steel threaded both ends, threaded one end, or continuous threaded.
- R. Inserts: Malleable iron case of galvanized steel shell and expander plug for threaded connection with lateral adjustment, top slot for reinforcing rods, lugs for attaching to forms; size inserts to suit threaded hanger rods.

2.06 UNIONS, FLANGES, MECHANICAL COUPLINGS, AND DIELECTRIC CONNECTIONS

- A. Unions for Pipe 2 Inches and Under:
 - 1. Ferrous Piping: 150 psig malleable iron, threaded.
 - 2. Copper Pipe: Bronze, soldered joints.
- B. Flanges for Pipe Over 2 Inches:
 - 1. Ferrous Piping: 150 psig forged steel, slip-on.
 - 2. Copper Piping: Bronze.
 - 3. Gaskets: 1/16 inch thick preformed neoprene.
- C. Grooved and Shouldered Pipe End Couplings:
 - 1. Dimensions and Testing: In accordance with AWWA C606.
 - 2. Mechanical Couplings: Comply with ASTM F1476.
 - 3. Housing Clamps: Malleable iron galvanized to engage and lock, designed to permit some angular deflection, contraction, and expansion.
 - 4. Gasket Material: EPDM suitable for operating temperature range from -30 degrees F to 230 degrees F.
 - 5. Bolts and Nuts: Hot dipped galvanized or zinc-electroplated steel.
 - 6. When pipe is field grooved, provide coupling manufacturer's grooving tools.
- D. Dielectric Connections: Union with galvanized or plated steel threaded end, copper solder end, water impervious isolation barrier.

2.07 GATE VALVES

- A. Manufacturers:
 - 1. Conbraco Industries: www.apollovalves.com.
 - 2. Nibco, Inc: www.nibco.com.
 - 3. Milwaukee Valve Company: www.milwaukeevalve.com.
 - 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Up To and Including 2 Inches:
 - 1. Bronze body, bronze trim, screwed bonnet, non-rising stem, lockshield stem, inside screw with backseating stem, solid wedge disc, alloy seat rings, solder or threaded ends.
- C. Over 2 Inches:
 - 1. Iron body, bronze trim, bolted bonnet, rising stem, handwheel, outside screw and yoke, solid wedge disc with bronze seat rings, flanged ends.

2.08 GLOBE OR ANGLE VALVES

- A. Manufacturers:
 - 1. Conbraco Industries: www.apollovalves.com.
 - 2. Nibco, Inc: www.nibco.com.

3. Milwaukee Valve Company: www.milwaukeevalve.com.
 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Up To and Including 2 Inches:
1. Bronze body, bronze trim, screwed bonnet, rising stem and handwheel, inside screw with backseating stem, renewable composition disc and bronze seat, solder or threaded ends.
- C. Over 2 Inches:
1. Iron body, bronze trim, bolted bonnet, rising stem, handwheel, outside screw and yoke, rotating plug-type disc with renewable seat ring and disc, flanged ends.

2.09 BALL VALVES

- A. Manufacturers:
1. Apollo Valves: www.apollovalves.com/#sle.
 2. Conbraco Industries: www.apollovalves.com.
 3. Grinnell Products: www.grinnell.com/#sle.
 4. Nibco, Inc: www.nibco.com.
 5. Victaulic Company: www.victaulic.com.
 6. Viega LLC: www.viega.us/#sle.
 7. Milwaukee Valve Company: www.milwaukeevalve.com.
 8. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Up To and Including 2 Inches:
1. Bronze one piece body, chrome plated brass ball, teflon seats and stuffing box ring, lever handle with balancing stops, solder ends with union.
- C. Over 2 Inches:
1. Ductile iron body, chrome plated stainless steel ball, teflon or Virgin TFE seat and stuffing box seals, lever handle or gear operated, flanged ends, rated to 800 psi.

2.10 PLUG VALVES

- A. Manufacturers:
1. Conbraco Industries: www.apollovalves.com.
 2. Nibco, Inc: www.nibco.com.
 3. Victaulic Company: www.victaulic.com.
 4. Milwaukee Valve Company: www.milwaukeevalve.com.
 5. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Up To and Including 2 Inches:
1. Bronze body, bronze tapered plug, 40 percent port opening, non-lubricated, teflon packing, threaded ends.
 2. Operator: One plug valve wrench for every ten plug valves minimum of one.
- C. Over 2 Inches:
1. Cast iron body and plug, 40 percent port opening, pressure lubricated, teflon packing, flanged ends.
 2. Operator: Each plug valve with a wrench with set screw.

2.11 BUTTERFLY VALVES

- A. Manufacturers:
1. Apollo Valves: www.apollovalves.com/#sle.
 2. Hammond Valve: www.hammondvalve.com.
 3. Crane Co.: www.cranevalve.com.
 4. Grinnell Products: www.grinnell.com/#sle.
 5. Victaulic Company: www.victaulic.com.
 6. Milwaukee Valve Company: www.milwaukeevalve.com.
 7. Victaulic Company: www.victaulic.com/#sle.

8. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Body: Cast or ductile iron with resilient replaceable EPDM seat, wafer, lug, or grooved ends, extended neck.
- C. Disc: Construct of aluminum bronze, chrome plated ductile iron, stainless steel, ductile iron with EPDM encapsulation, or Buna-N encapsulation.
- D. Body: Cast or ductile iron with resilient replaceable EPDM seat, wafer or lug ends, extended neck.
- E. Disc: Aluminum bronze.
- F. Stem: Stainless steel with stem offset from the centerline to provide full 360 degree circumferential setting.
- G. Operator: Infinite position lever handle with memory stop.

2.12 SWING CHECK VALVES

- A. Manufacturers:
 1. Hammond Valve: www.hammondvalve.com.
 2. Nibco, Inc: www.nibco.com.
 3. Victaulic Company: www.victaulic.com.
 4. Milwaukee Valve Company: www.milwaukeevalve.com.
 5. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Up To and Including 2 Inches:
 1. Bronze body, bronze trim, bronze rotating swing disc, with composition disc, solder or threaded ends.
- C. Over 2 Inches:
 1. Iron body, bronze trim, stainless steel, bronze, or bronze faced rotating swing disc, renewable disc and seat, flanged or grooved ends.
 2. Iron body, bronze trim, bronze or bronze faced rotating swing disc, renewable disc and seat, flanged ends.

2.13 SPRING LOADED CHECK VALVES

- A. Manufacturers:
 1. Hammond Valve: www.hammondvalve.com.
 2. Crane Co.: www.cranevalve.com.
 3. Milwaukee Valve Company: www.milwaukeevalve.com.
 4. Victaulic Company: www.victaulic.com.
 5. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Iron body, bronze trim, split plate, hinged with stainless steel spring, resilient seal bonded to body, wafer or threaded lug ends.

PART 3 EXECUTION

3.01 PREPARATION

- A. Ream pipe and tube ends. Remove burrs. Bevel plain end ferrous pipe.
- B. Prepare pipe for grooved mechanical joints as required by coupling manufacturer.
- C. Remove scale and dirt on inside and outside before assembly.
- D. Prepare piping connections to equipment using jointing system specified.
- E. Keep open ends of pipe free from scale and dirt. Protect open ends with temporary plugs or caps.
- F. After completion, fill, clean, and treat systems. Refer to Section 23 25 00 for additional requirements.

3.02 INSTALLATION

- A. All equipment drain and overflow piping concealed behind walls or exposed to exterior is to be provided as copper.
- B. Install in accordance with manufacturer's instructions.
- C. Install heating water, glycol, chilled water, condenser water, and engine exhaust piping to requirements. Install chilled water piping to ASME B31.5 requirements.
- D. Route piping in orderly manner, parallel to building structure, and maintain gradient.
- E. Install piping to conserve building space and to avoid interfere with use of space.
- F. Group piping whenever practical at common elevations.
- G. Sleeve pipe passing through partitions, walls and floors.
- H. Slope piping and arrange to drain at low points.
- I. Install piping to allow for expansion and contraction without stressing pipe, joints, or connected equipment. Refer to Section 22 05 16.
- J. Inserts:
 - 1. Provide inserts for placement in concrete formwork.
 - 2. Provide inserts for suspending hangers from reinforced concrete slabs and sides of reinforced concrete beams.
 - 3. Provide hooked rod to concrete reinforcement section for inserts carrying pipe over 4 inches.
 - 4. Where concrete slabs form finished ceiling, locate inserts flush with slab surface.
 - 5. Where inserts are omitted, drill through concrete slab from below and provide through-bolt with recessed square steel plate and nut above slab.
- K. Pipe Hangers and Supports:
 - 1. Install in accordance with ASME B31.9, ASTM F708, or MSS SP-58.
 - 2. Install hangers to provide minimum 1/2 inch space between finished covering and adjacent work.
 - 3. Place hangers within 12 inches of each horizontal elbow.
 - 4. Use hangers with 1-1/2 inch minimum vertical adjustment. Design hangers for pipe movement without disengagement of supported pipe.
 - 5. Support vertical piping at every floor. Support riser piping independently of connected horizontal piping.
 - 6. Where several pipes can be installed in parallel and at same elevation, provide multiple or trapeze hangers.
 - 7. Provide copper plated hangers and supports for copper piping.
 - 8. Prime coat exposed steel hangers and supports. Refer to Section 09 90 00. Hangers and supports located in crawl spaces, pipe shafts, and suspended ceiling spaces are not considered exposed.
- L. Provide clearance in hangers and from structure and other equipment for installation of insulation and access to valves and fittings. Refer to Section 23 07 19.
- M. Provide access where valves and fittings are not exposed.
- N. Where pipe support members are welded to structural building framing, scrape, brush clean, and apply one coat of zinc rich primer to welds.
- O. Prepare unfinished pipe, fittings, supports, and accessories, ready for finish painting. Refer to Section 09 90 00.
- P. Install valves with stems upright or horizontal, not inverted.

3.03 SCHEDULES

- A. Hanger Spacing for Copper Tubing.
1. 1/2 inch and 3/4 inch: Maximum span, 5 feet; minimum rod size, 1/4 inch.
 2. 1 inch: Maximum span, 6 feet; minimum rod size, 1/4 inch.
 3. 1-1/2 inch and 2 inch: Maximum span, 8 feet; minimum rod size, 3/8 inch.
 4. 2-1/2 inch: Maximum span, 9 feet; minimum rod size, 3/8 inch.
 5. 3 inch: Maximum span, 10 feet; minimum rod size, 3/8 inch.
 6. 4 inch: Maximum span, 12 feet; minimum rod size, 1/2 inch.
 7. 6 inch: Maximum span, 14 feet; minimum rod size, 1/2 inch.
 8. 8 inch: Maximum span, 16 feet; minimum rod size, 5/8 inch.
 9. 10 inch: Maximum span, 18 feet; minimum rod size, 3/4 inch.
 10. 12 inch: Maximum span, 19 feet; minimum rod size, 7/8 inch.
- B. Hanger Spacing for Steel Piping.
1. 1/2 inch, 3/4 inch, and 1 inch: Maximum span, 7 feet; minimum rod size, 1/4 inch.
 2. 1-1/4 inches: Maximum span, 8 feet; minimum rod size, 3/8 inch.
 3. 1-1/2 inches: Maximum span, 9 feet; minimum rod size, 3/8 inch.
 4. 2 inches: Maximum span, 10 feet; minimum rod size, 3/8 inch.
 5. 2-1/2 inches: Maximum span, 11 feet; minimum rod size, 3/8 inch.
 6. 3 inches: Maximum span, 12 feet; minimum rod size, 3/8 inch.
 7. 4 inches: Maximum span, 14 feet; minimum rod size, 1/2 inch.
 8. 6 inches: Maximum span, 17 feet; minimum rod size, 1/2 inch.
 9. 8 inches: Maximum span, 19 feet; minimum rod size, 5/8 inch.
 10. 10 inches: Maximum span, 20 feet; minimum rod size, 3/4 inch.
 11. 12 inches: Maximum span, 23 feet; minimum rod size, 7/8 inch.
 12. 14 inches: Maximum span, 25 feet; minimum rod size, 1 inch.
 13. 16 inches: Maximum span, 27 feet; minimum rod size, 1 inch.
 14. 18 inches: Maximum span, 28 feet; minimum rod size, 1-1/4 inch.
 15. 20 inches: Maximum span, 30 feet; minimum rod size, 1-1/4 inch.
- C. Hanger Spacing for Plastic Piping.
1. 1/2 inch: Maximum span, 42 inches; minimum rod size, 1/4 inch.
 2. 3/4 inch: Maximum span, 45 inches; minimum rod size, 1/4 inch.
 3. 1 inch: Maximum span, 51 inches; minimum rod size, 1/4 inch.
 4. 1-1/4 inches: Maximum span, 57 inches; minimum rod size, 3/8 inch.
 5. 1-1/2 inches: Maximum span, 63 inches; minimum rod size, 3/8 inch.
 6. 2 inches: Maximum span, 69 inches; minimum rod size, 3/8 inch.
 7. 3 inches: Maximum span, 7 feet; minimum rod size, 3/8 inch.
 8. 4 inches: Maximum span, 8 feet; minimum rod size, 1/2 inch.
 9. 6 inches: Maximum span, 10 feet; minimum rod size, 1/2 inch.
 10. 8 inches: Maximum span, 11 feet; minimum rod size, 5/8 inch.
 11. 10 inches: Maximum span, 13 feet; minimum rod size, 3/4 inch.
 12. 12 inches: Maximum span, 14 feet; minimum rod size, 7/8 inch.
 13. 14 inches: Maximum span, 15 feet; minimum rod size, 1 inch.
 14. 16 inches: Maximum span, 16 feet; minimum rod size, 1 inch.
 15. 18 inches: Maximum span, 18 feet; minimum rod size, 1-1/4 inch.

END OF SECTION

SECTION 23 21 14
HYDRONIC SPECIALTIES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Air vents.
- B. Strainers.
- C. Suction diffusers.
- D. Pump connectors.
- E. Combination pump discharge valves.
- F. Balancing valves.
- G. Pump suction fittings.
- H. Flow indicators and controls.
- I. Relief valves.

1.02 RELATED REQUIREMENTS

- A. Section 23 21 13 - Hydronic Piping.
- B. Section 23 25 00 - HVAC Water Treatment: Pipe Cleaning.

1.03 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide product data for manufactured products and assemblies required for this project. Include component sizes, rough-in requirements, service sizes, and finishes. Include product description, model and dimensions.
- C. Certificates: Inspection certificates for pressure vessels from authority having jurisdiction.
- D. Manufacturer's Installation Instructions: Indicate hanging and support methods, joining procedures.
- E. Project Record Documents: Record actual locations of flow controls.
- F. Maintenance Data: Include installation instructions, assembly views, lubrication instructions, and replacement parts list.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the type of products specified in this section, with minimum three years of documented experience.

1.05 DELIVERY, STORAGE, AND HANDLING

- A. Accept valves on site in shipping containers with labeling in place. Inspect for damage.
- B. Provide temporary end caps and closures on piping and fittings. Maintain in place until installation.
- C. Protect piping systems from entry of foreign materials by temporary covers, completing sections of the work, and isolating parts of completed system.

PART 2 PRODUCTS

2.01 AIR VENTS

- A. Manufacturers:
 - 1. Armstrong International, Inc: www.armstronginternational.com/#sle.
 - 2. ITT Bell & Gossett: www.bellgossett.com/#sle.
 - 3. Taco, Inc: www.taco-hvac.com/#sle.

4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Manual Type: Short vertical sections of 2 inch diameter pipe to form air chamber, with 1/8 inch brass needle valve at top of chamber.
- C. Float Type:
 1. Brass or semi-steel body, copper, polypropylene, or solid non-metallic float, stainless steel valve and valve seat; suitable for system operating temperature and pressure; with isolating valve.
 2. Cast iron body and cover, float, bronze pilot valve mechanism suitable for system operating temperature and pressure; with isolating valve.
- D. Washer Type:
 1. Brass with hygroscopic fiber discs, vent ports, adjustable cap for manual shut-off, and integral spring loaded ball check valve.
- E. Maximum Fluid Pressure: 150 psi.
- F. Maximum Fluid Temperature: 250 degrees F.

2.02 STRAINERS

- A. Manufacturers:
 1. Armstrong International, Inc: www.armstronginternational.com/#sle.
 2. Green Country Filtration: greencountryfiltration.com.
 3. WEAMCO: www.weamco.com.
 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Size 2 inch and Under:
 1. Screwed brass or iron body for 175 psi working pressure, Y pattern with 1/32 inch stainless steel perforated screen.
- C. Size 2-1/2 inch to 4 inch:
 1. Flanged iron body for 175 psi working pressure, Y pattern with 3/64 inch stainless steel perforated screen.
- D. Size 5 inch and Larger:
 1. Flanged iron body for 175 psi working pressure, basket pattern with 1/8 inch stainless steel perforated screen.

2.03 SUCTION DIFFUSERS

- A. Manufacturers:
 1. ITT Bell & Gossett: www.bellgossett.com/#sle.
 2. Anvil International, Inc: www.anvilintl.com.
 3. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Fitting: Angle pattern, cast-iron body, threaded for 2 inch and smaller, flanged for 2-1/2 inch and larger, rated for 175 psi working pressure, with inlet vanes, cylinder strainer with 3/16 inch diameter openings, disposable 5/32 inch mesh strainer to fit over cylinder strainer, 20 mesh start up screen, and permanent magnet located in flow stream and removable for cleaning.
- C. Fitting: Angle pattern, cast-iron body, threaded for 2 inch and smaller, flanged for 2-1/2 inch and larger, rated for 175 psi working pressure, with inlet vanes, cylinder strainer with 3/16 inch diameter openings, disposable fine mesh strainer to fit over cylinder strainer, and permanent magnet located in flow stream and removable for cleaning.
- D. Accessories: Adjustable foot support, blowdown tapping in bottom, gage tapping in side.

2.04 PUMP CONNECTORS

- A. Manufacturers:
 1. Ferguson Enterprises Inc: www.fnw.com/#sle.

2. The Metraflex Company; Vane Flex: www.metroflex.com/#sle.
 3. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Flexible Connectors: Flanged, braided type with wetted components of stainless steel, sized to match piping.
1. Maximum Allowable Working Pressure: 175 psig at 120 degrees F.
 2. Accommodate the Following:
 - a. Angular Rotation: 15 degrees.
 - b. Force developed by 1.5 times specified maximum allowable operating pressure.
 3. End Connections: Same as specified for pipe jointing.
 4. Provide pump connector with integral vanes to reduce turbulent flow.
 5. Provide necessary accessories including, but not limited to, swivel joints.

2.05 COMBINATION PUMP DISCHARGE VALVES

- A. Manufacturers:
1. Crane Co.: www.cranvalve.com/#sle.
 2. Taco, Inc: www.taco-hvac.com/#sle.
 3. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Valves: Straight or angle pattern, flanged cast-iron valve body with bolt-on bonnet for 175 psi operating pressure, non-slam check valve with spring-loaded bronze disc and seat, stainless steel stem, and calibrated adjustment permitting flow regulation.

2.06 BALANCING VALVES

- A. Manufacturers:
1. Armstrong International, Inc: www.armstronginternational.com/#sle.
 2. ITT Bell & Gossett: www.bellgossett.com/#sle.
 3. Taco, Inc: www.taco-hvac.com/#sle.
 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Size 2 inch and Smaller:
1. Provide ball or globe style with flow balancing, flow measurement, and shut-off capabilities, memory stops, minimum of two metering ports and NPT threaded or soldered connections.
 2. Metal construction materials consist of bronze or brass.
 3. Non-metal construction materials consist of Teflon, EPDM, or engineered resin.
- C. Size 2.5 inch and Larger:
1. Provide ball, globe, or butterfly style with flow balancing, flow measurement, and shut-off capabilities, memory stops, minimum of two metering ports and flanged, grooved, or weld end connections.
 2. Valve body construction materials consist of cast iron, carbon steel, or ductile iron.
 3. Internal components construction materials consist of brass, aluminum bronze, bronze, Teflon, EPDM, NORYL, or engineered resin.

2.07 RELIEF VALVES

- A. Manufacturers:
1. Armstrong International, Inc: www.armstronginternational.com/#sle.
 2. ITT Bell & Gossett: www.bellgossett.com/#sle.
 3. Conbraco Industries: www.apollovalves.com.
 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Bronze body, teflon seat, stainless steel stem and springs, automatic, direct pressure actuated, capacities ASME certified and labelled.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install specialties in accordance with manufacturer's instructions.
- B. Where large air quantities can accumulate, provide enlarged air collection standpipes.
- C. Provide manual air vents at system high points and as indicated.
- D. For automatic air vents in ceiling spaces or other concealed locations, provide vent tubing to nearest drain.
- E. Provide pump suction fitting on suction side of base mounted centrifugal pumps . Remove temporary strainers after cleaning systems.
- F. Provide combination pump discharge valve on discharge side of base mounted centrifugal pumps .
- G. Support pump fittings with floor mounted pipe and flange supports.
- H. Provide relief valves on pressure tanks, low pressure side of reducing valves, heat exchangers, and expansion tanks.
- I. Select system relief valve capacity so that it is greater than make-up pressure reducing valve capacity. Select equipment relief valve capacity to exceed rating of connected equipment.
- J. Pipe relief valve outlet to nearest floor drain.
- K. Where one line vents several relief valves, make cross sectional area equal to sum of individual vent areas.

END OF SECTION

SECTION 23 21 23
HYDRONIC PUMPS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Base-mounted pumps.

1.02 RELATED REQUIREMENTS

- A. Section 23 07 16 - HVAC Equipment Insulation.
- B. Section 23 07 19 - HVAC Piping Insulation.
- C. Section 23 21 13 - Hydronic Piping.
- D. Section 23 21 14 - Hydronic Specialties.
- E. Section 26 27 17 - Equipment Wiring: Electrical characteristics and wiring connections.

1.03 REFERENCE STANDARDS

- A. NFPA 70 - National Electrical Code.
- B. UL 778 - Standard for Motor-Operated Water Pumps.

1.04 PERFORMANCE REQUIREMENTS

- A. Ensure pumps operate at specified system fluid temperatures without vapor binding and cavitation, are non-overloading in parallel or individual operation, and operate within 25 percent of midpoint of published maximum efficiency curve.

1.05 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide certified pump curves showing performance characteristics with pump and system operating point plotted. Include NPSH curve when applicable. Include electrical characteristics and connection requirements.
- C. Manufacturer's Installation Instructions: Indicate hanging and support requirements and recommendations.
- D. Millwright's Certificate: Certify that base mounted pumps have been aligned.
- E. Operation and Maintenance Data: Include installation instructions, assembly views, lubrication instructions, and replacement parts list.
- F. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
 - 1. See Section 01 60 00 - Product Requirements, for additional provisions.
 - 2. Extra Pump Seals: One set for each type and size of pump.

1.06 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacture, assembly, and field performance of pumps, with minimum three years of documented experience.
- B. Alignment: Base mounted pumps shall be aligned by qualified millwright.

1.07 REGULATORY REQUIREMENTS

- A. Products Requiring Electrical Connection: Listed and classified by UL 778 as suitable for the purpose specified and indicated.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Armstrong Pumps Inc: www.armstrongpumps.com/#sle.
- B. ITT Bell & Gossett: www.bellgossett.com/#sle.

- C. Taco: www.taco-hvac.com.
- D. Substitutions: See Section 01 60 00 - Product Requirements.

2.02 HVAC PUMPS - GENERAL

- A. Provide pumps that operate at specified system fluid temperatures without vapor binding and cavitation, are non-overloading in parallel or individual operation, and operate within 25 percent of midpoint of published maximum efficiency curve.
- B. Products Requiring Electrical Connection: Listed and classified by UL or testing agency acceptable to authority having jurisdiction as suitable for the purpose specified and indicated.

2.03 BASE MOUNTED PUMPS

- A. Casing: Cast iron, with suction and discharge gage ports, renewable bronze casing wearing rings, seal flush connection, drain plug, flanged suction and discharge.
- B. Impeller: Bronze, fully enclosed, keyed to shaft.
- C. Bearings: Oil lubricated roller or ball bearings.
- D. Shaft: Alloy steel with copper, bronze, or stainless steel shaft sleeve.
- E. Seal: Mechanical seal, 225 degrees F maximum continuous operating temperature.
- F. Drive: Flexible coupling with coupling guard.
- G. Baseplate: Cast iron or fabricated steel with integral drain rim.
- H. Performance: see schedule on drawings
- I. Electrical Characteristics: see schedule on drawings
 - 1. Refer to Section 26 27 17.
 - 2. Wiring Terminations: Provide terminal lugs to match branch circuit conductor quantities, sizes, and materials indicated. Enclose terminal lugs in terminal box sized to NFPA 70.

PART 3 EXECUTION

3.01 PREPARATION

- A. Verify that electric power is available and of the correct characteristics.

3.02 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Provide access space around pumps for service. Provide no less than minimum space recommended by manufacturer.
- C. Decrease from line size with long radius reducing elbows or reducers. Support piping adjacent to pump such that no weight is carried on pump casings. For close coupled or base mounted pumps, provide supports under elbows on pump suction and discharge line sizes 4 inches and over.
- D. Provide line sized shut-off valve and suction diffuser on pump suction, and line sized combination pump discharge valve (B&G Triple Duty Valve or approved equal) on pump discharge.
- E. Provide air cock and drain connection on horizontal pump casings.
- F. Provide drains for bases and seals, piped to and discharging into floor drains.
- G. Check, align, and certify alignment of base mounted pumps prior to start-up.
- H. Install base mounted pumps on existing concrete housekeeping bases, with anchor bolts, set and level, and grout in place. Provide manufacturer spring isolation to support base from concrete housekeeping pad.
- I. Lubricate pumps before start-up.

3.03 SCHEDULES: SEE DRAWINGS FOR SCHEDULES
END OF SECTION

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SECTION 23 25 00
HVAC WATER TREATMENT

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Materials.
 - 1. System cleaner.
 - 2. Closed system treatment (water).
- B. By-pass (pot) feeder.
- C. Chemical treatment - Including glycol mix.

1.02 RELATED REQUIREMENTS

- A. Section 23 21 13 - Hydronic Piping.
- B. Section 23 21 14 - Hydronic Specialties.
- C. Section 23 09 13 - Instrumentation and Control Devices for HVAC.
- D. Section 26 27 17 - Equipment Wiring: Electrical characteristics and wiring connections.

1.03 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide chemical treatment materials, chemicals, and equipment including electrical characteristics and connection requirements.
- C. Shop Drawings: Indicate system schematic, equipment locations, and controls schematics, electrical characteristics and connection requirements.
- D. Manufacturer's Installation Instructions: Indicate placement of equipment in systems, piping configuration, and connection requirements.
- E. Manufacturer's Field Reports: Indicate start-up of treatment systems when completed and operating properly. Indicate analysis of system water after cleaning and after treatment.
- F. Certificate: Submit certificate of compliance from authority having jurisdiction indicating approval of chemicals and their proposed disposal.
- G. Project Record Documents: Record actual locations of equipment and piping, including sampling points and location of chemical injectors.
- H. Operation and Maintenance Data: Include data on chemical feed pumps, agitators, and other equipment including spare parts lists, procedures, and treatment programs. Include step by step instructions on test procedures including target concentrations.
- I. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the type of products specified in this section, with minimum ten years of documented experience. Company shall have local representatives with water analysis laboratories and full time service personnel.
- B. Installer Qualifications: Company specializing in performing the type of work specified in this section, with minimum five years of documented experience and approved by manufacturer.

1.05 REGULATORY REQUIREMENTS

- A. Conform to applicable code for addition of non-potable chemicals to building mechanical systems and to public sewage systems.
- B. Products Requiring Electrical Connection: Listed and classified by UL as suitable for the purpose specified and indicated.

1.06 MAINTENANCE SERVICE

- A. Furnish service and maintenance of treatment systems for one year from Date of Substantial Completion.
- B. Provide monthly technical service visits to perform field inspections and make water analysis on site. Detail findings in writing on proper practices, chemical treating requirements, and corrective actions needed. Submit two copies of field service report after each visit.
- C. Provide laboratory and technical assistance services during this maintenance period.
- D. Include 2 hour training course for operating personnel, instructing them on installation, care, maintenance, testing, and operation of water treatment systems. Arrange course at start up of systems.
- E. Provide on site inspections of equipment during scheduled or emergency shutdown to properly evaluate success of water treatment program, and make recommendations in writing based upon these inspections.

1.07 MAINTENANCE MATERIALS

- A. See Section 01 6000 - Product Requirements, for additional provisions.
- B. Supply sufficient chemicals for treatment and testing during warranty period.

PART 2 PRODUCTS

2.01 MATERIALS

- A. Closed System Treatment (Water/Glycol Mix):
 - 1. Sequestering agent to reduce deposits and adjust pH; polyphosphate.
 - 2. Corrosion inhibitors; boron-nitrite, sodium nitrite and borax, sodium totyltriazole, low molecular weight polymers, phosphonates, sodium molybdate, or sulphites.
 - 3. Conductivity enhancers; phosphates or phosphonates.
 - 4. Guarantee compliance with and maintain pH level as required by the manufacturer of the condensing boilers for use with aluminum heat exchangers.
 - 5. Final balance of industrially inhibited propyleneglycol-based heat transfer fluid - 20%
 - a. The fluid must be dyed [bright yellow] to facilitate leak detection.
 - b. The fluid must be easily analyzed for glycol concentration and inhibitor level.
 - c. The fluid must pass ASTM D1384 (less than 0.5 mils penetration per year for all system metals).
 - d. The reserve alkalinity of the fluid must be at least 15 to provide long-term resistance to acidic pH.

2.02 BY-PASS (POT) FEEDER

- A. Manufacturers:
 - 1. Griswold Controls: www.griswoldcontrols.com/#sle.
 - 2. J. L. Wingert Company: www.jlwingert.com/#sle.
 - 3. Neptune Chemical Pump Company: www.neptune1.com/#sle.
 - 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. 6.0 gal quick opening cap for working pressure of 175 psi.

PART 3 EXECUTION

3.01 PREPARATION

- A. Systems shall be operational, filled, started, and vented prior to cleaning. Use water meter to record capacity in each system.
- B. Place terminal control valves in open position during cleaning.
- C. Verify that electric power is available and of the correct characteristics.

3.02 CLEANING SEQUENCE

- A. Concentration:
 - 1. As recommended by manufacturer.
 - 2. One pound per 100 gallons of water contained in the system.
- B. Hot Water Heating Systems and Dual Temperature Systems:
 - 1. Apply heat while circulating, slowly raising temperature to 160 degrees F and maintain for 12 hours minimum.
 - 2. Remove heat and circulate to 100 degrees F or less; drain systems as quickly as possible and refill with clean water.
 - 3. Circulate for 6 hours at design temperatures, then drain.
 - 4. Refill with clean water and repeat until system cleaner is removed.
- C. Chilled Water Systems:
 - 1. Circulate for 48 hours, then drain systems as quickly as possible.
 - 2. Refill with clean water, circulate for 24 hours, then drain.
 - 3. Refill with clean water and repeat until system cleaner is removed.
- D. Use neutralizer agents on recommendation of system cleaner supplier and approval of Construction Manager, Architect or Engineer of Record.
- E. Flush open systems with clean water for one hour minimum. Drain completely and refill.
- F. Remove, clean, and replace strainer screens.
- G. Inspect, remove sludge, and flush low points with clean water after cleaning process is completed. Include disassembly of components as required.
- H. Add glycol mixture to specified concentration.

3.03 INSTALLATION

- A. Install in accordance with manufacturer's instructions.

3.04 CLOSED SYSTEM TREATMENT

- A. Provide one bypass feeder on each system. Install isolating and drain valves and necessary piping. Install around balancing valve downstream of circulating pumps unless indicated otherwise.
- B. Introduce closed system treatment through bypass feeder when required or indicated by test.
- C. Use only good quality water in solution with the propylene glycol fluid. Use water with low levels (less than 25 ppm) of chloride and sulfate, and less than 50 ppm of hard water ions (Ca⁺⁺, Mg⁺⁺). Distilled or deionized water is recommended. If good quality water is unavailable, purchase pre-diluted solutions of industrially inhibited propylene glycol fluid from the fluid manufacturer or, if available, from the distributor.

3.05 CLOSEOUT ACTIVITIES

- A. Training: Train Owner's personnel on operation and maintenance of chemical treatment system.
 - 1. Provide minimum of two hours of instruction for two people.
 - 2. Have operation and maintenance data prepared and available for review during training.
 - 3. Conduct training using actual equipment after treated system has been put into full operation.

3.06 MAINTENANCE

- A. See Section 01 70 00 - Execution Requirements, for additional requirements relating to maintenance service.

- B. Perform maintenance work using competent and qualified personnel under the supervision and in the direct employ of the equipment manufacturer or original installer.
- C. Provide service and maintenance of treatment systems for one year from Date of Substantial Completion.
- D. Provide bi-monthly (every 2 months) technical service visits for the first 6 months to perform field inspections and make water analysis on site. Detail findings in writing on proper practices, chemical treating requirements, and corrective actions needed. Submit two copies of field service report after each visit.
- E. Provide laboratory and technical assistance services during this maintenance period.
- F. Provide on site inspections of equipment during scheduled or emergency shutdown to properly evaluate success of water treatment program, and make recommendations in writing based upon these inspections.

END OF SECTION

SECTION 23 31 00
HVAC DUCTS AND CASINGS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Metal ductwork.
- B. Casing and plenums.
- C. Duct cleaning.

1.02 RELATED REQUIREMENTS

- A. Section 03 30 00 - Cast-in-Place Concrete.
- B. Section 09 90 00 - Painting and Coating: Weld priming, weather resistant, paint or coating.
- C. Section 11 40 00 - Foodservice Equipment: Supply of kitchen range hoods for placement by this Section.
- D. Section 23 07 13 - Duct Insulation: External insulation and duct liner.
- E. Section 23 33 00 - Air Duct Accessories.
- F. Section 23 36 00 - Air Terminal Units.
- G. Section 23 37 00 - Air Outlets and Inlets.
- H. Section 23 05 93 - Testing, Adjusting, and Balancing for HVAC.

1.03 REFERENCE STANDARDS

- A. ASTM A36/A36M - Standard Specification for Carbon Structural Steel.
- B. ASTM A653/A653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.
- C. ASTM A666 - Standard Specification for Annealed or Cold-Worked Austenitic Stainless Steel Sheet, Strip, Plate, and Flat Bar.
- D. ASTM A1008/A1008M - Standard Specification for Steel, Sheet, Cold-Rolled, Carbon, Structural, High-Strength Low-Alloy, High-Strength Low-Alloy with Improved Formability, Required Hardness, Solution Hardened, and Bake Hardenable.
- E. ASTM A1011/A1011M - Standard Specification for Steel, Sheet and Strip, Hot-Rolled, Carbon, Structural, High-Strength Low-Alloy, High-Strength Low-Alloy with Improved Formability, and Ultra-High Strength.
- F. ASTM B209 - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate.
- G. ASTM B209M - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate (Metric).
- H. ASTM C14 - Standard Specification for Nonreinforced Concrete Sewer, Storm Drain, and Culvert Pipe.
- I. ASTM C14M - Standard Specification for Nonreinforced Concrete Sewer, Storm Drain, Culvert Pipe (Metric).
- J. ASTM C443 - Standard Specification for Joints for Concrete Pipe and Manholes, Using Rubber Gaskets.
- K. ASTM C443M - Standard Specification for Joints for Concrete Pipe and Manholes, Using Rubber Gaskets (Metric).
- L. NFPA 90A - Standard for the Installation of Air-Conditioning and Ventilating Systems.
- M. NFPA 90B - Standard for the Installation of Warm Air Heating and Air-Conditioning Systems.

- N. NFPA 96 - Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations.
- O. SMACNA (LEAK) - HVAC Air Duct Leakage Test Manual; Sheet Metal and Air Conditioning Contractors' National Association.
- P. SMACNA (DCS) - HVAC Duct Construction Standards Metal and Flexible.
- Q. SMACNA (FGD) - Fibrous Glass Duct Construction Standards.
- R. UL 181 - Standard for Factory-Made Air Ducts and Air Connectors.
- S. IECC 2012 - International Energy Conservation Code - Duct construction standards, leakage testing

1.04 PERFORMANCE REQUIREMENTS

- A. No variation of duct configuration or sizes permitted except by written permission. Size round ducts installed in place of rectangular ducts in accordance with ASHRAE table of equivalent rectangular and round ducts.

1.05 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide data for duct materials and duct connections.
- C. Shop Drawings: Indicate duct fittings, particulars such as gages, sizes, welds, and configuration prior to start of work for all systems.
- D. MANDATORY Test Reports: Pressure test all ductwork. Indicate pressure tests performed. Include date, section tested, test pressure, and leakage rate, following SMACNA (LEAK) - HVAC Air Duct Leakage Test Manual.
 - 1. Utilize standard equation $CL = FP^{0.65}$ where F = Measured leakage rate in CFM per 100 square feet of duct surface, and P = Static Pressure of the test.
- E. Manufacturer's Certificate: Certify that installation of glass fiber ductwork meet or exceed recommended fabrication and installation requirements.
- F. Project Record Documents: Record actual locations of ducts and duct fittings. Record changes in fitting location and type. Show additional fittings used.

1.06 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the type of products specified in this section, with minimum three years of documented experience.
- B. Installer Qualifications: Company specializing in performing the type of work specified in this section, with minimum five years of documented experience.

1.07 REGULATORY REQUIREMENTS

- A. Construct ductwork to NFPA 90A, NFPA 90B, and NFPA 96 standards.

1.08 FIELD CONDITIONS

- A. Do not install duct sealants when temperatures are less than those recommended by sealant manufacturers.
- B. Maintain temperatures within acceptable range during and after installation of duct sealants.

PART 2 PRODUCTS

2.01 DUCT ASSEMBLIES

2.02 MATERIALS

- A. Galvanized Steel for Ducts: Hot-dipped galvanized steel sheet, ASTM A653/A653M FS Type B, with G90/Z275 coating.

- B. Stainless Steel for Ducts: ASTM A 240/A 240M, Type 304.
- C. Joint Sealers and Sealants: Non-hardening, water resistant, mildew and mold resistant.
 - 1. Type: Heavy mastic or liquid used alone or with tape, suitable for joint configuration and compatible with substrates, and recommended by manufacturer for pressure class of ducts.
 - 2. Surface Burning Characteristics: Flame spread index of zero and smoke developed index of zero, when tested in accordance with ASTM E84.
- D. Gasket Tape: Provide butyl rubber gasket tape for a flexible seal between transfer duct connector (TDC), transverse duct flange (TDF), applied flange connections, and angle rings connections.
- E. Hanger Rod: ASTM A36/A36M; steel, galvanized; threaded both ends, threaded one end, or continuously threaded.
- F. Insulated Flexible Ducts:
 - 1. Two ply vinyl film supported by helically wound spring steel wire; fiberglass insulation; polyethylene vapor barrier film.
 - a. Pressure Rating: 10 inches WG positive and 1.0 inches WG negative.
 - b. Maximum Velocity: 4000 fpm.
 - c. Temperature Range: -10 degrees F to 160 degrees F.
- G. Stainless Steel Ducts: ASTM A 666, Type 304.
- H. All Ducts: Galvanized steel, unless otherwise indicated.
- I. Low Pressure Supply (Heating Systems): 2 inch w.g. pressure class, galvanized steel.
- J. Low Pressure Supply (System with Cooling Coils): 2 inch w.g. pressure class, galvanized steel.
- K. Medium and High Pressure Supply (All VAV Primary Supply Duct between AHU and VAV Terminal Unit): 2 inch w.g. pressure class, galvanized steel.
- L. Return and Relief: 1 inch w.g. pressure class, galvanized steel.
- M. General Exhaust: 1 inch w.g. pressure class, galvanized steel.

2.03 DUCTWORK FABRICATION

- A. Fabricate and support in accordance with SMACNA HVAC Duct Construction Standards and as indicated.
- B. Provide duct material, gages, reinforcing, and sealing for operating pressures indicated.
- C. Construct T's, bends, and elbows with radius of not less than 1-1/2 times width of duct on centerline. Where not possible and where rectangular elbows must be used, provide turning vanes. .
- D. Increase duct sizes gradually, not exceeding 15 degrees divergence wherever possible; maximum 30 degrees divergence upstream of equipment and 45 degrees convergence downstream.
- E. Fabricate continuously welded round and oval duct fittings in accordance with SMACNA HVAC Duct Construction Standards.
- F. Fabricate continuously welded round and oval duct fittings two gages heavier than duct gages indicated in SMACNA Standard. Joints shall be minimum 4 inch cemented slip joint, brazed or electric welded. Prime coat welded joints.
- G. Provide standard 45 degree lateral wye takeoffs unless otherwise indicated where 90 degree conical tee connections may be used.
- H. Where ducts are connected to exterior wall louvers and duct outlet is smaller than louver frame, provide blank-out panels sealing louver area around duct. Use same material as duct, painted black on exterior side; seal to louver frame and duct.

2.04 MANUFACTURED DUCTWORK AND FITTINGS

- A. Manufacture in accordance with SMACNA HVAC Duct Construction Standards - Metal and Flexible, and as indicated. Provide duct material, gages, reinforcing, and sealing for operating pressures indicated.
- B. Double Wall Insulated Round Ducts: Round spiral lockseam duct with paintable galvanized steel outer wall, perforated galvanized steel inner wall; fitting with solid inner wall. Provide paint in color selected by architect.
 - 1. Manufacture in accordance with SMACNA HVAC Duct Construction Standards.
 - 2. Insulation:
 - a. Thickness: 2 inch.
 - b. Material: Fiberglass, with mylar coating between insulation and perforated liner.
- C. Transverse Duct Connection System: SMACNA "J" rated rigidly class connection, interlocking angle and duct edge connection system with sealant, gasket, cleats, and corner clips.

2.05 CASINGS

- A. Fabricate casings in accordance with SMACNA HVAC Duct Construction Standards and construct for operating pressures indicated.
- B. Mount floor mounted casings on 4 inch high concrete curbs. At floor, rivet panels on 8 inch centers to angles. Where floors are acoustically insulated, provide liner of 18 gage galvanized expanded metal mesh supported at 12 inch centers, turned up 12 inches at sides with sheet metal shields.
- C. Mount floor mounted casings on 4 inch high concrete curbs. At floor, rivet panels on 8 inch centers to angles. Where floors are acoustically insulated, provide liner of 18 gage galvanized expanded metal mesh supported at 12 inch centers, turned up 12 inches at sides with sheet metal shields.
- D. Reinforce door frames with steel angles tied to horizontal and vertical plenum supporting angles. Install hinged access doors where indicated or required for access to equipment for cleaning and inspection.
 - 1. Provide clear wire glass observation ports, minimum 6 X 6 inch size.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install, support, and seal ducts in accordance with SMACNA HVAC Duct Construction Standards.
- B. Install in accordance with manufacturer's instructions.
- C. Duct sizes indicated are inside clear dimensions. For lined ducts, maintain sizes inside lining.
- D. Install and seal metal and flexible ducts in accordance with SMACNA HVAC Duct Construction Standards - Metal and Flexible.
- E. Provide openings in ductwork where required to accommodate thermometers and controllers. Provide pilot tube openings where required for testing of systems, complete with metal can with spring device or screw to ensure against air leakage. Where openings are provided in insulated ductwork, install insulation material inside a metal ring.
- F. Locate ducts with sufficient space around equipment to allow normal operating and maintenance activities.
- G. Use crimp joints with or without bead for joining round duct sizes 8 inch and smaller with crimp in direction of air flow.
- H. Use double nuts and lock washers on threaded rod supports.
- I. Tape joints of PVC coated metal ductwork with PVC tape.

- J. Connect terminal units to supply ducts with one foot maximum length of flexible duct. Do not use flexible duct to change direction.
- K. Connect diffusers or light troffer boots to low pressure ducts with 5 feet maximum length of flexible duct held in place with strap or clamp.
- L. Connect flexible ducts to metal ducts with adhesive plus sheet metal screws.
- M. Set plenum doors 6 to 12 inches above floor. Arrange door swings so that fan static pressure holds door in closed position.
- N. Use stainless steel for ductwork exposed to view and stainless steel or carbon steel for ducts where concealed.
- O. During construction provide temporary closures of metal or taped polyethylene on open ductwork to prevent construction dust from entering ductwork system.
- P. At exterior wall louvers, seal duct to louver frame and install blank-out panels as required.

3.02 CLEANING AND TESTING

- A. See Section 01 74 19 - Construction Waste Management and Disposal, for additional requirements.
- B. Clean duct systems with high power vacuum machines. Protect equipment that could be harmed by excessive dirt with filters, or bypass during cleaning. Provide adequate access into ductwork for cleaning purposes.
- C. Conduct required duct-leakage testing as defined within this specification and otherwise noted in the contract documents.

3.03 SCHEDULES

- A. Ductwork Material:
 - 1. Low Pressure Supply (Heating Systems): Steel.
 - 2. Low Pressure Supply (System with Cooling Coils): Steel.
 - 3. Medium and High Pressure Supply: Steel.
 - 4. Return and Relief: Steel.
 - 5. General Exhaust: Steel.
 - 6. Outside Air Intake: Steel.
 - 7. Exposed round ductwork: Double-wall spiral.
- B. Ductwork Pressure Class:
 - 1. Supply (Heating Systems): 2 inch.
 - 2. Supply (System with Cooling Coils): 2 inch.
 - 3. Return and Relief: 1 inch.
 - 4. General Exhaust: 1 inch.
 - 5. Outside Air Intake: 1 inch.

END OF SECTION

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SECTION 23 33 00
AIR DUCT ACCESSORIES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Air turning devices/extractors.
- B. Backdraft dampers.
- C. Combination fire and smoke dampers.
- D. Duct access doors.
- E. Duct test holes.
- F. Fire dampers.
- G. Flexible duct connections.
- H. Smoke dampers.
- I. Volume control dampers.

1.02 RELATED REQUIREMENTS

- A. Section 23 31 00 - HVAC Ducts and Casings.
- B. Section 23 36 00 - Air Terminal Units: Pressure regulating damper assemblies.

1.03 REFERENCE STANDARDS

- A. NFPA 90A - Standard for the Installation of Air-Conditioning and Ventilating Systems.
- B. NFPA 92 - Standard for Smoke Control Systems.
- C. SMACNA (DCS) - HVAC Duct Construction Standards Metal and Flexible.
- D. UL 33 - Safety Heat Responsive Links for Fire-Protection Service.
- E. UL 555 - Standard for Fire Dampers.
- F. UL 555S - Standard for Smoke Dampers.

1.04 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide for shop fabricated assemblies including volume control dampers. Include electrical characteristics and connection requirements.
- C. Shop Drawings: Indicate for shop fabricated assemblies including volume control dampers.
- D. Project Record Drawings: Record actual locations of access doors and test holes.

1.05 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the type of products specified in this section, with minimum three years of documented experience.
- B. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Protect dampers from damage to operating linkages and blades.

PART 2 PRODUCTS

2.01 AIR TURNING DEVICES/EXTRACTORS

- A. Manufacturers:
 - 1. Krueger: www.krueger-hvac.com/#sle.

2. PCI Industries, Inc; Pottorff Brand : www.pottorff.com.
3. Ruskin Company: www.ruskin.com/#sle.
4. Titus: www.titus-hvac.com/#sle.
5. Substitutions: See Section 01 60 00 - Product Requirements.

- B. Multi-blade device with radius blades attached to pivoting frame and bracket, steel construction, with push-pull operator strap.

2.02 BACKDRAFT DAMPERS

A. Manufacturers:

1. Louvers & Dampers, Inc: www.louvers-dampers.com/#sle.
2. Nailor Industries Inc: www.nailor.com/#sle.
3. PCI Industries, Inc; Pottorff Brand : www.pottorff.com.
4. Ruskin Company: www.ruskin.com/#sle.
5. Substitutions: See Section 01 60 00 - Product Requirements.

- B. Multi-Blade, Parallel Action Gravity Balanced Backdraft Dampers: Galvanized steel, with center pivoted blades of maximum 6 inch width, with felt or flexible vinyl sealed edges, linked together in rattle-free manner with 90 degree stop, steel ball bearings, and plated steel pivot pin; adjustment device to permit setting for varying differential static pressure.

2.03 COMBINATION FIRE AND SMOKE DAMPERS

A. Manufacturers:

1. Lloyd Industries, Inc.: www.firedamper.com/#sle.
2. Louvers & Dampers, Inc, a brand of Mestek, Inc: www.louvers-dampers.com/#sle.
3. Nailor Industries, Inc: www.nailor.com/#sle.
4. Pottorff: www.pottorff.com/#sle.
5. Ruskin Company: www.ruskin.com/#sle.
6. Substitutions: See Section 01 60 00 - Product Requirements.

- B. Fabricate in accordance with NFPA 90A, UL 555, UL 555S, and as indicated.

- C. Provide factory sleeve and collar for each damper.

- D. Multiple Blade Dampers: Fabricate with 16 gage, 0.0598 inch galvanized steel frame and blades, oil-impregnated bronze or stainless steel sleeve bearings and plated steel axles, stainless steel jamb seals, 1/8 by 1/2 inch plated steel concealed linkage, stainless steel closure spring, blade stops, and lock, and 1/2 inch actuator shaft.

- E. Operators: UL listed and labelled spring return electric type suitable for 120 volts, single phase, 60 Hz. Provide end switches to indicate damper position. Locate damper operator on interior of duct and link to damper operating shaft.

- F. Electro Thermal Link: Fusible link melting at 165 degrees F; 120 volts, single phase, 60 Hz; UL listed and labeled.

2.04 DUCT ACCESS DOORS

A. Manufacturers:

1. Acudor Products Inc: www.acudor.com/#sle.
2. Nailor Industries Inc: www.nailor.com/#sle.
3. Ruskin Company: www.ruskin.com/#sle.
4. SEMCO Incorporated: www.semcoinc.com/#sle.
5. Substitutions: See Section 01 60 00 - Product Requirements.

- B. Fabrication: Rigid and close-fitting of galvanized steel with sealing gaskets and quick fastening locking devices. For insulated ducts, install minimum 1 inch thick insulation with sheet metal cover.

1. Less Than 12 inches Square: Secure with sash locks.

2. Up to 18 inches Square: Provide two hinges and two sash locks.
3. Up to 24 x 48 inches: Three hinges and two compression latches with outside and inside handles.
4. Larger Sizes: Provide an additional hinge.

C. Access doors with sheet metal screw fasteners are not acceptable.

2.05 DUCT TEST HOLES

- A. Temporary Test Holes: Cut or drill in ducts as required. Cap with neat patches, neoprene plugs, threaded plugs, or threaded or twist-on metal caps.
- B. Permanent Test Holes: Factory fabricated, air tight flanged fittings with screw cap. Provide extended neck fittings to clear insulation.

2.06 FIRE DAMPERS

- A. Manufacturers:
 1. Lloyd Industries, Inc: www.firedamper.com/#sle.
 2. Louvers & Dampers, Inc, a brand of Mestek, Inc: www.louvers-dampers.com/#sle.
 3. Nailor Industries, Inc: www.nailor.com/#sle.
 4. Pottorff: www.pottorff.com/#sle.
 5. Ruskin Company: www.ruskin.com/#sle.
 6. Ward Industries, a brand of Hart and Cooley, Inc: www.wardind.com/#sle.
 7. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Fabricate in accordance with NFPA 90A and UL 555, and as indicated.
- C. Curtain Type Dampers: Galvanized steel with interlocking blades. Provide stainless steel closure springs and latches for horizontal installations. Configure with blades out of air stream except for 1.0 inch pressure class ducts up to 12 inches in height.
- D. Fusible Links: UL 33, separate at 160 degrees F with adjustable link straps for combination fire/balancing dampers.

2.07 FLEXIBLE DUCT CONNECTIONS

- A. Fabricate in accordance with SMACNA (DCS) and as indicated.
- B. Flexible Duct Connections: Fabric crimped into metal edging strip.
 1. Fabric: UL listed fire-retardant neoprene coated woven glass fiber fabric to NFPA 90A, minimum density 30 oz per sq yd.
 - a. Net Fabric Width: Approximately 2 inches wide.
 2. Metal: 3 inches wide, 24 gage, 0.0239 inch thick galvanized steel.
- C. Leaded Vinyl Sheet: Minimum 0.55 inch thick, 0.87 lbs per sq ft, 10 dB attenuation in 10 to 10,000 Hz range.
- D. Maximum Installed Length: 14 inch.

2.08 SMOKE DAMPERS

- A. Manufacturers:
 1. Louvers & Dampers, Inc, a brand of Mestek, Inc: www.louvers-dampers.com/#sle.
 2. Nailor Industries, Inc: www.nailor.com/#sle.
 3. Ruskin Company: www.ruskin.com/#sle.
 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Dampers: UL Class 1 v-groove blade type smoke damper, normally closed automatically operated by electric actuator.

2.09 VOLUME CONTROL DAMPERS

- A. Manufacturers:
 1. Louvers & Dampers, Inc: www.louvers-dampers.com/#sle.

2. Nailor Industries Inc: www.nailor.com/#sle.
 3. NCA, a brand of Metal Industries Inc: www.ncamfg.com/#sle.
 4. PCI Industries, Inc; Pottorff Brand : www.pottorff.com.
 5. Ruskin Company: www.ruskin.com/#sle.
 6. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Fabricate in accordance with SMACNA (DCS) and as indicated.
- C. Splitter Dampers:
1. Material: Same gage as duct to 24 inches size in either direction, and two gages heavier for sizes over 24 inches.
 2. Blade: Fabricate of single thickness sheet metal to streamline shape, secured with continuous hinge or rod.
 3. Operator: Minimum 1/4 inch diameter rod in self aligning, universal joint action, flanged bushing with set screw .
- D. Single Blade Dampers: Fabricate for duct sizes up to 6 x 30 inch.
- E. Multi-Blade Damper: Fabricate of opposed blade pattern with maximum blade sizes 8 x 72 inch. Assemble center and edge crimped blades in prime coated or galvanized channel frame with suitable hardware.
- F. End Bearings: Except in round ducts 12 inches and smaller, provide end bearings. On multiple blade dampers, provide oil-impregnated nylon, thermoplastic elastomer, or sintered bronze bearings.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install accessories in accordance with manufacturer's instructions, NFPA 90A, and follow SMACNA (DCS). Refer to Section 23 31 00 for duct construction and pressure class.
- B. Provide backdraft dampers on exhaust fans or exhaust ducts nearest to outside and where indicated.
- C. Provide duct access doors for inspection and cleaning before and after filters, coils, fans, automatic dampers, at fire dampers, combination fire and smoke dampers, and elsewhere as indicated. Provide minimum 8 x 8 inch size for hand access, 18 x 18 inch size for shoulder access, and as indicated. Provide 4 x 4 inch for balancing dampers only. Review locations prior to fabrication.
- D. Provide duct test holes where indicated and required for testing and balancing purposes.
- E. Provide fire dampers, combination fire and smoke dampers, and smoke dampers at locations indicated, where ducts and outlets pass through fire rated components, and where required by Authorities Having Jurisdiction. Install with required perimeter mounting angles, sleeves, breakaway duct connections, corrosion resistant springs, bearings, bushings and hinges.
- F. Install smoke dampers and combination smoke and fire dampers in accordance with NFPA 92.
- G. Demonstrate re-setting of fire dampers to Owner's representative.
- H. At fans and motorized equipment associated with ducts, provide flexible duct connections immediately adjacent to the equipment.
- I. At equipment supported by vibration isolators, provide flexible duct connections immediately adjacent to the equipment.
- J. Provide balancing dampers at points on supply, return, and exhaust systems where branches are taken from larger ducts as required for air balancing. Install minimum 2 duct widths from duct take-off.
- K. Use splitter dampers only where indicated.

- L. Provide balancing dampers on duct take-off to diffusers, grilles, and registers, regardless of whether dampers are specified as part of the diffuser, grille, or register assembly.

END OF SECTION

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SECTION 23 64 23
SCROLL WATER CHILLERS

NOTE: EQUIPMENT INCLUDED WITHIN THIS SPECIFICATION SECTION HAS BEEN PRE-PURCHASED BY THE OWNER UNDER SEPARATE CONTRACT.

PART 1 GENERAL

2.01 SECTION INCLUDES

- A. Factory-assembled packaged chiller.
- B. Charge of refrigerant and oil.
- C. Controls and control connections.
- D. Chilled water connections.
- E. Electrical power connections.

2.02 RELATED REQUIREMENTS

- A. Section 03 30 00 - Cast-in-Place Concrete: Concrete housekeeping pads.
- B. Section 23 05 13 - Motor Requirements for HVAC and Plumbing Equip.
- C. Section 23 05 48 - Vibration and Seismic Con. for HVAC and Plumb, Piping and Equip..
- D. Section 23 05 53 - Identification for HVAC Piping and Equipment.
- E. Section 23 05 93 - Testing, Adjusting, and Balancing for HVAC.
- F. Section 23 08 00 - Commissioning of HVAC.
- G. Section 23 09 23 - Direct-Digital Control System for HVAC.
- H. Section 23 09 93 - Sequence of Operations for HVAC Controls.
- I. Section 23 21 13 - Hydronic Piping.
- J. Section 23 21 14 - Hydronic Specialties.
- K. Section 26 27 17 - Equipment Wiring.

2.03 REFERENCE STANDARDS

- A. AHRI 550/590 (I-P) - Performance Rating of Water-chilling and Heat Pump Water-heating Packages Using the Vapor Compression Cycle.
- B. ASHRAE Std 15 - Safety Standard for Refrigeration Systems and Designation and Classification of Refrigerants .
- C. ASHRAE Std 90.1 I-P - Energy Standard for Buildings Except Low-Rise Residential Buildings.
- D. ASME BPVC-VIII-1 - Boiler and Pressure Vessel Code, Section VIII, Division 1: Rules for Construction of Pressure Vessels.
- E. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- F. UL 1995 - Heating and Cooling Equipment.

2.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination: Coordinate physical size, weight and location of major pieces of equipment to be installed. Notify Architect of any major deviations from the equipment originally specified prior to ordering equipment.

2.05 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide rated capacities, weights, specialties and accessories, electrical requirements and wiring diagrams.

- C. Shop Drawings: Indicate components, assembly, dimensions, weights and loadings, required clearances, and location and size of field connections. Indicate equipment, piping and connections, valves, strainers, and thermostatic valves required for complete system.
- D. Manufacturer's Certificate: Certify that components furnished but not produced by manufacturer meet or exceed manufacturer's requirements.
- E. Manufacturer's Performance Data: Indicate energy input versus cooling load output from 0 to 100 percent of full load at specified and minimum condenser water temperature for water-cooled chillers and at specified and minimum outdoor air temperature for air-cooled chillers.
- F. Manufacturer's Instructions: Submit manufacturer's complete installation instructions.
- G. Sustainable Design Documentation: Submit manufacturer's product data on refrigerant used, showing compliance with specified requirements.
- H. Operation and Maintenance Data: Include start-up instructions, maintenance data, parts lists, controls, and accessories; include trouble-shooting guide.
- I. Warranty: Submit manufacturer's warranty and ensure forms have been filled out in Owner's name and registered with manufacturer.
- J. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
 - 1. See Section 01 60 00 - Product Requirements, for additional provisions.
 - 2. Extra Refrigerant: One container.
 - 3. Extra Lubricating Oil: One container.

2.06 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years of documented experience.
- B. When required, provide certification of inspection for conformance to requirements of authority having jurisdiction.

2.07 DELIVERY, STORAGE, AND HANDLING

- A. Conform to manufacturer's written installation instructions for rigging, unloading, and transporting units.
- B. Deliver units to the job site completely assembled and charged with refrigerant and oil by manufacturer.

2.08 WARRANTY

- A. See Section 01 78 00 - Closeout Submittals, for additional warranty requirements.
- B. Manufacturer's Warranty: Provide minimum Five year warranty to include coverage for materials and labor for compressor.

PART 2 PRODUCTS

3.01 MANUFACTURERS

- A. Trane Inc: www.trane.com.
- B. York International Corporation/Johnson Controls, Inc: www.york.com.
- C. Daikin: www.daikinapplied.com
- D. Substitutions: See Section 01 60 00 - Product Requirements.
 - 1. The chilled water system has been designed based on specific capacities and characteristics of equipment specified in this section and other sections.
 - 2. When substitution of a different manufacturer or model number is desired, submit sufficient information to demonstrate to Architect that the substitute will have the same or

better performance as that specified AND that the related equipment in the system will perform acceptably with the substitute.

3. If the related equipment must be modified to perform acceptably with the substitute, the entity proposing the substitution is responsible for all additional costs due to re-design and provision of different related equipment.

3.02 CHILLERS

- A. Chillers: Factory assemble and test chiller consisting of compressor(s), compressor motor(s), evaporator, condenser, enclosure, refrigeration circuits(s) and specialties, interconnecting piping, starters, and microprocessor-based controls.
 1. Rating: AHRI 550/590 (I-P).
 2. Safety: UL 1995 and ASHRAE Std 15.
 3. Construction & Testing: ASME BPVC-VIII-1 as applicable for construction type.
 4. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.
 5. Energy Efficiency: ASHRAE Std 90.1.
 6. Enclosures:
 - a. Frame:
 - 1) Heavy gage steel.
 - 2) Factory apply hot-dipped galvanized or air-dried paint finish.
 - b. Steel Chiller Cabinets:
 - 1) Factory apply baked on enamel or baked on powder paint finish.
 - c. Electrical Equipment: NEMA 250 or UL 1995 as applicable.
 - 1) NEMA 3R/12 rain/dust tight enclosure, power coated steel with hinged, latched, and gasket seal. Provide main power connection, control power connection, compressor and fan motor start contactors, current overloads, and factory wiring.
 - 2) Single point power connection. See schedule for requirements.
 - 3) Provide disconnect as recommended by manufacturer.
 7. Provide low-sound kit for the unit. Include decibel rating in submittal package.

3.03 COMPRESSORS AND EVAPORATOR

- A. Compressors: Hermetic scroll type.
 1. Unit: Fully hermetic type with multiple, direct drive compressors with discharge and suction service valves.
 2. Vibration Control: Factory installed internal isolators or field installed external isolators.
 3. Oil Lubrication System: Initial oil charge, oil sump, heater, oil level, and sight glass.
 4. Capacity Reduction System: Compressor staging with control down to 12 percent of full load without the activation of hot gas by-pass. Hot-gas bypass capacity control to 5% loading.
 5. Motor: 3600 or 3500 rpm, suction gas-cooled, with thermal or current overload protection.
- B. Evaporator: Provide brazed plate type.
 1. Brazed plate type.
 - a. Plate Material: 316 stainless steel.
 - b. Refrigerant Working-Side Pressure Rating: 430 psig minimum.
 - c. Water Working-Side Pressure Rating: 150 psig minimum.
 - d. Provide with flanged connections.
 - e. Insulation for all cold surfaces.
 - 1) Insulation is factory installed on evaporator, connections, and suction piping.
 - 2) 0.75 inches minimum thick, closed cell, expanded polyvinyl chloride, polyurethane, or Armaflex II insulation with a maximum k value of 0.28.
 - f. Provide factory or field installed vents and water drain connections on evaporator or piping.

- g. Provide factory or field installed fittings for temperature control sensors on evaporator or piping.
- h. Freeze Protection for Outdoor Locations: Provide thermostatically controlled electric heater to protect from freezing at ambient temperatures down to -20 degrees F.

3.04 AIR-COOLED CONDENSER AND FANS

- A. Provide finned-tube, brazed one-piece, or flat tube-plate-manifold type.
 - 1. Finned-tube type.
 - a. Mechanically bond aluminum fins to copper tubing and protect with corrosion resistant materials or coatings.
 - b. Clean, dehydrate and test.
 - c. Leak Test: 650 psig minimum.
 - 2. Brazed one-piece type.
 - a. Construct of same material to avoid galvanic corrosion.
 - b. Braze coils and headers as one assembly.
 - c. Clean, dehydrate and test.
 - d. Leak Test: 650 psig minimum.
- B. Coil Guards: Provide corrosion proof, louvered panels, heavy gage wire panels, or grilles, factory installed. Provide coil protection for shipping by enclosing entire condenser coil with heavy plastic to prevent coil damage during shipping or rigging.
- C. Fans and Motors:
 - 1. Fans: Dynamically balanced, low-noise airfoil type fans of reinforced polymer or glass fiber reinforced composite corrosion resistant construction equipped with sealed, permanently lubricated ball bearings.
 - 2. Discharge Fan Guards: Corrosion resistant, heavy gage, steel wire.
 - 3. Discharge Direction: Vertical.
 - 4. Motors: Direct drive, totally enclosed for outdoor use with current overload protection.

3.05 REFRIGERATION CIRCUITS

- A. Provide multiple independent refrigeration circuit(s) with multiple compressor(s) per circuit.
- B. Provide liquid line shut-off valve, filter-drier, expansion valve, and refrigerant relief device for each independent circuit.
- C. Low-temperature process glycol setpoint: 10 degrees F to 50 degrees F

3.06 INTEGRATED MICROPROCESSOR BASED DDC CONTROLS PACKAGE

- A. Pre-wire, assemble, factory mount, and test operating and safety BACnet-native control system consisting of a digital display or gauges, on-auto-off switch, motor starters, disconnect switches, power and control wiring. Provide controls, monitoring, programmable set-points, alarms, and BAS as defined below:
 - 1. Automatic Adjustable Operating Controls:
 - a. Temperature of chilled water leaving chiller.
 - b. Chiller system capacity control based on set-points and system load.
 - c. Compressor short-cycling prevention.
 - d. Lead/lag for multiple compressors.
 - e. Automatic reset on power source failure.
 - f. Load limiting.
 - g. Outdoor ambient temperature control
 - h. Sequencing of condenser fans.
 - 2. Normal Operation Monitoring and Open Cover-less Displays:
 - a. Hours of operation.
 - b. Suction and discharge refrigerant pressures.

- c. Automatic diagnostics.
 - d. Number of starts.
 - e. On/off compressor status.
 - f. Entering and leaving chilled water temperatures.
 - g. Status of operation.
 - h. Weekly purge cycle totalization if applicable.
 - i. Oil pressure.
3. Set-Points:
- a. Leaving chilled water temperature.
 - b. Date/time.
4. Automatic Chiller Shut-Down Safety Controls and Alarm:
- a. Automatic Reset:
 - 1) Chilled water flow interlock.
 - 2) Voltage protection (over/under).
 - 3) Phase reversal protection.
 - b. Manual Reset:
 - 1) Evaporator low pressure.
 - 2) High motor winding temperature.
 - 3) Low chilled water temperature.
 - 4) Low chilled water flow.
 - 5) High condenser refrigerant discharge pressure.
 - 6) Motor current overload and phase loss.
 - 7) Low oil flow.
 - c. Remote Alarm: Activate remote, audible bell upon safety shutdown of chiller.
5. Building Automation System (BAS) Communications via Shielded Cable:
- a. Minimum Data Transmission to BAS:
 - 1) All system operating conditions.
 - 2) Capacity control information.
 - 3) Safety shutdown conditions.
 - 4) Heat recovery module status, temperatures, etc.
 - b. Minimum Operating Commands from BAS:
 - 1) Remote unit start/stop.
 - 2) Remote chilled water reset.
 - 3) Heat recovery module start/stop
 - 4) Heat recovery module temperature

PART 3 EXECUTION

4.01 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Align chiller package on steel or concrete foundations.
- C. Install units on vibration isolators.
- D. Connect to electrical service.
- E. Connect to chilled water piping.
- F. Arrange piping for easy dismantling to permit tube cleaning and removal.

4.02 MANUFACTURER'S FIELD SERVICES

- A. Perform factory startup of the chiller by factory trained and authorized servicing technicians confirming equipment has been correctly installed prior to equipment becoming operational and covered under the manufacturer's warranty.
- B. Supply initial charge of refrigerant and oil if not completely factory charged.

- C. Demonstrate system operations and verify specified performance.

4.03 CLOSEOUT ACTIVITIES

- A. Demonstrate proper operation of equipment to Owner's designated representative.
- B. Demonstration: Demonstrate operation of system to Owner's personnel.
 - 1. Use operation and maintenance data as reference during demonstration.
 - 2. Briefly describe function, operation, and maintenance of each component.
- C. Training: Train Owner's personnel on operation and maintenance of system.
 - 1. Use operation and maintenance manual as training reference, supplemented with additional training materials as required.
 - 2. Provide minimum of two hours of training.
 - 3. Instructor: Manufacturer's training personnel.
 - 4. Location: At project site.

4.04 MAINTENANCE

- A. Provide a separate maintenance contract for specified maintenance service.
- B. Provide a separate maintenance contract for the service and maintenance of chiller for 2 years from Date of Substantial Completion.

END OF SECTION

SECTION 23 64 26

ROTARY-SCREW WATER CHILLERS

NOTE: EQUIPMENT INCLUDED WITHIN THIS SPECIFICATION SECTION HAS BEEN PRE-PURCHASED BY THE OWNER UNDER SEPARATE CONTRACT.

PART 1 GENERAL

2.01 SECTION INCLUDES

- A. Factory-assembled packaged chiller.
- B. Charge of refrigerant and oil.
- C. Controls and control connections.
- D. Chilled water connections.
- E. Variable frequency drives.
- F. Electrical power connections.

2.02 RELATED REQUIREMENTS

- A. Section 03 30 00 - Cast-in-Place Concrete: Concrete housekeeping pads.
- B. Section 23 05 48 - Vibration and Seismic Con. for HVAC and Plumb, Piping and Equip..
- C. Section 23 05 53 - Identification for HVAC Piping and Equipment.
- D. Section 23 05 93 - Testing, Adjusting, and Balancing for HVAC.
- E. Section 23 08 00 - Commissioning of HVAC.
- F. Section 23 09 23 - Direct-Digital Control System for HVAC.
- G. Section 23 09 93 - Sequence of Operations for HVAC Controls.
- H. Section 23 21 13 - Hydronic Piping.
- I. Section 23 21 14 - Hydronic Specialties.
- J. Section 26 27 17 - Equipment Wiring.

2.03 REFERENCE STANDARDS

- A. AHRI 550/590 (I-P) - Performance Rating of Water-chilling and Heat Pump Water-heating Packages Using the Vapor Compression Cycle.
- B. ASHRAE Std 15 - Safety Standard for Refrigeration Systems and Designation and Classification of Refrigerants .
- C. ASHRAE Std 90.1 I-P - Energy Standard for Buildings Except Low-Rise Residential Buildings.
- D. ASME BPVC-VIII-1 - Boiler and Pressure Vessel Code, Section VIII, Division 1: Rules for Construction of Pressure Vessels.
- E. UL 1995 - Heating and Cooling Equipment.

2.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination: Coordinate physical size, weight and location of major pieces of equipment to be installed. Notify Architect of any major deviations from the equipment originally specified prior to ordering equipment.

2.05 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide rated capacities, weights, specialties and accessories, electrical requirements and wiring diagrams.

- C. Shop Drawings: Indicate components, assembly, dimensions, weights and loadings, required clearances, and location and size of field connections. Indicate equipment, piping and connections, valves, strainers, and thermostatic valves required for complete system.
- D. Manufacturer's Certificate: Certify that components furnished but not produced by manufacturer meet or exceed manufacturer's requirements.
- E. Manufacturer's Performance Data: Indicate energy input versus cooling load output from 0 to 100 percent of full load at specified and minimum condenser water temperature for water-cooled chillers and at specified and minimum outdoor air temperature for air-cooled chillers.
- F. Manufacturer's Instructions: Submit manufacturer's complete installation instructions.
- G. Operation and Maintenance Data: Include start-up instructions, maintenance data, parts lists, controls, and accessories; include trouble-shooting guide.
- H. Warranty: Submit manufacturer's warranty and ensure forms have been filled out in Owner's name and registered with manufacturer.
- I. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
 - 1. See Section 01 60 00 - Product Requirements, for additional provisions.
 - 2. Extra Refrigerant: One container.
 - 3. Extra Lubricating Oil: One container.

2.06 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years of documented experience.
- B. When required, provide certification of inspection for conformance to requirements of Authority Having Jurisdiction.

2.07 DELIVERY, STORAGE, AND HANDLING

- A. Conform to manufacturer's written installation instructions for rigging, unloading, and transporting units.
- B. Deliver units to the job site completely assembled and charged with refrigerant and oil by manufacturer.

2.08 WARRANTY

- A. See Section 01 78 00 - Closeout Submittals, for additional warranty requirements.
- B. Manufacturer's Warranty: 2 year parts and labor warranty for entire system. Provide minimum five year warranty to include coverage for materials only for compressor.

PART 2 PRODUCTS

3.01 MANUFACTURERS

- A. Daikin Applied: www.daikinapplied.com
- B. Trane, a brand of Ingersoll Rand: www.trane.com
- C. York International Corporation/Johnson Controls, Inc: www.york.com
- D. Substitutions: Not Permitted.

3.02 CHILLER REQUIREMENTS

- A. Chillers: Factory assemble and test air-cooled chiller consisting of compressor(s), compressor motor(s), motor starter(s) or variable frequency drives as indicated, evaporator, condenser, enclosure, refrigeration circuits(s) and specialties, interconnecting piping, microprocessor-based controls, readouts, and diagnostics.
 - 1. Rating: AHRI 550/590 (I-P).

2. Safety: ASHRAE Std 15 and UL 1995.
3. Construction & Testing: ASME BPVC-VIII-1.
4. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.
5. Energy Efficiency: ASHRAE Std 90.1 I-P.

3.03 CHILLERS

- A. Foundation: Provide rigid, non-warping mounting pads or a concrete foundation of sufficient strength and mass to support the applicable operating weight (i.e. including completed piping, and full operating charges of refrigerant, oil and water). Once in place, the unit must be level within 1/4" across the length of the unit.
- B. General:
 1. Units are leak and pressure tested at 390 psig (2689 kPa) high side, 250 psig (1724 kPa) low side, then evacuated and charged. All Air-cooled chillers are factory tested to confirm operation prior to shipment.
 2. Standard power connections include main three phase power to the compressors, condenser fans and control power transformer.
 3. A separate field supplied low voltage power source is required to power the evaporator freeze protection and convenience outlet.
 4. Unit panels, structural elements and control boxes are constructed of galvanized steel and mounted on a bolted galvanized steel base. Unit panels, control boxes and the structural base are finished with a baked on powder paint.
 5. Anytime water only is present in the evaporator, the Trane UC800 controller must have flow control of the chilled water system. Flow control can be done either directly or through an input to a building automation system to conduct an action resulting in minimum flow through the chiller evaporator barrel to avoid potentially catastrophic damage to the evaporator due to freezing. If the system has sufficient glycol to protect down to the lowest expected ambient, flow control is optional.
- C. Factory Refrigerant Charge (HFC-134a): Packaged units ship with a full operating charge of oil and HFC-134a refrigerant.
- D. Evaporator: The evaporator is a tube-in-shell heat exchanger design with internally and externally finned copper tubes roller expanded into the tube sheet. The evaporator is designed, tested and stamped in accordance with ASME Pressure Vessel Code Section VIII for a refrigerant side working pressure of 200 psig (1379 kPa). The evaporator is designed for a water side working pressure of 150 psig (1034 kPa). Water connections are grooved pipe. Each shell includes a vent, a drain and fittings for temperature control sensors and is insulated with UV resistant 0.75 inch Armaflex II or equal insulation (K=0.28). Insulation also covers the liquid and suction line and evaporator heads. Heaters, with thermostat, are provided to help protect the evaporator from freezing at ambient temperatures down to -20 F (-29 C), depending on application.
- E. Operating Temperature: Unit is designed for operation in standard leaving evaporator temperature (equal to or greater than 40.0 F).
- F. Pressure Vessel Code: Chiller complies with ASME Pressure Vessel Code Section VIII. ASME nameplates are attached to applicable pressure vessels including oil separators.
- G. Condenser and Fans:
 1. Air-cooled condenser coils have aluminum fins mechanically bonded to internally finned aluminum tubing. The tubing is a long life alloy designed to deliver corrosion performance that meets or exceeds microchannel coils. The condenser coil has an integral subcooling circuit. Condensers are factory proof tested at 525.00 psi and leak tested with helium in a mass spectrometer chamber at 150.00 psi. All tube connections are mechanical except the brazed copper to aluminum inlet and outlet connections.

2. Condenser fans are direct-drive vertical discharge. The condenser fan motors are permanent magnet motors with integrated drive to provide variable speed fan control for all fans. They are designed with permanently lubricated ball bearings, internal temperature and current overload protection, and customer fault feedback as a standard product offering. The fan impeller is a nine bladed-shrouded fan made from heavy-duty molded plastic.
 3. Wide ambient units will start and operate between 0.0 F to 125.0 F ambient.
- H. InvisiSound Ultimate: Each rotary screw compressor will have a muffler as standard and each condenser fan will be low noise as standard. In addition to these sound reducing features, InvisiSound Ultimate adds insulating sound material to the suction and discharge lines of each refrigerant circuit; adds a flexible, metallic connection at the suction and discharge of each compressor and a pre-formed 'sound box' encapsulating each compressor and reduces the maximum speed of each condenser fan.
- I. Compressor and Lube Oil System: The rotary screw compressor is semi-hermetic, direct drive with capacity control via an adaptive frequency drive, rolling element bearings, differential refrigerant pressure oil pump and oil heater. The motor is a suction gas cooled, hermetically sealed, permanent magnet motor. An oil separator is provided separate from the compressor. Oil filtration is provided internal to the compressor. Check valves in the compressor discharge and lube oil system are also provided.
- J. Drive Cooling System: Each refrigeration circuit has a compressor drive cooling circuit.
- K. Refrigeration Circuits: Each unit has two refrigerant circuits, with one rotary screw compressor per circuit. Each refrigerant circuit includes a compressor suction and discharge service valve, liquid line shutoff valve, removable core filter, liquid line sight glass with moisture indicator, charging port and an electronic expansion valve. Fully modulating compressors and electronic expansion valves provide variable capacity modulation over the entire operating range.
- L. Unit Controls:
1. All unit controls are housed in an outdoor rated weather tight enclosure with removable plates to allow for customer connection of power wiring and remote interlocks. All controls, including sensors, are factory mounted and tested prior to shipment. Microcomputer controls provide all control functions including startup and shut down, leaving chilled water temperature control, evaporator flow proving, compressor staging and speed control, electronic expansion valve modulation, condenser fan sequencing and speed control, anti-recycle logic, automatic lead/lag compressor starting and load limiting.
 2. Control shall be BACnet native, utilizing Adaptive Control microprocessor, automatically takes action to avoid unit shut-down due to abnormal operating conditions associated with low refrigerant pressure, high condensing pressure, AFD/Compressor current overload, low oil return or low AFD cooling, low discharge superheat, and high compressor discharge temperature. Should the abnormal operating condition continue until a protective limit is violated, the unit will be shut down. Unit protective functions of the UC800, include loss of chilled water flow, evaporator freezing, loss of refrigerant, low refrigerant pressure, high refrigerant pressure, high compressor motor temperature, and loss of oil to the compressor.
- M. Unit Display:
1. A full color TD-7 touch screen display indicates all important unit and circuit parameters, in logical groupings on various screens. The parameters including chilled water set point, leaving chilled water temperature, demand limit set point, evaporator and condenser refrigerant temperatures and pressures, compressor and fan speeds, and all pertinent electrical information. The display also provides on screen trending graphs of predefined parameters as well as customizable trend graphs based on user defined parameters from a list of all available parameters. The display also provides indication of the chiller and circuits top level operating modes with detailed sub-mode reports available with a single

- key press, as well as diagnostics annunciation and date and time stamped diagnostic history. The standard color display is fully outdoor rated, and, can be viewed in full daylight without opening any control panel doors.
2. The display is outdoor capable including an UV resistant touchscreen with removable cover.
- N. Chilled Water Reset: This provides the control logic and factory installed sensors to reset leaving chilled water temperature. The set point can be reset based on ambient temperature or return evaporator water temperature.
 - O. Factory Mounted Flow Proving: The factory installed evaporator water flow switch is provided with the control logic and relays to turn the chilled water flow on and off as the chiller requires for operation and protection.
 - P. Adaptive Frequency Drive: The compressors on the ACRA chillers are driven by Adaptive Frequency Drives (AFD). The drives are hybrid cooled by both water/glycol through the chillplate to cool the power electronics and also forced air for other components in the drive. The drives include custom programming for Trane application to provide chiller specific protections and stable compressor operation across the operating map. Protections include compressor overload, low or high line voltage, output phase loss, input phase loss, drive overheating, and more. The drives communicate over a serial connection (Modbus) to the Tracer® UC800 unit control module for run-time control, real-time data feedback, and diagnostics.
 - Q. High Fault Circuit Breaker: A molded case high interrupting capacity circuit breaker, factory wired with terminal block power connections and equipped with a lockable external operator handle, is available to disconnect the chiller from main power.
 - R. Autotransformer: Factory installed UL listed (for outdoor use) autotransformer is installed to allow job site input voltage of 200/60/3.
 - S. BACnet BCI-C Interface: BACNet Interface allows the user to easily interface with using BACNet MS/TP via a single twisted-pair wiring to a factory-installed and tested communication board.
 - T. Control Inputs: Building Automation System Communication Interface permits remote leaving evaporator temperature set point and remote current limit set point by accepting a 4-20 mA or 2-10 Vdc analog signal.
 - U. Control Outputs: Relay board and percent capacity output will be provided to notify a Building Automation System of certain events or states of the chiller. Requires separate field supplied power source.
 - V. Architectural Louvered Panels: Louvered panels cover the complete condensing coil and service area beneath the condenser.
 - W. Convenience Outlet: Provides a 15 amp, 115 volt (60 Hz) convenience outlet on the unit.

PART 3 EXECUTION

4.01 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Align chiller package on steel or concrete foundations.
- C. Install units on elastomeric vibration isolators.
- D. Connect to electrical service.
- E. Connect to chilled water piping.
- F. Arrange piping for easy dismantling to permit tube cleaning and removal.

4.02 MANUFACTURER'S FIELD SERVICES

- A. Perform factory startup of the chiller by factory trained and authorized servicing technicians confirming equipment has been correctly installed prior to equipment becoming operational and covered under the manufacturer's warranty.
- B. Supply initial charge of refrigerant and oil if not completely factory charged.
- C. Demonstrate system operations and verify specified performance.

4.03 CLOSEOUT ACTIVITIES

- A. Demonstrate proper operation of equipment to Owner's designated representative.
- B. Demonstration: Demonstrate operation of system to Owner's personnel.
 - 1. Use operation and maintenance data as reference during demonstration.
 - 2. Briefly describe function, operation, and maintenance of each component.
- C. Training: Train Owner's personnel on operation and maintenance of system.
 - 1. Use operation and maintenance manual as training reference, supplemented with additional training materials as required.
 - 2. Provide minimum of two hours of training.
 - 3. Instructor: Manufacturer's training personnel.

4.04 MAINTENANCE

- A. See Section 01 70 00 - Execution and Closeout Requirements, for additional requirements relating to maintenance service.
- B. Provide a separate maintenance contract for the service and maintenance of chiller for 2 years from Date of Substantial Completion.

END OF SECTION

SECTION 23 73 13

MODULAR CENTRAL-STATION AIR-HANDLING UNITS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Fan section.
- B. Coil section.
- C. Filter and air cleaner section.
- D. Total energy recovery section.
- E. Roof mounting curb.

1.02 REFERENCE STANDARDS

- A. AMCA 99 - Standards Handbook.
- B. NFPA 90A - Standard for the Installation of Air-Conditioning and Ventilating Systems.
- C. AFBMA 9 - Load Ratings and Fatigue Life for Ball Bearings.
- D. AMCA 99 - Standards Handbook.
- E. AMCA 210 - Laboratory Methods of Testing Fans for Rating Purposes.
- F. AMCA 300 - Test Code for Sound Rating Air Moving Devices.
- G. AMCA 500 - Test Methods for Louver, Dampers, and Shutters.
- H. AHRI 410 - Forced-Circulation Air-Cooling and Air-Heating Coils.
- I. AHRI 430 - Central-Station Air-Handling Units.
- J. AHRI 435 - Application of Central-Station Air-Handling Units.
- K. ASTM B117 - Standard Practice for Operating Salt Spray Apparatus.
- L. NEMA MG1 - Motors and Generators.
- M. NFPA 70 - National Electrical Code.
- N. SMACNA - HVAC Duct Construction Standards - Metal and Flexible.
- O. UL 723 - Test for Surface Burning Characteristics of Building Materials.
- P. UL 900 - Test Performance of Air Filter Units.
- Q. UL 1995 - Standard for Heating and Cooling Equipment.
- R. UL 94 - Test for Flammability of Plastic Materials for Parts in Devices and Appliances.
- S. IBC 2000, 2003 - International Building Code.
- T. NFPA 90A - Standard for the Installation of Air Conditioning and Ventilating Systems.
- U. NFPA 5000 - Building Construction and Safety Code.
- V. ASHRAE 90.1 Energy Code.
- W. AHRI Standard 1060 - Rating Air-to-Air Heat Exchangers for Energy Recovery Ventilation Equipment.
- X. GSA 2003 Facilities Standard - 5.9 HVAC Systems and Components.

1.03 ADMINISTRATIVE REQUIREMENTS

- A. Coordination: Coordinate the installation of all units with size, location and installation of service utilities.
- B. Coordinate the work with other trades for installation of indoor air handling units.

- C. Preinstallation Meeting: Conduct a preinstallation meeting one week prior to the start of the work of this section; require attendance by all affected installers.
- D. Sequencing: Ensure that utility connections are achieved in an orderly and expeditious manner.

1.04 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data:
 - 1. Published Literature: Indicate dimensions, weights, capacities, ratings, gages and finishes of materials, and electrical characteristics and connection requirements.
 - 2. Filters: Data for filter media, filter performance data, filter assembly, and filter frames.
 - 3. Fans: Performance and fan curves with specified operating point clearly plotted, power, RPM.
 - 4. Sound Power Level Data: Fan outlet and casing radiation at rated capacity.
 - 5. Electrical Requirements: Power supply wiring including wiring diagrams for interlock and control wiring, clearly indicating factory-installed and field-installed wiring.
- C. Sustainable Design Documentation: Submit manufacturer's product data on refrigerant used, showing compliance with specified requirements.
- D. Shop Drawings: Indicate assembly, unit dimensions, weight loading, required clearances, construction details, field connection details, and electrical characteristics and connection requirements.
- E. Manufacturer's Instructions: Include installation instructions.
- F. Maintenance Data: Include instructions for lubrication, filter replacement, motor and drive replacement, spare parts lists, and wiring diagrams.
- G. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
 - 1. See Section 01 60 00 - Product Requirements, for additional provisions.
 - 2. Extra Fan Belts: One set for each unit.
 - 3. Extra Filters: One set for each unit.

1.05 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the type of products specified in this section, with minimum three years of documented experience.

1.06 REGULATORY REQUIREMENTS

- A. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.

1.07 DELIVERY, STORAGE, AND HANDLING

- A. Accept products on site in factory-fabricated protective containers, with factory-installed shipping skids and lifting lugs. Inspect for damage.
- B. Store in clean dry place and protect from weather and construction traffic. Handle carefully to avoid damage to components, enclosures, and finish.
- C. Do not operate units until ductwork is clean, filters are in place, bearings lubricated, and fan has been test run under observation.

1.08 WARRANTY

- A. See Section 01 78 00 - Closeout Submittals, for additional warranty requirements.
- B. Provide minimum two year manufacturer parts and labor warranty covering repair or replacement due to defective materials or workmanship.

PART 2 PRODUCTS

2.01 SEE SECTION 01 60 00 FOR ADDITIONAL REQUIREMENTS

2.02 MANUFACTURERS

- A. Daikin Applied: www.daikinapplied.com/#sle.
- B. Trane Inc:
- C. Valent
- D. York by Johnson Controls Inc: www.johnsoncontrols.com/#sle.
- E. Substitutions: See Section 01 60 00 - Product Requirements.

2.03 GENERAL DESCRIPTION

- A. Components:
 - 1. Casing construction.
 - 2. Fan section.
 - 3. Coil section.
 - 4. Filter and air cleaner section.
 - 5. Damper section.
 - 6. Total energy recovery section.
 - 7. Access section.
 - 8. Controls.
- B. Fabrication: Conform to AMCA 99 and AHRI 430.
- C. Configuration: Fabricate as detailed on drawings.
- D. Performance: Conform to AHRI 430.

2.04 UNIT CONSTRUCTION

- A. Fabricate unit with heavy gauge channel posts and panels secured with mechanical fasteners. All panels, access doors, and ship sections shall be sealed with permanently applied bulb-type gasket. Shipped loose gasketing is not allowed.
- B. Panels and access doors shall be constructed as a 2-inch nominal thick; thermal broke double wall assembly, injected with foam insulation with an R-value of not less than R-13.
 - 1. The inner liner shall be constructed of G90 galvanized steel.
 - 2. The outer panel shall be constructed of G90 galvanized steel, painted to meet ASTM B117-95 test procedure for 2500 hour salt-spray.
 - 3. The floor plate shall be constructed as specified for the inner liner.
 - 4. Unit will be furnished with solid inner liners.
- C. Panel deflection shall not exceed L/240 ratio at 125% of design static pressure, maximum 5 inches of positive or 6 inches of negative static pressure. Deflection shall be measured at the panel midpoint.
- D. The casing leakage rate shall not exceed .5 cfm per square foot of cabinet area at 5 inches of positive static pressure or 6 inches of negative static pressure (.0025 m³/s per square meter of cabinet area at 1.24 kPa static pressure). The roof shall be sloped to drain water.
- E. Module to module field assembly shall be accomplished with an overlapping, full perimeter internal splice joint that is sealed with bulb type gasketing on both mating modules to minimize on-site labor and meet indoor air quality standards.
- F. Access doors shall be flush mounted to cabinetry, with minimum of two six inch long hinges, latch and full size handle assembly. Access doors shall swing outward for unit sections under negative pressure. Access doors on positive pressure sections, shall have a secondary latch to relieve pressure and prevent injury upon access.

- G. A formed G60 galvanized steel base rail shall be provided by the unit manufacturer for structural rigidity and condensate trapping.. The base rail shall be constructed with 12-gauge nominal for unit sizes 003 - 035 and 10-gauge nominal for unit sizes 040 - 090. The following calculation shall determine the required height of the baserail to allow for adequate drainage. Use the largest pressure to determine base rail height.
- H. Construct drain pans from stainless steel with cross break and double sloping pitch to drain connection. Provide drain pans under cooling coil section. Drain connection centerline shall be a minimum of 3" above the base rail to aid in proper condensate trapping. Drain connections that protrude from the base rail are not acceptable. There must be a full 2" thickness of insulation under drain pan.

2.05 FAN ASSEMBLIES

- A. Acceptable fan assembly shall be backward inclined direct-drive housed airfoil fan dynamically balanced as an assembly with ECM motors, totally enclosed. Maximum fan RPM shall be below first critical fan speed. Fan assemblies shall be dynamically balanced by the manufacturer on all three planes and at all bearing supports. Copper lubrication lines shall be provided and extend from the bearings and attached with grease fittings to the fan base assembly near access door. If not supplied at the factory, contractor shall mount copper lube lines in the field. Fan and motor shall be mounted internally on a steel base. Provide access to motor, drive, and bearings through hinged access door.
- B. Fan and motor shall be mounted internally on a steel base. Factory mount motor on slide base that can be slid out the side of the unit if removal is required. Provide access to motor, drive, and bearings through hinged access door. Fan and motor assembly shall be mounted on rubber-in-shear vibration type isolators inside cabinetry.

2.06 BEARINGS, SHAFTS, AND DRIVES

- A. Bearings: Basic load rating computed in accordance with AFBMA - ANSI Standards. The bearings shall be designed for service with a minimum of L-10 life of 30,000 hours and shall be a heavy duty pillow block, self-aligning, grease-lubricated ball or spherical roller bearing type.
- B. Shafts shall be solid, hot rolled steel, ground and polished, keyed to shaft, and protectively coated with lubricating oil. Hollow shafts are not acceptable.

2.07 ELECTRICAL

- A. Fan motors shall be manufacturer provided and installed, totally enclosed EC motors with IP54 rating (meets or exceeds EPAct requirements). Complete electrical characteristics for each fan motor shall be as shown in schedule.
- B. General Electrical Power Connection Requirements: Factory-installed and -wired switches, motor controllers, transformers, and other necessary electrical devices shall provide a single-point field power connection to unit.
- C. The units shall have an electrical connection box to connect all high and low voltage connections. The electrical shall be constructed to permit single-point high voltage power supply connections with boxes meeting NFPA 70 requirements.
- D.
- E. Manufacturer shall provide ASHRAE 90.1 Energy Efficiency equation details for individual equipment to assist Building Engineer for calculating system compliance.
- F. Entire unit shall be UL rated.
- G. Air handler manufacturer shall provide and mount conduit and wiring from each fan motor terminated at an external junction box.

- H. Service Receptacle: 120 VAC GFCI service outlet shall be a ground fault interrupt (GFI) duplex receptacle, factory mounted to the exterior of the unit, and associated transformer shall be provided.

2.08 ENERGY RECOVERY (WHERE NOTED IN SCHEDULE)

- A. The energy recovery component shall be of fixed-plate cross-flow construction, with no moving parts.
- B. The solid-core energy recovery section shall be capable of transferring both sensible and latent energy between airstreams. Latent energy transfer shall be accomplished by direct water vapor transfer from one airstream to the other, without exposing transfer media in succeeding cycles directly to the exhaust air and then to the fresh air.
- C. The ERV core shall perform without condensing or frosting under normal operating conditions (defined as outside temperatures above -10°F and inside relative humidity below 40%). Occasional more extreme conditions shall not affect the usual function, performance or durability of the core. No condensate drains will be allowed.
- D. Unit shall have the capacity to operate continuously without the need for bypass, recirculation, pre-heaters, or defrost cycles under normal operating conditions.
- E. Water vapor transfer shall be through molecular transport by hygroscopic resin and shall not be accomplished by "porous plate" mechanisms. Exhaust and fresh airstreams shall travel at all times in separate passages, and airstreams shall not mix. No metal separators or metal core material shall be acceptable.

2.09 COOLING AND HEATING COILS

- A. Certification: Acceptable water cooling, water heating, steam, and refrigerant coils shall be certified in accordance with AHRI Standard 410 and bear the AHRI label. Coils exceeding the scope of the manufacturer's certification and/or the range of AHRI's standard rating conditions will be considered provided the manufacturer is a current member of the AHRI Forced Circulation Air-Cooling and Air-Heating Coils certification programs and that the coils have been rated in accordance with AHRI Standard 410. Manufacturer must be ISO 9002 certified.
- B. Water heating and cooling coils shall be provided. Provide access to coil(s) for service and cleaning. Enclose coil headers and return bends fully within unit casing. Unit shall be provided with coil connections that extend a minimum of 5" beyond unit casing for ease of installation. Drain and vent connections shall be provided exterior to unit casing. Coil connections must be factory sealed with grommets on interior and exterior panel liners to minimize air leakage and condensation inside panel assembly. If not factory packaged, Contractor must supply all coil connection grommets and sleeves. Coils shall be removable through side and/or top panels of unit without the need to remove and disassemble the entire section from the unit.
 - 1. Headers shall consist of seamless copper tubing to assure compatibility with primary surface. Headers to have intruded tube holes to provide maximum brazing surface for tube to header joint, strength, and inherent flexibility. Header diameter should vary with fluid flow requirements.
 - 2. Fins shall have a minimum thickness of 0.0075 inch aluminum plate construction. Fins shall have full drawn collars to provide a continuous surface cover over the entire tube for maximum heat transfer. Tubes shall be mechanically expanded into the fins to provide a continuous primary to secondary compression bond over the entire finned length for maximum heat transfer rates. Bare copper tubes shall not be visible between fins.
 - 3. Coil tubes shall be 5/8 inch OD seamless copper, 0.020 inch nominal tube wall thickness, expanded into fins, brazed at joints.
 - 4. Coil connections shall be carbon steel, threaded connection. Connection size to be determined by manufacturer based upon the most efficient coil circuiting. Vent and drain fittings shall be furnished on the connections, exterior to the air handler. Vent connections

provided at the highest point to assure proper venting. Drain connections shall be provided at the lowest point to insure complete drainage and prevent freeze-up.

5. Coil shall be furnished as an uncased galvanized steel track to allow for thermal movement and slide into a pitched track for fluid drainage.

2.10 FILTERS

- A. Furnish flat panel filter section with 2-inch filter. Provide side loading and removal of filters.
- B. Furnish flat filter in mixing box section with 4-inch pleated MERV 13 filters on intake, 2" thick MERV-8 filters on exhaust stream, with microbial resistant Intersept coating. Provide side loading and removal of filters.
- C. Filter media shall be UL 900 listed, Class I or Class II.
- D. Filter Magnehelic gauge(s) shall be furnished and mounted by installing contractor.

2.11 ADDITIONAL SECTIONS

- A. Where not specified or diagrammatically shown on drawings, mixing box section shall be provided with end outside air opening and top return air opening with or without parallel low leak airfoil damper blades. Dampers shall be hollow core galvanized steel airfoil blades, fully gasketed and have continuous vinyl seals between damper blades in a galvanized steel frame. Dampers shall have stainless steel jamb seals along end of dampers. Connecting linkage and ABS plastic end caps shall be provided when return and outside air dampers are each sized for full airflow. Return and outside air dampers of different sizes must be driven separately. Damper Leakage: Leakage rate shall be less than two tenths of one percent leakage at 2 inches static pressure differential. Leakage rate tested in accordance with AMCA Standard 500.
- B. Mixing box shall either be included with unit by manufacturer or shall be field fabricated with ductwork and motorized dampers. See drawings for configurations.
- C. Outdoor air intake hood shall be downturned with birdscreen meeting ASHRAE 62.1 requirements. Design shall not exceed an inlet air velocity of 400 FPM, and shall inhibit wind-driven rain and snow from entering the unit.

2.12 ACCESS SECTION

- A. Provide access at all critical components. to allow for inspection, cleaning, and maintenance of field installed components from one side only.
- B. Construct access doors same as previously specified within this Section.

2.13 CONTROLS

- A. Control Wiring: Factory wire connection for controls' power supply.
- B. Control Devices: Sensors, transmitters, relays, switches, detectors, operators, actuators, and valves shall be manufacturer's standard items to accomplish indicated control functions.
- C. Control Dampers:
 1. Damper Location: OA and EA dampers are factory installed and wired on the outside of the unit.
 2. Damper Leakage: The dampers for outside air and exhaust air to be low leak galvanized steel dampers for the commercial heating and air conditioning industry that meet most energy codes including California's Title 24, IECC 2015, and ASHRAE 90.1 requirements. The dampers to leak less than 4 cfm/sq. ft. at 1" w.c. (static pressure), and are AMCA licensed as a Class 1A damper at 1" w.c.
 3. Damper Rating: AMCA Class 1A rated dampers.
 4. Damper Label: Bear the AMCA seal for both air leakage and performance.

5. Blade Configuration: Unless otherwise indicated, use parallel blade configuration for two-position control and equipment isolation service. For other applications, use an opposed-blade configuration.
 6. Damper Frame Material: galvanized steel.
 7. Blade Type: Non-insulated, single-thickness metal reinforced with multiple V-grooves or hollow-shaped airfoil.
 8. Blade Material: Galvanized steel.
 9. Maximum Blade Width: 6 inches.
 10. Maximum Blade Length: 48 inches.
 11. Blade Seals: Replaceable, continuous perimeter vinyl seals and jambs with stainless-steel compression-type seals.
 12. End-Switch(es): As required to satisfy the sequence of operations under all operating conditions and modes.
- D. Damper Actuators:
1. Factory-installed electric actuator for each damper assembly with one actuator for each damper assembly mounted to the damper frame.
 2. Actuator capable of shutoff against fan pressure and able to operate the damper with sufficient reserve power to achieve smooth modulating action and proper speed of response at the velocity and pressure conditions to which the damper is subjected.
 3. Maximum Operating Time: Open or close damper 90 degrees in 60 seconds.
 4. Adjustable Stops: For both maximum and minimum positions.
 5. Spring-return actuator to fail-safe; either closed or open as required by application.
 6. Actuator Type: Direct coupled, designed for minimum 60,000 full-stroke cycles at rated torque.
 7. Position feedback Signal: For remote monitoring of damper position.
 8. Coupling: V-bolt and V-shaped, toothed cradle.
 9. Circuitry: Electronic overload or digital rotation-sensing circuitry.
- E. Chilled-Water Coil Controls:
1. Factory-mounted sensor in unit discharge with sensor adjustment located in control panel to modulate third party furnished and installed coil control valve to maintain temperature.
 2. Temperature sensor with temperature adjustment or unit-mounted temperature adjustment or adjustment on remote-control panel to modulate field furnished and installed coil control valve to maintain temperature.
- F. Hot-Water Coil Controls:
1. Factory-mounted sensor in supply outlet with sensor adjustment located in control panel to modulate third party furnished and installed coil control valve to maintain temperature.
 2. Temperature sensor with temperature adjustment or unit-mounted temperature adjustment or adjustment on remote-control panel to modulate field furnished and installed coil control valve to maintain temperature.
- G. Drain Overflow: Factory installed switch installed on condensate drain pan to shut down fans if water level rises to unacceptable level.
- H. BAS Interface: Factory-installed hardware and software to enable the BAS to monitor, control, and display unit status and alarms.
1. Hardwired Points:
 - a. Monitoring: On-off status, common trouble alarm.
 - b. Control: On-off operation, space temperature set-point adjustment, supply temperature set-point adjustment, space humidity set-point adjustment, space pressure set-point adjustment.
 2. ASHRAE 135 (BACnet) communication interface with the BAS shall enable the BAS operator to remotely control and monitor the unit from an operator workstation. Control

features and monitoring points displayed locally at unit control panel shall be available through the BAS.

- I. Provide 24V control transformer and terminal strip for all necessary control functions.
- J. Prepare unit for controller installed by BAS contractor.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Bolt sections together with gaskets.
- C. Isolate fan section with flexible duct connections.
- D. Install flexible duct connections between fan inlet and discharge ductwork and air handling unit sections. Ensure that metal bands of connectors are parallel with minimum one inch flex between ductwork and fan while running.
- E. Install assembled unit on vibration isolators. Install isolated fans with resilient mountings and flexible electrical leads. Install restraining snubbers as required. Refer to Section 23 05 48. Adjust snubbers to prevent tension in flexible connectors when fan is operating.
- F. Make connections to coils with unions or flanges.
- G. Hydronic Coils:
 - 1. Hydronic Coils: Connect water supply to leaving air side of coil (counterflow arrangement).
 - 2. Locate water supply at bottom of supply header and return water connection at top.
 - 3. Provide manual air vents at high points complete with stop valve.
 - 4. Ensure water coils are drainable and provide drain connection at low points.
- H. Refrigerant Coils: Provide sight glass in liquid line within 12 inches of coil.
- I. Insulate coil headers located outside air flow as specified for piping. Refer to Section 23 07 19.

3.02 FIELD QUALITY CONTROL

- A. See Section 01 40 00 - Quality Requirements, for additional requirements.

3.03 SYSTEM STARTUP

- A. Provide manufacturer's field representative to perform systems startup.
- B. Prepare and start equipment and systems in accordance with manufacturers' instructions and recommendations.

3.04 CLOSEOUT ACTIVITIES

- A. See Section 01 78 00 - Closeout Submittals, for closeout submittals.
- B. See Section 01 79 00 - Demonstration and Training, for additional requirements.
- C. Demonstrate proper operation of equipment to Owner's designated representative.
- D. Training: Train Owner's personnel on operation and maintenance of system.
 - 1. Use operation and maintenance manual as training reference, supplemented with additional training materials as required.
 - 2. Provide minimum of one day of training.

3.05 MAINTENANCE

- A. Provide service and maintenance of packaged roof top units for [2] years from Date of Substantial Completion.
- B. Provide routine maintenance service with a three month interval as maximum time period between calls.

- C. Include maintenance items as outlined in manufacturer's operating and maintenance data, including minimum of four (4) filter replacements, minimum of one fan belt replacement, and controls check-out, adjustments, and recalibration.
- D. After each service call, submit copy of service call work order or report that includes description of work performed.

END OF SECTION

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SECTION 23 81 01
TERMINAL HEAT TRANSFER UNITS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Cabinet unit heaters.
- B. Fan-coil units.
- C. Blower Coil Units.

1.02 RELATED REQUIREMENTS

- A. Section 23 05 13 - Motor Requirements for HVAC and Plumbing Equip.
- B. Section 23 21 13 - Hydronic Piping.
- C. Section 23 21 14 - Hydronic Specialties.
- D. Section 23 09 93 - Sequence of Operations for HVAC Controls.
- E. Section 26 27 17 - Equipment Wiring: Electrical characteristics and wiring connections. Installation of room thermostats. Electrical supply to units.

1.03 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide typical catalog of information including arrangements.
- C. Shop Drawings:
 - 1. Indicate cross sections of cabinets, grilles, bracing and reinforcing, and typical elevations.
 - 2. Submit schedules of equipment and enclosures typically indicating length and number of pieces of element and enclosure, corner pieces, end caps, cap strips, access doors, pilaster covers, and comparison of specified heat required to actual heat output provided.
 - 3. Indicate mechanical and electrical service locations and requirements.,
- D. Manufacturer's Instructions: Indicate installation instructions and recommendations.
- E. Project Record Documents: Record actual locations of components and locations of access doors in radiation cabinets required for access or valving.
- F. Operation and Maintenance Data: Include manufacturers descriptive literature, operating instructions, installation instructions, maintenance and repair data, and parts listings.
- G. Warranty: Submit manufacturer's warranty and ensure forms have been completed in Owner's name and registered with manufacturer.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing the Products specified in this section with minimum 5 years documented experience.
- B. Products Requiring Electrical Connection: Listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.

1.05 WARRANTY

- A. See Section 01 78 00 - Closeout Submittals, for additional warranty requirements.
- B. Provide five year manufacturers warranty for all motors.
- C. Provide one year parts and labor warranty for entire unit, from substitute and completion.

1.06 EXTRA MATERIALS

- A. See Section 01 6000 - Product Requirements, for additional provisions.
- B. Provide one (1) set of filters, with a final change immediately prior to occupancy.

PART 2 PRODUCTS

2.01 FINNED TUBE RADIATION

- A. Manufacturers:
 - 1. Slant/Fin Corporation: www.slantfin.com/#sle.
 - 2. Vulcan: www.vulcanrad.com.
 - 3. Trane Inc: www.trane.com/#sle.
 - 4. Rittling (Hydro Air, Inc.): www.rittling.com.
- B. Heating Elements: 1 inch as scheduled ID seamless copper tubing, mechanically expanded into evenly spaced aluminum fins sized 4 1/4 x 4 1/4 inch, suitable for soldered fittings. See schedule for additional details.
- C. Element Hangers: Quiet operating, ball bearing cradle type providing unrestricted longitudinal movement, on enclosure brackets.
- D. Enclosures: Slope-topped perforated, high abuse-rated, capacities as scheduled, minimum 14 gauge steel up to 18 inches in height, 12 gauge steel over 18 inches in height unless otherwise noted, with vandal-resistant components for wall to wall installation. See schedules for additional information.
 - 1. Support rigidly, on wall or floor mounted brackets at least 3 feet on center maximum.
- E. Finish: Factory applied baked enamel of color as selected.

2.02 CONVECTORS

- A. Manufacturers:
 - 1. Slant/Fin Corporation: www.slantfin.com/#sle.
 - 2. Sterling Hydronics/Mestek Technology, Inc: www.sterlingheat.com/#sle.
 - 3. Rittling: www.rittling.com.
 - 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Heating Elements: Seamless copper tubing mechanically expanded into evenly spaced aluminum fins and cast iron headers, steel side plates and supports, factory air pressure tested at 100 psi under water, with means of adjusting pitch of element.
- C. Cabinet: Minimum 14 gauge steel front and top, 15 gauge steel back and ends; exposed corners rounded; easily secured removable front panels, adequately braced and reinforced for stiffness. See schedule for additional details.
- D. Finish: Factory applied baked enamel of color as selected.
- E. Damper: Where not thermostatically controlled, provide knob-operated internal damper at enclosure air outlet.
- F. Access Doors: For otherwise inaccessible valves, provide factory-made permanently hinged access doors, 6 x 7 inch minimum size, integral with cabinet.
- G. Capacity: As scheduled.

2.03 CABINET UNIT HEATERS

- A. Manufacturers:
 - 1. Sterling Hydronics/Mestek Technology, Inc: www.sterlingheat.com/#sle.
 - 2. Trane Inc: www.trane.com/#sle.
 - 3. Rittling www.rittling.com.
 - 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Coils: Evenly spaced aluminum fins mechanically bonded to copper tubes, designed for 100 psi and 220 degrees F.
- C. Cabinet: 0.0598 inch steel with exposed corners and edges rounded, easily removed panels, glass fiber insulation and integral air outlet.

- D. Finish: Factory applied baked enamel of color as selected on visible surfaces of enclosure or cabinet.
- E. Fans: Centrifugal forward-curved double-width wheels, statically and dynamically balanced, direct driven.
- F. Motor: ECM Motor.
- G. Control: Multiple speed switch, factory wired, located in cabinet, prepped for BAS control.
- H. Filter: Easily moved throw-away type with minimum efficiency reporting value (MERV) of at least 10. Located to filter air before coil.
- I. Mixing Dampers: Where indicated, mixing sections with dampers. Refer to Section 23 09 93 for operating sequence.
- J. Capacity: As Scheduled.

2.04 FAN-COIL UNITS

- A. Manufacturers:
 - 1. Daikin Applied: www.daikinapplied.com/#sle.
 - 2. Trane Inc: www.trane.com/#sle.
 - 3. Rittling (Hydro Air, Inc.): www.rittling.com
- B. Coils: Evenly spaced aluminum fins mechanically bonded to copper tubes, designed for 200 psi and 220 degrees F. Provide drain pan under cooling coil, easily removable for cleaning, with drain connection.
- C. Cabinet: 0.0598 inch steel with exposed corners and edges rounded, easily removed panels, glass fiber insulation and integral air outlet as scheduled.
- D. Finish: Factory apply baked for exposed units enamel of color as selected on visible surfaces of enclosure or cabinet.
- E. Fans: Centrifugal forward-curved double-width wheels, statically and dynamically balanced, direct driven.
- F. Motor: ECM Motor.
- G. Control: Multiple speed switch, factory wired, located in cabinet, prepped for control by BAS.
- H. Filter: Easily removed throw-away type with minimum efficiency reporting value (MERV) of at least 8.
- I. Drain Pan: The drain pan shall be made of stainless steel that is sloped in both directions and is fully drainable. The coil shall mount above the drain pan, not in the drain pan thus allowing the drain pan to be fully inspected and cleaned. The drain pan shall also be removable for cleaning. The drain pan connection shall be 3/4"n
- J. Mixing Dampers: Where indicated, mixing sections with dampers. Refer to Section 23 09 58 for operating sequence.
- K. Capacity: As Scheduled.

2.05 BLOWER COIL UNITS

- A. Manufacturers:
 - 1. Enviro-tec
 - 2. Daikin International
 - 3. The Trane Company
- B. Units shall consist of hydronic coil, drain pan, centrifugal fan with motor and drive mounted in a common cabinet.
- C. Casing: Casings shall be constructed of 18 gauge, galvanized steel, insulated with one inch 1.5 lb density tuf-skin fire resistant and odorless glass fiber material to provide thermal and

acoustical insulation. Fan housing sides shall be directly attached to the air handler top and bottom panels. Coil access panels shall be located on both sides of the air handler to allow for easy removal of the internal coils and drain pan. Main access panels shall provide generous access to the fan, motor, and drive from both sides of air handler.

- D. Water Coil: The coil shall be either four, or six row, as necessary to meet performance requirements. All coils shall be highly efficient Trane Wavy 3BS Aluminum or approved equal which are mechanically bonded to seamless copper tubes. All coils shall be specifically designed and circuited for water use. All coils shall be factory tested with 450 PSI air under water. Maximum standard operating conditions are 200 PSI, 200 degrees F. Sweat type connection are acceptable.
- E. Fan: The fans shall be forward curved, centrifugal blower type equipped with heavy-duty adjustable speed V-belt drive. The fan shaft shall be supported by heavy-duty, permanently sealed ball bearings. Fans shall be dynamically balanced.
- F. Filters: For units which are scheduled to receive air filters, the filters shall be throw away type, with a minimum efficiency reporting value (MERV) of at least 10. A filter rack shall be provided to hold the filters and allow for easy replacement through bottom access.
- G. Motors: Motors shall have a plus or minus 10 percent voltage utilization range. Motors shall be either ECM motors or be provided with factory-mounted Variable Frequency Drives for open drip-proof motors with permanently sealed ball bearings, internal current and thermal overload protection, a minimum 1.15 service factor and 56 frame resilient bases. Motors shall be factory installed and wired to the air handler junction box and factory set to the specified voltage.
- H. Mixing Box: If called for on the schedule, a mixing box shall be provided. Mixing boxes shall be constructed of heavy gauge, galvanized steel, and insulated with one inch 1.5 lb density tuf-skin fire resistant and odorless glass fiber material to provide thermal and acoustical insulation. External insulation is not required. They shall be complete with two low-leak parallel blade dampers that are factory linked together. A 1/2" extendible drive rod shall be provided to be used for actuator connection, either internally or externally. Damper blades shall be extruded aluminum having interlocked PVC extruded edge seals. Damper frame seals shall be PVC extruded forms interlocked to the damper frame and provided with the blade seals shall be a continuous edge seal to the blades. Dampers shall be stable in the temperature range of -50 degrees F to 230 degrees F. Mixing boxes shall have two side access panels to allow for access to the units' internal components.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install in accordance with manufacturer's instructions.
- B. Install equipment exposed to finished areas after walls and ceiling are finished and painted. Do not damage equipment or finishes.
- C. Protection: Provide finished cabinet units with protective covers during balance of construction.
- D. Finned Tube Radiation: Locate on outside walls and run cover wall-to-wall unless otherwise indicated. Center elements under windows. Install at heights as indicated in schedules. Install wall angles where units butt against walls.
- E. Convectors: Install where indicated. Coordinate to assure correct recess size for recessed convectors.
- F. Hydronic Units: Provide with shut-off valve on supply and lockshield balancing valve on return piping. If not easily accessible, extend vent to exterior surface of cabinet for easy servicing. For cabinet unit heaters, fan coil units, and unit heaters, provide float operated automatic air vents with stop valve.
- G. Units with Cooling Coils: Connect drain pan and auxiliary drain pan to condensate drain.

3.02 CLEANING

- A. After construction is completed, including painting, clean exposed surfaces of units. Vacuum clean coils and inside of cabinets.
- B. Touch-up marred or scratched surfaces of factory-finished cabinets, using finish materials furnished by manufacturer.
- C. Install new filters.

END OF SECTION

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SECTION 26 05 01
MINOR ELECTRICAL DEMOLITION

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Electrical demolition.

1.02 RELATED REQUIREMENTS

- A. Section 01 70 00 - Execution and Closeout Requirements: Additional requirements for alterations work.

PART 2 PRODUCTS

2.01 MATERIALS AND EQUIPMENT

- A. Materials and equipment for patching and extending work: As specified in individual sections.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify field measurements and circuiting arrangements are as shown on Drawings.
- B. Verify that abandoned wiring and equipment serve only abandoned facilities.
- C. Demolition drawings are based on casual field observation .
- D. Report discrepancies to Owner before disturbing existing installation.
- E. Report discrepancies to Architect before disturbing existing installation.
- F. Beginning of demolition means installer accepts existing conditions.

3.02 PREPARATION

- A. Disconnect electrical systems in walls, floors, and ceilings to be removed.
- B. Coordinate utility service outages with utility company.
- C. Provide temporary wiring and connections to maintain existing systems in service during construction. When work must be performed on energized equipment or circuits, use personnel experienced in such operations.
- D. Existing Electrical Service: Maintain existing system in service until new system is complete and ready for service. Disable system only to make switchovers and connections. Minimize outage duration.
 - 1. Obtain permission from Owner at least 24 hours before partially or completely disabling system.
 - 2. Make temporary connections to maintain service in areas adjacent to work area.
- E. Existing Fire Alarm System: Maintain existing system in service until new system is accepted. Disable system only to make switchovers and connections. Minimize outage duration.
 - 1. Notify Owner before partially or completely disabling system.
 - 2. Notify local fire service.
 - 3. Make notifications at least 24 hours in advance.
 - 4. Make temporary connections to maintain service in areas adjacent to work area.

3.03 DEMOLITION AND EXTENSION OF EXISTING ELECTRICAL WORK

- A. Remove, relocate, and extend existing installations to accommodate new construction.
- B. Remove abandoned wiring to source of supply.
- C. Remove exposed abandoned conduit, including abandoned conduit above accessible ceiling finishes. Cut conduit flush with walls and floors, and patch surfaces.

- D. Disconnect abandoned outlets and remove devices. Remove abandoned outlets if conduit servicing them is abandoned and removed. Provide blank cover for abandoned outlets that are not removed.
- E. Disconnect and remove abandoned panelboards and distribution equipment.
- F. Disconnect and remove electrical devices and equipment serving utilization equipment that has been removed.
- G. Disconnect and remove abandoned luminaires. Remove brackets, stems, hangers, and other accessories.
- H. Repair adjacent construction and finishes damaged during demolition and extension work.
- I. Maintain access to existing electrical installations that remain active. Modify installation or provide access panel as appropriate.
- J. Extend existing installations using materials and methods compatible with existing electrical installations, or as specified.

3.04 CLEANING AND REPAIR

- A. See Section 01 74 19 - Construction Waste Management and Disposal for additional requirements.
- B. Clean and repair existing materials and equipment that remain or that are to be reused.
- C. Panelboards: Clean exposed surfaces and check tightness of electrical connections. Replace damaged circuit breakers and provide closure plates for vacant positions. Provide typed circuit directory showing revised circuiting arrangement.
- D. Luminaires: Remove existing luminaires for cleaning. Use mild detergent to clean all exterior and interior surfaces; rinse with clean water and wipe dry. Replace lamps, ballasts and broken electrical parts.
- E. Any lighting or ceiling-mounted devices removed during construction must be reinstalled.

END OF SECTION

SECTION 26 05 19

LOW VOLTAGE ELEC. POWER CONDUCTORS AND CABLES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Single conductor building wire.
- B. Metal-clad cable.
- C. Wire and cable for 600 volts and less.
- D. Wiring connectors.
- E. Electrical tape.
- F. Wire pulling lubricant.
- G. Cable ties.

1.02 RELATED REQUIREMENTS

- A. Section 07 84 00 - Firestopping.
- B. Section 26 05 01 - Minor Electrical Demolition: Disconnection, removal, and/or extension of existing electrical conductors and cables.
- C. Section 26 05 26 - Grounding and Bonding for Electrical Systems: Additional requirements for grounding conductors and grounding connectors.
- D. Section 26 05 53 - Identification for Electrical Systems: Identification products and requirements.

1.03 REFERENCE STANDARDS

- A. ASTM B3 - Standard Specification for Soft or Annealed Copper Wire.
- B. ASTM B8 - Standard Specification for Concentric-Lay-Stranded Copper Conductors, Hard, Medium-Hard, or Soft.
- C. ASTM B33 - Standard Specification for Tin-Coated Soft or Annealed Copper Wire for Electrical Purposes.
- D. ASTM B787/B787M - Standard Specification for 19 Wire Combination Unilay-Stranded Copper Conductors for Subsequent Insulation.
- E. ASTM D3005 - Standard Specification for Low-Temperature Resistant Vinyl Chloride Plastic Pressure-Sensitive Electrical Insulating Tape.
- F. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- G. NECA 120 - Standard for Installing Armored Cable (AC) and Metal-Clad Cable (MC).
- H. NEMA WC 70 - Power Cables Rated 2000 Volts or Less for the Distribution of Electrical Energy.
- I. NETA ATS - Acceptance Testing Specifications for Electrical Power Equipment and Systems.
- J. NFPA 70 - National Electrical Code.
- K. UL 44 - Thermoset-Insulated Wires and Cables.
- L. UL 83 - Thermoplastic-Insulated Wires and Cables.
- M. UL 486A-486B - Wire Connectors.
- N. UL 486C - Splicing Wire Connectors.
- O. UL 486D - Sealed Wire Connector Systems.
- P. UL 510 - Polyvinyl Chloride, Polyethylene, and Rubber Insulating Tape.
- Q. UL 1569 - Metal-Clad Cables.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate sizes of raceways, boxes, and equipment enclosures installed under other sections with the actual conductors to be installed, including adjustments for conductor sizes increased for voltage drop.
 - 2. Coordinate with electrical equipment installed under other sections to provide terminations suitable for use with the conductors to be installed.
 - 3. Notify Architect of any conflicts with or deviations from the contract documents. Obtain direction before proceeding with work.

1.05 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide for each cable assembly type.
- C. Samples of Actual Product Delivered: Submit one 18 inch length of cable assembly from each reel.
 - 1. Select each length to include complete set of manufacturer markings.
 - 2. Attach tag indicating cable size and application information.
- D. Test Reports: Indicate procedures and values obtained.
- E. Design Data: Indicate voltage drop and ampacity calculations for aluminum conductors substituted for copper conductors. Include proposed modifications to raceways, boxes, wiring gutters, enclosures, etc. to accommodate substituted conductors.
- F. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.
- G. Project Record Documents: Record actual locations of components and circuits.

1.06 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70.
- B. Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- C. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.

1.07 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store conductors and cables in accordance with manufacturer's instructions.

1.08 FIELD CONDITIONS

- A. Do not install or otherwise handle thermoplastic-insulated conductors at temperatures lower than 14 degrees F, unless otherwise permitted by manufacturer's instructions. When installation below this temperature is unavoidable, notify Architect and obtain direction before proceeding with work.

PART 2 PRODUCTS

2.01 CONDUCTOR AND CABLE APPLICATIONS

- A. Do not use conductors and cables for applications other than as permitted by NFPA 70 and product listing.
- B. Provide single conductor building wire installed in suitable raceway unless otherwise indicated, permitted, or required.

- C. Concealed Dry Interior Locations: Use only building wire in raceway type THHN/THHW.
- D. Exposed Dry Interior Locations: Use only building wire in raceway type THHN/THHW.
- E. Above Accessible Ceilings: Use only building wire in raceway type THHN.
- F. Wet or Damp Interior Locations: Use only building wire in raceway type THW.
- G. Exterior Locations: Use only building wire in raceway type THHW.
- H. Use solid conductor for feeders and branch circuits 10 AWG and smaller.
- I. Use solid conductors for control circuits.
- J. Use conductor not smaller than 12 AWG for power and lighting circuits.
- K. Use conductor not smaller than 16 AWG for control circuits.
- L. Use 10 AWG conductors for 20 ampere, 120 volt branch circuits longer than 75 feet.
- M. Use 10 AWG conductors for 20 ampere, 277 volt branch circuits longer than 200 feet.

2.02 CONDUCTOR AND CABLE MANUFACTURERS

- A. Cerro Wire LLC: www.cerrowire.com.
- B. Southwire Company: www.southwire.com.
- C. Substitutions: See Section 01 60 00 - Product Requirements.

2.03 CONDUCTOR AND CABLE GENERAL REQUIREMENTS

- A. Provide products that comply with requirements of NFPA 70.
- B. Provide products listed, classified, and labeled as suitable for the purpose intended.
- C. Unless specifically indicated to be excluded, provide all required conduit, boxes, wiring, connectors, etc. as required for a complete operating system.
- D. Comply with NEMA WC 70.
- E. Thermoplastic-Insulated Conductors and Cables: Listed and labeled as complying with UL 83.
- F. Thermoset-Insulated Conductors and Cables: Listed and labeled as complying with UL 44.
- G. Conductor Material:
 - 1. Copper Conductors: Soft drawn annealed, 98 percent conductivity, uncoated copper conductors complying with ASTM B3, ASTM B8, or ASTM B787/B 787M unless otherwise indicated.
 - 2. Tinned Copper Conductors: Comply with ASTM B33.
- H. Minimum Conductor Size: 12 AWG.
 - 1. Branch Circuits: 12 AWG.
 - a. Exceptions:
 - 1) 20 A, 120 V circuits longer than 75 feet: 10 AWG, for voltage drop.
 - 2) 20 A, 120 V circuits longer than 150 feet: 8 AWG, for voltage drop.
 - 3) 20 A, 277 V circuits longer than 150 feet: 10 AWG, for voltage drop.
 - 2. Control Circuits: 14 AWG.
- I. Conductor Color Coding:
 - 1. Color code conductors as indicated unless otherwise required by the authority having jurisdiction. Maintain consistent color coding throughout project.
 - 2. Color Coding Method: Integrally colored insulation.
 - a. Conductors size 4 AWG and larger may have black insulation color coded using vinyl color coding electrical tape.
 - 3. Color Code:
 - a. 480Y/277 V, 3 Phase, 4 Wire System:

- 1) Phase A: Brown.
- 2) Phase B: Orange.
- 3) Phase C: Yellow.
- 4) Neutral/Grounded: Gray.
- b. 208Y/120 V, 3 Phase, 4 Wire System:
 - 1) Phase A: Black.
 - 2) Phase B: Red.
 - 3) Phase C: Blue.
 - 4) Neutral/Grounded: White.
- c. Equipment Ground, All Systems: Green.
- d. For modifications or additions to existing wiring systems, comply with existing color code when existing code complies with NFPA 70 and is approved by the authority having jurisdiction.
- e. For control circuits, comply with manufacturer's recommended color code.

2.04 SINGLE CONDUCTOR BUILDING WIRE

- A. Description: Single conductor insulated wire.
- B. Conductor Stranding:
 1. Feeders and Branch Circuits:
 - a. Size 10 AWG and Smaller: Solid.
 - b. Size 8 AWG and Larger: Stranded.
- C. Insulation Voltage Rating: 600 V.
- D. Insulation:
 1. Copper Building Wire: Type THHN/THWN or THHN/THWN-2, except as indicated below.
- E. Conductor: Copper.
 1. For Sizes Smaller Than 4 AWG: Copper.
 2. For Sizes 4 AWG and Larger: Copper.
- F. Insulation Voltage Rating: 600 volts.
- G. Insulation: NFPA 70, Type THHW/THWN/THHN/THW.
- H. Insulation: Thermoplastic material rated 75/90 degrees C.

2.05 METAL-CLAD CABLE

- A. Manufacturers:
 1. AFC Cable Systems Inc: www.afcweb.com/#sle.
 2. Encore Wire Corporation: www.encorewire.com/#sle.
 3. Southwire Company: www.southwire.com/#sle.
 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Description: NFPA 70, Type MC cable listed and labeled as complying with UL 1569, and listed for use in classified firestop systems to be used.
- C. Conductor Stranding:
 1. Size 10 AWG and Smaller: Solid.
 2. Size 8 AWG and Larger: Stranded.
- D. Insulation Voltage Rating: 600 V.
- E. Insulation: Type THHN, THHN/THWN, or THHN/THWN-2.
- F. Provide dedicated neutral conductor for each phase conductor where indicated or required.
- G. Grounding: Full-size integral equipment grounding conductor.
- H. Armor: Steel, interlocked tape.

- I. Provide PVC jacket applied over cable armor where indicated or required for environment of installed location.
- J. Insulation Temperature Rating: 75/90 degrees C.

2.06 METAL CLAD CABLE

- A. Description: NFPA 70, Type MC.
- B. Conductor: Copper.
 - 1. For Sizes Smaller Than 4 AWG: Copper.
 - 2. For Sizes 4 AWG and Larger: Copper.
- C. Insulation Voltage Rating: 600 volts.
- D. Insulation Temperature Rating: 90 degrees C.
- E. Insulation Material: Thermoplastic.
- F. Armor Material: Steel.
- G. Armor Design: Interlocked metal tape.
- H. Jacket: PVC.

2.07 WIRING CONNECTORS

- A. Description: Wiring connectors appropriate for the application, suitable for use with the conductors to be connected, and listed as complying with UL 486A-486B or UL 486C as applicable.
- B. Twist-on Insulated Spring Connectors: Rated 600 V, 221 degrees F for standard applications and 302 degrees F for high temperature applications; pre-filled with sealant and listed as complying with UL 486D for damp and wet locations.
 - 1. Manufacturers:
 - a. 3M: www.3m.com/#sle.
 - b. Ideal Industries, Inc: www.idealindustries.com/#sle.
 - c. NSI Industries LLC: www.nsiindustries.com/#sle.
 - d. Substitutions: See Section 01 60 00 - Product Requirements.

2.08 WIRING ACCESSORIES

- A. Electrical Tape:
 - 1. Manufacturers:
 - a. 3M: www.3m.com/#sle.
 - b. Plymouth Rubber Europa: www.plymouthrubber.com/#sle.
 - c. Substitutions: See Section 01 60 00 - Product Requirements.
 - 2. Vinyl Color Coding Electrical Tape: Integrally colored to match color code indicated; listed as complying with UL 510; minimum thickness of 7 mil; resistant to abrasion, corrosion, and sunlight; suitable for continuous temperature environment up to 221 degrees F.
 - 3. Vinyl Insulating Electrical Tape: Complying with ASTM D3005 and listed as complying with UL 510; minimum thickness of 7 mil; resistant to abrasion, corrosion, and sunlight; conformable for application down to 0 degrees F and suitable for continuous temperature environment up to 221 degrees F.
- B. Wire Pulling Lubricant: Listed; suitable for use with the conductors or cables to be installed and suitable for use at the installation temperature.
 - 1. Manufacturers:
 - a. 3M: www.3m.com/#sle.
 - b. American Polywater Corporation: www.polywater.com/#sle.
 - c. Ideal Industries, Inc: www.idealindustries.com/#sle.

- C. Cable Ties: Material and tensile strength rating suitable for application.
- D. Split Bolt Connectors: Description: Connector suitable for copper to copper connection tested and listed to UL 486A requirements. Black burn type-H or equal.
 - 1. Product: Thomas R Betts or equal
 - 2. Substitutions: See Section 01 60 00 - Product Requirements.
- E. Spring Wire Connectors: Description: Flame retardant thermoplastic shell with plated steel square wire spring gated for 105 degrees C, 600 volts, Thomas and Betts fixed spring wire connectors or equal.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that interior of building has been protected from weather.
- B. Verify that work likely to damage wire and cable has been completed.
- C. Verify that raceways, boxes, and equipment enclosures are installed and are properly sized to accommodate conductors and cables in accordance with NFPA 70.
- D. Verify that raceway installation is complete and supported.
- E. Verify that field measurements are as shown on the drawings.
- F. Verify that conditions are satisfactory for installation prior to starting work.

3.02 PREPARATION

- A. Clean raceways thoroughly to remove foreign materials before installing conductors and cables.

3.03 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Install conductors and cable in a neat and workmanlike manner in accordance with NECA 1.
- C. Install metal-clad cable (Type MC) in accordance with NECA 120.
- D. Installation in Raceway:
 - 1. Tape ends of conductors and cables to prevent infiltration of moisture and other contaminants.
 - 2. Pull all conductors and cables together into raceway at same time.
 - 3. Do not damage conductors and cables or exceed manufacturer's recommended maximum pulling tension and sidewall pressure.
 - 4. Use suitable wire pulling lubricant where necessary, except when lubricant is not recommended by the manufacturer.
- E. Paralleled Conductors: Install conductors of the same length and terminate in the same manner.
- F. Secure and support conductors and cables in accordance with NFPA 70 using suitable supports and methods approved by the authority having jurisdiction. Provide independent support from building structure. Do not provide support from raceways, piping, ductwork, or other systems.
- G. Terminate cables using suitable fittings.
 - 1. Metal-Clad Cable (Type MC):
 - a. Use listed fittings.
 - b. Cut cable armor only using specialized tools to prevent damaging conductors or insulation. Do not use hacksaw or wire cutters to cut armor.
- H. Install conductors with a minimum of 12 inches of slack at each outlet.
- I. Neatly train and bundle conductors inside boxes, wireways, panelboards and other equipment enclosures.

- J. Group or otherwise identify neutral/grounded conductors with associated ungrounded conductors inside enclosures in accordance with NFPA 70.
- K. Make wiring connections using specified wiring connectors.
 - 1. Make splices and taps only in accessible boxes. Do not pull splices into raceways or make splices in conduit bodies or wiring gutters.
 - 2. Remove appropriate amount of conductor insulation for making connections without cutting, nicking or damaging conductors.
 - 3. Do not remove conductor strands to facilitate insertion into connector.
 - 4. Clean contact surfaces on conductors and connectors to suitable remove corrosion, oxides, and other contaminates. Do not use wire brush on plated connector surfaces.
- L. Insulate splices and taps that are made with uninsulated connectors using methods suitable for the application, with insulation and mechanical strength at least equivalent to unspliced conductors.
- M. Insulate ends of spare conductors using vinyl insulating electrical tape.
- N. Field-Applied Color Coding: Where vinyl color coding electrical tape is used in lieu of integrally colored insulation as permitted in Part 2 under "Color Coding", apply half overlapping turns of tape at each termination and at each location conductors are accessible.
- O. Install firestopping to preserve fire resistance rating of partitions and other elements, using materials and methods specified in Section 07 84 00.
- P. Unless specifically indicated to be excluded, provide final connections to all equipment and devices, including those furnished by others, as required for a complete operating system.
- Q. Install wire and cable securely, in a neat and workmanlike manner, as specified in NECA 1.
- R. Route wire and cable as required to meet project conditions.
 - 1. Wire and cable routing indicated is approximate unless dimensioned.
 - 2. Where wire and cable destination is indicated and routing is not shown, determine exact routing and lengths required.
 - 3. Include wire and cable of lengths required to install connected devices within 10 ft of location shown.
- S. Use wiring methods indicated.
- T. Pull all conductors into raceway at same time.
- U. Use suitable wire pulling lubricant for building wire 4 AWG and larger.
- V. Protect exposed cable from damage.
- W. Support cables above accessible ceiling, using spring metal clips or metal cable ties to support cables from structure or ceiling suspension system. Do not rest cable on ceiling panels.
- X. Use suitable cable fittings and connectors.
- Y. Neatly train and lace wiring inside boxes, equipment, and panelboards.
- Z. Clean conductor surfaces before installing lugs and connectors.
- AA. Make splices, taps, and terminations to carry full ampacity of conductors with no perceptible temperature rise.
- AB. Use suitable reducing connectors or mechanical connector adaptors for connecting aluminum conductors to copper conductors.
- AC. Use split bolt connectors for copper conductor splices and taps, 6 AWG and larger. Tape uninsulated conductors and connector with electrical tape to 150 percent of insulation rating of conductor.

- AD. Use solderless pressure connectors with insulating covers for copper conductor splices and taps, 8 AWG and smaller.
- AE. Use insulated spring wire connectors with plastic caps for copper conductor splices and taps, 10 AWG and smaller.
- AF. Identify and color code wire and cable under provisions of Section 26 0553. Identify each conductor with its circuit number or other designation indicated.

3.04 FIELD QUALITY CONTROL

- A. Perform inspection, testing, and adjusting in accordance with Section 01 45 00.
- B. Perform field inspection and testing in accordance with Section 01 45 00.
- C. Inspect and test in accordance with NETA ATS, except Section 4.
- D. Perform inspections and tests listed in NETA ATS, Section 7.3.2. The insulation resistance test is required for all conductors. The resistance test for parallel conductors listed as optional is not required.
- E. Correct deficiencies and replace damaged or defective conductors and cables.
- F. Perform inspections and tests listed in NETA STD ATS, Section 7.3.2.

END OF SECTION

SECTION 26 05 26

GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Grounding and bonding requirements.
- B. Conductors for grounding and bonding.
- C. Connectors for grounding and bonding.
- D. Grounding and bonding components.
- E. Provide all components necessary to complete the grounding system(s) consisting of:
 - 1. Existing metal underground water pipe.
 - 2. Metal frame of the building.
 - 3. Existing metal underground gas piping system.
 - 4. Metal underground gas piping system.

1.02 REFERENCE STANDARDS

- A. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- B. NETA ATS - Acceptance Testing Specifications for Electrical Power Equipment and Systems.
- C. NETA STD ATS - Acceptance Testing Specifications for Electrical Power Distribution Equipment and Systems; International Electrical Testing Association.
- D. NFPA 70 - National Electrical Code.
- E. UL 467 - Grounding and Bonding Equipment.

1.03 PERFORMANCE REQUIREMENTS

- A. Grounding System Resistance: 25 ohms.

1.04 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements for submittals procedures.
- B. Product Data: Provide for grounding electrodes and connections.
- C. Test Reports: Indicate overall resistance to ground and resistance of each electrode.
- D. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.
- E. Project Record Documents: Record actual locations of components and grounding electrodes.

1.05 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70.

PART 2 PRODUCTS

2.01 GROUNDING AND BONDING REQUIREMENTS

- A. Do not use products for applications other than as permitted by NFPA 70 and product listing.
- B. Unless specifically indicated to be excluded, provide all required components, conductors, connectors, conduit, boxes, fittings, supports, accessories, etc. as necessary for a complete grounding and bonding system.
- C. Where conductor size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.

2.02 GROUNDING AND BONDING COMPONENTS

- A. General Requirements:

1. Provide products listed, classified, and labeled as suitable for the purpose intended.
2. Provide products listed and labeled as complying with UL 467 where applicable.
- B. Conductors for Grounding and Bonding, in addition to requirements of Section 26 05 19:
 1. Use insulated copper conductors unless otherwise indicated.
 - a. Exceptions:
 - 1) Use bare copper conductors where installed underground in direct contact with earth.
 - 2) Use bare copper conductors where directly encased in concrete (not in raceway).
- C. Connectors for Grounding and Bonding:
 1. Description: Connectors appropriate for the application and suitable for the conductors and items to be connected; listed and labeled as complying with UL 467.
 2. Unless otherwise indicated, use exothermic welded connections for underground, concealed and other inaccessible connections.
 3. Unless otherwise indicated, use mechanical connectors, compression connectors, or exothermic welded connections for accessible connections.

2.03 MANUFACTURERS

- A. Cooper Power Systems: www.cooperpower.com.
- B. Framatome Connectors International: www.fciconnect.com.
- C. Lightning Master Corporation: www.lightningmaster.com.
- D. Substitutions: See Section 01 60 00 - Product Requirements.

2.04 CONNECTORS AND ACCESSORIES

- A. Mechanical Connectors: Bronze.
 1. Product: manufactured by Thomas and Betts or equal.
 2. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Wire: Stranded copper.
- C. Grounding Electrode Conductor: Size to meet NFPA 70 requirements.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that work likely to damage grounding and bonding system components has been completed.
- B. Verify that field measurements are as shown on the drawings.
- C. Verify that conditions are satisfactory for installation prior to starting work.
- D. Verify existing conditions prior to beginning work.
- E. Verify that final backfill and compaction has been completed before driving rod electrodes.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Install grounding and bonding system components in a neat and workmanlike manner in accordance with NECA 1.
- C. Make grounding and bonding connections using specified connectors.
 1. Remove appropriate amount of conductor insulation for making connections without cutting, nicking or damaging conductors. Do not remove conductor strands to facilitate insertion into connector.

2. Remove nonconductive paint, enamel, or similar coating at threads, contact points, and contact surfaces.
 3. Exothermic Welds: Make connections using molds and weld material suitable for the items to be connected in accordance with manufacturer's recommendations.
 4. Mechanical Connectors: Secure connections according to manufacturer's recommended torque settings.
 5. Compression Connectors: Secure connections using manufacturer's recommended tools and dies.
- D. Identify grounding and bonding system components in accordance with Section 26 05 53.
 - E. Provide bonding to meet requirements described in Quality Assurance.
 - F. Equipment Grounding Conductor: Provide separate, insulated conductor within each feeder and branch circuit raceway. Terminate each end on suitable lug, bus, or bushing. Each of branch circuits and feeder circuits shall have dedicated equipment grounding conductor, sharing this conductor with other grounding conductors is not permitted.

3.03 FIELD QUALITY CONTROL

- A. Provide field inspection in accordance with Section 01 45 00.
- B. Inspect and test in accordance with NETA ATS except Section 4.
- C. Perform inspections and tests listed in NETA ATS, Section 7.13.
- D. Perform ground electrode resistance tests under normally dry conditions. Precipitation within the previous 48 hours does not constitute normally dry conditions.
- E. Investigate and correct deficiencies where measured ground resistances do not comply with specified requirements.

END OF SECTION

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SECTION 26 05 29

HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Support and attachment components for equipment, conduit, cable, boxes, and other electrical work.

1.02 REFERENCE STANDARDS

- A. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware.
- B. MFMA-4 - Metal Framing Standards Publication.
- C. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- D. NFPA 70 - National Electrical Code.

1.03 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide manufacturer's catalog data for fastening systems.
- C. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.

1.04 QUALITY ASSURANCE

- A. Comply with NFPA 70.
- B. Comply with applicable building code.

PART 2 PRODUCTS

2.01 SUPPORT AND ATTACHMENT COMPONENTS

- A. General Requirements:
 - 1. Provide all required hangers, supports, anchors, fasteners, fittings, accessories, and hardware as necessary for the complete installation of electrical work.
 - 2. Provide products listed, classified, and labeled as suitable for the purpose intended, where applicable.
 - 3. Where support and attachment component types and sizes are not indicated, select in accordance with manufacturer's application criteria as required for the load to be supported. Include consideration for vibration, equipment operation, and shock loads where applicable.
 - 4. Do not use products for applications other than as permitted by NFPA 70 and product listing.
 - 5. Steel Components: Use corrosion resistant materials suitable for the environment where installed.
 - a. Zinc-Plated Steel: Electroplated in accordance with ASTM B633.
 - b. Galvanized Steel: Hot-dip galvanized after fabrication in accordance with ASTM A123/A123M or ASTM A153/A153M.
- B. Conduit and Cable Supports: Straps, clamps, etc. suitable for the conduit or cable to be supported.
 - 1. Conduit Straps: One-hole or two-hole type; steel or malleable iron.
 - 2. Conduit Clamps: Bolted type unless otherwise indicated.
- C. Outlet Box Supports: Hangers, brackets, etc. suitable for the boxes to be supported.

- D. Metal Channel (Strut) Framing Systems: Factory-fabricated continuous-slot metal channel (strut) and associated fittings, accessories, and hardware required for field-assembly of supports.
 - 1. Comply with MFMA-4.
- E. Hanger Rods: Threaded zinc-plated steel unless otherwise indicated.
- F. Anchors and Fasteners:
 - 1. Unless otherwise indicated and where not otherwise restricted, use the anchor and fastener types indicated for the specified applications.

2.02 MANUFACTURERS

- A. Thomas & Betts Corporation: www.tnb.com.
- B. Threaded Rod Company: www.threadedrod.com.
- C. Substitutions: See Section 01 60 00 - Product Requirements.

2.03 MATERIALS

- A. Hangers, Supports, Anchors, and Fasteners - General: Corrosion-resistant materials of size and type adequate to carry the loads of equipment and conduit, including weight of wire in conduit.
- B. Supports: Fabricated of structural steel or formed steel members; galvanized.
- C. Anchors and Fasteners:
 - 1. Do not use powder-actuated anchors.
 - 2. Obtain permission from Architect before using powder-actuated anchors.
 - 3. Concrete Structural Elements: Use precast inserts.
 - 4. Steel Structural Elements: Use beam clamps.
 - 5. Concrete Surfaces: Use self-drilling anchors or expansion anchors.
 - 6. Hollow Masonry, Plaster, and Gypsum Board Partitions: Use hollow wall fasteners.
 - 7. Solid Masonry Walls: Use expansion anchors.
 - 8. Sheet Metal: Use sheet metal screws.
 - 9. Wood Elements: Use wood screws.
- D. Formed Steel Channel:
 - 1. Product: manufactured by [B-Line.
 - 2. Substitutions: See Section 01 60 00 - Product Requirements.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Install support and attachment components in a neat and workmanlike manner in accordance with NECA 1.
- C. Provide independent support from building structure. Do not provide support from piping, ductwork, or other systems.
- D. Unless specifically indicated or approved by Architect, do not provide support from suspended ceiling support system or ceiling grid.
- E. Unless specifically indicated or approved by Architect, do not provide support from roof deck.
- F. Do not penetrate or otherwise notch or cut structural members without approval of Structural Engineer.
- G. Equipment Support and Attachment:

1. Use metal fabricated supports or supports assembled from metal channel (strut) to support equipment as required.
 2. Use metal channel (strut) secured to studs to support equipment surface-mounted on hollow stud walls when wall strength is not sufficient to resist pull-out.
 3. Use metal channel (strut) to support surface-mounted equipment in wet or damp locations to provide space between equipment and mounting surface.
 4. Securely fasten floor-mounted equipment. Do not install equipment such that it relies on its own weight for support.
- H. Secure fasteners according to manufacturer's recommended torque settings.
- I. Remove temporary supports.

END OF SECTION

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SECTION 26 05 34
CONDUIT

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Flexible metal conduit (FMC).
- B. Liquidtight flexible metal conduit (LFMC).
- C. Electrical metallic tubing (EMT).
- D. Conduit fittings.
- E. Conduit, fittings and conduit bodies.

1.02 RELATED REQUIREMENTS

- A. Section 07 84 00 - Firestopping.
- B. Section 26 05 26 - Grounding and Bonding for Electrical Systems.
- C. Section 26 05 29 - Hangers and Supports for Electrical Systems.
- D. Section 26 0553 - Identification for Electrical Systems.
- E. Section 26 05 37 - Boxes.

1.03 REFERENCE STANDARDS

- A. ANSI C80.1 - American National Standard for Electrical Rigid Steel Conduit (ERSC).
- B. ANSI C80.3 - American National Standard for Electrical Metallic Tubing -- Steel (EMT-S).
- C. ANSI C80.5 - American National Standard for Electrical Rigid Metal Conduit -- Aluminum (ERMC-A).
- D. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- E. NECA 101 - Standard for Installing Steel Conduits (Rigid, IMC, EMT).
- F. NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing, and Cable.
- G. UL 1 - Flexible Metal Conduit.
- H. UL 360 - Liquid-Tight Flexible Steel Conduit.
- I. UL 514B - Conduit, Tubing, and Cable Fittings.
- J. UL 797 - Electrical Metallic Tubing-Steel.

1.04 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements for submittals procedures.
- B. Product Data: Provide for metallic conduit and flexible metal conduit.
- C. Samples of Materials Actually Delivered to Site:
 - 1. Two pieces each of conduit, 2 feet long.
- D. Project Record Documents: Accurately record actual routing of conduits larger than 2 inches.

1.05 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70.
- B. Products: Listed and classified by Underwriters Laboratories Inc. as suitable for purpose specified and shown.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. Receive, inspect, handle, and store conduit and fittings in accordance with manufacturer's instructions.

- B. Accept conduit on site. Inspect for damage.
- C. Protect conduit from corrosion and entrance of debris by storing above grade. Provide appropriate covering.
- D. Protect PVC conduit from sunlight.

PART 2 PRODUCTS

2.01 CONDUIT REQUIREMENTS

- A. Provide all conduit, fittings, supports, and accessories required for a complete raceway system.
- B. Provide products listed, classified, and labeled as suitable for the purpose intended.
- C. Where conduit size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.

2.02 METAL CONDUIT

- A. Manufacturers:
 - 1. Allied Tube & Conduit: www.alliedtube.com.
 - 2. Beck Manufacturing, Inc: www.beckmfg.com.
 - 3. Wheatland Tube Company: www.wheatland.com.
 - 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Rigid Steel Conduit: ANSI C80.1.
- C. Fittings and Conduit Bodies: NEMA FB 1; material to match conduit.

2.03 FLEXIBLE METAL CONDUIT (FMC)

- A. Manufacturers:
 - 1. AFC Cable Systems, Inc: www.afcweb.com/#sle.
 - 2. Electri-Flex Company: www.electriflex.com/#sle.
 - 3. International Metal Hose: www.metalhose.com/#sle.
 - 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Description: NFPA 70, Type FMC standard wall steel flexible metal conduit listed and labeled as complying with UL 1, and listed for use in classified firestop systems to be used.
- C. Fittings:
 - 1. Description: Fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
 - 2. Material: Use steel or malleable iron.
- D. Description: Interlocked steel construction.
- E. Fittings: NEMA FB 1.

2.04 LIQUIDTIGHT FLEXIBLE METAL CONDUIT (LFMC)

- A. Manufacturers:
 - 1. AFC Cable Systems, Inc: www.afcweb.com/#sle.
 - 2. Electri-Flex Company: www.electriflex.com/#sle.
 - 3. International Metal Hose: www.metalhose.com/#sle.
 - 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Description: NFPA 70, Type LFMC polyvinyl chloride (PVC) jacketed steel flexible metal conduit listed and labeled as complying with UL 360.
- C. Fittings:
 - 1. Description: Fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
 - 2. Material: Use steel or malleable iron.

- D. Description: Interlocked steel construction with PVC jacket.
- E. Fittings: NEMA FB 1.

2.05 ELECTRICAL METALLIC TUBING (EMT)

- A. Manufacturers:
 - 1. Allied Tube & Conduit: www.alliedeg.com/#sle.
 - 2. Beck Manufacturing, Inc: www.beckmfg.com.
 - 3. Wheatland Tube Company: www.wheatland.com/#sle.
- B. Description: NFPA 70, Type EMT steel electrical metallic tubing complying with ANSI C80.3 and listed and labeled as complying with UL 797.
- C. Fittings:
 - 1. Description: Fittings complying with NEMA FB 1 and listed and labeled as complying with UL 514B.
 - 2. Material: Use steel or malleable iron.
 - 3. Connectors and Couplings: Use compression (gland) or set-screw type.
 - a. Do not use indenter type connectors and couplings.
- D. Fittings and Conduit Bodies: NEMA FB 1; steel set screw type.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as shown on drawings.
- B. Verify that mounting surfaces are ready to receive conduits.
- C. Verify that conditions are satisfactory for installation prior to starting work.
- D. Verify routing and termination locations of conduit prior to rough-in.
- E. Conduit routing is shown on drawings in approximate locations unless dimensioned. Route as required to complete wiring system.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Install conduit in a neat and workmanlike manner in accordance with NECA 1.
- C. Conduit Support:
 - 1. Secure and support conduits in accordance with NFPA 70 and Section 26 05 29 using suitable supports and methods approved by the authority having jurisdiction.
 - 2. Provide independent support from building structure. Do not provide support from piping, ductwork, or other systems.
- D. Connections and Terminations:
 - 1. Use suitable adapters where required to transition from one type of conduit to another.
 - 2. Provide drip loops for liquidtight flexible conduit connections to prevent drainage of liquid into connectors.
 - 3. Provide insulating bushings or insulated throats at all conduit terminations to protect conductors.
 - 4. Secure joints and connections to provide maximum mechanical strength and electrical continuity.
- E. Penetrations:
 - 1. Do not penetrate or otherwise notch or cut structural members, including footings and grade beams, without approval of Structural Engineer.
 - 2. Make penetrations perpendicular to surfaces unless otherwise indicated.

3. Provide sleeves for penetrations as indicated or as required to facilitate installation. Set sleeves flush with exposed surfaces unless otherwise indicated or required.
 4. Conceal bends for conduit risers emerging above ground.
 5. Seal interior of conduits entering the building from underground at first accessible point to prevent entry of moisture and gases.
 6. Where conduits penetrate waterproof membrane, seal as required to maintain integrity of membrane.
 7. Make penetrations for roof-mounted equipment within associated equipment openings and curbs where possible to minimize roofing system penetrations. Where penetrations are necessary, seal as indicated or as required to preserve integrity of roofing system and maintain roof warranty. Include proposed locations of penetrations and methods for sealing with submittals.
 8. Install firestopping to preserve fire resistance rating of partitions and other elements, using materials and methods specified in Section 07 84 00.
- F. Conduit Movement Provisions: Where conduits are subject to movement, provide expansion and expansion/deflection fittings to prevent damage to enclosed conductors or connected equipment. This includes, but is not limited to:
1. Where conduits cross structural joints intended for expansion, contraction, or deflection.
 2. Where conduits are subject to earth movement by settlement or frost.
- G. Condensation Prevention: Where conduits cross barriers between areas of potential substantial temperature differential, provide sealing fitting or approved sealing compound at an accessible point near the penetration to prevent condensation. This includes, but is not limited to:
1. Where conduits pass from outdoors into conditioned interior spaces.
 2. Where conduits pass from unconditioned interior spaces into conditioned interior spaces.
- H. Provide grounding and bonding in accordance with Section 26 05 26.

3.03 INTERFACE WITH OTHER PRODUCTS

- A. Install conduit to preserve fire resistance rating of partitions and other elements, using materials and methods specified in Section 07 8400.
- B. Route conduit through roof openings for piping and ductwork wherever possible. Where separate roofing penetration is required, coordinate location and installation method with roofing installation specified in Section roofing section.

END OF SECTION

SECTION 26 05 37
BOXES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Outlet and device boxes up to 100 cubic inches, including those used as junction and pull boxes.
- B. Cabinets and enclosures, including junction and pull boxes larger than 100 cubic inches.
- C. Wall and ceiling outlet boxes.
- D. Floor boxes.
- E. Pull and junction boxes.

1.02 RELATED REQUIREMENTS

- A. Section 07 84 00 - Firestopping.
- B. Section 26 05 26 - Grounding and Bonding for Electrical Systems.
- C. Section 26 05 29 - Hangers and Supports for Electrical Systems.
- D. Section 26 05 53 - Identification for Electrical Systems: Identification products and requirements.
- E. Section 26 27 26 - Wiring Devices:
 - 1. Wall plates.
- F. Section 26 2726 - Wiring Devices: Wall plates in finished areas, floor box service fittings, fire-rated poke-through fittings, and access floor boxes.

1.03 REFERENCE STANDARDS

- A. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- B. NECA 130 - Standard for Installing and Maintaining Wiring Devices.
- C. NEMA FB 1 - Fittings, Cast Metal Boxes, and Conduit Bodies for Conduit, Electrical Metallic Tubing, and Cable.
- D. NEMA OS 1 - Sheet-Steel Outlet Boxes, Device Boxes, Covers, and Box Supports.
- E. NEMA OS 2 - Nonmetallic Outlet Boxes, Device Boxes, Covers and Box Supports.
- F. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- G. NFPA 70 - National Electrical Code.
- H. UL 50 - Enclosures for Electrical Equipment, Non-Environmental Considerations.
- I. UL 50E - Enclosures for Electrical Equipment, Environmental Considerations.
- J. UL 508A - Industrial Control Panels.
- K. UL 514A - Metallic Outlet Boxes.

1.04 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Project Record Documents: Record actual locations and mounting heights of outlet, pull, and junction boxes on project record documents.

1.05 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70.

PART 2 PRODUCTS

2.01 BOXES

- A. General Requirements:
 - 1. Do not use boxes and associated accessories for applications other than as permitted by NFPA 70 and product listing.
 - 2. Provide all boxes, fittings, supports, and accessories required for a complete raceway system and to accommodate devices and equipment to be installed.
 - 3. Provide products listed, classified, and labeled as suitable for the purpose intended.
 - 4. Where box size is not indicated, size to comply with NFPA 70 but not less than applicable minimum size requirements specified.
 - 5. Provide grounding terminals within boxes where equipment grounding conductors terminate.
- B. Outlet and Device Boxes Up to 100 cubic inches, Including Those Used as Junction and Pull Boxes:
 - 1. Use sheet-steel boxes for dry locations unless otherwise indicated or required.
 - 2. Use cast iron boxes or cast aluminum boxes for damp or wet locations unless otherwise indicated or required; furnish with compatible weatherproof gasketed covers.
 - 3. Use suitable concrete type boxes where flush-mounted in concrete.
 - 4. Use suitable masonry type boxes where flush-mounted in masonry walls.
 - 5. Use raised covers suitable for the type of wall construction and device configuration where required.
 - 6. Use shallow boxes where required by the type of wall construction.
 - 7. Do not use "through-wall" boxes designed for access from both sides of wall.
 - 8. Sheet-Steel Boxes: Comply with NEMA OS 1, and list and label as complying with UL 514A.
 - 9. Cast Metal Boxes: Comply with NEMA FB 1, and list and label as complying with UL 514A; furnish with threaded hubs.
 - 10. Boxes for Supporting Luminaires and Ceiling Fans: Listed as suitable for the type and weight of load to be supported; furnished with fixture stud to accommodate mounting of luminaire where required.
 - 11. Boxes for Ganged Devices: Use multigang boxes of single-piece construction. Do not use field-connected gangable boxes.
 - 12. Wall Plates: Comply with Section 26 27 26.
- C. Cabinets and Enclosures, Including Junction and Pull Boxes Larger Than 100 cubic inches:
 - 1. Comply with NEMA 250, and list and label as complying with UL 50 and UL 50E, or UL 508A.
 - 2. NEMA 250 Environment Type, Unless Otherwise Indicated:
 - 3. Junction and Pull Boxes Larger Than 100 cubic inches:
 - a. Provide screw-cover or hinged-cover enclosures unless otherwise indicated.

2.02 MANUFACTURERS

- A. Appleton Electric: www.appletonelec.com.
- B. Arc-Co./Division of Arcade Technology: www.arc-co.com.
- C. Unity Manufacturing: www.unitymfg.com.
- D. Substitutions: Reco, Inc. See Section 01 60 00 - Product Requirements.
- E. Steelcity

2.03 OUTLET BOXES

- A. Sheet Metal Outlet Boxes: NEMA OS 1, galvanized steel.

1. Luminaire and Equipment Supporting Boxes: Rated for weight of equipment supported; include 1/2 inch male fixture studs where required.
 2. Concrete Ceiling Boxes: Concrete type.
- B. Nonmetallic Outlet Boxes: NEMA OS 2.
- C. Cast Boxes: NEMA FB 1, Type FD, aluminum. Provide gasketed cover by box manufacturer. Provide threaded hubs.
- D. Wall Plates for Finished Areas: As specified in Section 26 2726.

2.04 PULL AND JUNCTION BOXES

- A. Sheet Metal Boxes: NEMA OS 1, galvanized steel.
- B. Surface Mounted Cast Metal Box: NEMA 250, Type 4; flat-flanged, surface mounted junction box:
1. Material: Galvanized cast iron; Cast Aluminum.
 2. Cover: Furnish with ground flange, neoprene gasket, and stainless steel cover screws.
- C. In-Ground Cast Metal Box: NEMA 250, Type 6, outside flanged, recessed cover box for flush mounting:
1. Material: Galvanized cast iron; Cast Aluminum.
 2. Cover: Nonskid cover with neoprene gasket and stainless steel cover screws.
 3. Cover Legend: "ELECTRIC".

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as shown on drawings.
- B. Verify that mounting surfaces are ready to receive boxes.
- C. Verify that conditions are satisfactory for installation prior to starting work.
- D. Verify locations of floor boxes and outlets in offices and work areas prior to rough-in.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Perform work in a neat and workmanlike manner in accordance with NECA 1 and, where applicable, NECA 130, including mounting heights specified in those standards where mounting heights are not indicated.
- C. Arrange equipment to provide minimum clearances in accordance with manufacturer's instructions and NFPA 70.
- D. Box Supports:
1. Secure and support boxes in accordance with NFPA 70 and Section 26 05 29 using suitable supports and methods approved by the authority having jurisdiction.
 2. Provide independent support from building structure except for cast metal boxes (other than boxes used for fixture support) supported by threaded conduit connections in accordance with NFPA 70. Do not provide support from piping, ductwork, or other systems.
- E. Install boxes plumb and level.
- F. Flush-Mounted Boxes:
1. Install boxes in noncombustible materials such as concrete, tile, gypsum, plaster, etc. so that front edge of box or associated raised cover is not set back from finished surface more than 1/4 inch or does not project beyond finished surface.
 2. Install boxes in combustible materials such as wood so that front edge of box or associated raised cover is flush with finished surface.

3. Repair rough openings around boxes in noncombustible materials such as concrete, tile, gypsum, plaster, etc. so that there are no gaps or open spaces greater than 1/8 inch at the edge of the box.
- G. Install boxes as required to preserve insulation integrity.
- H. Install permanent barrier between ganged wiring devices when voltage between adjacent devices exceeds 300 V.
- I. Install firestopping to preserve fire resistance rating of partitions and other elements, using materials and methods specified in Section 07 84 00.
- J. Close unused box openings.
- K. Install blank wall plates on junction boxes and on outlet boxes with no devices or equipment installed or designated for future use.
- L. Provide grounding and bonding in accordance with Section 26 05 26.
- M. Install boxes securely, in a neat and workmanlike manner, as specified in NECA 1.
- N. Install in locations as shown on Drawings, and as required for splices, taps, wire pulling, equipment connections, and as required by NFPA 70.
- O. Coordinate installation of outlet boxes for equipment connected under Section 26 2717.
- P. Set wall mounted boxes at elevations to accommodate mounting heights indicated.
- Q. Electrical boxes are shown on Drawings in approximate locations unless dimensioned.
 1. Adjust box locations up to 10 feet if required to accommodate intended purpose.
- R. Orient boxes to accommodate wiring devices oriented as specified in Section 26 2726.
- S. Maintain headroom and present neat mechanical appearance.
- T. Install pull boxes and junction boxes above accessible ceilings and in unfinished areas only.
- U. Inaccessible Ceiling Areas: Install outlet and junction boxes no more than 6 inches from ceiling access panel or from removable recessed luminaire.
- V. Install boxes to preserve fire resistance rating of partitions and other elements, using materials and methods specified in Section 07 8400.
- W. Coordinate mounting heights and locations of outlets mounted above counters, benches, and backsplashes.
- X. Locate outlet boxes to allow luminaires positioned as shown on reflected ceiling plan.
- Y. Align adjacent wall mounted outlet boxes for switches, thermostats, and similar devices.
- Z. Use flush mounting outlet box in finished areas.
- AA. Locate flush mounting box in masonry wall to require cutting of masonry unit corner only. Coordinate masonry cutting to achieve neat opening.
- AB. Do not install flush mounting box back-to-back in walls; provide minimum 6 inches separation. Provide minimum 24 inches separation in acoustic rated walls.
- AC. Secure flush mounting box to interior wall and partition studs. Accurately position to allow for surface finish thickness.
- AD. Use stamped steel bridges to fasten flush mounting outlet box between studs.
- AE. Install flush mounting box without damaging wall insulation or reducing its effectiveness.
- AF. Use adjustable steel channel fasteners for hung ceiling outlet box.
- AG. Do not fasten boxes to ceiling support wires.
- AH. Support boxes independently of conduit, except cast box that is connected to two rigid metal conduits both supported within 12 inches of box.

- AI. Use gang box where more than one device is mounted together. Do not use sectional box.
- AJ. Use gang box with plaster ring for single device outlets.
- AK. Use cast outlet box in exterior locations exposed to the weather and wet locations.
- AL. Use cast floor boxes for installations in slab on grade; formed steel boxes are acceptable for other installations.
- AM. Set floor boxes level.
- AN. Large Pull Boxes: Use hinged enclosure in interior dry locations, surface-mounted cast metal box in other locations.

3.03 ADJUSTING

- A. Adjust floor boxes flush with finish flooring material.
- B. Adjust flush-mounting outlets to make front flush with finished wall material.
- C. Install knockout closures in unused box openings.

3.04 CLEANING

- A. Clean interior of boxes to remove dirt, debris, plaster and other foreign material.

END OF SECTION

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SECTION 26 05 53
IDENTIFICATION FOR ELECTRICAL SYSTEMS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Electrical identification requirements.
- B. Identification nameplates and labels.
- C. Wire and cable markers.
- D. Voltage markers.
- E. Warning signs and labels.
- F. Field-painted identification of conduit.

1.02 RELATED REQUIREMENTS

- A. Section 09 90 00 - Painting and Coating.
- B. Section 26 05 19 - Low Voltage Elec. Power Conductors and Cables: Color coding for power conductors and cables 600 V and less; vinyl color coding electrical tape.
- C. Section 26 27 26 - Wiring Devices: Device and wallplate finishes; factory pre-marked wallplates.

1.03 REFERENCE STANDARDS

- A. ANSI Z535.2 - American National Standard for Environmental and Facility Safety Signs.
- B. ANSI Z535.4 - American National Standard for Product Safety Signs and Labels.
- C. NFPA 70 - National Electrical Code.
- D. UL 969 - Marking and Labeling Systems.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Verify final designations for equipment, systems, and components to be identified prior to fabrication of identification products.
- B. Sequencing:
 - 1. Do not conceal items to be identified, in locations such as above suspended ceilings, until identification products have been installed.
 - 2. Do not install identification products until final surface finishes and painting are complete.

1.05 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements for submittals procedures.
- B. Product Data: Provide catalog data for nameplates, labels, and markers.
- C. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation and installation of product.

1.06 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70.

1.07 EXTRA MATERIALS

- A. See Section 01 6000 - Product Requirements for additional requirements.

PART 2 PRODUCTS

2.01 IDENTIFICATION REQUIREMENTS

- A. Existing Work: Unless specifically excluded, identify existing elements to remain that are not already identified in accordance with specified requirements.
- B. Identification for Equipment:
1. Use identification nameplate to identify each piece of electrical distribution and control equipment and associated sections, compartments, and components.
 - a. Switchboards:
 - 1) Identify ampere rating.
 - 2) Identify voltage and phase.
 - 3) Identify power source and circuit number. Include location when not within sight of equipment.
 - 4) Use identification nameplate to identify main overcurrent protective device.
 - 5) Use identification nameplate to identify load(s) served for each branch device. Do not identify spares and spaces.
 - b. Motor Control Centers:
 - 1) Identify ampere rating.
 - 2) Identify voltage and phase.
 - 3) Identify power source and circuit number. Include location when not within sight of equipment.
 - 4) Use identification nameplate to identify main overcurrent protective device.
 - 5) Use identification nameplate to identify load(s) served for each branch device. Do not identify spares and spaces.
 - c. Panelboards:
 - 1) Identify ampere rating.
 - 2) Identify voltage and phase.
 - 3) Identify power source and circuit number. Include location when not within sight of equipment.
 - 4) Identify main overcurrent protective device. Use identification label for panelboards with a door. For power distribution panelboards without a door, use identification nameplate.
 - 5) Use typewritten circuit directory to identify load(s) served for panelboards with a door. Identify spares and spaces using pencil.
 - 6) For power panelboards without a door, use identification nameplate to identify load(s) served for each branch device. Do not identify spares and spaces.
 - d. Enclosed switches, circuit breakers, and motor controllers:
 - 1) Identify voltage and phase.
 - 2) Identify power source and circuit number. Include location when not within sight of equipment.
 - 3) Identify load(s) served. Include location when not within sight of equipment.
 - e. Enclosed Contactors:
 - 1) Identify ampere rating.
 - 2) Identify voltage and phase.
 - 3) Identify configuration, e.g., E.O.E.H. (electrically operated, electrically held) or E.O.M.H. (electrically operated, mechanically held).
 - 4) Identify coil voltage.
 - 5) Identify load(s) and associated circuits controlled. Include location.
 - f. Transfer Switches:
 - 1) Identify voltage and phase.

- 2) Identify power source and circuit number for both normal power source and standby power source. Include location when not within sight of equipment.
 2. Service Equipment:
 - a. Use identification nameplate to identify each service disconnecting means.
 - b. For buildings or structures supplied by more than one service, or any combination of branch circuits, feeders, and services, use identification nameplate or means of identification acceptable to authority having jurisdiction at each service disconnecting means to identify all other services, feeders, and branch circuits supplying that building or structure. Verify format and descriptions with authority having jurisdiction.
 - c. Use identification nameplate at each piece of service equipment to identify the available fault current and the date calculations were performed.
 3. Emergency System Equipment:
 - a. Use identification nameplate or voltage marker to identify emergency system equipment in accordance with NFPA 70.
 - b. Use identification nameplate at each piece of service equipment to identify type and location of on-site emergency power sources.
 4. Use identification nameplate to identify disconnect location for equipment with remote disconnecting means.
 5. Use identification label or handwritten text using indelible marker on inside of door at each fused switch to identify required NEMA fuse class and size.
- C. Identification for Conductors and Cables:
1. Color Coding for Power Conductors 600 V and Less: Comply with Section 26 05 19.
 2. Use identification nameplate or identification label to identify color code for ungrounded and grounded power conductors inside door or enclosure at each piece of feeder or branch-circuit distribution equipment when premises has feeders or branch circuits served by more than one nominal voltage system.
 3. Use wire and cable markers to identify circuit number or other designation indicated for power, control, and instrumentation conductors and cables at the following locations:
 - a. At each source and load connection.
 - b. Within boxes when more than one circuit is present.
 - c. Within equipment enclosures when conductors and cables enter or leave the enclosure.
- D. Identification for Raceways:
1. Use voltage markers to identify highest voltage present for accessible conduits at maximum intervals of 20 feet.
 2. Use voltage markers or color-coded bands to identify systems other than normal power system for accessible conduits at maximum intervals of 20 feet.
 - a. Color-Coded Bands: Use field-painting or vinyl color coding electrical tape to mark bands 3 inches wide.
 - 1) Color Code:
 - 2) Field-Painting: Comply with Section 09 90 00.
 - 3) Vinyl Color Coding Electrical Tape: Comply with Section 26 05 19.
 3. Use identification labels, handwritten text using indelible marker, or plastic marker tags to identify circuits enclosed for accessible conduits at wall penetrations, at floor penetrations, at roof penetrations, and at equipment terminations when source is not within sight.
- E. Identification for Boxes:
1. Use voltage markers to identify highest voltage present.
 2. Use voltage markers or color coded boxes to identify systems other than normal power system.
 - a. Color-Coded Boxes: Field-painted in accordance with Section 09 90 00 per the same color code used for raceways.

- 1) Emergency Power System: Red.
3. Use identification labels or handwritten text using indelible marker to identify circuits enclosed.
 - a. For exposed boxes in public areas, use only identification labels.
- F. Identification for Devices:
 1. Factory Pre-Marked Wallplates: Comply with Section 26 27 26.

2.02 MANUFACTURERS

- A. Brady Corporation: www.bradycorp.com.
- B. Seton Identification Products: www.seton.com/aec.
- C. HellermannTyton: www.hellermanntyton.com.
- D. Substitutions: See Section 01 60 00 - Product Requirements.

2.03 IDENTIFICATION NAMEPLATES AND LABELS

- A. Identification Nameplates:
 1. Manufacturers:
 - a. Brimar Industries, Inc: www.brimar.com/#sle.
 - b. Kolbi Pipe Marker Co: www.kolbipipemarkers.com/#sle.
 - c. Seton Identification Products: www.seton.com/#sle.
 - d. Substitutions: See Section 01 60 00 - Product Requirements.
 2. Materials:
 - a. Indoor Clean, Dry Locations: Use plastic nameplates.
 - b. Outdoor Locations: Use plastic, stainless steel, or aluminum nameplates suitable for exterior use.
 3. Plastic Nameplates: Two-layer or three-layer laminated acrylic or electrically non-conductive phenolic with beveled edges; minimum thickness of 1/16 inch; engraved text.
 - a. Exception: Provide minimum thickness of 1/8 inch when any dimension is greater than 4 inches.
 4. Stainless Steel Nameplates: Minimum thickness of 1/32 inch; engraved or laser-etched text.
 5. Aluminum Nameplates: Anodized; minimum thickness of 1/32 inch; engraved or laser-etched text.
 6. Mounting Holes for Mechanical Fasteners: Two, centered on sides for sizes up to 1 inch high; Four, located at corners for larger sizes.
- B. Identification Labels:
 1. Manufacturers:
 - a. Brady Corporation: www.bradyid.com/#sle.
 - b. Brother International Corporation: www.brother-usa.com/#sle.
 - c. Panduit Corp: www.panduit.com/#sle.
 - d. Substitutions: See Section 01 60 00 - Product Requirements.
 2. Materials: Use self-adhesive laminated plastic labels; UV, chemical, water, heat, and abrasion resistant.
 - a. Use only for indoor locations.
 3. Text: Use factory pre-printed or machine-printed text. Do not use handwritten text unless otherwise indicated.
- C. Format for General Information and Operating Instructions:
 1. Minimum Size: 1 inch by 2.5 inches.
 2. Legend: Include information or instructions indicated or as required for proper and safe operation and maintenance.

3. Text: All capitalized unless otherwise indicated.
 4. Minimum Text Height: 1/4 inch.
 5. Color: Black text on white background unless otherwise indicated.
- D. Format for Control Device Identification:
1. Minimum Size: 3/8 inch by 1.5 inches.
 2. Legend: Load controlled or other designation indicated.
 3. Text: All capitalized unless otherwise indicated.
 4. Minimum Text Height: 3/16 inch.
 5. Color: Black text on clear background.
- E. Nameplates: Engraved three-layer laminated plastic, black letters on white background.
- F. Locations:
1. Each electrical distribution and control equipment enclosure.
 2. Communication cabinets.
 3. Disconnect switches, and starters.
- G. Letter Size:
1. Use 1/8 inch letters for identifying individual equipment and loads.
 2. Use 1/4 inch letters for identifying grouped equipment and loads.

2.04 WIRE AND CABLE MARKERS

- A. Manufacturers:
1. Brady Corporation: www.bradyid.com/#sle.
 2. HellermannTyton: www.hellermanntyton.com/#sle.
 3. Panduit Corp: www.panduit.com/#sle.
 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Markers for Conductors and Cables: Use wrap-around self-adhesive vinyl cloth, wrap-around self-adhesive vinyl self-laminating, heat-shrink sleeve, plastic sleeve, plastic clip-on, or vinyl split sleeve type markers suitable for the conductor or cable to be identified.
- C. Markers for Conductor and Cable Bundles: Use plastic marker tags secured by nylon cable ties.
- D. Legend: Power source and circuit number or other designation indicated.
- E. Text: Use factory pre-printed or machine-printed text, all capitalized unless otherwise indicated.
- F. Minimum Text Height: 1/8 inch.
- G. Color: Black text on white background unless otherwise indicated.
- H. Description: split sleeve type wire markers.
- I. Locations: Each conductor at panelboard gutters, pull boxes, outlet boxes, and junction boxes each load connection.
- J. Legend:
1. Power and Lighting Circuits: Branch circuit or feeder number indicated on drawings.
 2. Control Circuits: Control wire number indicated on shop drawings.

2.05 VOLTAGE MARKERS

- A. Manufacturers: Panduit Corp
1. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Markers for Conduits: Use factory pre-printed self-adhesive vinyl, self-adhesive vinyl cloth, or vinyl snap-around type markers.
- C. Markers for Boxes and Equipment Enclosures: Use factory pre-printed self-adhesive vinyl or self-adhesive vinyl cloth type markers.

- D. Minimum Size:
 - 1. Markers for Equipment: 1 1/8 by 4 1/2 inches.
 - 2. Markers for Conduits: As recommended by manufacturer for conduit size to be identified.
 - 3. Markers for Pull Boxes: 1 1/8 by 4 1/2 inches.
 - 4. Markers for Junction Boxes: 1/2 by 2 1/4 inches.
- E. Legend:
 - 1. Markers for Voltage Identification: Highest voltage present.
 - 2. Markers for System Identification:
 - a. Emergency Power System: Text "EMERGENCY".
- F. Color: Black text on orange background unless otherwise indicated.
- G. Location: Furnish markers for each conduit longer than 6 feet.
- H. Spacing: 20 feet on center.
- I. Color:
 - 1. 480 Volt System: Brown.
 - 2. 208 Volt System: Yellow.
 - 3. Fire Alarm System: Red.
- J. Legend:
 - 1. 480 Volt System: brown.
 - 2. 208 Volt System: yellow.
 - 3. Fire Alarm System: red.

2.06 WARNING SIGNS AND LABELS

- A. Manufacturers:
 - 1. Brimar Industries, Inc: www.brimar.com/#sle.
 - 2. Clarion Safety Systems, LLC: www.clarionsafety.com/#sle.
 - 3. Seton Identification Products: www.seton.com/#sle.
 - 4. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Comply with ANSI Z535.2 or ANSI Z535.4 as applicable.
- C. Warning Signs:
 - 1. Materials:
 - a. Indoor Dry, Clean Locations: Use factory pre-printed rigid plastic or self-adhesive vinyl signs.
 - b. Outdoor Locations: Use factory pre-printed rigid aluminum signs.
 - 2. Rigid Signs: Provide four mounting holes at corners for mechanical fasteners.
 - 3. Minimum Size: 7 by 10 inches unless otherwise indicated.
- D. Warning Labels:
 - 1. Materials: Use factory pre-printed or machine-printed self-adhesive polyester or self-adhesive vinyl labels; UV, chemical, water, heat, and abrasion resistant; produced using materials recognized to UL 969.
 - a. Do not use labels designed to be completed using handwritten text.
 - b. Provide polyester overlaminate to protect handwritten text.
 - 2. Machine-Printed Labels: Use thermal transfer process printing machines and accessories recommended by label manufacturer.
 - 3. Minimum Size: 2 by 4 inches unless otherwise indicated.

PART 3 EXECUTION

3.01 PREPARATION

- A. Clean surfaces to receive adhesive products according to manufacturer's instructions.

- B. Degrease and clean surfaces to receive nameplates and labels.

3.02 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Install identification products to be plainly visible for examination, adjustment, servicing, and maintenance. Unless otherwise indicated, locate products as follows:
 1. Surface-Mounted Equipment: Enclosure front.
 2. Flush-Mounted Equipment: Inside of equipment door.
 3. Free-Standing Equipment: Enclosure front; also enclosure rear for equipment with rear access.
 4. Elevated Equipment: Legible from the floor or working platform.
 5. Branch Devices: Adjacent to device.
 6. Interior Components: Legible from the point of access.
 7. Conduits: Legible from the floor.
 8. Boxes: Outside face of cover.
 9. Conductors and Cables: Legible from the point of access.
 10. Devices: Outside face of cover.
- C. Install identification products centered, level, and parallel with lines of item being identified.
- D. Secure nameplates to exterior surfaces of enclosures using stainless steel screws and to interior surfaces using self-adhesive backing or epoxy cement.
- E. Install self-adhesive labels and markers to achieve maximum adhesion, with no bubbles or wrinkles and edges properly sealed.
- F. Secure rigid signs using stainless steel screws.
- G. Mark all handwritten text, where permitted, to be neat and legible.

END OF SECTION

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SECTION 26 27 17
EQUIPMENT WIRING

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Electrical connections to equipment.

1.02 RELATED REQUIREMENTS

- A. Section 26 05 34 - Conduit.
- B. Section 26 05 19 - Low Voltage Elec. Power Conductors and Cables (600 V and Less).
- C. Section 26 05 37 - Boxes.
- D. Section 26 27 26 - Wiring Devices.

1.03 REFERENCE STANDARDS

- A. NEMA WD 1 - General Color Requirements for Wiring Devices.
- B. NEMA WD 6 - Wiring Devices - Dimensional Specifications.
- C. NFPA 70 - National Electrical Code.

1.04 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide wiring device manufacturer's catalog information showing dimensions, configurations, and construction.
- C. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.

1.05 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70.
- B. Products: Listed, classified, and labeled as suitable for the purpose intended.

1.06 COORDINATION

- A. Obtain and review shop drawings, product data, manufacturer's wiring diagrams, and manufacturer's instructions for equipment furnished under other sections.
- B. Determine connection locations and requirements.
- C. Sequence rough-in of electrical connections to coordinate with installation of equipment.
- D. Sequence electrical connections to coordinate with start-up of equipment.

PART 2 PRODUCTS

2.01 MATERIALS

- A. Cords and Caps: NEMA WD 6; match receptacle configuration at outlet provided for equipment.
 - 1. Colors: Conform to NEMA WD 1.
 - 2. Cord Construction: NFPA 70, Type SO, multiconductor flexible cord with identified equipment grounding conductor, suitable for use in damp locations.
 - 3. Size: Suitable for connected load of equipment, length of cord, and rating of branch circuit overcurrent protection.
 - 4. Product:
 - 5. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Disconnect Switches: As specified in Section and in individual equipment sections.

- C. Wiring Devices: As specified in Section 26 27 26.
- D. Flexible Conduit: As specified in Section 26 05 34.
- E. Wire and Cable: As specified in Section 26 05 19.
- F. Boxes: As specified in Section 26 05 37.

2.02 EQUIPMENT CONNECTIONS

- A. As required by equipment manufacturer.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that equipment is ready for electrical connection, wiring, and energization.

3.02 ELECTRICAL CONNECTIONS

- A. Make electrical connections in accordance with equipment manufacturer's instructions.
- B. Make conduit connections to equipment using flexible conduit. Use liquidtight flexible conduit with watertight connectors in damp or wet locations.
- C. Connect heat producing equipment using wire and cable with insulation suitable for temperatures encountered.
- D. Provide receptacle outlet to accommodate connection with attachment plug.
- E. Provide cord and cap where field-supplied attachment plug is required.
- F. Install suitable strain-relief clamps and fittings for cord connections at outlet boxes and equipment connection boxes.
- G. Install disconnect switches, controllers, control stations, and control devices to complete equipment wiring requirements.
- H. Install terminal block jumpers to complete equipment wiring requirements.
- I. Install interconnecting conduit and wiring between devices and equipment to complete equipment wiring requirements.
- J. Coolers and Freezers: Cut and seal conduit openings in freezer and cooler walls, floor, and ceilings.

END OF SECTION

SECTION 26 27 26
WIRING DEVICES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Wall switches.
- B. Receptacles.
- C. Wall plates.

1.02 RELATED REQUIREMENTS

- A. Section 26 05 37 - Boxes.

1.03 REFERENCE STANDARDS

- A. FS W-C-596 - Connector, Electrical, Power, General Specification for.
- B. FS W-S-896 - Switches, Toggle (Toggle and Lock), Flush-mounted (General Specification).
- C. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- D. NECA 130 - Standard for Installing and Maintaining Wiring Devices.
- E. NEMA WD 1 - General Color Requirements for Wiring Devices.
- F. NEMA WD 6 - Wiring Devices - Dimensional Specifications.
- G. NFPA 70 - National Electrical Code.
- H. UL 20 - General-Use Snap Switches.
- I. UL 498 - Attachment Plugs and Receptacles.
- J. UL 514D - Cover Plates for Flush-Mounted Wiring Devices.

1.04 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide manufacturer's catalog information showing dimensions, colors, and configurations.
- C. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.

1.05 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70.
- B. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.
- C. Products: Listed, classified, and labeled as suitable for the purpose intended.

1.06 EXTRA MATERIALS

- A. See Section 01 6000 - Product Requirements, for additional provisions.
- B. Furnish two of each style, size, and finish wall plate.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Cooper Wiring Devices: www.cooperwiringdevices.com.
- B. Leviton Manufacturing, Inc: www.leviton.com.
- C. Substitutions: See Section 01 60 00 - Product Requirements.

2.02 ALL WIRING DEVICES

- A. Provide products listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.

2.03 WALL SWITCHES

- A. All Wall Switches: AC only, quiet operating, general-use snap switches with silver alloy contacts, complying with NEMA WD 1 and NEMA WD 6, and listed as complying with UL 20 and where applicable, FS W-S-896; types as indicated on the drawings.
 - 1. Wiring Provisions: Terminal screws for side wiring and screw actuated binding clamp for back wiring with separate ground terminal screw.
- B. Wall Switches: Heavy Duty, AC only general-use snap switch, complying with NEMA WD 6 and WD 1.
 - 1. Body and Handle: White plastic with toggle handle.
 - 2. Ratings:
 - a. Voltage: 120 - 277 volts, AC.
 - b. Current: 20 amperes.
 - 3. Ratings: Match branch circuit and load characteristics.
- C. Switch Types: Single pole, double pole, 3-way, and 4-way.

2.04 RECEPTACLES

- A. All Receptacles: Self-grounding, complying with NEMA WD 1 and NEMA WD 6, and listed as complying with UL 498, and where applicable, FS W-C-596; types as indicated on the drawings.
 - 1. Wiring Provisions: Terminal screws for side wiring or screw actuated binding clamp for back wiring with separate ground terminal screw.
 - 2. NEMA configurations specified are according to NEMA WD 6.
- B. Receptacles: Heavy duty, complying with NEMA WD 6 and WD 1.
 - 1. Device Body: White plastic.
 - 2. Configuration: NEMA WD 6, type as specified and indicated.
- C. Convenience Receptacles: Type 5 - 20.
- D. Single Convenience Receptacles.
- E. Duplex Convenience Receptacles.
- F. GFCI Receptacles: Convenience receptacle with integral ground fault circuit interrupter to meet regulatory requirements.

2.05 TELEPHONE JACKS

- A. Product: AMP manufacturing
- B. Substitutions: See Section 01 60 00 - Product Requirements.

2.06 WALL PLATES

- A. All Wall Plates: Comply with UL 514D.
 - 1. Configuration: One piece cover as required for quantity and types of corresponding wiring devices.
 - 2. Size: Standard.
 - 3. Screws: Metal with slotted heads finished to match wall plate finish.
- B. Decorative Cover Plates: stainless steel.
- C. Jumbo Cover Plates: stainless steel.
- D. Weatherproof Cover Plates: Gasketed cast metal with hinged cover.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as shown on the drawings.
- B. Verify that outlet boxes are installed in proper locations and at proper mounting heights and are properly sized to accommodate devices and conductors in accordance with NFPA 70.
- C. Verify that wall openings are neatly cut and will be completely covered by wall plates.
- D. Verify that final surface finishes are complete, including painting.
- E. Verify that floor boxes are adjusted properly.
- F. Verify that branch circuit wiring installation is completed, tested, and ready for connection to wiring devices.
- G. Verify that openings in access floor are in proper locations.
- H. Verify that conditions are satisfactory for installation prior to starting work.

3.02 PREPARATION

- A. Provide extension rings to bring outlet boxes flush with finished surface.
- B. Clean dirt, debris, plaster, and other foreign materials from outlet boxes.

3.03 INSTALLATION

- A. Perform work in a neat and workmanlike manner in accordance with NECA 1 and, where applicable, NECA 130, including mounting heights specified in those standards unless otherwise indicated.
- B. Perform work in a neat and workmanlike manner in accordance with NECA 1, including mounting heights specified in that standard unless otherwise indicated.
- C. Coordinate locations of outlet boxes provided under Section 26 05 37 as required for installation of wiring devices provided under this section.
- D. Install wiring devices in accordance with manufacturer's instructions.
- E. Install permanent barrier between ganged wiring devices when voltage between adjacent devices exceeds 300 V.
- F. Where required, connect wiring devices using pigtails not less than 6 inches long. Do not connect more than one conductor to wiring device terminals.
- G. Connect wiring devices by wrapping conductor clockwise 3/4 turn around screw terminal and tightening to proper torque specified by the manufacturer. Where present, do not use push-in pressure terminals that do not rely on screw-actuated binding.
- H. Unless otherwise indicated, connect wiring device grounding terminal to branch circuit equipment grounding conductor and to outlet box with bonding jumper.
- I. Install securely, in a neat and workmanlike manner, as specified in NECA 1.
- J. Install wiring devices plumb and level with mounting yoke held rigidly in place.
- K. Install wall switches with OFF position down.
- L. Do not share neutral conductor on branch circuits utilizing wall dimmers.
- M. Install vertically mounted receptacles with grounding pole on top and horizontally mounted receptacles with grounding pole on left.
- N. Install wall plates to fit completely flush to wall with no gaps and rough opening completely covered without strain on wall plate. Repair or reinstall improperly installed outlet boxes or improperly sized rough openings. Do not use oversized wall plates in lieu of meeting this requirement.

- O. Install blank wall plates on junction boxes and on outlet boxes with no wiring devices installed or designated for future use.
- P. Install receptacles with grounding pole on top.
- Q. Connect wiring device grounding terminal to outlet box with bonding jumper.
- R. Install decorative plates on switch, receptacle, and blank outlets in finished areas.
- S. Connect wiring devices by wrapping conductor around screw terminal.
- T. Use jumbo size plates for outlets installed in masonry walls.
- U. Install galvanized steel plates on outlet boxes and junction boxes in unfinished areas, above accessible ceilings, and on surface mounted outlets.

3.04 INTERFACE WITH OTHER PRODUCTS

- A. Coordinate locations of outlet boxes provided under Section 26 05 37 to obtain mounting heights.
- B. Install wall switch 48 inches above finished floor.
- C. Install convenience receptacle 18 inches above finished floor.
- D. Install convenience receptacle 6 inches above backsplash of counter.
- E. Install telephone jack 18 inches above finished floor.
- F. Install telephone jack for side-reach wall telephone to position top of telephone at 54 inches above finished floor.
- G. Install telephone jack for forward-reach wall telephone to position top of telephone at 48 inches above finished floor.

3.05 FIELD QUALITY CONTROL

- A. Perform field inspection, testing, adjusting, and balancing in accordance with Section 01 45 00.
- B. Inspect each wiring device for damage and defects.
- C. Operate each wall switch, wall dimmer, and fan speed controller with circuit energized to verify proper operation.
- D. Operate each wall switch with circuit energized and verify proper operation.
- E. Verify that each receptacle device is energized.
- F. Test each receptacle to verify operation and proper polarity.
- G. Test each GFCI receptacle for proper tripping operation according to manufacturer's instructions.
- H. Correct wiring deficiencies and replace damaged or defective wiring devices.
- I. Verify that each telephone jack is properly connected and circuit is operational.

3.06 ADJUSTING

- A. Adjust devices and wall plates to be flush and level.

3.07 CLEANING

- A. Clean exposed surfaces to remove dirt, paint, or other foreign material and restore to match original factory finish.

END OF SECTION

SECTION 26 28 13

FUSES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Fuses.

1.02 REFERENCE STANDARDS

- A. NEMA FU 1 - Low Voltage Cartridge Fuses.
- B. NFPA 70 - National Electrical Code.
- C. UL 248-1 - Low-Voltage Fuses - Part 1: General Requirements.
- D. UL 248-4 - Low-Voltage Fuses - Part 4: Class CC Fuses.
- E. UL 248-12 - Low-Voltage Fuses - Part 12: Class R Fuses.

1.03 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide manufacturer's standard data sheets including voltage and current ratings, interrupting ratings, time-current curves, and current limitation curves.

1.04 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70.
- B. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.
- C. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience and with service facilities within 100 miles of Project.
- D. Products: Listed and classified by Underwriters Laboratories Inc. as suitable for the purpose specified and indicated.

1.05 MAINTENANCE MATERIALS

- A. See Section 01 6000 - Product Requirements, for additional provisions.
- B. Furnish two fuse pullers.
- C. Furnish three of each size and type fuse installed.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Cooper Bussmann, a division of Cooper Industries: www.cooperindustries.com/#sle.
- B. Mersen (formerly Ferraz Shawmut): ferrazshawmut.mersen.com.
- C. Littelfuse, Inc: www.littelfuse.com/#sle.
- D. Substitutions: See Section 01 60 00 - Product Requirements.

2.02 APPLICATIONS

- A. Service Entrance:
 - 1. Fusible Switches up to 600 Amperes: Class RK1, time-delay.
- B. Feeders:
 - 1. Fusible Switches up to 600 Amperes: Class RK1, time-delay.
- C. Individual Motor Branch Circuits: Class RK1, time-delay.
- D. Primary Protection for Control Transformers: Class CC, time-delay.

2.03 FUSES

- A. Provide products listed, classified, and labeled as suitable for the purpose intended.
- B. Unless specifically indicated to be excluded, provide fuses for all fusible equipment as required for a complete operating system.
- C. Provide fuses of the same type, rating, and manufacturer within the same switch.
- D. Comply with UL 248-1.
- E. Unless otherwise indicated, provide cartridge type fuses complying with NEMA FU 1, Class and ratings as indicated.
- F. Voltage Rating: Suitable for circuit voltage.
- G. Class R Fuses: Comply with UL 248-12.
 - 1. Class RK1, Time-Delay Fuses:
 - a. Products:
 - 1) BUSS MAN.
 - 2) COOPER.
 - 3) Substitutions: See Section 01 60 00 - Product Requirements.
- H. Class CC Fuses: Comply with UL 248-4.
 - 1. Class CC, Time-Delay Fuses:
 - a. Products:
 - 1) BUSSMAN.
 - 2) COOPER.
 - 3) Substitutions: See Section 01 60 00 - Product Requirements.
- I. Power Load Feeder Switches: Class RK1 (time delay).
- J. Motor Load Feeder Switches: Class RK1 (time delay).
- K. Other Feeder Switches: Class RK1 (time delay).
- L. General Purpose Branch Circuits: Class RK1 (time delay).
- M. Motor Branch Circuits: Class L time delay.
- N. Lighting Branch Circuits: Class G.

2.04 CLASS RK1 (TIME DELAY) FUSES

- A. Manufacturers:
 - 1. Bussman Corp.
 - 2. Substitutions: See Section 01 60 00 - Product Requirements.
- B. Construction: Current limiting, dual-element fuse, 10 seconds minimum at 500% rated amps, with copper fuse element.

2.05 CLASS G FUSES

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that fuse ratings are consistent with circuit voltage and manufacturer's recommendations and nameplate data for equipment.
- B. Verify that mounting surfaces are ready to receive spare fuse cabinet.
- C. Verify that conditions are satisfactory for installation prior to starting work.

3.02 INSTALLATION

- A. Do not install fuses until circuits are ready to be energized.

- B. Install fuses with label oriented such that manufacturer, type, and size are easily read.

END OF SECTION

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SECTION 26 28 18
ENCLOSED SWITCHES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Enclosed safety switches.
- B. Fusible switches.
- C. Nonfusible switches.

1.02 RELATED REQUIREMENTS

- A. Section 26 05 26 - Grounding and Bonding for Electrical Systems.
- B. Section 26 05 29 - Hangers and Supports for Electrical Systems.
- C. Section 26 05 53 - Identification for Electrical Systems: Identification products and requirements.
- D. Section 26 28 13 - Fuses.
- E. Section 26 29 13 - Enclosed Controllers: Manual motor controllers.

1.03 REFERENCE STANDARDS

- A. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- B. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- C. NEMA FU 1 - Low Voltage Cartridge Fuses; National Electrical Manufacturers Association.
- D. NEMA KS 1 - Heavy Duty Enclosed and Dead-Front Switches (600 Volts Maximum).
- E. NETA ATS - Acceptance Testing Specifications for Electrical Power Equipment and Systems.
- F. NFPA 70 - National Electrical Code.
- G. UL 50 - Enclosures for Electrical Equipment, Non-Environmental Considerations.
- H. UL 50E - Enclosures for Electrical Equipment, Environmental Considerations.
- I. UL 98 - Enclosed and Dead-Front Switches.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate the work with other trades. Avoid placement of ductwork, piping, equipment, or other potential obstructions within the dedicated equipment spaces and within working clearances for electrical equipment required by NFPA 70.
 - 2. Coordinate arrangement of electrical equipment with the dimensions and clearance requirements of the actual equipment to be installed.
 - 3. Verify with manufacturer that conductor terminations are suitable for use with the conductors to be installed.
 - 4. Notify Architect of any conflicts with or deviations from the contract documents. Obtain direction before proceeding with work.

1.05 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide manufacturer's standard catalog pages and data sheets for enclosed switches and other installed components and accessories.
- C. Shop Drawings: Indicate outline and support point dimensions, voltage and current ratings, short circuit current ratings, conduit entry locations, conductor terminal information, and installed features and accessories.

- D. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, installation, and starting of product.
- E. Project Record Documents: Record actual locations of enclosed switches.
- F. Maintenance Data: Include information on replacement parts and recommended maintenance procedures and intervals.
- G. Maintenance Materials: Furnish the following for Owner's use in maintenance of project.
 - 1. See Section 01 60 00 - Product Requirements, for additional provisions.

1.06 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70.
- B. Maintain at the project site a copy of each referenced document that prescribes execution requirements.
- C. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience.
- D. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

1.07 DELIVERY, STORAGE, AND HANDLING

- A. Store in a clean, dry space. Maintain factory wrapping or provide an additional heavy canvas or heavy plastic cover to protect units from dirt, water, construction debris, and traffic.
- B. Handle carefully in accordance with manufacturer's written instructions to avoid damage to enclosed switch internal components, enclosure, and finish.

1.08 FIELD CONDITIONS

- A. Maintain ambient temperature between 55 degree F and 75 degree F during and after installation of enclosed switches.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Siemens Industry, Inc: www.usa.siemens.com.
- B. Eaton Corporation; Cutler-Hammer Products; Model : www.eaton.com/#sle.
- C. General Electric Company; Model : www.geindustrial.com/#sle.
- D. Schneider Electric; Square D Products; Model : www.schneider-electric.us/#sle.
- E. Substitutions: See Section 01 60 00 - Product Requirements.
- F. Source Limitations: Furnish enclosed switches and associated components produced by the same manufacturer as the other electrical distribution equipment used for this project and obtained from a single supplier.

2.02 ENCLOSED SAFETY SWITCHES

- A. Description: Quick-make, quick-break enclosed safety switches listed and labeled as complying with UL 98; heavy duty; ratings, configurations, and features as indicated on the drawings.
- B. Provide products listed, classified, and labeled as suitable for the purpose intended.
- C. Unless otherwise indicated, provide products suitable for continuous operation under the following service conditions:
 - 1. Altitude: Less than 6,600 feet.
 - 2. Ambient Temperature: Between -22 degrees F and 104 degrees F.

- D. Horsepower Rating: Suitable for connected load.
- E. Voltage Rating: Suitable for circuit voltage.
- F. Short Circuit Current Rating:
 - 1. Provide enclosed safety switches, when protected by the fuses or supply side overcurrent protective devices to be installed, with listed short circuit current rating not less than the available fault current at the installed location as indicated on the drawings.
 - 2. Minimum Ratings:
 - a. Heavy Duty Single Throw Switches Protected by Class R Fuses: 200,000 rms symmetrical amperes.
- G. Provide with switch blade contact position that is visible when the cover is open.
- H. Fuse Clips for Fusible Switches: As required to accept fuses indicated.
 - 1. Where NEMA Class R fuses are installed, provide rejection feature to prevent installation of fuses other than Class R.
- I. Conductor Terminations: Suitable for use with the conductors to be installed.
- J. Provide insulated, groundable fully rated solid neutral assembly where a neutral connection is required, with a suitable lug for terminating each neutral conductor.
- K. Provide solidly bonded equipment ground bus in each enclosed safety switch, with a suitable lug for terminating each equipment grounding conductor.
- L. Enclosures: Comply with NEMA 250, and list and label as complying with UL 50 and UL 50E.
 - 1. Environment Type per NEMA 250: Unless otherwise indicated, as specified for the following installation locations:
 - a. Indoor Clean, Dry Locations: Type 1.
 - b. Outdoor Locations: Type 3R.
- M. Provide safety interlock to prevent opening the cover with the switch in the ON position with capability of overriding interlock for testing purposes.
- N. Heavy Duty Switches:
 - 1. Products:
 - a. SQD.
 - b. SIEMENS.
 - c. GE.
 - d. Substitutions: See Section 01 60 00 - Product Requirements.
 - 2. Comply with NEMA KS 1.
 - 3. Conductor Terminations:
 - a. Provide mechanical lugs unless otherwise indicated.
 - b. Lug Material: Copper, suitable for terminating copper conductors only.
 - 4. Provide externally operable handle with means for locking in the OFF position, capable of accepting three padlocks.
 - a. Provide means for locking handle in the ON position where indicated.
- O. Provide the following features and accessories where indicated or where required to complete installation:
 - 1. Hubs: As required for environment type; sized to accept conduits to be installed.

2.03 COMPONENTS

- A. Fusible Switch Assemblies: NEMA KS 1, Type HD enclosed load interrupter knife switch.
 - 1. Externally operable handle interlocked to prevent opening front cover with switch in ON position.
 - 2. Handle lockable in OFF position.
 - 3. Fuse clips: Designed to accommodate NEMA FU1, Class R fuses.

- B. Nonfusible Switch Assemblies: NEMA KS 1, Type HD enclosed load interrupter knife switch.
 - 1. Externally operable handle interlocked to prevent opening front cover with switch in ON position.
 - 2. Handle lockable in OFF position.
- C. Enclosures: NEMA KS 1.
 - 1. Interior Dry Locations: Type 1.
 - 2. Exterior Locations: Type 3R.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as shown on the drawings.
- B. Verify that the ratings of the enclosed switches are consistent with the indicated requirements.
- C. Verify that mounting surfaces are ready to receive enclosed safety switches.
- D. Verify that conditions are satisfactory for installation prior to starting work.

3.02 INSTALLATION

- A. Install enclosed switches in accordance with manufacturer's instructions.
- B. Install enclosed switches securely, in a neat and workmanlike manner in accordance with NECA 1.
- C. Arrange equipment to provide minimum clearances in accordance with manufacturer's instructions and NFPA 70.
- D. Provide required supports in accordance with Section 26 05 29.
- E. Install enclosed switches plumb.
- F. Except where indicated to be mounted adjacent to the equipment they supply, mount enclosed switches such that the highest position of the operating handle does not exceed 79 inches above the floor or working platform.
- G. Provide grounding and bonding in accordance with Section 26 05 26.
- H. Provide fuses complying with Section 26 28 13 for fusible switches as indicated or as required by equipment manufacturer's recommendations.
- I. Provide identification nameplate for each enclosed switch in accordance with Section 26 0553.
- J. Provide arc flash warning labels in accordance with NFPA 70.
- K. Install fuses in fusible disconnect switches.
- L. Apply adhesive tag on inside door of each fused switch indicating NEMA fuse class and size installed.

3.03 FIELD QUALITY CONTROL

- A. Perform field inspection, testing, and adjusting in accordance with Section 01 40 00.
- B. Inspect and test in accordance with NETA ATS, except Section 4.
- C. Perform inspections and tests listed in NETA ATS, Section 7.5.1.1.
- D. Correct deficiencies and replace damaged or defective enclosed safety switches or associated components.

3.04 ADJUSTING

- A. Adjust tightness of mechanical and electrical connections to manufacturer's recommended torque settings.

3.05 CLEANING

- A. Clean dirt and debris from switch enclosures and components according to manufacturer's instructions.
- B. Repair scratched or marred exterior surfaces to match original factory finish.

END OF SECTION

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SECTION 26 29 13
ENCLOSED CONTROLLERS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Enclosed NEMA motor controllers for low-voltage (600 V and less) applications:
 - 1. Magnetic motor starters.
 - 2. Manual motor starters.
- B. Overcurrent protective devices for motor controllers, including overload relays.
- C. Motor control accessories:
 - 1. Auxiliary contacts.
 - 2. Pilot devices.
 - 3. Control and timing relays.
 - 4. Control power transformers.
- D. Magnetic motor controllers.
- E. Combination magnetic motor controllers and disconnects.

1.02 RELATED REQUIREMENTS

- A. Section 26 05 26 - Grounding and Bonding for Electrical Systems.
- B. Section 26 05 29 - Hangers and Supports for Electrical Systems.
- C. Section 26 05 53 - Identification for Electrical Systems: Identification products and requirements.
- D. Section 26 28 13 - Fuses.

1.03 REFERENCE STANDARDS

- A. IEEE C57.13 - IEEE Standard Requirements for Instrument Transformers.
- B. NECA 1 - Standard for Good Workmanship in Electrical Construction.
- C. NEMA 250 - Enclosures for Electrical Equipment (1000 Volts Maximum).
- D. NEMA ICS 2 - Industrial Control and Systems Controllers, Contactors and Overload Relays Rated 600 Volts.
- E. NEMA ICS 5 - Industrial Control and Systems: Control Circuit and Pilot Devices.
- F. NEMA ICS 6 - Industrial Control and Systems: Enclosures.
- G. NEMA KS 1 - Heavy Duty Enclosed and Dead-Front Switches (600 Volts Maximum).
- H. NETA ATS - Acceptance Testing Specifications for Electrical Power Equipment and Systems.
- I. NFPA 70 - National Electrical Code.
- J. UL 98 - Enclosed and Dead-Front Switches.
- K. UL 60947-1 - Low-Voltage Switchgear and Controlgear - Part 1: General Rules.
- L. UL 60947-4-1 - Low-Voltage Switchgear and Controlgear - Part 4-1: Contactors and Motor-starters - Electromechanical Contactors and Motor-starters.

1.04 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Coordinate the work with other trades to avoid placement of ductwork, piping, equipment, or other potential obstructions within the dedicated equipment spaces and working clearances required by NFPA 70.
 - 2. Coordinate the work to provide motor controllers and associated overload relays suitable for use with the actual motors to be installed.

3. Coordinate the work to provide motor controllers and associated wiring suitable for interface with control devices to be installed.
4. Coordinate arrangement of electrical equipment with the dimensions and clearance requirements of the actual equipment to be installed.
5. Verify with manufacturer that conductor terminations are suitable for use with the conductors to be installed.
6. Notify Architect of any conflicts with or deviations from the contract documents. Obtain direction before proceeding with work.

1.05 SUBMITTALS

- A. See Section 01 33 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide manufacturer's standard catalog pages and data sheets for motor controllers, enclosures, overcurrent protective devices, and other installed components and accessories.
 1. Include characteristic trip curves for each type and rating of overcurrent protective device upon request.
- C. Shop Drawings: Indicate dimensions, voltage, controller sizes, short circuit current ratings, conduit entry locations, conductor terminal information, and installed features and accessories.
 1. Clearly indicate whether proposed short circuit current ratings are fully rated or, where acceptable, series rated systems.
- D. Manufacturer's Installation Instructions: Indicate application conditions and limitations of use stipulated by product testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.
- E. Field Quality Control Test Reports.
- F. Project Record Documents: Record actual installed locations of motor controllers and final equipment settings.
- G. Maintenance Data: Include information on replacement parts and recommended maintenance procedures and intervals.
- H. Product Data: Provide catalog sheets showing voltage, controller size, ratings and size of switching and overcurrent protective devices, short circuit ratings, dimensions, and enclosure details.
- I. Test Reports: Indicate field test and inspection procedures and test results.
- J. Manufacturer's Instructions: Indicate application conditions and limitations of use stipulated by testing agency. Include instructions for storage, handling, protection, examination, preparation, and installation of product.
- K. Maintenance Data: Replacement parts list for controllers.

1.06 QUALITY ASSURANCE

- A. Conform to requirements of NFPA 70.
- B. Manufacturer Qualifications: Company specializing in manufacturing the products specified in this section with minimum three years documented experience and with service facilities within 100 miles of Project.
- C. Products: Listed, classified, and labeled as suitable for the purpose intended.
- D. Product Listing Organization Qualifications: An organization recognized by OSHA as a Nationally Recognized Testing Laboratory (NRTL) and acceptable to authorities having jurisdiction.

1.07 DELIVERY, STORAGE, AND HANDLING

- A. Store in a clean, dry space. Maintain factory wrapping or provide an additional heavy canvas or heavy plastic cover to protect units from dirt, water, construction debris, and traffic.
- B. Handle carefully in accordance with manufacturer's written instructions to avoid damage to internal components, enclosure, and finish.

1.08 FIELD CONDITIONS

- A. Maintain field conditions within required service conditions during and after installation.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Eaton Corporation; Cutler-Hammer Product: www.eaton.com/#sle.
- B. General Electric Company: www.geindustrial.com/#sle.
- C. Schneider Electric; Square D Products: www.schneider-electric.us/#sle.
- D. Substitutions: See Section 01 60 00 - Product Requirements.
- E. Source Limitations: Furnish enclosed motor controllers and associated components produced by a single manufacturer and obtained from a single supplier.
- F. Substitutions: See Section 01 60 00 - Product Requirements.

2.02 ENCLOSED MOTOR CONTROLLERS

- A. Provide enclosed motor controller assemblies consisting of all required components, control power transformers, instrumentation and control wiring, accessories, etc. as necessary for a complete operating system.
- B. Provide products listed, classified, and labeled as suitable for the purpose intended.
- C. Description: Enclosed motor controllers complying with NEMA ICS 2, and listed and labeled as complying with UL 60947-1 and UL 60947-4-1; ratings, configurations and features as indicated on the drawings.
- D. Service Conditions:
 - 1. Provide motor controllers and associated components suitable for operation under the following service conditions without derating:
 - a. Altitude:
 - 1) Class 1 Km Equipment (devices utilizing power semiconductors, e.g. variable frequency controllers): Less than 3,300 feet.
 - 2) Class 2 Km Equipment (electromagnetic and manual devices): Less than 6,600 feet.
 - b. Ambient Temperature: Between 32 degrees F and 104 degrees F.
 - 2. Provide motor controllers and associated components suitable for operation at indicated ratings under the service conditions at the installed location.
- E. Short Circuit Current Rating:
 - 1. Provide motor controllers with listed short circuit current rating not less than the available fault current at the installed location as indicated on the drawings.
 - 2. Listed series ratings are acceptable, except where not permitted by motor contribution according to NFPA 70.
 - 3. Label equipment utilizing series ratings as required by NFPA 70.
- F. Selectivity: Where the requirement for selectivity is indicated, furnish products as required to achieve selective coordination.
- G. Conductor Terminations: Suitable for use with the conductors to be installed.
- H. Enclosures:

1. Comply with NEMA ICS 6.
 2. Environment Type per NEMA 250: Unless otherwise indicated, as specified for the following installation locations:
 3. Finish: Manufacturer's standard unless otherwise indicated.
- I. Instrument Transformers:
1. Comply with IEEE C57.13.
 2. Select suitable ratio, burden, and accuracy as required for connected devices.
 3. Current Transformers: Connect secondaries to shorting terminal blocks.
 4. Potential Transformers: Include primary and secondary fuses with disconnecting means.
- J. Magnetic Motor Starters: Combination type unless otherwise indicated.
1. Combination Magnetic Motor Starters: NEMA ICS 2, Class A combination motor controllers with magnetic contactor(s), externally operable disconnect and overload relay(s).
 2. Configuration: Full-voltage non-reversing unless otherwise indicated.
 3. Minimum Starter Size: NEMA Size 1.
 4. Disconnects: Disconnect switch type.
 - a. Disconnect Switches: Fusible type unless otherwise indicated.
 - b. Provide externally operable handle with means for locking in the OFF position. Provide safety interlock to prevent opening the cover with the disconnect in the ON position with capability of overriding interlock for testing purposes.
 - c. Provide auxiliary interlock for disconnection of external control power sources where applicable.
 5. Overload Relays: Bimetallic thermal type unless otherwise indicated.
 6. Pilot Devices Required:
 - a. Furnish local pilot devices for each unit as specified below unless otherwise indicated on drawings.
 - b. Single-Speed, Non-Reversing Starters:
 - 1) Selector Switches: HAND/OFF/AUTO.
 - 2) Indicating Lights: Red ON.
- K. Manual Motor Starters:
1. Description: NEMA ICS 2, Class A manually-operated motor controllers with overload relay(s).
 2. Configuration: Non-reversing unless otherwise indicated.
 3. Fractional-Horsepower Manual Motor Starters:
 - a. Furnish with toggle operator.
 - b. Overload Relays: Bimetallic or melting alloy thermal type.
 - c. Provide means for locking operator in the OFF position.
 - d. Furnish Red ON indicating light visible on enclosure.
 4. Integral-Horsepower Manual Motor Starters:
 - a. Furnish with toggle or pushbutton operator.
 - b. Overload Relays: Bimetallic or melting alloy thermal type.
 - c. Provide means for locking operator in the OFF position.
 - d. Furnish Red ON indicating light where not within sight of equipment.
 - e. Provide auxiliary contact where indicated; normally open (NO) or normally closed (NC) as indicated or as required.

2.03 OVERCURRENT PROTECTIVE DEVICES

- A. Overload Relays:
1. Provide overload relays and, where applicable, associated current elements/heaters, selected according to actual installed motor nameplate data, in accordance with

- manufacturer's recommendations and NFPA 70; include consideration for motor service factor and ambient temperature correction, where applicable.
2. Inverse-Time Trip Class Rating: Class 20 unless otherwise indicated or required.
 3. Trip-free operation.
 4. Visible trip indication.
 5. Resettable.
 - a. Employ manual reset unless otherwise indicated.
 - b. Do not employ automatic reset with two-wire control.
 6. Bimetallic Thermal Overload Relays:
 - a. Interchangeable current elements/heaters.
 - b. Adjustable trip; plus/minus 10 percent of nominal, minimum.
 - c. Trip test function.
 7. Melting Alloy Thermal Overload Relays:
 - a. Interchangeable current elements/heaters.
- B. Fusible Disconnect Switches:
1. Description: Quick-make, quick-break, dead-front fusible switch units complying with NEMA KS 1, and listed and labeled as complying with UL 98; ratings, configurations, and features as indicated on the drawings.
 2. Fuse Clips: As required to accept indicated fuses.
 3. Provide externally operable handle with means for locking in the OFF position. Provide means for locking switch cover in the closed position. Provide safety interlock to prevent opening the cover with the switch in the ON position with capability of overriding interlock for testing purposes.

2.04 MOTOR CONTROL ACCESSORIES

- A. Auxiliary Contacts:
1. Comply with NEMA ICS 5.
 2. Provide number and type of contacts indicated or required to perform necessary functions, including holding (seal-in) circuit and interlocking, plus one normally open (NO) and one normally closed (NC) spare contact for each magnetic motor starter, minimum.
- B. Pilot Devices:
1. Comply with NEMA ICS 5; heavy-duty type.
 2. Pushbuttons: Unless otherwise indicated, provide momentary, non-illuminated type with flush button operator; normally open or normally closed as indicated or as required.
 3. Selector Switches: Unless otherwise indicated, provide maintained, non-illuminated type with knob operator; number of switch positions as indicated or as required.
 4. Indicating Lights: Push-to-test type unless otherwise indicated.
 5. Provide LED lamp source for indicating lights and illuminated devices.
- C. Control and Timing Relays:
1. Comply with NEMA ICS 5.
 2. Provide number and type of relays indicated or required to perform necessary functions.
- D. Control Power Transformers:
1. Size to accommodate burden of contactor coil(s) and all connected auxiliary devices, plus 25 VA spare capacity.
 2. Include primary and secondary fuses.

2.05 MANUAL CONTROLLERS

2.06 AUTOMATIC CONTROLLERS

- A. Magnetic Motor Controllers: NEMA ICS 2, AC general-purpose Class A magnetic controller for induction motors rated in horsepower.

- B. Coil Operating Voltage: 120 volts, 60 Hertz.
- C. Overload Relays: NEMA ICS 2; bimetal.
- D. Enclosures: NEMA ICS 6, Type 1.

2.07 ACCESSORIES

- A. Auxiliary Contacts: NEMA ICS 2, 2 normally open contacts in addition to seal-in contact.
- B. Cover Mounted Pilot Devices: NEMA ICS 5, standard duty oiltight type.
- C. Pilot Device Contacts: NEMA ICS 5, Form Z, rated A150.
- D. Indicating Lights: Transformer, LED type.
- E. Selector Switches: Rotary type.
- F. Relays: NEMA ICS 2.
- G. Control Power Transformers: 120 volt secondary, 50 VA minimum, in each motor starter. Provide fused primary, secondary, and bond unfused leg of secondary to enclosure.

2.08 DISCONNECTS

- A. Combination Controllers: Combine motor controllers with disconnects in common enclosure. Obtain IEC Class 2 coordinated component protection.
- B. Fusible Switch Assemblies: NEMA KS 1, enclosed knife switch with externally operable handle. Fuse clips: Designed to accommodate Class R fuses.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that field measurements are as shown on the drawings.
- B. Verify that ratings of enclosed motor controllers are consistent with the indicated requirements.
- C. Verify that mounting surfaces are ready to receive enclosed motor controllers.
- D. Verify that conditions are satisfactory for installation prior to starting work.

3.02 INSTALLATION

- A. Install enclosed controllers where indicated, in accordance with manufacturer's instructions.
- B. Install securely, in a neat and workmanlike manner, as specified in NECA 1.
- C. Provide supports in accordance with Section 26 05 29.
- D. Install enclosed motor controllers plumb and level.
- E. Provide grounding and bonding in accordance with Section 26 05 26.
- F. Install all field-installed devices, components, and accessories.
- G. Height: 5 ft to operating handle.
- H. Provide fuses for fusible switches; refer to Section 26 28 13 for product requirements.
- I. Select and install overload heater elements in motor controllers to match installed motor characteristics.
- J. Identify enclosed controllers in accordance with Section 26 05 53.

3.03 FIELD QUALITY CONTROL

- A. Perform field inspection and testing in accordance with Section 01 45 00.
- B. Inspect and test in accordance with NETA ATS, except Section 4.
- C. Fusible Switches: Perform inspections and tests listed in NETA ATS, Section 7.5.1.1.

- D. Correct deficiencies and replace damaged or defective enclosed motor controllers or associated components.
- E. Submit detailed reports indicating inspection and testing results and corrective actions taken.
- F. Perform inspections and tests listed in NETA ATS, Section 7.16.1.

3.04 ADJUSTING

- A. Adjust tightness of mechanical and electrical connections to manufacturer's recommended torque settings.

3.05 CLEANING

- A. Clean dirt and debris from motor controller enclosures and components according to manufacturer's instructions.
- B. Repair scratched or marred exterior surfaces to match original factory finish.

3.06 CLOSEOUT ACTIVITIES

- A. See Section 01 78 00 - Closeout Submittals, for closeout submittals.

3.07 PROTECTION

- A. Protect installed enclosed motor controllers from subsequent construction operations.

END OF SECTION

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SECTION 31 23 16
EXCAVATION

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Excavating for building volume below grade, footings, pile caps, slabs-on-grade, paving, site structures, and utilities within the building.

1.02 RELATED REQUIREMENTS

- A. Section 01 70 00 - Execution and Closeout Requirements: General requirements for dewatering of excavations and water control.
- B. Section 31 23 23 - Fill: Fill materials, filling, and compacting.
- C. Section 31 23 16.13 - Trenching: Excavating for utility trenches to utility main connections.

1.03 PROJECT CONDITIONS

- A. Verify that survey bench mark and intended elevations for the Work are as indicated.
- B. Protect plants, lawns, rock outcroppings, and other features to remain.
- C. Protect permanent structures and underground utilities from excavating equipment and vehicular traffic.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION

3.01 EXAMINATION

- A. Verify that survey bench mark and intended elevations for the work are as indicated.

3.02 PREPARATION

- A. Identify required lines, levels, contours, and datum locations.
- B. See Section 31 22 00 for additional requirements.
- C. Locate, identify, and protect utilities that remain and protect from damage.
- D. Grade top perimeter of excavation to prevent surface water from draining into excavation. Provide temporary means and methods, as required, to maintain surface water diversion until no longer needed, or as directed by Architect.

3.03 EXCAVATING

- A. Underpin adjacent structures that could be damaged by excavating work.
- B. Excavate to accommodate new structures and construction operations.
- C. Notify Architect of unexpected subsurface conditions and discontinue affected Work in area until notified to resume work.
- D. Slope banks of excavations deeper than 4 feet to angle of repose or less until shored.
- E. Do not interfere with 45 degree bearing splay of foundations.
- F. Cut utility trenches wide enough to allow inspection of installed utilities.
- G. Hand trim excavations. Remove loose matter.
- H. Remove lumped subsoil, boulders, and rock up to 1/3 cu yd measured by volume.
- I. Correct areas that are over-excavated and load-bearing surfaces that are disturbed; see Section 31 23 23.
- J. Remove excess excavated material from site.

3.04 FIELD QUALITY CONTROL

- A. See Section 01 40 00 - Quality Requirements, for general requirements for field inspection and testing.
- B. Provide for visual inspection of load-bearing excavated surfaces before placement of foundations.

3.05 PROTECTION

- A. Divert surface flow from rains or water discharges from the excavation.
- B. Prevent displacement of banks and keep loose soil from falling into excavation; maintain soil stability.
- C. Protect open excavations from rainfall, runoff, freezing groundwater, or excessive drying so as to maintain foundation subgrade in satisfactory, undisturbed condition.
- D. Protect bottom of excavations and soil adjacent to and beneath foundation from freezing.
- E. Keep excavations free of standing water and completely free of water during concrete placement.

END OF SECTION

SECTION 31 23 23

FILL

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Backfilling and compacting for utilities outside the building to utility main connections.

1.02 RELATED REQUIREMENTS

- A. Section 31 23 16 - Excavation: Removal and handling of soil to be re-used.
- B. Section 31 23 16.13 - Trenching: Excavating for utility trenches outside the building to utility main connections.

1.03 DEFINITIONS

- A. Finish Grade Elevations: Match existing.

1.04 REFERENCE STANDARDS

- A. AASHTO T 180 - Standard Specification for Moisture-Density Relations of Soils Using a 4.54-kg (10-lb) Rammer and a 457-mm (18 in.) Drop.
- B. ASTM D698 - Standard Test Methods for Laboratory Compaction Characteristics of Soil Using Standard Effort (12,400 ft-lbf/ft³ (600 kN-m/m³)).
- C. ASTM D1556/D1556M - Standard Test Method for Density and Unit Weight of Soil in Place by Sand-Cone Method.
- D. ASTM D1557 - Standard Test Methods for Laboratory Compaction Characteristics of Soil Using Modified Effort (56,000 ft-lbf/ft³ (2,700 kN-m/m³)).
- E. ASTM D2167 - Standard Test Method for Density and Unit Weight of Soil in Place by the Rubber Balloon Method.
- F. ASTM D 2922 - Standard Test Methods for Density of Soil and Soil-Aggregate in Place by Nuclear Methods (Shallow Depth).
- G. ASTM D3017 - Standard Test Method for Water Content of Soil and Rock in Place by Nuclear Methods (Shallow Depth).

1.05 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Compaction Density Test Reports.

1.06 DELIVERY, STORAGE, AND HANDLING

- A. When necessary, store materials on site in advance of need.

PART 2 PRODUCTS

2.01 FILL MATERIALS

- A. General Fill: Subsoil excavated on-site.
 - 1. Graded.
 - 2. Free of lumps larger than 3 inches, rocks larger than 2 inches, and debris.
- B. Granular Fill: Coarse aggregate, conforming to State of Delaware Highway Department standard.
- C. Sand: Conforming to State of Delaware Highway Department standard.

2.02 SOURCE QUALITY CONTROL

- A. See Section 01 40 00 - Quality Requirements, for general requirements for testing and analysis of soil material.

- B. If tests indicate materials do not meet specified requirements, change material and retest.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Identify required lines, levels, contours, and datum locations.
- B. See Section 31 22 00 for additional requirements.
- C. Verify areas to be filled are not compromised with surface or ground water.

3.02 PREPARATION

- A. Scarify subgrade surface to a depth of 6 inches to identify soft spots.
- B. Cut out soft areas of subgrade not capable of compaction in place. Backfill with general fill.
- C. Compact subgrade to density equal to or greater than requirements for subsequent fill material.
- D. Until ready to fill, maintain excavations and prevent loose soil from falling into excavation.

3.03 FILLING

- A. Fill to contours and elevations indicated using unfrozen materials.
- B. Employ a placement method that does not disturb or damage other work.
- C. Systematically fill to allow maximum time for natural settlement. Do not fill over porous, wet, frozen or spongy subgrade surfaces.
- D. Maintain optimum moisture content of fill materials to attain required compaction density.
- E. Slope grade away from building minimum 2 inches in 10 ft, unless noted otherwise. Make gradual grade changes. Blend slope into level areas.
- F. Correct areas that are over-excavated.
 - 1. Other areas: Use general fill, flush to required elevation, compacted to minimum 97 percent of maximum dry density.
- G. Compaction Density Unless Otherwise Specified or Indicated:
- H. Reshape and re-compact fills subjected to vehicular traffic.
- I. Maintain temporary means and methods, as required, to remove all water while fill is being placed as required, or until directed by the Architect. Remove and replace soils deemed unsuitable by classification and which are excessively moist due to lack of dewatering or surface water control.

3.04 FILL AT SPECIFIC LOCATIONS

- A. Over Buried Utility Piping, Conduits, and Duct Bank in Trenches :
 - 1. Cover with general fill.
 - 2. Fill up to subgrade elevation.
 - 3. Compact in maximum 8 inch lifts to 95 percent of maximum dry density.
- B. Under Pavers Set on Sand Leveling Bed:
 - 1. Use granular fill.
 - 2. Fill up to bottom of sand leveling bed.
 - 3. Compact to 95 percent of maximum dry density.
 - 4. See unit pavers section for leveling bed placement.

3.05 FIELD QUALITY CONTROL

- A. See Section 01 40 00 - Quality Requirements, for general requirements for field inspection and testing.
- B. Perform compaction density testing on compacted fill in accordance with ASTM D1556, ASTM D2167, ASTM D2922, or ASTM D3017.

- C. Evaluate results in relation to compaction curve determined by testing uncompacted material in accordance with ASTM D698 ("standard Proctor"), ASTM D1557 ("modified Proctor"), or AASHTO T 180.
- D. If tests indicate work does not meet specified requirements, remove work, replace and retest.

3.06 CLEANING

- A. See Section 01 74 19 - Construction Waste Management and Disposal, for additional requirements.
- B. Remove unused stockpiled materials, leave area in a clean and neat condition. Grade stockpile area to prevent standing surface water.
- C. Leave borrow areas in a clean and neat condition. Grade to prevent standing surface water.

END OF SECTION

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SECTION 32 31 13
CHAIN LINK FENCES AND GATES

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Fence framework, fabric, vinyl privacy slats, and accessories.
- B. Excavation and/or core drilling and grouting for post bases.
- C. Manual gates and related hardware.

1.02 REFERENCE STANDARDS

- A. ASTM A121 - Standard Specification for Metallic-Coated Carbon Steel Barbed Wire.
- B. ASTM A123/A123M - Standard Specification for Zinc (Hot-Dip Galvanized) Coatings on Iron and Steel Products.
- C. ASTM A153/A153M - Standard Specification for Zinc Coating (Hot-Dip) on Iron and Steel Hardware.
- D. ASTM A392 - Standard Specification for Zinc-Coated Steel Chain-Link Fence Fabric.
- E. ASTM A428/A428M - Standard Test Method for Weight (Mass) of Coating on Aluminum-Coated Iron or Steel Articles.
- F. ASTM A491 - Standard Specification for Aluminum-Coated Steel Chain-Link Fence Fabric.
- G. ASTM A653/A653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process.
- H. ASTM A1011/A1011M - Standard Specification for Steel, Sheet and Strip, Hot-Rolled, Carbon, Structural, High-Strength Low-Alloy, High-Strength Low-Alloy with Improved Formability, and Ultra-High Strength.
- I. ASTM C94/C94M - Standard Specification for Ready-Mixed Concrete.
- J. ASTM F567 - Standard Practice for Installation of Chain-Link Fence.
- K. ASTM F1043 - Standard Specification for Strength and Protective Coatings on Steel Industrial Fence Framework.
- L. ASTM F1083 - Standard Specification for Pipe, Steel, Hot-Dipped Zinc-Coated (Galvanized) Welded, for Fence Structures.
- M. FS RR-F-191/1D - Fencing, Wire and Post Metal (Chain-Link Fence Fabric).
- N. CLFMI CLF 2445 - Product Manual - Drawings.

1.03 SUBMITTALS

- A. See Section 01 30 00 - Administrative Requirements, for submittal procedures.
- B. Product Data: Provide data on fabric, posts, accessories, fittings and hardware.
- C. Shop Drawings: Indicate plan layout, spacing of components, post foundation dimensions, hardware anchorage, and schedule of components.

1.04 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company specializing in manufacturing products specified in this section, with not less than three years of documented experience.

PART 2 PRODUCTS

2.01 MANUFACTURERS

- A. Chain Link Fences and Gates:
 - 1. Master-Halco, Inc.: www.fenceonline.com/#sle.

2. Merchants Metals: www.merchantsmetals.com/#sle.
3. Substitutions: See Section 01 60 00 - Product Requirements.

2.02 COMPONENTS

- A. Line Posts: 1.9 inch diameter.
- B. Corner and Terminal Posts: 2.38 inch diameter.
- C. Fabric: 2 inch diamond mesh interwoven wire, 6 gauge, 0.1920 inch thick, top selvage knuckle end closed, bottom selvage twisted tight.

2.03 MATERIALS

- A. Posts, Rails, and Frames: ASTM F1083 Schedule 40 hot-dipped galvanized steel pipe, welded construction, minimum yield strength of 50 ksi for sizes NPS 5 and larger.:
- B. Line Posts: Type I round in accordance with FS RR-F-191/1D
- C. Terminal, Corner, Rail, Brace, and Gate Posts: Type I round in accordance with FS RR-F-191/1D.
- D. Wire Fabric: ASTM A392 zinc coated steel chain link fabric.:
- E. Concrete: Ready-mixed, complying with ASTM C94/C94M; normal Portland cement; 4,000 psi strength at 28 days, 3 inch slump; 5/8 inch aggregate.

2.04 COMPONENTS

- A. Line Posts: 2.38 inch diameter.
- B. Corner and Terminal Posts: 4.0 inch.
- C. Gate Posts: 4.5 inch diameter.
- D. Top and Brace Rail: 1.66 inch diameter, plain end, sleeve coupled.
- E. Gate Frame: 1.66 inch diameter for welded fabrication.
- F. Fabric: 2 inch diamond mesh interwoven wire, 6 gage thick, top selvage knuckle end closed, bottom selvage twisted tight.
- G. Tension Wire: 6 gage thick steel, single strand.

2.05 ACCESSORIES

- A. Caps: Cast steel galvanized; sized to post diameter, set screw retainer.
- B. Fittings: Sleeves, bands, clips, rail ends, tension bars, fasteners and fittings; steel.
- C. Hardware for Single Swinging Gates: 180 degree hinges, 4 for gates up to 120 high; fork latch with gravity drop and padlock hasp; keeper to hold gate in fully open position.
- D. Hardware for Double Swinging Gates: 180 degree hinges, 4 for gates up to 120 inches high; drop bolt on inactive leaf engaging socket stop set in concrete, active leaf latched to inactive leaf preventing raising of drop bolt, padlock hasp; keepers to hold gate in fully open position.
- E. Privacy Slats: Vinyl strips, sized to fit fabric weave. Color selection by owner.

2.06 FINISHES

- A. Accessories: Same finish as framing.

PART 3 EXECUTION

3.01 INSTALLATION

- A. Install framework, fabric, accessories and gates in accordance with ASTM F567.
- B. Place fabric on outside of posts and rails.
- C. Set intermediate posts plumb, in concrete footings with top of footing 2 inches above finish grade. Slope top of concrete for water runoff.

- D. Line Post Footing Depth Below Finish Grade: ASTM F567.
- E. Corner, Gate and Terminal Post Footing Depth Below Finish Grade: ASTM F567.
- F. Brace each gate and corner post to adjacent line post with horizontal center brace rail and diagonal truss rods. Install brace rail one bay from end and gate posts.
- G. Provide top rail through line post tops and splice with 6 inch long rail sleeves.
- H. Install center brace rail on corner gate leaves.
- I. Do not stretch fabric until concrete foundation has cured 28 days.
- J. Stretch fabric between terminal posts or at intervals of 100 feet maximum, whichever is less.
- K. Position bottom of fabric 2 inches above finished grade.
- L. Fasten fabric to top rail, line posts, braces, and bottom tension wire with tie wire at maximum 15 inches on centers.
- M. Attach fabric to end, corner, and gate posts with tension bars and tension bar clips.
- N. Install bottom tension wire stretched taut between terminal posts.
- O. Install support arms sloped inward and attach barbed wire; tension and secure.
- P. Do not attach the hinged side of gate to building wall; provide gate posts.
- Q. Install gate with fabric and barbed wire overhang to match fence. Install hardware.
- R. Provide concrete center drop to footing depth and drop rod retainers at center of double gate openings.
- S. Ground fence in accordance with Section 33 79 00.

3.02 TOLERANCES

- A. Maximum Variation From Plumb: 1/4 inch.
- B. Maximum Offset From True Position: 1 inch.

3.03 CLEANING

- A. Clean jobsite of excess materials; scatter excess material from post hole excavations uniformly away from posts. Remove excess material if required.
- B. Clean fence with mild household detergent and clean water rinse well.

3.04 CLOSEOUT ACTIVITIES

- A. Demonstrate proper operation of equipment to Owner's designated representative.
- B. Demonstration: Demonstrate operation of system to Owner's personnel.
 - 1. Use operation and maintenance data as reference during demonstration.
 - 2. Briefly describe function, operation, and maintenance of each component.

END OF SECTION