



ARCHITECTURE
ENGINEERING

ADDENDUM TO CONTRACT DOCUMENTS

Date: June 10, 2026 **To:** Bidders

From: Bryan Hutchison

Copies: Michalski Marcin

Project: Renovations to Meadowood School + Extension Roof

Project #: 2025100.00

Subject: Addendum Number 04

NOTICE: Attention is called to the following item(s), effective as of the date above, which shall be added to, deleted from, or changed in the contract documents dated May 01, 2026, and any previously issued addenda, thereby incorporating these items into the contract.

RFI CHANGES: See Attached RFI Log

Jottan Roofing Contractors & Consultants		
No.	RFI	Response
1	We are unclear of the Scope of Work required at the metal canopy over the existing sidewalk shown on Sheet AR102. Please clarify the following: - Is the entire canopy structure being replaced over the sidewalk, or just the metal panels?	Canopy demolition, replacement and associated scope is being removed from the roof project and moved into the Interior bid project that is currently being bid separately.
2*	<i>Will any repairs to the concrete sidewalk be required?</i>	<i>No. Any sidewalk work will be included as part of Interior package being bid separately.</i>
3*	<i>Will there be any work required to the existing lighting underneath and attached to the metal canopy?</i>	<i>Work to be completed as part of Interior package being bid separately.</i>
4	Are any modifications required to the small blue standing seam roof near the West end of the canopy (right-hand side of the drawing)?	Canopy demolition, replacement, and associated scope is being removed from the roof project and moved into the Interior bid project that is currently being bid separately.
5	Will an additional Alternate be added to the bid form to repair and clean the canopy, as noted on the Extension Demo Plan (1/AR102)?	No
6*	<i>Please provide specifications for the canopy renovations and large-scale details for existing and new conditions as they relate to the canopy work.</i>	<i>Canopy demolition, replacement, and associated scope is being removed from the roof project and moved into the Interior bid project that is currently being bid separately.</i>
7	We are unclear of the full Scope of Work required at the extension building shown on Sheet AR102. Please clarify:	Remove existing skylight structures and curbs down to existing decking. Infill opening with new metal framing and decking to match existing at openings.

	- Provide details for repairing the deck and structure at the skylight removals.	
13	Please provide Electric drawings and specifications for the lighting to be replaced under the metal canopy (required by Addendum #2)	Canopy demolition, replacement, and associated scope is being removed from the roof project and moved into the Interior bid project that is currently being bid separately

Tri-State The Roofers		
No.	RFI	Response
6	<i>Sheet AR102 calls for a new metal canopy over the existing sidewalk, however there is not a spec or roof makeup provided for the metal roof. Please provide.</i>	<i>Canopy demolition, replacement, and associated scope is being removed from the roof project and moved into the Interior bid project that is currently being bid separately.</i>
9	Addendum #2 RFI states to refer to specification Section 107326 - Walkway Covering for the new metal canopy over the existing sidewalk. However, there is not a Section 107326- Walkway covering in the spec book. Please clarify. Is the new metal canopy supposed to be part of the GC bid for the interior renovations?	Canopy demolition and associated scope is being removed from the roof project and moved into the Interior bid project that is currently being bid separately.
10	Addendum #2 RFI states that the concrete sidewalk needs to be patched and repaired to match existing grading. However the spec book states that Division 3: Concrete is not used, thus there is no spec. Also at the pre-bid, Concrete was not added to the sub list because it was stated that only roofing would be needed. Please clarify. Is the sidewalk grading supposed to be part of the GC bid for the interior renovations?	Canopy demolition and associated scope is being removed from the roof project and moved into the Interior bid project that is currently being bid separately.
11	Addendum #2 RFI states that the lighting at the metal canopy is to be replaced in kind with the new canopy system. However the spec book does not have a section for Division 26: Electrical. At the pre-bid, Electrical was not added to the sub list because it was stated that only roofing was needed. Please clarify. Is the electrical supposed to be part of the GC bid for the interior renovations?	Canopy demolition and associated scope is being removed from the roof project and moved into the Interior bid project that is currently being bid separately.

12	Most of the existing exterior downspouts are cast iron spouts that tie into the underground. Are the exterior cast iron spouts to remain? Or are the exterior cast iron spouts to be removed and replaced with new spouts and a new adaptor to tie into the existing underground with an adaptor? If so please provide a detail.	Existing units to remain.
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***Items noted were previously addressed in earlier Addenda but due to scope adjustments, answers have been corrected.**

SPECIFICATION CHANGES:

Item	Description
1	00 0110 - Table of Contents: A. Add Section 01 2200 - Unit Prices to the Table of Contents
2	00 4113 - Bid Form: A. Delete Bid Form issued in Addendum 01, dated 05/26/26, Substitute revised Bid Form, dated 06/10/26
3	01 2200 - Unit Prices: A. Add new Section 01 2200 - Unit Prices, dated 06/10/26

DRAWING CHANGES:

Item	Description
01	GR001 – Cover Sheet A. Updated Sheet list
02	ARD101 – Roof Demolition Plan: A. Remove Demolition tag D53, at connector canopy, canopy is no longer in the project scope, will be added to the Renovation project scope.
03	AR101 – Roof Plan: A. Remove note “See AR103 Sheet for Canopy Scope of Work”, at connector canopy, canopy is no longer in the project scope, will be added to the Renovation project scope
04	AR102 – Extension Building Roof Plans: A. Demo Plan No. 1: Remove Demolition tags D53 and note reference “Alternate”, at connector canopy, canopy is no longer in the project scope, will be added to the Renovation project scope. B. New Work Plan No. 2: Remove notes “New Metal Canopy over Existing Sidewalk”, at connector canopy, canopy is no longer in the project scope, will be added to the Renovation project scope.
05	AR103 – Canopy Plan: A. Delete entire drawing sheet, canopy is no longer in the project scope, will be added to the Renovation project scope.

LIST OF ATTACHMENTS

The Tower at STAR Campus, 100 Discovery Boulevard, Suite 102, Newark, Delaware 19713 | 302.369.3700

Item	Description	Date
1	00 4113 – Bid Form	06/10/2026
2	01 2200 – Unit Prices	06/10/2026
3	GR001 – Cover Sheet	06/10/2026
4	ARD101 – Roof Demolition Plan	06/10/2026
5	AR101 – Roof Plan	06/10/2026
6	AR102 – Extension Building Roof Plans	06/10/2026

END OF ADDENDUM 04

cc: All attendees
Owner

RCCSD – Meadowood School & Extension Roof Replacement
Newark, Delaware
Owner's Contract # 2-26-56

BID FORM

For Bids Due: _____ (DATE) **To:** _____
Red Clay Consolidated School District
1502 Spruce Street
Wilmington, DE 19805

Name of Bidder: _____

Delaware Business License No.: _____ **Taxpayer ID No.:** _____

(Other License Nos.): _____

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

The undersigned, representing that he has read and understands the Bidding Documents and that this bid is made in accordance therewith, that he has visited the site and has familiarized himself with the local conditions under which the Work is to be performed, and that his bid is based upon the materials, systems and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to execute the work described by the aforesaid documents for the lump sum itemized below:

\$ _____
(\$ _____)

ALLOWANCES

Allowance value(s) indicated are included in the Base Bid as indicated in the Bid Form.

ALLOWANCE No. 1: _____.

Contingency Allowance No. 1: _____
(\$ _____)

ALTERNATES

Alternate prices conform to applicable project specification section. Refer to specifications for a complete description of the following Alternates. An "ADD" or "DEDUCT" amount is indicated by the crossed out part that does not apply.

ALTERNATE No. 01: Roofing System Substitution

Add/Deduct: _____
(\$ _____)

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

	<u>ADD</u>	<u>DEDUCT</u>
UNIT PRICE No. 1: <u>Remove and replace deteriorated steel roof decking</u>	\$ _____	\$ _____

RCCSD – Meadowood School & Extension Roof Replacement
Newark, Delaware
Owner's Contract # 2-26-56

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ **By:** _____
(SEAL) (Authorized Signature)

(Title)
ATTACHMENTS **Date:** _____

Sub-Contractor List
Non-Collusion Statement
Affidavit of Employee Drug Testing Program
Affidavit of Contractor Qualifications
Bid Security
(Others as Required by Project Manuals)

RCCSD – Meadowood School & Extension Roof Replacement
Newark, Delaware
Owner's Contract # 2-26-56

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder's listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor's full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert "not applicable", "N/A", "self" or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, notate the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

[illegible]

RCCSD – Meadowood School & Extension Roof Replacement
Newark, Delaware
Owner’s Contract # 2-26-56

BID FORM (Continued)

SUBCONTRACTOR LIST (CONTINUED)

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
3. <Trade name>			
A.			
B			
C			
4. <Trade name>			
A			
B			
C			
5. <Trade name>			
A			
B			
C			

RCCSD – Meadowood School & Extension Roof Replacement
Newark, Delaware
Owner's Contract # 2-26-56

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date *(to the Red Clay Consolidated School District)*.

All the terms and conditions of 2-26-56 have been thoroughly examined and are understood.

NAME OF BIDDER:

**AUTHORIZED REPRESENTATIVE
(TYPED):**

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):**

TITLE:

ADDRESS OF BIDDER:

E-MAIL:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

RCCSD – Meadowood School & Extension Roof Replacement
Newark, Delaware
Owner's Contract # 2-26-56

**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

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**SECTION 01 2200
UNIT PRICES**

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. List of unit prices, for use in preparing Bids.
- B. Measurement and payment criteria applicable to Work performed under a unit price payment method.
- C. Defect assessment and non-payment for rejected work.

1.02 RELATED REQUIREMENTS

- A. Document 00 2113 - Instructions to Bidders: Instructions for preparation of pricing for Unit Prices.
- B. Section 01 2000 - Price and Payment Procedures: Additional payment and modification procedures.

1.03 COSTS INCLUDED

- A. Unit Prices included on the Bid Form shall include full compensation for all required labor, products, tools, equipment, plant, transportation, services and incidentals; erection, application or installation of an item of the Work; overhead and profit.

1.04 UNIT QUANTITIES SPECIFIED

- A. Quantities indicated in the Bid Form are for bidding and contract purposes only. Quantities and measurements of actual Work will determine the payment amount.

1.05 MEASUREMENT OF QUANTITIES

- A. Measurement methods delineated in the individual specification sections complement the criteria of this section. In the event of conflict, the requirements of the individual specification section govern.
- B. Take all measurements and compute quantities. Measurements and quantities will be verified by Architect.
- C. Assist by providing necessary equipment, workers, and survey personnel as required.
- D. Measurement by Weight: Concrete reinforcing steel, rolled or formed steel or other metal shapes will be measured by handbook weights. Welded assemblies will be measured by handbook or scale weight.
- E. Measurement by Volume: Measured by cubic dimension using mean length, width and height or thickness.
- F. Measurement by Area: Measured by square dimension using mean length and width or radius.
- G. Linear Measurement: Measured by linear dimension, at the item centerline or mean chord.
- H. Stipulated Price Measurement: Items measured by weight, volume, area, or linear means or combination, as appropriate, as a completed item or unit of the Work.
- I. Perform surveys required to determine quantities, including control surveys to establish measurement reference lines. Notify Architect prior to starting work.
- J. Contractor's Engineer Responsibilities: Sign surveyor's field notes or keep duplicate field notes, calculate and certify quantities for payment purposes.

1.06 PAYMENT

- A. Payment for Work governed by unit prices will be made on the basis of the actual measurements and quantities of Work that is incorporated in or made necessary by the Work and accepted by the Architect, multiplied by the unit price.
- B. Payment will not be made for any of the following:

1. Products wasted or disposed of in a manner that is not acceptable.
2. Products determined as unacceptable before or after placement.
3. Products not completely unloaded from the transporting vehicle.
4. Products placed beyond the lines and levels of the required Work.
5. Products remaining on hand after completion of the Work.
6. Loading, hauling, and disposing of rejected Products.

1.07 DEFECT ASSESSMENT

- A. Replace Work, or portions of the Work, not complying with specified requirements.
- B. If, in the opinion of Architect, it is not practical to remove and replace the Work, Architect will direct one of the following remedies:
 1. The defective Work may remain, but the unit price will be adjusted to a new unit price at the discretion of Architect.
 2. The defective Work will be partially repaired to the instructions of the Architect, and the unit price will be adjusted to a new unit price at the discretion of Architect.
- C. If, in the opinion of Owner, it is not practical to remove and replace the Work, Owner will direct one of the following remedies:
 1. The defective Work may remain, but the unit price will be adjusted to a new unit price at the discretion of Owner.
 2. The defective Work will be partially repaired to the instructions of the Owner, and the unit price will be adjusted to a new unit price at the discretion of Owner.
- D. The individual specification sections may modify these options or may identify a specific formula or percentage price reduction.
- E. The authority of Architect to assess the defect and identify payment adjustment is final.

1.08 SCHEDULE OF UNIT PRICES

- A. Item: 01; Section 05 3100 - Steel Decking: Remove and replace deteriorated steel roof decking, match existing, per square foot.

PART 2 PRODUCTS - NOT USED

PART 3 EXECUTION - NOT USED

END OF SECTION 01 2200