

Addendum No. 1

Pre-Bid Meeting Date: January 4, 2023

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Project: Red Clay Consolidated School District:
HVAC Replacement at Multiple Schools
(SJ Project Number 22069)

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

Pre-Bid Meeting Minutes:

1. Introductions:
 - a. Red Clay Consolidated School District, Manager of Facilities and Maintenance – Marcin Michalski
marcin.michalski@redclay.k12.de.us
 - b. Studio JAED Project Manager – Brian Zigmond
zigmondb@studiojaed.com 302-832-1652
2. Attached pre-bid attendance list for reference.
3. General scope of work:
 - a. Air Handling Unit Replacement at Multiple Schools (Contract 22067)
 - i. A.I. DuPont High School
 - ii. A.I. DuPont Middle School
 - iii. Shortlidge Academy
 - iv. Skyline Middle School
 - v. Stanton Middle School
 - b. HVAC System Replacement at Multiple Schools (Contract 22069)
 - i. Baltz Elementary School
 - ii. Brandywine Springs Elementary School
 - iii. John Dickinson High School
 - iv. Thomas McKean High School
 - v. Meadowood School
 - c. HVAC Replacement at H.B. DuPont Middle School (Contract 22072)
4. Review of Bidding Timeline and Updated Requirements:
 - a. Bid opening are to take place as follows:
 - i. **Air Handler Replacements at Multiple Schools (22067): 1:00 p.m. local time on Thursday, January 19th, 2023.**
 - ii. **HVAC Replacements at Multiple Schools (22069): 1:30 p.m. local time on Thursday, January 19th, 2023.**
 - iii. **HVAC Replacements at H.B. DuPont Middle School (22072): 2:00 p.m. local time on Thursday, January 19th, 2023.**
 - b. Sealed bids shall be addressed to the Red Clay Consolidated School District. The outer envelope should clearly indicate: " RED CLAY

CONSOLIDATED SCHOOL DISTRICT – “**HVAC Replacements at Multiple Schools (22069)**” – SEALED BID - DO NOT OPEN.” Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

5. Bidders are to submit questions in writing by email to Brian Zigmond and Trevor Crist at the e-mail addresses noted above. Responses will be issued by addendum.
 - a. Bidder questions will be accepted until 12:00 PM on Friday, January 13, 2022.
6. Walkthroughs of the sites will be by appointment only and must be completed by the end of the day on Thursday, January 12th. To schedule a walkthrough, please contact Marcin Michalski at the email address noted above.
 - a. Elementary School walkthrough times will be approximately 7:00 AM – 9:00 AM
 - b. Middle School / High School Times will be approximately 2:30 PM – 5:00 PM.
7. All documents must be purchased through RCI. All information / addenda will be released through RCI for this bid. Each bid package is an individual purchase.
 - a. IT IS THE CONTRACTOR’S RESPONSIBILITY TO CONTACT RCI PRIOR TO THE BID DATE TO ENSURE THAT THEY HAVE RECEIVED ALL ADDENDA FOR THE PROJECT.
8. Contractors may bid on any of the (3) release bid packages individually.
9. Bid Form and Required Documents:
 - a. Bidders may not alter the bid form.
 - b. If bid form is reissued during the bidding process, the latest bid form is to be submitted.
 - c. Bidders are not to leave any blank lines on the bid form. Fill out bid form completely.
 - d. Allowances are included for each project. The allowance value must be included in the base-bid price listed on the bid form.
 - e. Review of Subcontractor List
 - i. Bidders must list 2nd and 3rd Tier Subcontractors beneath each section in compliance with DE Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code. Bidders are encouraged to thoroughly review the requirements therein prior to submission of the bid.
 - f. Bidders are to individually acknowledge receipt of each numbered addendum received on the bid form (i.e., 1,2,3, etc.). Failure to do so may result in disqualification of the bid.
 - g. Bidders must list themselves for any listed subcontractors scope of work if they intend to do the scope of work with their own work force. Bidders must follow the guidelines listed in Title 29 regarding listing of 3rd Tier subcontractors.
 - h. Drug affidavits are required for bidders only. Subcontractor affidavits are required prior to contract signing.

- i. A bid bond is required. Bidders are to use the state bid bond form, a copy of which is found in the project manual.
 - j. See “00 21 13 - Instructions to Bidders” and “ATTACHMENTS” list at the bottom of Bid Form 00 41 13-2 for additional information.
 - k. In consideration of the bid, the total cost of the package, including any alternates accepted, will be the primary factor in selection. However, the estimated delivery schedule of the equipment will also be considered in selecting the successful bidder for the project.
10. Schedule:
- a. Schedules will be determined once equipment delivery timelines are established by the successful contractor.
 - b. Contractors may work during all school breaks.
 - c. After-hours work and work during occupied hours during the school year may only be undertaken in strict coordination with the Owner.
 - d. The Owner will consider fees incurred for storage of large units at the crane yard as part of the project scheduling pending delivery dates from the equipment manufacturer.
11. If any material is encountered during the course of the work that is suspected of HAZMAT contamination, the Owner must be notified immediately for testing purposes.
12. The contractor is responsible for obtaining all building permits. No drawings have been submitted to the City/County at this time. Signed and sealed drawings will be provided to the successful contractor for this purpose.
13. Parking – Parking on the site will be designated by the Owner. Lay-down areas must be coordinated with the Owner in all cases.
14. Security – The Owner requires photographic badges for all work on-site.
15. No photographs may be taken on the site when students are present without the expressed approval of the Red Clay Consolidated School District.
16. Site cleaning and maintenance: Site it expected to be cleaned daily to keep the site clean of debris and waste. The site and building must be returned to the original state regarding cleanliness and safety upon completion of the project, including all paving, facades/glass, and grass areas.

Changes to Specifications:

None

Changes to Drawings:

None

General Information:

None

Pre-Bid Attendees:

Marcin Michalski – Red Clay Consolidated School District

Brian Zigmond – Studio JAED

See Attached Sign-In Sheet for other attendees.

Pre-Bid Meeting Minutes: Please see above. These are now integral to the bidding documents.

END

Project: RCCSD HVAC Renovations at Multiple Schools
Project No.: 22069
Date: January 4, 2022

**PRE-BID SIGN IN SHEET
(INDIVIDUALS MAY ONLY SIGN IN FOR THEMSELVES)**

REPRESENTATIVE

FIRM / PHONE / FAX / EMAIL

-
1. Dave McCarthy Commonwealth Construction Company
(FIRM)
302-654-6611
(PHONE)
dmccarthy@itscommonwelath.com
(EMAIL)
-
2. Stephanie Harris Bancroft Construction
(FIRM)
302-254-4004
(PHONE)
bids@bancroftusa.com
(EMAIL)
-
3. Bill Donaghy Gaudelli Bros.
(FIRM)
856-825-0636
(PHONE)
margie@gaudellibros.com
(EMAIL)
-
4. David Cox Merit Mechanical
(FIRM)
302-366-8601 x101
(PHONE)
davec@meritmech.com
(EMAIL)
-
5. Michael Garber Statewide Mechanical
(FIRM)
302-376-6117
(PHONE)
mgarber@statewidehvac.com
(EMAIL)
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REPRESENTATIVE

FIRM / PHONE / FAX / EMAIL

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6. David Thorp Whiting Turner
(FIRM)
302-292-0676
(PHONE)
David.thorp@shiting-turner.com
(EMAIL)
-
7. Ty Sanderson ID Griffith, Inc.
(FIRM)
302-747-6301
(PHONE)
rmurphy@idgriffith.com
(EMAIL)
-
8. Stacey Bush Amakor
(FIRM)
302-834-8664
(PHONE)
amakor@aol.com
(EMAIL)
-
9. Alexis Catron Ventresca Bros.
(FIRM)
302-658-6436
(PHONE)
tony@ventrescabros.com
(EMAIL)
-
10. Stanley Griffiths Worth and Company
(FIRM)
267-884-5737
(PHONE)
estimating@worthcompany.com
(EMAIL)
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REPRESENTATIVE

FIRM / PHONE / FAX / EMAIL

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11. Maurice Parson Summit Mechanical, Inc.
(FIRM)
302-836-8814
(PHONE)
Estimating@summitmechanical.org
(EMAIL)
-
12. Corey Ferguson Modern Controls
(FIRM)
302-584-5146
(PHONE)
cferguson@moderncontrols.com
(EMAIL)
-
13. Andrea DiFabio BSS Contractors
(FIRM)
610-345-1316
(PHONE)
andrea@bsscontractor.com
(EMAIL)
-
14. Joseph Downing SM Local 19
(FIRM)
215-327-1949
(PHONE)
jdowning@iu19.com
(EMAIL)
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