

SECTION 00 11 16

INVITATION TO BID

Sealed bids for **OMB/DFM Contract OMB/DFM – MJ3804000111 – Baylor Women's Correctional Institution – Infirmary Expansion** will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, by way of the Bonfire Portal at <https://DFM.bonfirehub.com> until **1:00pm local time on August 20th, 2026**. Bidder bears the risk of late submission.

Bids will be opened and read aloud at 2:00pm local time on **August 20th, 2026** at the **Haslet Armory, 122 Martin Luther King Blvd. S., Dover, DE 19901**.

The Project has an existing space of approximately 4,300 sf and the new addition will be approximately 11,000 sf., for approximately 15,300 +/- gross square feet. There will be some sitework to accommodate the new facility. The project will be done in a minimum of two phases. The new construction will be first phase, and the renovation will be the second phase. The first phase addition will provide additional space for Administration, Inpatient, and Outpatient functions. During the first phase there will be some minor renovation in the existing warehouse section of the facility.

A **MANDATORY** Pre-Bid Meeting will be held on **July 27, 2026 at 10:00 local time at the Office of Management & Budget, Haslet Armory, 122 Martin Luther King Jr. Blvd. S., Dover DE 19901**, for the purpose of establishing the list of subcontractors and to answer questions. Upon arrival, attendees are to check in at front desk for directions to pre-bid meeting room. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Contract documents may be obtained by mailing a check to the office of Tetra Tech, Inc., 450 Carson Drive Way, Suite 461 Bear, DE 19701. If interested in purchasing an electronic set (CD), please email tt-projectadmin@tetrattech.com and Emmarae.arendsdorff@tetrattech.com. **Include company name, address and contact information within the email.** Documents will be sent upon receipt of the nonrefundable \$100 check. Documents will be available after the Pre-Bid Meeting. Checks are to be made payable to "Tetra Tech". **If picking up documents in-person, please contact Leila Hamroun at 1-302-509-9086 or email leila.hamroun@tetrattech.com to make arrangements to pick them up.**

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine or other electronic means to those bidders' receiving plans.

END OF SECTION