

**SECTION 00 11 16
INVITATION TO BID**

Sealed bids for **OMB/DFM Contract No. MJ1002000078 – Carvel State Office Building – 2nd Floor Mechanical Upgrades** will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, by way of the Bonfire Portal at <https://DFM.bonfirehub.com> until **1:00 PM local time on December 26, 2024**. Bidder bears the risk of late submission. Bid submissions submitted through the Bonfire Portal will require that a hard copy of the bid bond be received by mail or hand delivered within (5) business days of the bid submission deadline to the Division of Facilities Management, Haslet Armory, 1st Floor, 122 Martin Luther King Blvd. S., Dover, DE 19901.

Bids will be opened and read aloud at 1:30 p.m. local time on December 26, 2024 the Haslet Armory, 122 Martin Luther King Blvd. S., Dover, DE 19901.

The Project consists of the demolition of the existing heat pumps on the 2nd floor of the Carvel Building in Wilmington, Delaware and install a new VAV system with hot water reheat. New sprinkler, lighting, and acoustical ceiling tiles will also be installed.

A **MANDATORY** Pre-Bid Meeting will be held on **December 11, 2024, at 10:00 AM** in the First Floor DFM Conference Room at the Carvel State Office Building, for the purpose of establishing the list of subcontractors and to answer questions. Upon arrival, attendees are to check in at front desk for directions to pre-bid meeting room. A site walkthrough will take place immediately following the pre-bid meeting. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Contract documents may be obtained at the office of DEDC, LLC, 315 S. Chapel Street, Newark, DE 19711, phone: (302) 738-7172, upon receipt of \$100.00 per paper set and/or \$25.00 per electronic set, both non-refundable. Checks are to be made payable to “DEDC, LLC”.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days’ notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

END OF INVITATION TO BID

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