

**SECTION 00 11 16**

**INVITATION TO BID**

Sealed bids for **OMB/DFM – MJ1002000075 - Leonard L. Williams Justice Center – Elevators 8 & 9 Modernization**, will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, by way of the Bonfire Portal at <https://DFM.bonfirehub.com> until **1:30 pm** local time on **Thursday, January 23, 2025**.

Bids will be publicly opened and read aloud in the Conference Room on **Thursday, January 23, 2025 at 2:30 pm**. Bidder bears the risk of late delivery. Bid submitted through the Bonfire Portal will require that a hard copy of the Bid bond be received by mail or hand delivered within (5) business days of the bid submission deadline to the Division of Facilities Management, Haslet Armory, 1<sup>st</sup> Floor, 122 Martin Luther King Blvd. S., Dover, DE 19901

Project involves the modernization of two existing electric overhead geared traction elevator systems at Leonard L. Williams Justice Center in Wilmington, Delaware. The scope of work also includes all related architectural, mechanical, plumbing, fire protection, electrical, and other appurtenances as indicated in the bid documents.

A **MANDATORY** Pre-Bid Meeting will be held on **Tuesday, January 7, 2025, at 9:00 am** at **LLWJC LL2 Conference Room, 500 W. King Street, Wilmington, DE** for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Contract documents may be obtained by mailing a check to the office of Tetra Tech, Inc., 240 Continental Drive, Suite 200, Newark, DE 19713. If interested in purchasing an electronic set (CD), please email [ier.DEDFM@tetrattech.com](mailto:ier.DEDFM@tetrattech.com) and [tabi.heath@tetrattech.com](mailto:tabi.heath@tetrattech.com). **Include company name, address and contact information within the email.** Documents will be sent upon receipt of the nonrefundable \$100 check. Documents will be available **after** the Pre-Bid Meeting. Checks are to be made payable to “Tetra Tech”. **If picking up documents in-person, please contact Mark Reynolds at 1-302-283-2259 or email [mark.reynolds@tetrattech.com](mailto:mark.reynolds@tetrattech.com) to make arrangements to pick them up in person.**

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

END OF SECTION 00 11 16



PAGE  
INTENTIONALLY  
LEFT  
BLANK