

### INVITATION TO BID

Sealed bids for **OMB/DFM Contract No. MC5511000075A – Wilmington DMV 3 & 7 Bay HVAC Replacement at Wilmington DMV**, will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Haslet Armory, 122 Martin Luther King Jr Blvd South, Dover, DE 19901 until December 2, 2024 at 2:00 PM, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

The project scope includes the replacement or modification of roof-mounted HVAC equipment.

A **MANDATORY** Pre-Bid Meeting will be held on November 15, 2024, at 10:00 AM at the Wilmington DMV; 2230 Hessler Boulevard, New Castle, DE 19720 for the purpose of establishing the list of subcontractors and to answer questions. Bidders are to check in at the reception desk and will be directed to the meeting location. A site visit will immediately follow the meeting. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the Division of Facilities Management, Haslet Armory, 122 Martin Luther King Jr Blvd South, Dover, DE 19901. The outer envelope should clearly indicate: **"OMB/DFM CONTRACT NO. MC5511000075A – WILMINGTON DMV 3 & 7 BAY HAC REPLACEMENT AT WILMINGTON DMV – SEALED BID – DO NOT OPEN"**.

Contract documents may be obtained at Reprographics Center, Inc., 298 Churchmans Road, New Castle, DE 19720, phone (302) 328-5019, upon receipt of \$150.00 per paper set or \$75 per electronic set, non-refundable. Checks are to be made payable to "StudioJAED".

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract.

The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine or other electronic means to those bidders' receiving plans.

**END OF SECTION**