

INVITATION TO BID

Sealed bids for **OMB/DFM Contract No. MC1002000919 – Delaware Public Archives – Archives Chiller Replacement** will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Haslet Armory, 122 Martin Luther King Jr Blvd South, Dover, DE 19901 until **11:00 AM local time on Wednesday, June 25, 2025**, at which time they will be publicly opened and read aloud in Conference Room 219. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

The project involves the replacement of water-cooled chillers and associated modifications.

A **MANDATORY** Pre-Bid Meeting will be held at 10:00 AM **local time on June 9, 2025**, at the State of Delaware Public Archives Building, 121 Martin Luther King Jr Blvd North, Dover, DE 19901, for the purpose of establishing the list of subcontractors and to answer questions. Upon arrival, attendees are to check in at front desk for directions to pre-bid meeting room. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be mailed and addressed to the Division of Facilities Management, Haslet Armory, 122 Martin Luther King Jr Blvd South, Dover, DE 19901. The outer envelope should clearly indicate: **“OMB/DFM CONTRACT NO. MC1002000919 – DELAWARE PUBLIC ARCHIVES – ARCHIVES CHILLER REPLACEMENT – SEALED BID – DO NOT OPEN.”**

Contract documents may be obtained at Reprographics Center, Inc., 298 Churchmans Road, New Castle, DE 19720, phone (302) 328-5019, upon receipt of \$250.00 per paper set or \$100 per electronic set, non-refundable. Checks are to be made payable to “StudioJAED”.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days’ notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

END OF SECTION