

**SECTION 00 11 16****INVITATION TO BID**

Sealed bids for **OMB/DFM Contract No. MC0201000031A – OMB/DFM – Leonard L. Williams Justice Center – LL2 JIC Renovations** will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, in the reception area of the Facilities Management Office in the Haslet Armory Building, 122 Martin Luther King Jr. Blvd. South, Dover, DE 19901 until **1:00PM** local time on **Thursday, January 23, 2025**, at which time they will be publicly opened and read aloud in the Conference Room 219. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

The project scope of work includes the interior renovations at the Administrative Offices of the Courts, IT Offices, located on the Lower Level of the Leonard L. Williams Justice Center. Proposed renovations include eliminating a large amount of storage space and creating two large work rooms with work stations for approximately 8-10 employees. Additional renovations include creating two private office spaces, a break room and a large open office space for an additional 8-10 employees. New mechanical systems and lighting will be incorporated into the design to support IT equipment.

A **MANDATORY** Pre-Bid Meeting will be held on **Tuesday, January 07, 2025**, at **9:00AM** local time at the Leonard L. Williams Justice Center LL2 Conference Room, located 500 N. King Street, Wilmington, DE 19801 for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the Division of Facilities Management, Haslet Armory Building, 122 Martin Luther King Jr. Blvd. South, Dover, DE 19901. The outer envelope should clearly indicate: **"OMB/DFM CONTRACT NO. MC0201000031A – LEONARD L. WILLIAMS JUSTICE CENTER – LL2 JIC RENOVATIONS - SEALED BID - DO NOT OPEN."**

Contract documents may be obtained at the office of **R G Architects, LLC** upon receipt of \$50.00 per set/non-refundable. Checks are to be made payable to "R G Architects, LLC" 200 West Main Street, Middletown, DE 19709".

Construction documents will be available for review at the following locations: office of R G Architects, LLC, 200 West Main Street, Middletown, Delaware 19709. Delaware Contractors Association; Associated Builders and Contractors.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

**END OF SECTION**

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