

**SECTION 00 11 16****INVITATION TO BID**

Sealed bids for **OMB/DFM Contract No. MC0201000028A – Sussex County Courthouse – Juror Entrance Enclosure**, will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, at 122 Martin Luther King Jr. Blvd. South, Dover, Delaware 19901 until 2:00PM local time on Thursday, June 12, 2025, at which time they will be publicly opened and read aloud in Conference Room 133. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

Project involves, but is not limited to, construction of a weather protected structure for approximately fifty (50) people standing at the existing exterior juror's entrance and waiting area on the south side of the courthouse. The covered area shall provide adequate shade and ventilation in hot weather, and wind and rain protection in cold weather. A ceiling fan will circulate to promote air movement. The area will be ADA accessible. The existing ramp and steps will remain; however, new handrails and guardrails will be required.

A **MANDATORY** Pre-Bid Meeting will be held on Monday, May 19, 2025, at 10:00AM at the Sussex Maintenance Shop, 23708 Shortly Road, Georgetown, DE. 19947 for the purpose of establishing the listing of subcontractors and to answer questions. Representatives of each part to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the Division of Facilities Management, 122 Martin Luther King Jr. Blvd. South, Dover, Delaware 19901. The outer envelope should clearly indicate: "**OMB/DFM CONTRACT NO. MC0201000028A – SUSSEX COUNTY COURTHOUSE – JUROR ENTRANCE ENCLOSURE - SEALED BID - DO NOT OPEN.**"

Contract documents may be obtained at the office of **R G Architects, LLC** upon receipt of \$50.00 per set/non-refundable. Checks are to be made payable to "R G Architects, LLC" 200 West Main Street, Middletown, DE 19709".

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days notice by certified delivery, facsimile machine or other electronic means to those bidders receiving plans.

**END OF SECTION**

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