

## INSTRUCTIONS TO BIDDERS

**Project:** Specification for the 2026 Asbestos Abatement of the Hodgson Vo-Tech School.

**Bids Due:** March 31, 2026 at 2:00 p.m. (Local Time)  
Sealed bids with public bid opening.

**Send Sealed**

**Bids To:** New Castle County Vocational Technical School District,  
District Office, 1417 Newport Road, Wilmington, Delaware 19804

The Contractor shall submit three (3) complete copies of the bid with original signatures. Send the sealed bid to the New Castle County Vocational Technical School District, District Office. Provide a sealed envelope containing the bid and required submittals with envelope markings as follows:

**Mr. Al Schrum, Director of Facilities  
New Castle County Vocational Technical School District  
1417 Newport Road  
Wilmington, Delaware 19804**

**“BID FOR 2026 ASBESTOS ABATEMENT OF THE  
HODGSON VO-TECH SCHOOL  
SEALED BID - DO NOT OPEN”**

**Bids can be mailed using the U.S. Postal Service, hand-delivered or sent via an overnight delivery service. NO FACSIMILE OR EMAIL BIDS WILL BE ACCEPTED. The Contractor is responsible for submitting their bid by the required deadline and verifying that their bid has been received prior to the due date and time.**

All entries must be typed or made in ink. Bids must be completed by the Contractor in accordance with all instructions for providing a bid as included in this Specification.

Please provide the following with your bid:

1. Completion of the Bid Form including acknowledgment of all addendums and properly completed Non-Collusion Statement and all other requirements. **A copy of the Bidder Delaware Business License must be attached to the Bid Form.**
2. Copy of your current Delaware Asbestos Certification.
3. Copy of your current Certificate of Insurance (specimen).

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4. List all Federal, State, and Local citations including any Notice of Violation received in the last five years.
5. List all litigation or pending litigation with any Delaware school district within the last five years. This list shall include the Contractor and/or any Subcontractors and/or Vendors used by the Contractor.
6. List the number of Workers (including Supervisors) to complete the Work.
7. List the number of Calendar Days and Working Days to complete the Work.
8. List of all project Subcontractors.
9. List equipment for completing the Work.

Arrangements can be made by the Contractor directly with the Owner for additional site visits prior to the bid due date by contacting Valentino (Val) De Rocili, Compliance Environmental, Inc., [vderocili@compliancecanhelp.com](mailto:vderocili@compliancecanhelp.com) (302) 724-7711

Bids shall remain valid for sixty (60) days from the date of opening.

**The New Castle County Vo-Tech School District reserves the right to reject all, or any bid, and to waive any informality or irregularity in any bid received. If applicable, a Schedule of Values section on the bid form will be used for accounting purposes only and not for determining the best bid for the project.**

#### **A bid bond is required.**

**The awarded Contractor shall provide a Payment Bond and Performance Bond for 100-percent of the amount included as the Base Bid indicated on the Bid Form prior to beginning the work if the bid is greater-than \$ 50,000.00.**

The Contractor shall begin the work within five (5) calendar days from the date of a Notice to Proceed and shall perform all site work within the time frame as specified.

The Contractor and their Subcontractors shall comply with all of the requirements of the Delaware Department of Labor, Delaware Prevailing Wage Regulations. Accordingly, the Contractor shall prepare and submit all payroll and time sheet information directly to the Delaware Department of Labor as required and provide a copy to the Owner.

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The Contractor shall maintain a drug testing program during the term of the contract in compliance with Delaware Regulation 4104.

Applications for payment shall be submitted by the Contractor to the New Castle County Vo-Tech School District on AIA Documents G702/G703.

At completion of the project and prior to the release of retainage monies, the Contractor shall submit an affidavit of payment of debts and claims, and affidavit of release of liens (AIA sample documents G706/G706A provided in specification).