

03/30/2026

TO: ALL OFFERORS

FROM: SUSANA ARANDA
ENGINEER

SUBJECT: ADDENDUM TO INVITATION TO BID - CONTRACT NO. NAT26003-VWEMTFP
VOLKSWAGEN ENVIRONMENTAL MITIGATION TRUST FUND PROJECT
FOR PHASE 5

ADDENDUM # 1

All other terms and conditions remain the same.

If you have any questions, please contact me at 302-739-9402 AND
SUSANA.ARANDA@DELAWARE.GOV.

Section	Paragraph	Page	Passage Text in Question	Question	Response
Section VI	N/A	N/A	N/A	Appendix B- Does not open, no matter how many times you download. Is there another link for the material needed? Appendix B is a requirement.	The application is functioning properly. To ensure optimal performance, the project sponsor should clear the cache on their operating system. As we do not have specific information regarding the operating system in use, we recommend consulting online resources for basic instructions on how to proceed.
Section VI	Appendix A	59, 64, 65	DNREC will award funds on a reimbursement basis. Government awardees must sign a Memorandum of Understanding (MOU), while non-government awardees must sign a funding agreement.	When awarded, when are the Vendors allowed to order and receive new equipment?	- First, within ninety (90) days from the date of opening proposals, the contract will be awarded or the proposals rejected. - The Vendor (s) to whom the award is made shall execute a formal contract within twenty (20) days after date of official notice of the award of the contract. Government awardees must sign a Memorandum of Understanding (MOU) while non-government awardees must sign a Funding Agreement. - Contracts must be fully executed within 90 - 120 days of award notification or risk forfeiture of the funding award. The Division of Air Quality may, at its discretion, extend the time of execution.
Section VI	Appendix A, number 9	64	All awards for this program are granted by reimbursement only. No funds can be spent by an award recipient until a signed purchase order is issued. Funding Award payments will be reimbursed based on actual costs incurred. All receipts are due at the completion of the project for reimbursement. All reimbursements are contingent on the completeness and correctness of the information submitted, as well as complete documentation of the costs incurred (all receipts for equipment will be required). The content and schedule for the payment will be determined in the MOU or Funding Agreement.	Can the award amount change based on rates by seller equipment?	According to the guidelines for the Volkswagen Environmental Mitigation Trust Funds, the award amount cannot be increased because a seller raises their prices after a funding agreement has been signed. While project costs may change, the Trust limits reimbursement to the approved amount or a percentage of the actual costs, and awardees are bound by the conditions outlined in their signed application, and their signed funding agreement or MOU.

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Section IV and Appendix A number 9	Part C. Proposal Evaluation Committee	15 & 64	The project sponsor must be willing to destroy the existing engine/vehicle being replaced at the end of their contract and complete a “Certificate of Destruction”. All award recipients must comply with scrappage requirements. A “Certificate of Destruction” must be completed for each vehicle or engine replaced. Additionally, supporting photographs verifying the destruction of the vehicle or engine must be submitted.	Why do we need to destroy the vehicles? Is it possible to sell the parts?	Under the Volkswagen Environmental Mitigation Trust Fund, the vehicles must be destroyed—specifically, the engines and chassis must be rendered unusable, to ensure they are permanently removed from commerce and road use. This requirement is crucial to fully remediate the excess nitrogen oxide (NOx) emissions that the cars were designed to create in violation of the Clean Air Act. Vehicle components that are not part of the engine or chassis may be salvaged from the unit being replaced (e.g., plow blades, shovels, seats, tires, etc.).
Appendix A	Number 6	61	Eligible Mitigation Actions are those projects that are eligible for funding under this Request for Proposal. These projects are limited to actual and necessary costs incurred for the purchase of the specified mitigation actions.	What specific criteria will my project need to meet to qualify for funding under the VW Mitigation Trust, and how can I ensure that my proposal demonstrates compliance with state environmental regulations?	To qualify for funding under the Volkswagen Environmental Mitigation Trust, projects must meet several key criteria. Eligible projects include the replacement of older diesel vehicles with cleaner alternatives, improving emissions performance, and contributing to the reduction of nitrogen oxides (NOx) emissions. The vehicle planned for replacement must be operational and fall within the categories specified by the program.