

## SECTION 00 11 16

### INVITATION TO BID

Sealed bids for OMB/DFM Contract No. **NAT24806-DRFLDW&D** will be received by the State of Delaware, DNREC, Division of Parks and Recreation at 89 Kings Highway, Dover, DE 19901 until **2:00 PM local time on Thursday, November 14, 2024**. Any bids received after the stated time will be returned unopened. The bids will be opened and read aloud live at **2:00 p.m.** local time on **Thursday, November 14, 2024** via an online video conference with an option to call in using a telephone. The bid opening will not be held in-person. To attend the bid opening, the public may join via Microsoft Teams enabled computer or mobile app, using Teams Meeting ID: 245 366 973 381 and Passcode: “ymzJVz”. Audio-only, conference call type of participation is available by calling 302-504-8986 and using ID: “349 684 140#”.

**The project scope of work includes but is not limited to the removal of the existing window, door and storefront systems, including trim repair, and ceiling repair in the Banquet Room and adjacent areas.**

A **MANDATORY** Pre-Bid Meeting will be held on **Wednesday, October 30, at 2:00 PM** in the Deerfield Golf Club Banquet Room, 507 Thompson Station Road, Newark, DE 19711 for the purpose of establishing the list of subcontractors and to answer questions and tour the work space. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to the DNREC - Division of Parks and Recreation, 89 Kings Highway, Dover, DE 19901. The outer envelope should clearly indicate: "**DNREC CONTRACT NO. NAT24806-DRFLDW&D - SEALED BID - DO NOT OPEN.**" We are also accepting, and prefer, emailed bids. They must be emailed to [Shawn.Heacock@delaware.gov](mailto:Shawn.Heacock@delaware.gov) and [Kevin.Rychlicki@delaware.gov](mailto:Kevin.Rychlicki@delaware.gov) prior to the bid deadline. Bidder bears the risk of late delivery regardless of submission method. Any bids received after the deadline will be rejected.

Contract documents shall be obtained by using the online form located at <https://bit.ly/2TVIu2z> and filling in the required fields. Once the information is provided, bid documents will be sent by email using Egress Switch (State's secure email drop-box type of system). The documents will be e-mailed at no cost.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the

bids from that described in the advertisement, with not less than two calendar days' notice by e-mail to those bidders receiving plans.

Shawn M. Garvin, Secretary

**END OF SECTION**