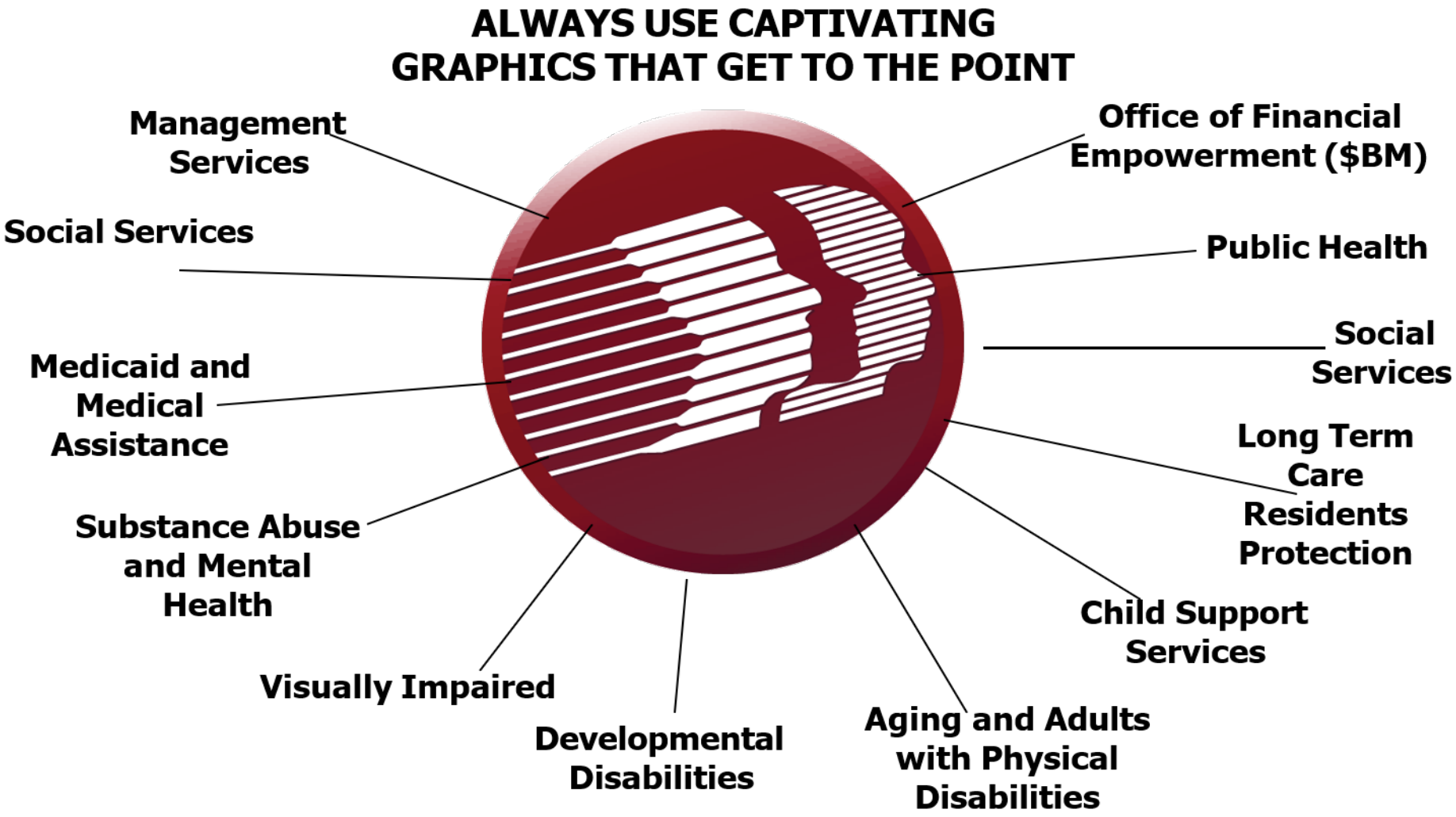
REQUEST FOR PROPOSAL NO. HSS-27-013 AMERICORPS COMPETITIVE AND FORMULA GRANT APPLICATIONS: 2026-2027 FOR DIVISION OF SOCIAL SERVICES

Department of Health and Social Services Division of Social Services

State Office of Volunteerism/AmeriCorps
Competitive, Formula and Planning Grants

DHSS MISSION: Improve the quality of life for Delaware's residents by promoting health and well-being, fostering self sufficiency and protecting vulnerable populations



DELAWARE HEALTH AND SOCIAL SERVICES

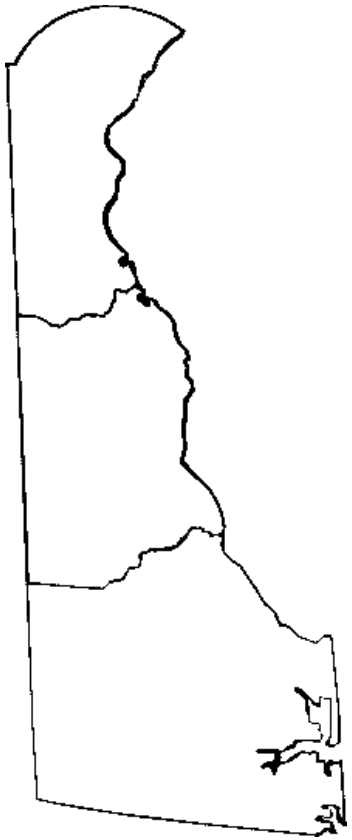
Division of Social Services

The mission of the Division of Social Services is to provide convenient access to human services, assist vulnerable populations, support communities and promote volunteer and service opportunities.



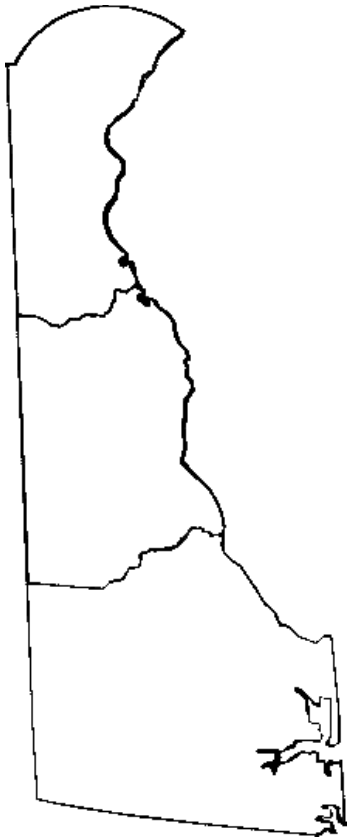
- **Directors Office & Service Center Management**
- **Family Support Services**
- **Office of Community Services**
- **State Office of Volunteerism**

INFORMATION DECK



This information session will explain the RFP boilerplate, the RFP process and address any questions or concerns from potential bidders.

STAKEHOLDERS



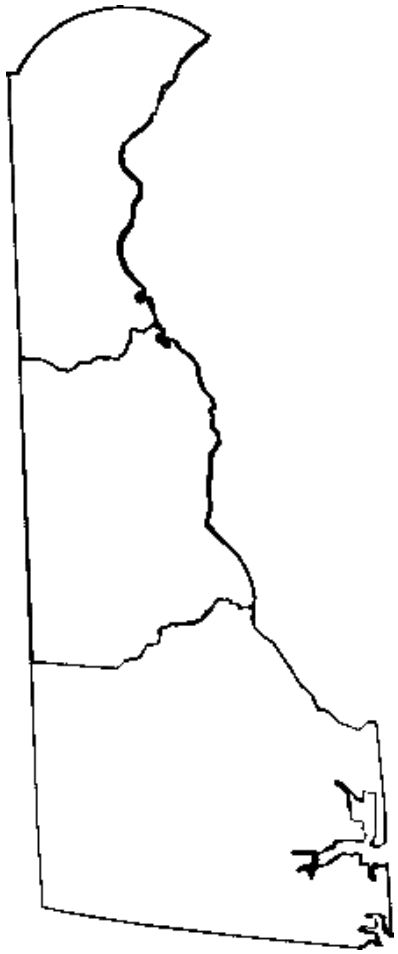
Delaware Department of Health and Social Services

Division of Social Services

State Office of Volunteerism

Governor's Commission on Community and Volunteer Service

State Office of Volunteerism



The State Office of Volunteerism (SOV) is Delaware's primary resource for volunteerism and national service. SOV provides statewide leadership for the promotion and encouragement of volunteerism to persons of all ages, and coordinates a variety of volunteer events, including: The Governor's Outstanding Volunteer Awards, and the Governor's Youth Volunteer Service Awards. The State Office of Volunteerism provides coordination and linkages with volunteer programs throughout the state, hosts a Volunteer Service Conference, and manages four direct volunteer service programs.

State Office of Volunteerism programs include: AmeriCorps
Foster Grandparent
Program Volunteer
Delaware 50+ Volunteer
Delaware

Governor's Commission on Community and Volunteer Service (GCCVS)



Established in 2004, by a Governor's Executive Order, The Governor's Commission on Community and Volunteer Service was established to facilitate volunteerism and service initiatives throughout the State of Delaware.

This Act consolidates the Delaware Community Service Commission (federally mandated through the Code of Federal Regulations 45 CFR 2550) with the Council of Volunteer Services.



GCCVS Grant Process

GCCVS is charged with administering the state's process. The process begins with a Request for Proposals (RFP) to solicit proposals that will be considered for submission to either the National Competition or Formula funding

"**Competitive funds**" compete with others nationally and are decided upon by the Corporation for National and Community Service. A minimum of 20 members is required.

- Applicants that are submitted for competitive funds and are not successful could also be considered for formula funds.

"**Formula funds**" compete at the state level with others for federal formula funding allotment (based on population) with decisions made by GCCVS in mid to late May. Planning grants are an option.



SCOPE OF SERVICES

AmeriCorps State grants support a broad range of local service programs that engage thousands of Americans in intensive service to meet critical community needs. Applicants should respond to at least one of the Focus Areas (as outlined in the 2025 AmeriCorps Notice of Funding Opportunity), which are:

- Veterans and Military Families Economic Opportunity Education
- Environmental Stewardship Healthy Futures Disaster Services

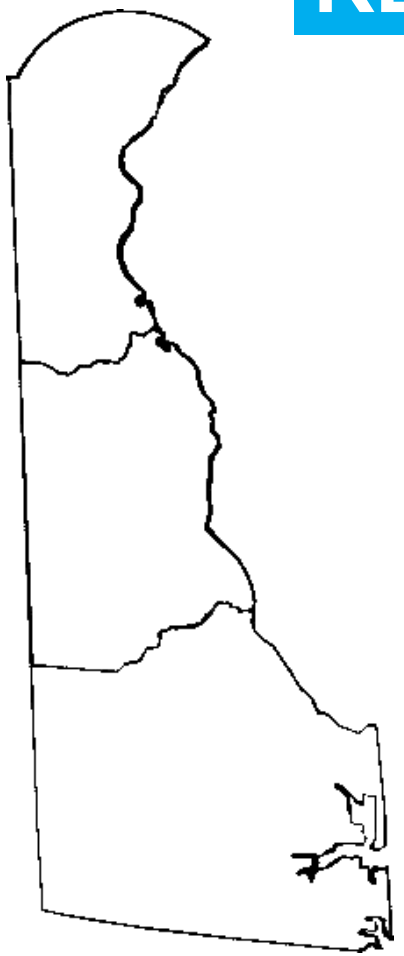


RESPONSE TO RFP

All components listed in this section are *mandatory.*

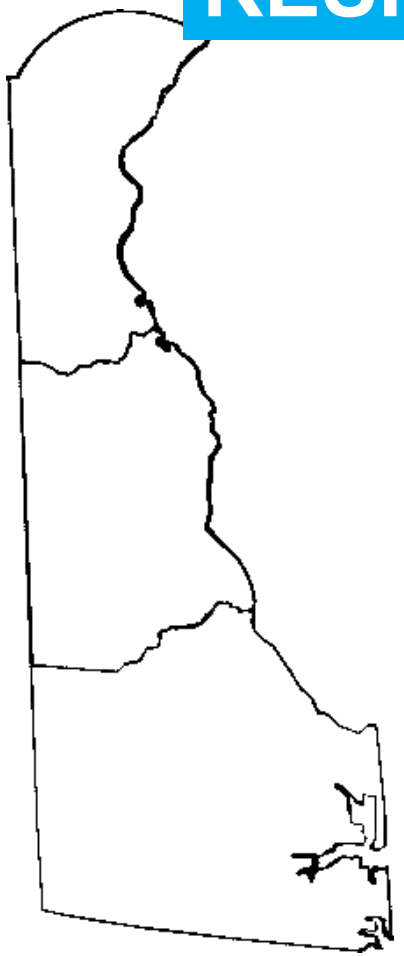
Proposals will be accepted until:
December 30, 2026, at 1 PM EDT
when the proposals
will be recorded. The proposals
must include:

RESPONSE TO RFP – Transmittal Letter



Transmittal Letter

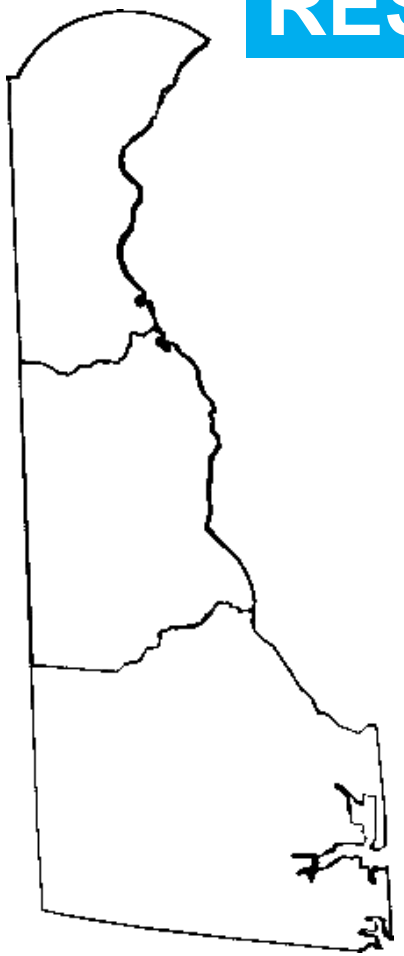
RESPONSE TO RFP – Transmittal Letter detail



A Transmittal Letter

A Transmittal Letter (page 2) briefly summarizes the proposing firm's interest in providing the required professional services.

RESPONSE TO RFP – Non-Collusion Stmt



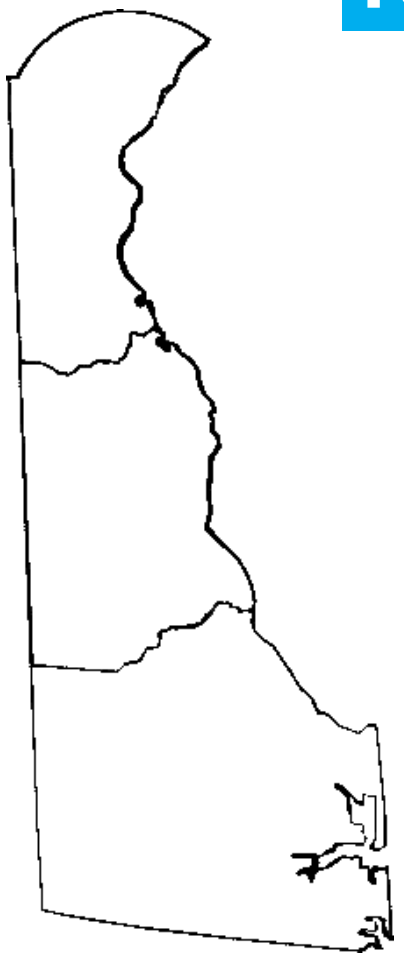
✓ Transmittal Letter

Attachment 3 – Non-Collusion Statement

Attachment 3 - Non-Collusion Statement



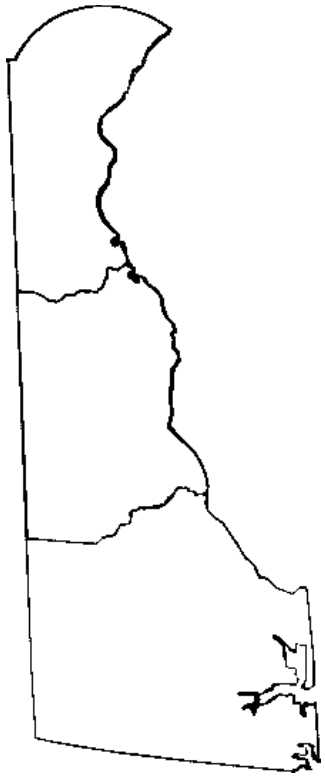
RESPONSE TO RFP – Exceptions Form



- ✓ Transmittal Letter
- ✓ Attachment 3 – Non-Collusion Statement

Attachment 4 – Exceptions Form

Attachment 4 – Exception Form



Note: Vendor may use additional pages as necessary, but the format shall be the same as provided above.

RESPONSE TO RFP – Confidential Info Form



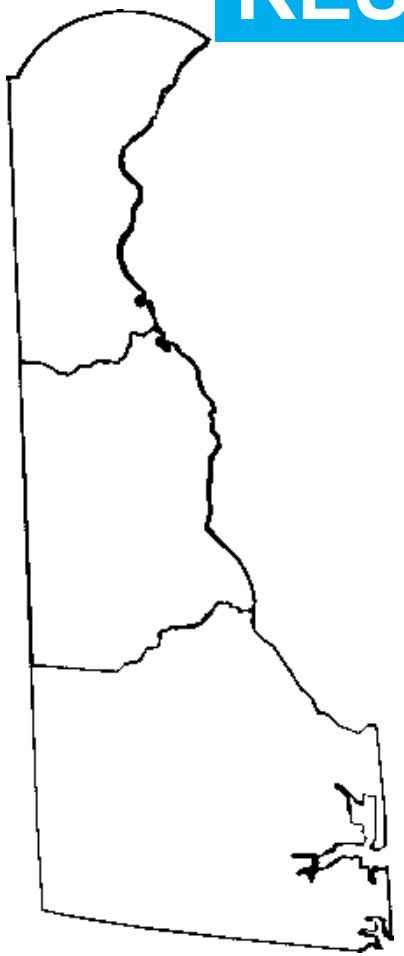
- ✓ Transmittal Letter
- ✓ Attachment 3 – Non-Collusion Statement
- ✓ Attachment 4 – Exception Form

Attachment 5 – Confidential Information Form

Attachment 5 - Confidential Information Form



RESPONSE TO RFP - Business References



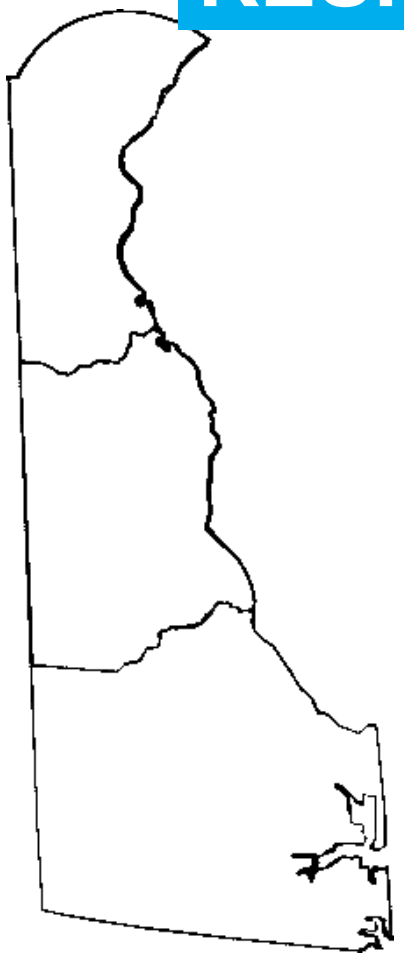
- ✓ Transmittal Letter
- ✓ Attachment 3 – Non-Collusion Statement
- ✓ Attachment 4 – Exception Form
- ✓ Attachment 5 – Confidential Information Form

  Attachment 6 – Business References

Attachment 6 - BUSINESS REFERENCES



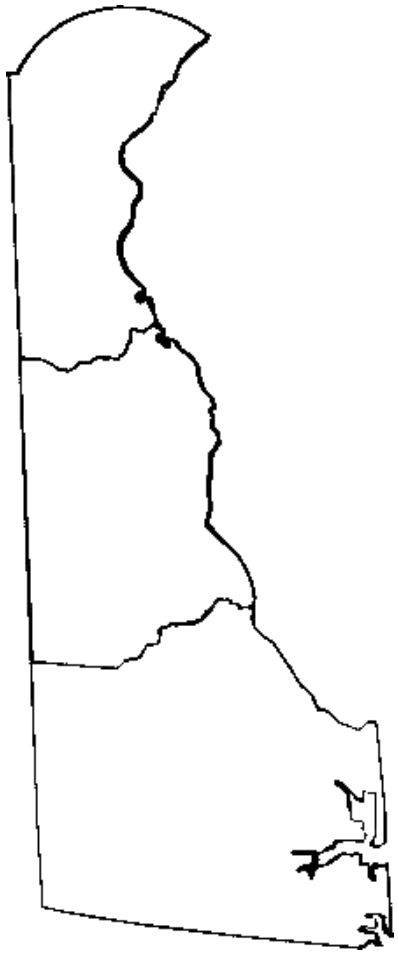
RESPONSE TO RFP – Required Documents



- ✓ Transmittal Letter
- ✓ Attachment 3 – Non-Collusion Statement
- ✓ Attachment 4 – Exception Form
- ✓ Attachment 5 – Confidential Information
- ✓ Attachment 6 – Business Reference

Appendix F – Letter of Intent

Appendix F – Letter of Intent



Basic Applicant Information

- Basic Applicant Info
- Type of Applicant (nonprofit, government, etc.):
- Geographic Area to be Served:
- Amount of Funds Requested and Total Project Budget
- Question 1: Brief Description of Program (300 words)

Appendix F – Letter of Intent – Q1

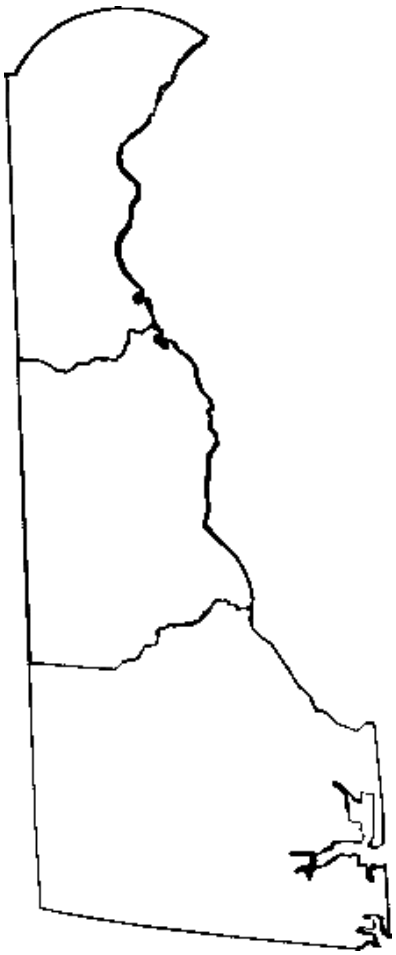


Federal Focus Areas and Priorities:

Education
Healthy Futures
Environment Stewardship
Veterans and Military Families
Opportunity Disaster Services

Question 1: Briefly describe the purpose of your proposed program, including “the need” to be addressed and the desired impact on the community (300 words):

Appendix F – Letter of Intent – Q2



Delaware Expectations of All Programs:

- Disability inclusion in the design and delivery of the program
- A collaborative approach to program planning, design and delivery
- Demonstrated ability to successfully administer an AmeriCorps or other federal grant
- Addressing underserved or areas of extreme poverty that are not currently served by AmeriCorps programs

Question 2: Describe how your program will address these expectations (max 300 words)



RESPONSE TO RFP- Readiness Self-Assessment

- ✓ Transmittal Letter
- ✓ Attachment 3 – Non-Collusion Statement
- ✓ Attachment 4 – Exception Form
- ✓ Attachment 5 – Confidential Information Form
- ✓ Attachment 6 – Business References
- ✓ Appendix G – Letter of Intent
- ✓ Appendix H – Readiness Self Assessment

Appendix G- Readiness Self-Assessment



Is My Organization Ready to Apply for an AmeriCorps Grant?

This Readiness Assessment asks simple questions to help you determine whether your organization is poised to successfully apply for and implement an AmeriCorps grant. Read each question carefully and answer honestly. This assessment is a tool to help you plan for the implementation and administration of an AmeriCorps grant-funded program.

Completion of the assessment does not guarantee AmeriCorps funding through GCCVS or the Corporation for National and Community Service. The Readiness Self-Assessment will be used by GCCVS to determine if the organization is financially ready for an AmeriCorps Grant.



Appendix G - Readiness Self-Assessment

Is My Organization Ready to Apply for an AmeriCorps Grant?

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RESPONSE TO RFP- Pre-bid Presentation

- ✓ Transmittal Letter
- ✓ Attachment 3 – Non-Collusion Statement
- ✓ Attachment 4 – Exception Form
- ✓ Attachment 5 – Confidential Information Form
- ✓ Attachment 6 – Business References
- ✓ Appendix G– Letter of Intent
- ✓ Appendix H– Readiness Self-Assessment
- ✓ Appendix E – Verification of SAM.GOV Registration
- ✓ Appendix F– Prebid PowerPoint Presentation (here!)



RESPONSE TO RFP – Bid Submission

ALL PROPOSALS MUST BE SUBMITTED ONLINE at https://dhss.bonfirehub.com/. **Responses submitted by hard copy, mail, facsimile, or e-mail will not be accepted.**

The State reserves the right to reject any non-responsive or non-conforming proposals.

The selected proposals will be notified of award by April 1, 2027 and will be eligible to submit the Application for CNCS funding.

TIMELINE



The schedule of events subject to the RFP is outlined below:

Public Notice Date: 11/20/2026

Deadline for Questions Date: 11/30/2026 at 4:30 p.m. EST

Deadline for Receipt of Proposals Date: 12/30/2026 at 1:00 p.m. EST

Estimated Notification of RFP Award Date: 4/1/2027



Please Remember

Restrictions on Communications with State Staff

All requests, questions, or other communications about this RFP shall be made through Bonfire at https://dhss.bonfirehub.com Communications made to other State of Delaware personnel or attempting to ask questions by phone or in person will not be allowed or recognized as valid and may disqualify the vendor. Vendors should rely only on information posted at https://dhss.bonfirehub.com.