



DELAWARE HEALTH AND SOCIAL SERVICES

DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH

REQUEST FOR INFORMATION

HSS-26-018

CERTIFIED COMMUNITY BEHAVIORAL HEALTH CLINICS

October 1, 2025

**DEADLINE TO RESPOND
NOVEMBER 4, 2025
1:00PM EST**



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REQUEST FOR INFORMATION NO. HSS-26-018

This Request for Information (RFI) will **not** result in award of a competitively bid contract.

The State of Delaware, Department of Health and Social Services, Division of Substance Abuse and Mental Health, is seeking market information on Certified Community Behavioral Health Clinics (CCBHCs). The information gathered may or may not lead to the issuance of a Request for Proposals.

Responses to this Request for Information will remain confidential until such time as a determination is made on whether the State will move forward with a Request for Proposal for any one or more type of CCBHC. If a decision is made to move forward with a Request for Proposal, the responses to this Request for Information will remain confidential until the completion of the Request for Proposal process.

All responses to this Request for Information shall be submitted and sealed by **November 4, 2025 at 1:00PM EST**.

Responses must be entered on [Bonfire](#).



1. INTRODUCTION

1.1. RFI DESIGNATED CONTACT

All requests, questions, or other communications about this RFI shall be made in writing to the State of Delaware via [Bonfire](#) under Messages & Vendor Discussions.

Please address all communications to the person listed below; communications made to other State of Delaware personnel or attempting to ask questions by phone or in person will not be allowed or recognized as valid. Vendors should rely only on written statements issued by the RFI designated contact via MyMarketplace Bids and Contracts Directory at <https://mmp.delaware.gov/Bids/> and [Bonfire](#).

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Contracts, Management and Procurement Contact:

Adeyeye Awope

Management Analyst III

dsamh_contracts@delaware.gov

This will ensure that written requests are received and answered in a timely manner via [Bonfire](#).

1.2. CONTACT WITH STATE EMPLOYEE

Direct contact with State of Delaware employees other than the State of Delaware Designated Contact regarding this RFI is expressly prohibited without prior consent. Vendors directly contacting State of Delaware employees risk elimination of their response from further consideration. Exceptions exist only for organizations currently doing business in the State who require contact in the normal course of doing that business.

1.3. RFI OBLIGATION

The RFI is a request for information only. There will be no contract awarded as a result of this RFI. Nothing in the materials vendors provide, further referred to as Vendor Information Packages (VIP) as a response to this RFI nor the State's remarks or responses to the VIP's of any individual vendor, will be considered binding for a future contract.

1.4. RFI QUESTION AND ANSWER PROCESS

The State of Delaware will allow written requests for clarification of the RFI and its attachments. All RFI questions shall be received no later than **October 14, 2025**. All questions will be consolidated into a single set of responses and posted on the State's website at www.bids.delaware.gov by the date of **October 28, 2025**. Vendor names will be removed from questions in the responses released. Questions should be submitted in the following format. Deviations from this format will not be accepted.

1. Section number
2. Paragraph number
3. Page number



4. Text of passage being questioned.

All questions may be submitted via [Bonfire](#) under Messages & Vendor Discussions “no later than” RFI questions deadline specified.

2. SCOPE OF WORK

2.1. PURPOSE / BACKGROUND

The State of Delaware is issuing this Request for Information (RFI) to gather information from experienced and qualified providers interested in operating a Certified Community Behavioral Health Clinic (CCBHC) within the targeted service areas. The CCBHC model was established by Congress under the Protecting Access to Medicare Act (PAMA) of 2014 to improve the behavioral health of citizens by providing comprehensive, coordinated, and integrated mental health and substance use disorder services. The model is designed to ensure access to high-quality, coordinated, comprehensive behavioral health services in a timely manner to individuals across the lifespan. Modeled after the Federally Qualified Health Center (FQHC) prospective payment system, CCBHC is also a way for states to explore new approaches to deliver and reimburse community behavioral health services.

The State of Delaware invites vendors to submit their capabilities and interests relative to this Request for Information (RFI). The State of Delaware may reference this material as indicative of industry capabilities and in the event the State of Delaware issues a Request for Proposal (RFP), the State may use this material to facilitate the development of the RFP or the establishment of standards and policies.

STATEMENT OF NEED – please refer to Appendix A for detail.

3. VENDOR INFORMATION PACKAGE (VIP) REQUIREMENTS

Each VIP response must be submitted via Bonfire.

3.1. COVER LETTER

Each VIP response will have a cover letter on the letterhead of the company or organization submitting the response. The cover letter must briefly summarize the Vendor's ability to provide the services specified in the RFI. The cover letter must also identify a contact person which includes a phone number and email address.

3.2. DESCRIPTION OF SERVICES AND QUALIFICATIONS

Each response must contain a detailed description of how the Vendor could provide the goods and services outlined in this RFI. This part of the response may also include descriptions of any enhancements or additional services or qualifications the Vendor will provide that are not mentioned in this RFI.

3.3. VENDOR INFORMATION PACKAGE (VIP) RESPONSE

3.3.1. SERVICE

Identify which service under Statement of Need you have the capability to provide. In the event a vendor is capable of providing more than one of the services identified, please separate the VIP response by service.

3.3.2. EXPERIENCE

Present any evidence of experience and success as a CCBC in other states. Present any evidence of experience and success providing each of the nine core services.



3.3.3. PRICING

Please refer to III.E of Appendix A for budget needed to serve as a CCBHC.