



AWARD NOTICE

July 26, 2023

ISSUED BY: Lacey Hutchison
IT Procurement Officer
(302) 739-9619

SUBJECT: DTI220044-SOFTWARE_VAR - Award Notice, Addendum #1
Software Value-Added Reseller

KEY CONTRACT INFORMATION

1. MASTER AGREEMENT

This Participating Addendum is made with the State of Delaware, Department of Technology and Information (DTI) in conjunction with Arizona's Master Agreement found here:

<https://www.naspovaluepoint.org/portfolio/software-var/>

2. MANDATORY USE

REF: Title 29, Chapter 9016E(a) Delaware Code. The Department shall establish statewide technology standards for use in the procurement process. Further, if the Department has entered into a statewide contract for technology services or resources, then that contract is mandatory use for state agencies.

3. CONTRACT PERIOD

SHI International Corp. This contract shall be valid for a 1 (one) year period and shall expire on April 12, 2024. At the sole discretion of DTI, this Participating Addendum may further be extended in accordance with the NASPO ValuePoint Software VAR contract term, to include any extensions as agreed to, by and between NASPO ValuePoint and SHI International Corp.

Insight Public Sector, Inc. and Mythics, LLC This contract expires on April 24, 2027. At the sole discretion of DTI, this Participating Addendum may further be extended to include any extensions as agreed to, by and between NASPO ValuePoint and the vendors.

➤ **Addendum #1 adds Mythics, LLC as a vendor and adds FSF Contract Numbers.**

4. VENDORS

<p>SHI International Corp.</p> <p>300 Davidson Avenue, Somerset, NJ 08873</p> <p>Contact: Michael Hahn Phone: (301) 788-3457 Email: michael_hahn@shi.com</p> <p>Secondary Contact: Delaware Inside Team Phone: (888) 744-4084 Email: DelawareTeam@shi.com</p> <p>FSF Contract Number: DTI220044-SOFTWAREVARV01</p> <p>MWBE <input type="checkbox"/> Veteran <input type="checkbox"/> Delaware Vendor X</p>	<p>Insight Public Sector, Inc.</p> <p>2701 E. Insight Way, Chandler, AZ 85286</p> <p>Contact: Pete King Phone: (480) 409-6569 Email: pete.king@insight.com</p> <p>Secondary Contact: AJ D'Agostini Phone: (480) 111-5308 Email: aj.dagostini@insight.com</p> <p>FSF Contract Number: DTI220044-SOFTWAREVARV02</p> <p>MWBE <input type="checkbox"/> Veteran <input type="checkbox"/> Delaware Vendor X</p>
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<p>Mythics, LLC</p> <p>4525 Main Street Suite 1500 Virginia Beach, VA 23462</p> <p>Contact: John Luliano Phone: (757) 452-4746 Email: jiuliano@mythics.com</p> <p>Secondary Contact: Sophia Makridakis Phone: (757) 452-6298 Email: smakridakis2mythics.com</p> <p>FSF Contract Number: DTI220044-SOFTWAREVARV03</p> <p>MWBE <input type="checkbox"/> Veteran <input type="checkbox"/> Delaware Vendor X</p>	
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5. SHIPPING TERMS

F.O.B. destination; freight pre-paid.

6. PRICING

Prices will remain firm for the term of the contract year and will remain in conjunction with Arizona’s Master Agreement.

7. AGENCY’S RESPONSIBILITIES

The Agency shall:

- a. Examine and review in detail all letters, reports, drawings, and other documents presented by the Contractor to the Agency and render to the Contractor in writing, findings and decisions pertaining thereto within a reasonable time so as not to delay the services of Contractor.
- b. Give prompt written notice to the Contractor whenever the Agency observes or otherwise becomes aware of any development that affects the scope or timing of the Contractor's services.

- c. When an ordering agency first experiences a relatively minor problem or difficulty with a vendor, the agency will contact the vendor directly and attempt to informally resolve the problem. This includes failure to perform by the date specified and any unacceptable difference(s) between the purchase order and the merchandise received. Ordering agencies should stress to vendors that they should expedite correction of the differences because failure to reply may result in an unfavorable rating in the execution of the awarded contract.
- d. The state has several remedies available to resolve non-performance issues with the contractor. The Agency should refer to the Contract Terms and Conditions to view these remedies. When a default occurs, the Agency should first review the contract to confirm that the issue is a part of the contract. If the issue is not covered by the contract, the state cannot expect the contractor to perform outside the agreement. If the issue is a part of the contract, the Agency or GSS - Contracting must then contact the contractor, discuss the reasons surrounding the default and establish a date when the contractor will resolve the non-performance issue.
- e. If there is a performance deficiency, a Corrective Action Report (CAR) may be used. Complete this form to report concerns with vendors or commodities. Be sure to furnish as much detail as possible. This form can be requested from and submitted once completed to DTI_Procurement@delaware.gov.