

INVITATION TO BID

Sealed bids for Delaware State University Contract No. **PC-25-004 – VIP Suite Structure for Alumni Stadium** will be received by Delaware State University in the Office of Planning & Construction, Room 105 in the Facilities Management Building, 1200 N. DuPont Highway, Dover, DE 19901-2277, by the date and time listed below, at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

The bids can also be submitted electronically through email to constructionbid@desu.edu by the date and time listed below.

The email subject must have the project name and the contract number. The electronic response should have only one file in total. The filename must start with the vendor's name. The aggregate size of your response without compressing the file must not be more than 5 megabytes. Do not send any unnecessary messages to this email address. Otherwise, your emails will be marked as spam; thus, you will fully assume the risk/liability of the University's non-response to your email messages. Bidder bears the risk of late delivery. Any bids received after the stated time will be automatically rejected.

Bidders bear the risk of incomplete response, late delivery, or delivery to the wrong email address of the University other than specified in this ITB. The bidder must make sure they receive a confirmation stating their bid has been received. The university is not responsible if the bids go into spam or are not delivered by the system whatsoever until the University confirms its receipt.

Scope of work overview.

Delaware State University is soliciting proposals for a VIP Suite Structure at Alumni Stadium. The scope of work must fully conform to the requirements, specifications, and standards outlined in the project bid documents.

Scope of Work:

Fabricate, deliver, and install a turnkey modular VIP suite adjacent to the football stadium to support premium guest hospitality for upcoming events.

The work shall include the following, but not be limited to, the scope described in the bid documents.

1. Ensure ADA-compliant access.
2. Provide modular or built-in seating, tables, counters, and storage.
3. Catering prep area that can accommodate refrigerator, portable sink, and cabinets.
4. Conduct site evaluation, grading, and foundation preparation as required.
5. Deliver and install modular components, ensuring alignment with site utilities.
6. Provide tie-downs, safety anchoring, and weatherproof sealing.
7. Meet all local building codes, fire safety requirements, and stadium guidelines.
8. Obtain necessary permits and inspections.
9. Provide a detailed fabrication timeline, delivery schedule, and installation plan.
10. Submit shop drawings, material specifications, and O&M documentation.
11. Include a minimum Two-year warranty on structure, finishes, and installed systems.

There will be NO mandatory pre-bid meeting.

Sealed bids shall be addressed to the Delaware State University c/o the Office of Planning & Construction, Facilities Management Building, Room 105, Dover, DE 19901-2277, Attn: Khalid Zerrad. The outer envelope should clearly indicate: "**DSU CONTRACT NO. PC-25-004 – VIP Suite Structure for Alumni Stadium - SEALED BID - DO NOT OPEN.**"

Bidders may request an electronic copy of the bidding documents by submitting a written request to constructionbid@desu.edu.

Summary of Events and Dates:

- Deadline to Receive Questions 12/29/2025 at 10:00 AM
- Responses to Questions Posted by 1/5/2026
- Bid Opening 1/9/2026 at 3:00 PM LOCAL TIME
- Contractor Selection Date TBD
- Projected Contract Start Date TBD

Note: All times listed above are the State of Delaware local time.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity, or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. Delaware State University reserves the right to reject any or all bids and to waive any informalities therein. Delaware State University may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine, or other electronic means to those bidders receiving plans.

DRUG TESTING REQUIREMENTS FOR LARGE PUBLIC WORKS

Pursuant to 29 Del.C. §6908(a)(6), effective as of January 1, 2016, OMB has established regulations that require Contractors and Subcontractors to implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds. The regulations establish the mechanism, standards and requirements of a Mandatory Drug Testing Program that will be incorporated by reference into all Large Public Works Contracts awarded pursuant to 29 Del.C. §6962. Final publication of the identified regulations can be found at the following: [4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects](#)

END OF ADVERTISEMENT FOR BIDS