

**Delaware Department of Transportation**  
**QUESTIONS AND ANSWERS**  
**AUDIT SERVICES**  
**Agreement 2050S**  
**Thursday 08/05/2022**

Q #	Question	Answer
1	What is the estimated funding source, or budget for this project?	The funding will be "state" funds. No federal aid will be used. DelDOT does not advise budgeted costs.
2	Has funding been secured, or is that expected to take place at a later date?	Yes, funding has been secured.
3	Is there a timeline for when this project must be started or awarded?	The current agreement expires on October 26, 2022. Our goal is to have a new agreement in place before the current one expires.
4	What type of reports are issued? Audit, Examination or AUP?	Typically AUP audits.
5	How many reports are typically issued each year?	About 6 per individual for external audits. Internals may be more or less depending on complexity of audits.
6	Given the on-call nature of the work and the paperless working environment, is any of the work able to be performed remotely?	Not likely.
7	Are there M/W/SBE requirements on this contract?	No.
8	Approximately how many hours are expended on this contract annually?	Approximately 1,350 hours.
9	Can the incumbent firm(s) propose on the current contract?	Yes.
10	Any disagreements or concerns with any of the incumbent firm(s)?	No.
11	Do the engagements stay true to expectations or is there a history of out-of-scope work on the assignments?	On an external audit the scope stays the same. On the internal side we try to stay in scope but if fraud and abuse is found then that may change the scope.
12	Are there any maximum rates/fees either individually or in the aggregate on this contract?	Dependent on the level of staff required for the engagement.
13	Our firm does not conduct cost-plus type contracts and is not required to have our indirect cost rates audited. We utilize fully burdened billing rates. As such our firm is unable to provide the FAR Part 31 Overhead Audit Report and related documentation requested in the AASHTO ICQ for Consulting Engineers. Will DelDOT consider waiving this requirement regarding the rates?	Loaded rates are acceptable.

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14	<p>Workload: Please provide an estimate of the number of projects with the amount of hours required during the contract term</p> <p>Staffing: Please provide an estimate of hours by appropriately qualified staff level (senior accountant, manager)</p> <p>On-site requirement: Is there an estimate of the amount of days a week staffing will be expected to be onsite during the contract period. Will all staffing be required to be on-site or will managers have the capability of a hybrid schedule?</p>	<p>If an external audit it is typically 2 days a week in the office. It is typically a 100 hours per our agreement audits.</p> <p>For internal reviews it will depend on the complexity of the review as to how many hours and days in office will be required.</p>