



STATE OF DELAWARE  
**DEPARTMENT OF TRANSPORTATION**  
800 BAY ROAD  
P.O. BOX 778  
DOVER, DELAWARE 19903

SHANTE HASTINGS  
SECRETARY

**VIA BONFIRE POSTING**

February 25, 2026

Agreement No. **2197F-2204F**

**PROJECT DEVELOPMENT AND DESIGN SERVICES**

Ladies and Gentlemen:

Enclosed is **Addendum No. 1** for the referenced contract consisting of the following:

1. **Revised**, Submission Due Date page 1 and page 4 of RFP.

**Thursday, March 19 26, 2026, no later than 2:00 P.M. Local Time**

2. **Revised**, **PROJECT DESCRIPTION** service number 5, page 2.
  5. ~~Topological~~ **Topographical** surveys

Please note the revisions listed above and attached, and submit a proposal based on this information.

Sincerely,

*~signature on file~*

Julia Vander Schel  
Consultant Control Coordinator  
(302) 760-2031



Delaware Department of Transportation

**REQUEST FOR PROPOSALS  
PROFESSIONAL SERVICES**



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RFP Number: **2197F-2204F**

**PROJECT DEVELOPMENT AND DESIGN SERVICES**

Submission Due Date/Time: **Thursday, March 19 26, 2026 no later than 2:00 P.M. Local**

**Time** Five (5) year term

Agreement Type: IDIQ

Up to eight (8) agreements may be awarded from this solicitation

Funding: State & Federal

The anticipated method of payment is cost plus fixed fee

29 Del.C. §6981, 2 CFR part 200, 23 CFR part 172

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**PROJECT INFORMATION**

This Request for Proposal (RFP) issued by the Delaware Department of Transportation is for the purpose of acquiring Proposals from interested firms to provide services which will involve performing necessary field investigations, designs, plan preparations, technical reports, etc. for miscellaneous transportation design projects, and performing location and environmental studies and NEPA documentation. Other transportation-related professional services may also be required. All services must conform to Department policies. All assignments of work will be at the discretion of the Department based upon funding availability, scheduling, priority, etc., and may be compensated on a lump-sum basis, as determined by the Department.

**PROFESSIONAL SERVICES REQUIRED**

Services include but are not limited to the following: Engineering, Highway Design, and Environmental Services

DelDOT has published the Standard Specifications for Road and Bridge Construction (“Standard Specifications”), which contains general terms, and other requirements which apply to this RFP and assigned Tasks. The most recent version of the Standard Specifications which has been published shall apply to this RFP generally. Tasks assigned may be governed by prior versions of the Standard Specifications, which shall be identified in the task assignment. The Firm shall review the Standard Specifications and apply them to the applicable item(s) of this RFP and Agreement. The Standard and Supplemental Specifications can be viewed [here](#).

[Standard Specifications - Delaware Department of Transportation](#)

**PROJECT DESCRIPTION**

The anticipated project assignments will involve performing designs, preparation of plans, concept plan development, preparation of technical reports, data gathering, field investigations, and studies for miscellaneous transportation design projects. Other transportation-related professional services may also be

required. All assignments of work will be at the discretion of the Department based upon funding availability, scheduling, priority, etc.

Services may include but are not limited to the following:

1. Construction plans in both hard copy and electronic files, including digital terrain models, utilizing the latest technology, best practices of 3-D CADD, roll plans and digital delivery practices, and Department requirements
2. Specifications
3. Quantity calculations and cost estimates
4. Right-of-way plans, including the establishment of the existing right-of-way
5. ~~Topological~~ **Topographical** surveys
6. Erosion control plans
7. Environmental compliance plans
8. Traffic control plans
9. Traffic management plans
10. Lighting plans
11. Signal plans
12. ITMS plans
13. Geotechnical design; including soil borings, soil analysis, infiltration testing, and preparation of geotechnical reports
14. NEPA studies and preparation of all NEPA documents
15. Technical reports, including but not limited to stormwater management, hydrology and hydraulics, geotechnical, structural, user delay cost analysis, NEPA, etc.
16. Contract timing
17. Utility coordination
18. Environmental studies
19. Other miscellaneous services for given tasks, including but not limited to,
  - a. Planning and design of urban and rural transportation facilities
  - b. Bicycle, pedestrian, transit planning and design
  - c. Cultural resources
  - d. Environmental resources
  - e. Geographical Information System (GIS)
  - f. Landscape architecture
  - g. Public involvement and community relations
  - h. Construction inspection resources

will be notified in writing of any such amendment and will be required to comply with the revised DBE provisions.

Until a DBE goal is formally established or reinstated by written amendment, no DBE participation goal applies to this solicitation or the resulting contract, and submission of good-faith efforts documentation is not required.

## **PROCUREMENT SCHEDULE**

<b>Action Item</b>	<b>Date</b>	<b>Time</b>
Deadline for Questions to ensure response:	Ten (10) business days prior to the proposal due date	2:00 P.M. Local Time
Final Response to Questions posted by:	Five (5) business days prior to the proposal due date	2:00 P.M. Local Time
Proposals Due no later than:*	Thursday, March <del>19</del> 26, 2026	2:00 P.M. Local Time

**NOTE:** Only asterisk (\*) marked date changes will be communicated (via posted Addendums).

## **PROPOSAL REQUIREMENTS**

Interested firms must submit the material required herein or they may not be considered for the project:

1. Proposals must be received before the Proposal Due Date and Time, as identified in the Procurement Schedule for this RFP. Responses submitted by hard copy, mail, facsimile, or e-mail will not be accepted. Responses received after the Proposal Due Date and Time will not be considered.
2. **Upload your submission at:** <https://deldot.bonfirehub.com/portal/>

Important Notes:

- Logging in and/or uploading the file(s) does not mean the response is submitted. Users must successfully upload all the file(s) and MUST click the submit button before the proposal due date and time.
- Users will receive an email confirmation receipt with a unique confirmation number once the submission has been finalized. This will confirm that the proposal has been submitted successfully.
- Each submitted item of Requested Information will only become visible to DeIDOT after the proposal due date and time.
  
- If the file is mandatory, you will not be able to complete your submission until the requirement is met.
- Uploading large documents may take significant time depending on the size of the file(s) and your Internet connection speed. The maximum upload file size is 1000 MB.
- Minimum system requirements: Internet Explorer 11, Microsoft Edge, Google Chrome, or Mozilla Firefox. Java Script must be enabled.

Need Help? Please contact Bonfire directly at [Contact Us](#) for technical questions related to your submission. You can also visit their help forum at <https://customer.eunasolutions.com/public/s/knowledge-base/bonfire-hub>.