

**BIDDER FACT SHEET**

**PLEASE COMPLETE AND PLACE AS TOP PAGE OF EACH PROPOSAL**

RFP Title:	CYF 26-01 EARLY CHILDHOOD MENTAL HEALTH CONSULTANT SERVICES
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Indicate location(s) proposed for service in this proposal (**check all proposed**):

Geographic Preference – Select one or both counties (**double click the box and choose “Checked”**)

- Kent County  
 Sussex County

Bidder **must** check **ALL** the boxes below acknowledging these responsibilities (**double click the box and choose “Checked”**):

- |                          |  |
|--------------------------|--|
| <input type="checkbox"/> | I acknowledge I must provide my own computer or laptop, cellphone, vehicle, and other “tools” to complete all contract requirements. Laptop must be encrypted to the State of Delaware standard if state data is stored on the device. |
| <input type="checkbox"/> | I acknowledge the identified compensation in the RFP is “reasonable” and am willing to negotiate a final compensation based on what is identified in the RFP.  |
| <input type="checkbox"/> | I attest that I have now and will maintain reliable transportation and a valid driver’s license for the term of the contract.  |

**BIDDER INFORMATION**

Indicate the type of business bidder is or proposes to be if yet to be formed  
**(double click the box to choose “Checked”)**

- Corporation                                       Partnership                                       Individual

Bidder Tax ID#	
Bidder Name:	
Address:	
Contact Person:	
Cell Number:	
E-Mail Address:	

Check all that apply	Company Classification
<input type="checkbox"/>	Minority Business Enterprise (MBE)
<input type="checkbox"/>	Woman Business Enterprise (WBE)
<input type="checkbox"/>	Disadvantaged Business Enterprise (DBE)
<input type="checkbox"/>	Veteran Owned Business Enterprise (VOBE)
<input type="checkbox"/>	Service-Disabled Veteran Owned Business Enterprise (SDVOBE)

**Note:** A Delaware Business License is not required to bid but is required before the contract is fully executed. This requirement is waived for documented non-profit organizations.