



315 S. Chapel St.
Newark, DE 19711
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302.738.7172
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www.dedc-eng.com

PRE-BID MEETING SUMMARY
STATE OF DELAWARE
DELAWARE ARMY NATIONAL GUARD (DEARNG)
BIDEN NATIONAL GUARD/RESERVE CENTER
BATHROOM RENOVATIONS & ADDITIONS
DEARNG # 2023-07
ADDENDUM #1

ATTENDEES:

See attached sign in sheet.

GENERAL STATEMENT:

- A. The Mandatory Pre-bid meeting was held on Tuesday April 15, 2025 at 11:00 a.m. in the Multi-Purpose Room at the Biden National Guard/Reserve Center located in New Castle, DE 19720.

ITEMS DISCUSSED

B. Key dates

1. Bid Due – May 7, 2025 at 1:00 PM in the Multi-Purpose Room at the Biden National Guard/Reserve Center located in New Castle, DE 19720.
2. Bid Opening – May 7, 2025 at 1:00 PM in the Multi-Purpose Room at the Biden National Guard/Reserve Center located in New Castle, DE 19720.
3. Questions and substitution requests submission deadline – April 24, 2025 at 4:00 p.m.
4. Last addendum – Close of business on April 29, 2025 at 4:00 p.m.

C. Key topics

a. Bids

- a. The contractor must use the bid bond and bid form supplied in project manual. The bid form must be submitted with one original complete bid form and one copy only.
- b. The contractor shall make sure they identify the project name on the front of their envelope when they submit their bid.
- c. Change of date and time for the bid due date shall occur no later than two days prior to the currently established bid due date and time.
- d. Each bidder shall include a signed Affidavit for the Bidder certifying compliance with OMB Regulation 4104 - "Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on "Large Public Works Projects." "Large Public Works" is based upon the current threshold required for bidding Public Works as set by the Purchasing and Contracting Advisory Council.
- e. Contract documents may be obtained in digital format via flash drive or email by calling the office of DEDC, LLC, 315 S. Chapel Street Newark, Delaware 19711, phone 302-738-7172, or emailing Ryan Malin rmalin@dedc-eng.com and upon receipt of \$ 25.00 per electronic set, cash or check, non-refundable. Checks made payable to "DEDCC, LLC".



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- f. There is a \$25,000 allowance to be included in the base bid for use upon the owner's instructions for any miscellaneous items found during construction. This allowance may only be billed against with the owner's written approval.
 - g. The DEARNG 2025 calendar of holidays and events is attached to this addendum.
- b. The DEARNG project manager will be Captain (CPT) Brittney Poore, 302-558-0885, Brittney.m.poore.mil@army.mil
- The building point of contact will be the Biden NG/RC Building Manager, Chief CW5 Silva (302) 326-7028.
- c. Building Access
- a. A walkthrough was conducted immediately following the pre-bid.
 - b. A second walkthru is available on Tuesday, April 22 at 10am. Contractors are to gather in the lobby at least a few minutes before 10am.
 - c. For any another building walk-thrus contractors shall coordinate with DEARNG. The intent is to find a date and time that works for all contractors so that additional site visits are limited. For any related questions please contact the following personnel via email:
 - i. Captain Brittney Poore @ Brittney.m.poore.mil@army.mil
 - ii. Ryan Malin @ rmalin@dedc-eng.com
- d. Clarifications
- a. All questions must be submitted in writing and e-mailed to rmalin@dedc-eng.com. Phone calls will not be accepted.
 - c. All contractors on site shall have a background check performed and approved by DEARNG prior to beginning work on site. Paperwork to be submitted for this is attached to the end of this addendum. Contractors will be issued badges once approved. Badges will be shown to security upon arrival.
 - b. The Contractor who is bidding the project shall have a full time superintendent or working foreman during the duration of construction.
 - c. This is a Delaware Prevailing Wage project (New Castle County).
 - d. After the drawings were reviewed the following 5 subcontractors were discussed in the pre-bid meeting to be listed in the bid form subcontractor listing sheet: Plumbing, Mechanical, Electrical, Flooring, and Carpentry. A subcontractor for Controls was also mentioned in the meeting but it instead will be a bldg vendor and sub of Mechanical. Information will be provided in a later addendum on the current vendors in the building that are to be utilized; such as Controls, Fire Alarm, and Fire Protection.
 - e. Be sure to list your company name if your company is performing this work.
 - f. On the subcontractor list sheet in the bid form each tertiary subcontractor is to be listed under each discipline as needed.
 - g. All companies listed must be registered in the State of Delaware to perform this work.



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- h. No tobacco use is permitted on the campus.
- i. Contractor shall not begin work until new devices, equipment, etc. have arrived on site to minimize down time.
- j. Exact work hours, as far as daily start and stop times, will be determined at the pre-construction meeting but can be either M-F in 8 hour shifts or M-Th in 10 hour shifts. Contractor is responsible for coordinating the off-hours work w/ DEARNG.
- k. There will be progress meetings on this project every 2 weeks on a specific day and time, to be determined at the kickoff meeting.
- l. Contractor to provide a full schedule before the project is to begin. It is the contractor's responsibility to ensure all equipment/material lead times meet the project schedule.
- m. Provide 3-week look ahead schedule at each meeting to indicate work areas, shutdowns.
- n. Any building systems shutdowns must be requested with at least 7 calendar days written request (and a minimum of 1 day) unless discussed otherwise during the pre-construction meeting. DEARNG will make every effort to coordinate a reasonable time for shutdowns based on coordination of manpower and critical DEARNG activity schedules.
- o. DEARNG clarified that individual addendums are to be listed individually on the bid form, i.e. list out Addendums 1,2,3 and do not list Addendums 1-3.
- o. There are currently zero alternates in the project documents.
- p. When listing contractor company names in the bid form please do not list any as abbreviations. Full company names are required.
- q. When filling in the contractor's days to complete the project in the bid form the contractor shall list total days including days for work related to pre-construction, submittals, RFI's, etc. Please do not only list total days on site.
- r. All permits required for this effort to be obtained by the contractor.

D. Third Party testing/Commissioning

- 1. There is no third party commissioning agency on this project.

E. Questions

Questions regarding the terrazzo flooring, keys/locks, tiles, work flow, etc. were asked in the pre-bid meeting however contractors were asked to submit them in written RFI format. Answers to them will be provided in a later addendum

F. Addendum #1

- 1. Pre-Bid Meeting Summary (this document) (3 pages)
- 2. Typed Sign-In Sheet (1 page)
- 3. Scanned Hand Written Sign-In Sheet (1 page)
- 4. DEARNG 2025 Calendar of Events (1 page)
- 5. DEARNG Background Check Paperwork (1 page)

Summarized By: DEDC, LLC
Ryan Malin
Date: April 17, 2025

DEARNG Biden Center - Bathroom Renovations
 DEARNG Contract #2023-07
 Meeting Start:11:00 am
 Meeting End: 12:10pm

Name	Company	Phone	Arrival (am)	E-mail
Ryan Malin	DEDC, LLC	302-738-7172	10:40	rmalin@dedc-eng.com
Adam Voigt	DEDC, LLC	302-883-7325	10:40	avoigt@dedc-eng.com
Frank Jasharaj	Pangro Development	302-668-9450	11:00	franki@pangro.net
Louis Deldeo	Deldeo Builders Inc.	302-791-0243	11:00	loudeldeo@comcast.net
Chris Ebright	Tricon Construction	302-499-0134	11:00	cebright@tricontristate.com
Lisa Dvorak	Dvorak Construction Design	302-740-7059	10:40	lisa@dvorakconstructiondesigns.com
Jim Orga	Tangent Cable/Electrical	302-994-4104	10:40	jorga@tangentcable.com
Ed Spratt	Bathon Builders	410-441-1617	10:45	kwilhelm@bathonbuilder.com
Michael J. Rosario	Commonwealth	302-614-6611	10:45	bbooth@itscommonwealth.com
Scott Capaldi	Critical Design/Construction	302-588-4406	10:45	bids@cdacorp.net
Brendan Williams	JHWilliams Enterprises Inc.	856-793-7114	10:45	bw@jhwilliamsinc.com
Ethan Holcroft	Radius Systems, LLC.	610-207-3909	10:45	eholcroft@radiussystemsllc.com
Jim Steelman	Wickersham Construction Inc.	717-413-1445	10:45	steelmanjm@wickcon.com
Nicholas Koski-Vacirca	Ventresca Brothers	302-658-6436	10:45	-nick@ventrescabros.com
Robin Schurman	BRS Consulting Inc.	302-786-2326	10:45	robin@brsconinc.com
Chidozie Dike	DK Construction Services	484-431-2004	11:00	cdike.dkconstructionservices@gmail.com
Helena Anyanwu	DK Construction Services	703-342-6011	11:00	dkgconstruction@gmail.com
Kim Lombardi	Amakor Inc.	302-834-8664	10:45	amakor@aol.com
Larry Schrock	DNG	302-326-7134		larry.e.schrock.nfg@army.mil
Cpt. Brittany Poore	DNG	302-668-0885		brittney.m.poore.mil@army.mil
Tim Layton	DNG			timothy.p.layton.nfg@army.mil
Maj. Gene Bledsoe	DNG			eugene.w.bledsoe.nfg@mail.mil

*All parties stayed for the full meeting.

DEARNG Biden Center - Bathroom Renovations
 DEARNG Contract #2023-07
 Meeting Start: 11:00 am
 Meeting End: XX:XXam

Name	Company	Phone	Arrival (am)	E-mail
Ryan Mallin	DEDC, LLC	302-738-7172		rmalin@dedc-eng.com
Adam Voigt	DEDC, LLC	302-883-7325		avoigt@dedc-eng.com
FRANK JASHARA J	PANARO DEVELOPMENT	302-668-9450	11:00	FRANK @ PANARO.NET
Louis Delella	Delella Builders Tax	302-791-0243	11:00	loudelella@loycast.NET
Chris Ebrigh	Tricon Construction	302-479-0134	11:00	CEBRIGHT@Tricontristate.com
Lisa Dvorak	Dvorak Construction & Design	302-740-7059	10:40	Lisa@dvorakconstructiondesign.com
Jim ORGA	ANGEL CABLE/ELECT	302-994-4104	10:40	joiga@Tangentcable.com
Ed Sparty	Bathn Builders	410-444-1617	10:45	K.Willhelmi@BathnBuilder.com
Michael S. Rosario	COMMERCIAL CONSULTING	302-654-4611	10:45	BBooth@its.commercialth.com
SCOTT CAPALDI	CRITICAL DESIGN & CONST	302-588-4406	10:45A	BIDS@CDACORP.NET
Brandon Williams	SW Williams Enterprises Inc	856-793-7114	10:45A	bw@jhwilliamsinc.com
Ethan Holcroft	Radius Systems LLC	610-207-3909	10:45 AM	eholcroft@radiusystemsllc.com
Jim STEELMAN	NICKERSHAM CONSTRUCTION INC	717-41-8144	10:45 AM	STEELMAN@nickson.com
NICHOLAS ROSKI-VINCIGRA	VENTRESCA BROTHERS	302-658-6436	10:55 AM	NICK@ventrescabros.com
Robin Schuman	BR5 Consulting, Inc.	302-786-2324	10:45	robin@brsconinc.com
Chidozie DIKE	DK Construction Svc	484-431-2004	11: AM	cdike@dkconstructionsservice@gmail.com
Helena Anyanwu	DK Construction Svc	703-342-6011	11: AM	DKgconstruction@gmail.com
Kim Lombardi	Ama Kor Inc.	302-834-8664	10:45 AM	AmaKor@tel.com
LAARR SWACK	DNG	306-7134		
CPT. BRYAN PACE	DNG			
TIM LAYTON	DNG			
GENE BREDAE	DNG			

*All parties played for the full meeting.

2025 DELAWARE NATIONAL GUARD CALENDAR (4/10)

CHANGES TO OFFICIAL SCHEDULE MUST BE APPROVED BY HRO

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JANUARY

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S M T W T F S

LEGEND

FEDERAL HOLIDAY

FTS REGULAR DAY OFF

AIR FED PAY

ARMY FED PAY

ARMY & AIR DRILL

ARMY (ONLY) MUTA

AIR (ONLY) RSD

PAY PERIODS BRACKETED

FEDERAL HOLIDAYS

JANUARY

1 - New Year's Day
20 - Birthday of MLK, Jr.

FEBRUARY

17 - Washington's Birthday

MAY

26 - Memorial Day

JUNE

19 - Juneteenth Nat'l
Independence Day

JULY

3 - Independence Day (obs)

SEPTEMBER

1 - Labor Day

OCTOBER

13 - Columbus Day

NOVEMBER

11 - Veterans Day
27 - Thanksgiving Day

DECEMBER

25 - Christmas Day

S M T W T F S

JULY

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S M T W T F S

The Following Information is Mandatory to Provide Per TAG Policy Memorandum No. 36

****Information Must Be Typed Out (Not Handwritten)****

*****Pre-Enrollment is Highly Encouraged Using the Link Below*****

<https://dbids-global-enroll.dmdc.mil/preenrollui/#/landing-page>

DATE:

CONTRACTOR:

ADDRESS:

PHONE/FAX:

[illegible]