

PUBLIC NOTICE

Public Notice is hereby given that Delaware Technical & Community College is soliciting letters of interest to provide architectural and engineering services and contract administration necessary for the design and construction of 4,800 square foot addition and 280 square feet of renovations to the Jason Building at the Owens Campus in Georgetown, Delaware. The Addition and Renovated space will consist of Biology and Food Safety/Microbiology labs.

Interested firms shall submit seven (7) copies of their replies on or before 4:00 p.m. (EST) on September 7, 2011 to **Gerard M. McNesby, Vice President for Finance, Delaware Technical & Community College, Office of the President, 100 Campus Drive, P.O. Box 897, Dover, DE 19903**. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- demonstrated experience with projects of similar nature (including size and scope),
- organizational structure established for the project (personnel),
- defined approach firm/team will take on the project,
- knowledge of site and project requirements,
- geographical location of main or branch office that will be assigned the project,
- familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements),
- fees received by the firm from State of Delaware and from Delaware Technical and Community College for public works projects in the last five years (include breakdown).

The following criteria will be used in selecting a firm to perform these services: experience and reputation; expertise for the particular project; capacity to meet requirements; geographical location; demonstrated ability; familiarity with public works; distribution of work; and the ability to expedite construction start and completion dates. The selection process shall be as set forth in 29 Del.C. §6982(a). All information shall be submitted on GSA Form SF330 or equivalent. Respondents are reminded that the project architect and engineer for this work must be registered and licensed in the State of Delaware. Facsimile submittals are not acceptable.

There will be a pre-proposal meeting on August 19, 2011 at 2:00 p.m. in room 123 of the Jason Technology Center at the Owens Campus. The pre-proposal meeting is not mandatory. Interested firms should contact Lin Faucett at 302-855-1618 or lfaucett@dtcc.edu to be included in the meeting and to obtain a complete bid package and/or DTCC's written procedures for the evaluation of applicants. All submissions will become the property of DTCC and will not be returned.

This project is part of Governor Markell's "Building Delaware's Future Now" Jobs Plan with all contractors being subject to the Employing Delawareans Reporting Requirements outlined in Section 40 of the Fiscal 2012 Bond and Capital Improvements Act (SB 130).

END OF PUBLIC NOTICE