

December 21, 2018

TO: ALL OFFERERS

FROM: Hud Athey
Supervisor of Transportation and Operations

SUBJECT: ADDENDUM TO INVITATION TO BID –
Facilities & Related Systems Condition Evaluation & Feasibility Study/Report
ISSUED BY Sussex Technical School District
CONTRACT NUMBER SUS191370-CONST_FSB

ADDENDUM #2

APPENDIX B-SCOPE OF WORK AND TECHNICAL REQUIREMENTS

CURRENT CAMPUS ELEMENTS TO BE EVALUATED AND/OR RECOMMENDED

Main vocational technical high school building approximately 278,000 square feet including one gymnasium, one district building, thirteen additional outbuildings, one stand-by backup generator (serves entire campus) and all supporting systems, utilities, athletic facilities, traffic flow patterns, parking capacity and surfaces, etc. For an overview of our campus, please utilize google maps or a similar satellite image service.

Scope of Work:

The Vendor(s) shall provide all equipment, materials and labor to supplement the State of Delaware's need for Facilities & Related Systems Condition Evaluation & Feasibility Study/Report as described herein. The vendor shall provide a square foot cost analysis on a replacement building opposed to a modernization along with a proposed construction time line for each option. The contract will require the Vendor(s) to cooperate with the ordering agency to insure the State receives the most current state-of-the-art material and/or services. The Sussex Technical School District reserves the right to provide a more detailed scope of work to the firms that are short-listed. Additions or modifications to the scope may be made prior to the request for price proposals.

A. STATEMENT OF NEEDS

Develop cost estimates to bring each structure, facility and all systems up to current energy, safety, security and accessibility, educational, vocational and environmental standards. Develop cost estimate for entrance modifications so that all visitors are funneled through a secure entrance to office. Develop cost estimates for traffic flow and parking modifications so bus, vehicular and pedestrian traffic are separated. Provide a proposed construction time line for renovation. Analysis should be projected to cover all projected needs for a 10 year span.

Identical to the process and methodology followed for typical school facilities assessment work, the assessment will identify any potential issues related to major building systems and building components such as the building envelope/structure, roofing, HVAC/mechanical, electrical,

plumbing, fire protection, telecommunications, and security systems as well as any site improvements required to the immediate surrounding area for building access. Data generated from this effort will;

- Evaluate all facilities and systems condition indices as compared to newly constructed vocational, educational and athletic facilities.
- Identify and prioritize required short and long term improvements
- Identify code compliance, accessibility and system coordination issues requiring immediate attention
- Identify potential energy conservation opportunities

All assessment work is expected to be done during normal building availability and cannot interfere with instructional routines.

Develop cost estimates to replace the current facilities of Sussex Technical School District. Identify and provide various site options related to a replacement building and facilities. Provide a square foot analysis on construction of a replacement building and facilities versus modernization. Provide a proposed construction time line from planning through opening.

Package all information into a certificate of necessity request to be presented to the Department of Education prior to the 2019 deadline.

- Awarded vendor is expected to be available to respond to questions from the Department of Education regarding said Certificate of Necessity request for a period not to exceed (18) eighteen months from the date of submission.

Furnish all personnel and equipment required for performing inspections, evaluations, recommendations and reports.

Provide written and electronic reports with color photographs of all pertinent features of existing structures and systems, including elevation views. Traffic flow, roadways and parking, structure configuration, and any areas of distress or deterioration. Each written report shall be sealed by a Professional Engineer registered with the State of Delaware.

Provide in-depth structural, mechanical and electrical evaluations of all structures and systems campus wide.

The work is time sensitive. Include in the proposal a timeline for deliverables.

All other terms and conditions remain the same.

If you have any questions, please contact Hud Athey, 302-853-1580.