

Date	Question	Response
1/24/2014	In several instances (notably <b>IV B. 2. Proposals, Item 12</b> Second Para., and <b>Item 19</b> Third Para.) the RFP refers to "separate electronic pricing", "cost included" and "submits the lowest bid". Is it CSS's or ST's desire that fees be supplied as part of this proposal? It is our understanding that fee quotations are not permitted under Delaware law for this type of RFP.	RESPONSE: Submitting any Financial Pricing Information is NOT REQUIRED OR DESIRED at this time.
1/24/2014	<b>IV.F.Attachments:</b> Throughout the RFP there is mention of Attachments that are to be provided with our submission. Item F. Attachments lists seven items to be considered part of the solicitation. Is it CSS's or ST's intention that we include and complete standard forms for these attachments? Or, will a written acknowledgement in our proposal be acceptable? If we are to provided completed standard forms, will you please provide a copy of each?	RESPONSE: The Attachments are currently Posted on the State of Delaware Procurement Website at <a href="http://www.bids.delaware.gov">www.bids.delaware.gov</a> or at <a href="http://www.mymarketplace.delaware.gov">www.mymarketplace.delaware.gov</a> with the RFP.
1/24/2014	Question: The professional Liability Insurance for engineering firms carry does not list additional Insured and Loss payees. Please verify that this requirement is valid?	RESPONSE: You may list your inability to provide and list CSS & ST as Additional Insured & Loss Payees in the Exceptions Form (Attachment #2). Attachment of a documenting Letter from your Insurance Carrier should be provided. This Exception will be evaluated and reviewed by the Selection Committee.
1/24/2014	Question: Can you provide Attachments 1 – 7 as indicated on the last page of the RFP posted on the State of Delaware web site? They are not included in the posting.	RESPONSE: Please find ATTACHED to this response the referenced, "ATTACHMENTS & APPENDIXES".
1/26/2014	In the RFP for HVAC renovations for Sussex Technical High School, reference is made to attachments #1 thru #7. They were not included in the RFP. Could you please forward them to me.	RESPONSE: Please find ATTACHED to this response the referenced, "ATTACHMENTS & APPENDIXES".
1/27/2014	It looks like there is another RFP out for Mechanical / Electrical Engineering services. Is this the same project as the Architectural work? Is the school contracting architecture and engineering separately, or should we include engineering consultants in our proposal?	RESPONSE: The Sussex Technical School District has TWO separate and independent RFP's currently under solicitation for different Projects. Each RFP will be evaluated independently as indicated in the RFP document for that solicitation. Your question is not referencing a particular Section or Category or Phrase within the Specified RFP. Please refer to Section IV, Paragraph B-14, Discrepancies and Omissions regarding any future questions. Your request is out of the Scope of the RFP Document and I am unable to provide you with a direction.
1/27/2014	Under item B. RFP Submissions / 2. Proposal, the last line of the first paragraph states the following: "Please provide a separate electronic pricing file from the rest of the RFP proposal responses." Does this mean CSS & ST are asking for a fee proposal at this time? Can you please state what you want to see in the electronic pricing file?	RESPONSE: Submitting any Financial Pricing Information is NOT REQUIRED OR DESIRED at this time.
1/27/2014	Section F – Attachments: There were no attachments with the RFP. Can you please provide them?	RESPONSE: The Attachments are currently Posted on the State of Delaware Procurement Website at <a href="http://www.bids.delaware.gov">www.bids.delaware.gov</a> or at <a href="http://www.mymarketplace.delaware.gov">www.mymarketplace.delaware.gov</a> with the RFP.
1/27/2014	The Attachment forms are missing from the online RFP's for Sussex Tech.Would you please tell me how we could go about getting the forms?	RESPONSE: The Attachments are currently Posted on the State of Delaware Procurement Website at <a href="http://www.bids.delaware.gov">www.bids.delaware.gov</a> or at <a href="http://www.mymarketplace.delaware.gov">www.mymarketplace.delaware.gov</a> with the RFP.
1/27/2014	Attachment 7 seems to only be applicable to certain entities. Since our firm is not an MBE, WBE or VOC, what would we need to provide in lieu of submitting a Supplier Diversity Application?	RESPONSE: If your firm does not conform to any of the applicability of Attachment 7, a Statement that your firm is not applicable should be provided.
1/27/2014	When will the attachments be made available?	RESPONSE: The Attachments are currently Posted on the State of Delaware Procurement Website at <a href="http://www.bids.delaware.gov">www.bids.delaware.gov</a> or at <a href="http://www.mymarketplace.delaware.gov">www.mymarketplace.delaware.gov</a> with the RFP.
1/27/2014	We're thinking of adding an architect to our team in case any of our assignments had some architectural elements. I wonder if this was the case on an assignment would you use the architect you select thru the architectural RFP you currently have out.	RESPONSE- Your question is not referencing a particular Section or Category or Phrase within the Specified RFP. Please refer to Section IV, Paragraph B-14, Discrepancies and Omissions regarding any future questions. Your request is out of the Scope of the RFP Document and I am unable to provide you with a direction.

1/27/2014	<p>In the Forms &amp; Attachments section on the Bid Solicitation Directory, it specifically indicates that we should not use a "Smyrna School District Employee" as a reference. Is this an error that should actually be the Sussex Tech School District or is it actually correct as written?</p> <p>It applies to both the HVAC and Shop RFP.</p>	<p>RESPONSE: ALL references to the "Smyrna School District" in any manner should be replaced by Sussex Technical School District.</p>
1/28/2014	<p>1. Section IV. B. 2.   Paragraph 1   Page 5   "Please provide a separate electronic pricing file from the rest of the RFP proposal responses."</p> <p>Please confirm whether a price proposal is actually required at this time. If a price proposal is required can you please provide a detailed project scope and clarify services to be provided (ie – programming, schematic design, design development, construction documents, construction phase services) by the A/E team? Is a site visit permissible to help prepare a price proposal?</p>	<p>RESPONSE: Submitting any Financial Pricing Information is NOT REQUIRED OR DESIRED at this time.</p>
1/28/2014	<p>2. Section IV. B. 12. b.   Paragraph 2   Page 7   "Use of subcontractors must be clearly explained in the proposal, and major subcontractors must be identified by name."</p> <p>We understand there is a 2nd rfp for Sussex Technical High School / HVAC HS Renovations Contract Number CN1240D. Will the consultant selected for that contract provide MEP services for the Sussex Technical High School Industrial Shops Contract Number CN1240B? We are not certain if we should propose an MEP consultant as part of our team.</p>	<p>RESPONSE: The Sussex Technical School District has TWO separate and independent RFP's currently under solicitation for different Projects. Each RFP will be evaluated independently as indicated in the RFP document for that solicitation.</p>
1/28/2014	<p>3. Attachment 1 Non-Collusion Statement and Attachment 4 Business References</p> <p>Both attachments make reference to Smyrna School District. Should we strike "Smyrna School District" and replace with "Sussex Technical School District" or will revised forms be provided?</p>	<p>RESPONSE: ALL references to the "Smyrna School District" in any manner should be replaced by Sussex Technical School District.</p>
1/28/2014	<p>4. Section IV. B. 14.   Paragraph 3   Page 8   "All questions will be consolidated into a single set of responses and posted on the State's website at www.bids.delaware.gov by the date of February 4, 2014."</p> <p>Given the nature of our questions, can CSS consider providing responses to these questions sooner than 2.4.14 since proposals are due 2.6.14 and the answers will impact our submission, especially in regards to Question 1 above.</p>	<p>RESPONSE: We will be posting ALL questions received and Responses provide on the above Web Site by February 4, 2014. We are as well answering all questions as they arise.</p>
1/28/2014	<p>The Business Reference sheet indicates information related to Smyrna School District at the top of the form and bottom. What relevance does this information have to this project?</p>	<p>RESPONSE: ALL references to the "Smyrna School District" in any manner should be replaced by Sussex Technical School District.</p>
1/28/2014	<p>1. Section " 5. General Contract Terms", Paragraph" i Costs and Payment Schedules", " indicates that all contract costs must be as detailed specifically in the Vendor's cost proposal".</p> <p>My question is the " contract costs" referred to are for actual projects done under the open end contract. To satisfy the requirements of the RFP I am assuming that costs are not required to be submitted at this time and that selection will be a quality based selection only since there is no way for anyone to assign costs at this time. Please confirm.</p>	<p>RESPONSE: Submitting any Financial Pricing Information is NOT REQUIRED OR DESIRED at this time.</p>
1/29/2014	<p>We have a general question about the two RFP's released for Sussex Tech schoolwork. Is the intent of issuing two separate RFP's to identify to two distinct service teams- one who would handle strictly MEP work and another that would handle architectural &amp; structural tasks?</p>	<p>RESPONSE: The Sussex Technical School District has TWO separate and independent RFP's currently under solicitation for different Projects. Each RFP will be evaluated independently as indicated in the RFP document for that solicitation.</p>
1/29/2014	<p>Contract Number CN1240B and Contract Number CN1240D – both sets of Attachments, specifically Attachment 1 and Attachment 4 both reference "Smyrna School District" – will these forms be changed to reference Sussex Technical School District?</p>	<p>RESPONSE: ALL references to the "Smyrna School District" in any manner should be replaced by Sussex Technical School District.</p>

1/29/2014	<p>Contract Number CN1240B Page 1 Section 1 Overview First paragraph The text states that Sussex Technical School District seeks professional services to provide architectural/engineering services. Does this mean that we are to provide all engineering services for this RFP (including mechanical and electrical) or does it mean civil, structural, and environmental engineering services for this RFP?</p>	<p>RESPONSE: There are no exclusions listed for a particular Engineering Service. The Sussex Technical School District has TWO separate and independent RFP's currently under solicitation for different Projects. Each RFP will be evaluated independently as indicated in the RFP document for that solicitation.</p>
1/29/2014	<p>Contract Number CN1240B &amp; D Page 1 Section II Scope of Services The text states that CSS is soliciting interested professional architectural and engineering teams to submit a proposal. The projects listed in that same paragraph state that the project may include addition to building structures, evaluations of existing structures, repairs of structures, new structures and various components there in ... Should the Architecture/ Engineering (CN1240B) team propose its own Mechanical/ Electrical Engineering team to supply MEP design services or is it the intent of CSS to pair the Architecture/ Engineering (CN124B) team with the Mechanical/ Electrical (CN1240D) team on projects? In other words if the selected architectural services provider were asked to design a new structure, would they be asked to use the selected Mechanical/Electrical Engineering Services contract award winner, or can they have your own mechanical/electrical engineering team on the architectural contract?</p>	<p>RESPONSE: There are no exclusions listed for a particular Engineering Service. The Sussex Technical School District has TWO separate and independent RFP's currently under solicitation for different Projects. Each RFP will be evaluated independently as indicated in the RFP document for that solicitation.</p>
1/29/2014	<p>We have the same question in reverse for the Mechanical/ Electrical (CN1240D) contract?</p>	<p>RESPONSE: There are no exclusions listed for a particular Engineering Service. The Sussex Technical School District has TWO separate and independent RFP's currently under solicitation for different Projects. Each RFP will be evaluated independently as indicated in the RFP document for that solicitation.</p>
1/29/2014	<p>I also noticed the RFP had an attachment #5 regarding subcontractors. At this time since we do not know the exact scope of the projects to be done under the open end contract is it acceptable to just indicate that we would employ sub consultants that are acceptable to both Sussex Tech and Common Sense ?</p>	<p>RESPONSE: If your Firm does not require any Sub-Consultants to perform the work as referenced in the Scope of Services then your statement would be acceptable.</p>
1/29/2014	<p>Text of Passage being questioned Please provide a separate electronic pricing file from the rest of the RFP proposal responses. Specific Item Being Questions Does this statement refer to a form or do you want hourly rates?</p>	<p>RESPONSE: Submitting any Financial Pricing Information is NOT REQUIRED OR DESIRED at this time.</p>
1/29/2014	<p>Please clarify the exact delivery due time since it states 1 PM and 2 PM.</p>	<p>RESPONSE: Proposals must be received at the above address NO LATER than 2:00 PM (Local Time) on February 6, 2014.</p>
1/30/2014	<p>In Section 1 of the referenced RFP, it indicates that the District is seeking responses from Architectural &amp; Engineering Teams. Is it the intent of this RFP to award a contract to a A/E team or would the Architect be selected for this contract and the Engineer selected for the SUS14-102A-HVAC contract whereby the teams would work together on a given multidiscipline project?</p>	<p>RESPONSE: The Sussex Technical School District has TWO separate and independent RFP's currently under solicitation for different Projects. Each RFP will be evaluated independently as indicated in the RFP document for that solicitation.</p>
1/30/2014	<p>Are there any plans for a walkthrough or pre-proposal meeting for either or both projects?</p>	<p>RESPONSE: There are no scheduled walkthroughs or pre-proposal meetings for the RFP.</p>