



# Sussex Technical School District



A National  
Blue Ribbon School

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Business Director

Michael R. Owens, Ed.D.  
Director of Extended Learning

Terry B. Little, M.S.M.  
Director of Facilities/Operations

March 13, 2014

Gipe Associates, Inc.

Mr. David Hoffman

P O Box 1147

Easton, MD 21601

RE: A&E HVAC Renovations – Sussex Tech

Dear Mr. Hoffman:

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I am pleased to inform you that Gipe Associates, Inc., has been awarded the architectural engineering services for the HVAC renovations at Sussex Technical School District.

We will begin working on contracts for services and will forward upon completion.

Thank you for your interest in Sussex Technical School District. Please contact me if you have any questions at 302-856-2548.

Sincerely,

### Mailing Address

P.O. Box 351  
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### Shipping Address

17137 County Seat Hwy.  
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### Telephone

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### Website

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Terry B. Little, MSM

Director of Facilities & Operations

cc: Mike Horsey, Common Sense Solutions

Kathy Horsey, Common Sense Solutions