

**Q & A postings**

**October 25, 2012**

Section I

Page 1

“Modified Construction Management Services”

Is this RFP for Modified CM **Agency** Services?

***Response: We are not sure what is meant by Agency***

Section III

Paragraph B.2

Page 3

“Expertise (for the particular project under consideration)”

Is there a specific project for this RFP, or is this RFP for on-call CM services, in which case the Expertise would be for the specific Scope of Services on Page 2? (Also applies to IV.C.2.a. on Page 15)

***Response: Answered in RFP***

Page 25

Attachments

“Attachments 1, 2, 3, and 4, must be included in your proposal”

Attachment 4 is the application form for M/WBE Certification, is this a set-aside for MBE certified vendors? If not, how would we respond to this item if we are not MBE eligible?

***Response: This is a State of Delaware requirement, not Sussex Tech, please refer to contact information on MBE page.***

Section III Required Information

Paragraph - B.2 General Evaluation Requirements / Expertise

Page 3

Expertise (for the particular project under consideration)

1. Under expertise, the responding company is asked to provide information relevant to the Sussex Technical School District project. I could not find a description of the project within the RFP. Please provide a description and an estimated value if available.

***Response: Answered in RFP***

Section IV Professional Services RFP Administrative Information

Paragraph – B.2 RFP Submissions / Proposals

Page 6

Electronic copy on CD

2. Is it permissible to submit the electronic copy on a USB drive?

***Response: yes, however all USB devices will be scanned for threats, Sussex Tech is not responsible for any lost data resulting from scanning process.***

Section III Required Information

Paragraph B. General Evaluation Requirements

Page 3

Items 1-7

3. A list of seven (7) evaluation requirements is given, but no other detail is provided. Will more detail, as to what should be included in these seven (7) sections, be provided? Or is the responding company to submit all information it deems necessary to completely respond to this proposal?

***Response: Answered in RFP***

Section IV Professional Services RFP Administrative Information

Paragraph – B.9 RFP Concise Proposals

Page 8

The Sussex Technical School District discourages overly lengthy and costly proposals.

4. Is there a page limit for the proposal?

***Response: Answered in RFP***

Section IV Professional Services RFP Administrative Information

Paragraph – C. RFP Evaluation Process

Page 13

Neither the lowest price nor highest scoring proposal will necessarily be selected.

5. Section III, Required Information does not include a price request. Is a price proposal required? If so, please provide parameters for submission.

***Response: No, this was part of State of Delaware's template.***

Section IV Professional Services RFP Administrative Information

Pages 21, 26, 27 & 32

6. Please confirm that pages 21, 26, 27 & 32 are supposed to be blank.

***Response: Yes, part of State of Delaware's template.***