



STATE OF DELAWARE
DELAWARE COMMISSION OF VETERANS AFFAIRS

ROBBINS BUILDING
802 SILVER LAKE BLVD., SUITE 100
DOVER, DELAWARE 19904
TELEPHONE: (302) 739-2792

August 5, 2019

Mr. Gregory D. Thompson
Conventional Builders, Inc.
846 School Street
PO Box 47
Houston, DE 19954

RE: FAI-DE-16-23
DELAWARE VETERANS MEMORIAL CEMETERY
Millsboro Columbarium Expansion Project
Contract Award: Amount \$857,325.00

Dear Mr. Thompson:

On behalf of the Department of State, Delaware Commission of Veterans Affairs, we are pleased to inform you that Conventional Builders, Inc. has been awarded the Contract for the above-captioned project in the amount of eight hundred fifty seven thousand three hundred twenty five dollars and no cents (\$857,325.00).

By copy of this letter, we are requesting a copy of the Standard Form of Agreement between Owner and Contractor, accordingly. You are reminded that Delaware Code, Title 29, Chapter 6962(d)(8)c and (13)c, requires this to be sent within 20 days of notification of the contract award. The contract form **MUST** have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware, Department of State, Delaware Commission of Veterans Affairs.

Our office will execute the Agreement, issue the contract award letter and initiate a State of Delaware Purchase Order upon receipt of the above document. Should you have any questions or require additional information, please contact Larry Schrock, Construction Project Manager, at (302) 739-5644.

Sincerely,

Signature on File

Larène Kirby
Executive Director

cc: Larry Schrock, Construction Project Manager

"To care for him who shall have borne the battle and for his widow and his orphan"

A. Lincoln