

November 16, 2018

TO: ALL OFFERRS

FROM: Vicki Macklin
Support Services Administrator

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSALS - CONTRACT NO. STA19100-TREE_SRVC,
Tree Trimming, Pruning and Removal Services

ADDENDUM #1 – Q & A

1. Are the hourly rates asked for in Appendix B – pricing portal-to-portal or time-on-site?

A: The hourly rate should be priced as time-on-site.

2. Are we to include “behind the scenes” costs into our hourly rates? Or should we provide additional rates that would include these costs until we arrive on site?

A. We are looking only for hourly rates for on-site work for a basis of evaluations only. Each specific job will be quotes prior to work being approved and awarded because of variables that we cannot know at this time.

All other terms and conditions remain the same.

If you have any questions, please contact me at (302) 736-7405, Vicki.Macklin@state.de.us