

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from Architectural/Engineering teams for the design and preparation of specifications and bid documents and contract administration necessary for **Department of State – Veterans Home - Dining Facility Upgrades**.

This project encompasses architectural/engineering improvements for the proposed dining facility upgrades at the Delaware Veterans Home located in Milford, Delaware. These upgrades include renovations and expansion of the existing kitchen to accommodate a reorganization of the kitchen and to provide additional storage for dry goods, refrigerated foods and frozen foods. Also included are renovations and expansion of the existing dining room to accommodate alternative food service options and the resident population's increased use of motorized chairs. Please note that award of the construction portion of this contract is contingent upon receipt of an anticipated grant from the U.S. Department of Veterans Affairs, State Home Construction/Acquisition Grants Program. The estimated cost of construction is \$2,400,000.

A site visit for interested firms will be held on Tuesday, September 26, 2017, at 10:00 a.m. at the Delaware Veterans Home, 100 Delaware Veterans Boulevard, Milford, Delaware. Questions regarding this solicitation must be submitted in writing to dfm_ask@state.de.us by Monday, October 2, 2017. Responses will be posted by Friday, October 6, 2017, on <http://bids.delaware.gov>.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, October 13, 2017, to Mark A. DeVore, P.E., Chief of Engineering and Operations, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- * demonstrated experience with projects of similar nature
- * organizational structure (personnel) established for the project including sub-consultants and previous experience (frequency) working with them
- * defined approach firm/team will implement
- * knowledge of sites and project requirements
- * familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- * fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The formal selection process can be found at <http://dfm.delaware.gov/profsrv/documents/selection-procedures.pdf>. All information shall be submitted on GSA Forms 254/255, SF 330 format or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE