



STATE OF DELAWARE  
DEPARTMENT OF STATE  
DIVISION OF LIBRARIES

November 16, 2016

TO: ALL OFFERORS

FROM: DR. ANNIE NORMAN  
DELAWARE DIVISION OF LIBRARIES

SUBJECT: ADDENDUM TO REQUEST FOR PROPOSAL NO.: STAFY17MPlan-200801  
Statewide Master Plan for Library Services & Construction 2017

**ADDENDUM #2**

This solicitation for Proposal No, STAFY17MPlan-200801, titled as Statewide Master Plan for Library Services and Construction 2017, has been amended to remove all consideration of price as a requirement for bidding and for evaluation of qualifications.

The evaluation criteria, currently identified on page 14 of the [posted bid](#), shall be amended to reflect the new evaluation weighting.

Criteria	Weight
The qualifications and experience of the persons to be assigned to the project.	30
Experience and expertise creating library service and construction plans for similar environments, including the ability to perform the work in a timely manner, company oversight and on-going project support and maintenance.	45
Ability to travel throughout the state. Included in this project is expectation of onsite visits to all 33 public library sites.	15
Commitment to delivery of completed study by December 30, 2017. Staff support and materials are to be provided by the consultant	10
Total	100

So that Vendors sufficient time to respond to the solicitation, the deadline for proposals due has been modified. The new deadline for proposals to be submitted shall now be:

November 28, 2016 at 2:00 P.M.

If a Vendor has previously submitted a proposal to the Delaware Division of Libraries at the identified location for receipt of bids, the Vendor(s) may contact Dr. Annie Norman for the bid's return.

The estimated date for a determination of an award selection has now been moved to a "DATE – TO BE DETERMINED" status.

All other terms and conditions remain the same.

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