



STATE OF DELAWARE

**PUBLIC SERVICE COMMISSION**  
861 SILVER LAKE BLVD.  
CANNON BUILDING, SUITE 100  
DOVER, DELAWARE 19904

TELEPHONE:  
FAX:

(302) 736-7500  
(302) 739-4849

March 17, 2016

Mr. Jerome D. Mierzwa  
Vice President  
Exeter Associates, Inc.  
10480 Little Patuxent Parkway; Suite 300  
Columbia, MD 21044

RE: CONSULTING SERVICES TO THE DELAWARE PUBLIC SERVICE COMMISSION IN THE MATTER OF THE APPLICATION OF CHESAPEAKE UTILITIES CORPORATION FOR A GENERAL INCREASE IN ITS NATURAL GAS RATES AND FOR APPROVAL OF CERTAIN OTHER CHANGES TO ITS NATURAL GAS TARIFF (FILED DECEMBER 21, 2015) - PSC DOCKET NO. 15-1734 - OMB CONTRACT NUMBER: STA16120PSCCUCRATE

Dear Mr. Mierzwa,

I am pleased to inform you that Exeter Associates, Inc. ("Exeter") has been awarded the following tasks from the request for proposals ("RFP") issued by the Delaware Public Service Commission Staff for Contract Number STA1620PSCCUCRATE:

- Task 1: Cost of Service and Rate Design.
- Task 2: Rate Base, Revenue Requirement, Revenues, Expenses and other general rate case issues evaluation.
- Task 4: Provide advice, guidance, and serve as an expert resource to Staff who will be testifying on the case.

Enclosed is the Professional Services Agreement ("Agreement") in addition to the agreement to protect confidential information. Please sign and return these documents to me electronically at your earliest convenience. You will receive a copy of the fully executed agreements for your records.

We are in the process of establishing a purchase order ("PO") and will forward the number to you once it has become available. The PO will allow you to begin working with Staff on the filing as well as to account for Exeter's hours toward invoicing.

Mr. Jerome D. Mierzwa  
PSC Docket No. 15-1734  
March 17, 2016  
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As the Co-Case Manager for this filing, I look forward to working with you. If you have any questions or require additional information, please do not hesitate to contact me at (302) 736-7549 or via electronic mail at [jason.r.smith@state.de.us](mailto:jason.r.smith@state.de.us).

Kind Regards,  
Original On File

Jason R. Smith  
Public Utilities Analyst

Enclosures

Cc: Mr. Robert J. Howatt, Executive Director  
Ms. Connie S. McDowell, Senior Regulatory Policy Administrator  
Ms. Jay Panchmatia, Senior Accountant  
Ms. Julie "Jo" Donoghue, Esquire, Deputy Attorney General  
Ms. Malika Davis, Public Utilities Analyst  
Ms. Lisa Driggins, Public Utilities Analyst  
State of Delaware, Office of Management and Budget, Government Support Services  
(w/o enclosures)



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March 17, 2016

Mr. David C. Parcell  
President/Senior Economist  
Technical Associates, Inc.  
1503 Santa Rosa Road; Suite 130  
Richmond, VA 23229

RE: CONSULTING SERVICES TO THE DELAWARE PUBLIC SERVICE COMMISSION IN THE MATTER OF THE APPLICATION OF CHESAPEAKE UTILITIES CORPORATION FOR A GENERAL INCREASE IN ITS NATURAL GAS RATES AND FOR APPROVAL OF CERTAIN OTHER CHANGES TO ITS NATURAL GAS TARIFF (FILED DECEMBER 21, 2015) - PSC DOCKET NO. 15-1734 - OMB CONTRACT NUMBER: STA16120PSCCUCRATE

Dear Mr. Parcell,

I am pleased to inform you that Technical Associates, Inc. ("TAI") has been awarded the following task from the request for proposals ("RFP") issued by the Delaware Public Service Commission Staff for Contract Number STA1620PSCCUCRATE:

- Task 3: Capital Structure, Cost of Capital, Cost of Equity, and overall Rate of Return issues evaluation.

Enclosed is the Professional Services Agreement ("Agreement") in addition to the agreement to protect confidential information. Please sign and return these documents to me electronically at your earliest convenience. You will receive a copy of the fully executed agreement for your records.

We are in the process of establishing a purchase order ("PO") and will forward the number to you once it has become available. The PO will allow you to begin working with Staff on the filing as well as to account for TAI's hours toward invoicing.

Mr. David C. Parcell  
PSC Docket No. 15-1734  
March 17, 2016  
Page 2 of 2

As the Co-Case Manager for this filing, I look forward to working with you. If you have any questions or require additional information, please do not hesitate to contact me at (302) 736-7549 or via electronic mail at [jason.r.smith@state.de.us](mailto:jason.r.smith@state.de.us).

Kind Regards,  
Original On File

Jason R. Smith  
Public Utilities Analyst

Enclosures

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Ms. Connie S. McDowell, Senior Regulatory Policy Administrator  
Ms. Jay Panchmatia, Senior Accountant  
Ms. Malika Davis, Public Utilities Analyst  
Ms. Lisa Driggins, Public Utilities Analyst  
State of Delaware, Office of Management and Budget, Government Support Services  
(w/o enclosures)