

III. Required Information

The following information shall be provided in each proposal in the order listed below. Failure to respond to any request for information within this proposal may result in rejection of the proposal at the sole discretion of the State.

A. Minimum Requirements

- 1. Delaware business license:
Provide evidence of a Delaware business license or evidence of an application to obtain the business license.
- 2. Professional liability insurance:
Provide evidence of professional liability insurance in the amount of \$1,000,000.00.

B. General Evaluation Requirements

- 1. Understanding of projects scope, objectives and requirements
- 2. Vendor and subcontractor experience, qualifications and references
- 3. Breadth of existing services in catalog (delivered as MS Word or PDF)
- 4. Projects work plan and schedule (delivered as MS Project)
- 5. The price proposal/pricing structure or Total Proposed Cost

DATE & LOCATION: 3:00pm, April 8, 2011, Public Archives Room 424

VENDOR: Vel Micro

REVIEWED BY: Jeffrey Boyer

[Signature]

[Signature]
[Signature]
Eva Hays

[Signature]
3-8-11

COMMENTS: Contents seemed to meet requirements.

III. Required Information

The following information shall be provided in each proposal in the order listed below. Failure to respond to any request for information within this proposal may result in rejection of the proposal at the sole discretion of the State.

A. Minimum Requirements

- ✓ 1. Delaware business license:
Provide evidence of a Delaware business license or evidence of an application to obtain the business license.
- ✓ 2. Professional liability insurance:
Provide evidence of professional liability insurance in the amount of \$1,000,000.00.

B. General Evaluation Requirements

- 1. Understanding of projects scope, objectives and requirements
- 2. Vendor and subcontractor experience, qualifications and references
- 3. Breadth of existing services in catalog (delivered as MS Word or PDF)
- 4. Projects work plan and schedule (delivered as MS Project)
- 5. The price proposal/pricing structure or Total Proposed Cost

DATE & LOCATION: 3:00pm, April 8, 2011, Public Archives Room 424

VENDOR:

Delasoft

REVIEWED BY:

Kevin Almgren

[Signature]

[Signature]

Eva Hays

[Signature]

COMMENTS:

contents appear to be
complete

III. Required Information

The following information shall be provided in each proposal in the order listed below. Failure to respond to any request for information within this proposal may result in rejection of the proposal at the sole discretion of the State.

A. Minimum Requirements

- ✓ 1. Delaware business license:
Provide evidence of a Delaware business license or evidence of an application to obtain the business license.
- ✓ 2. Professional liability insurance:
Provide evidence of professional liability insurance in the amount of \$1,000,000.00.

B. General Evaluation Requirements

- 1. Understanding of projects scope, objectives and requirements
- 2. Vendor and subcontractor experience, qualifications and references
- 3. Breadth of existing services in catalog (delivered as MS Word or PDF)
- 4. Projects work plan and schedule (delivered as MS Project)
- 5. The price proposal/pricing structure or Total Proposed Cost

DATE & LOCATION: 3:00pm, April 8, 2011, Public Archives Room 424

VENDOR:

NIC USA

REVIEWED BY:

Mick B... 4/3/11
Ken...
John...
Ed... 4-8-11
Eva...

COMMENTS:

~~Per Requirements~~ contents seen to be
complete etc