

SMYRNA SCHOOL DISTRICT

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Jerry Gallagher
Finance Director

MEMORANDUM:

TO: Board of Education

VIA: Deborah Wicks, Superintendent

FROM: Jerry Gallagher 

DATE: November 19, 2012

SUBJECT: Bid for New School Band Equipment
SSD12004-Band

The Smyrna School District received six responses to the invitation to bid for band equipment for Clayton Intermediate School. Awarding the bid to a single vendor was preferred but not required. Only one of the six bids provided a response to all items include in the package. All bids were reviewed for consideration with an adjustment to account for items that were not included in their respective bids. In some cases, the adjusted costs associated with the bids were significant enough to make them worthy of consideration. However, those bidders were unable to comply with the bid requirements of having a dealer representative on-site at the time of delivery and providing one year maintenance support at no additional charge. As a result, it is deemed in the best interest of the district to award the entire contract in the amount of \$54,994.00 to B&B Music. Attached is a copy of the bid tabulation.

Attachment

The Smyrna School District does not discriminate in employment, educational programs, services or activities based on race, color, religion, national origin, gender, age, or disability in accordance with state and federal laws. Inquiries should be directed to the District Superintendent, Deborah D. Wicks.