

INVITATION TO BID

Sealed bids for **Contract No. SRS-18011-StarHillren– Caesar Rodney School District – Star Hill Elementary School HVAC improvements** will be received by the Caesar Rodney School District, Facilities Management, 7 Front Street, Wyoming, DE 19934 until 3:00 p.m. local time on March 14, 2018 at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

1. Project involves the following at Caesar Rodney School District – Star Hill Elementary School HVAC improvements to include, but not limited to: Replacement of all terminal unit ventilators with vertical classroom HVAC units including energy recovery wheels, hot water heating and DX cooling, replace central hot water heating system with new boilers, pumps, piping and controls, installation of single zone variable air volume rooftop unit to serve the Gymnasium, ATC upgrades, and supporting electrical and architectural improvements.

A **MANDATORY** Pre-Bid Meeting will be held on February 26, 2018 at 1:00 p.m. at 594 Voshell-Star Hill road, Dover, DE 19901 for the purpose of establishing the list of subcontractors and to answer questions. Representatives of each party to any Joint Venture must attend this meeting. **ATTENDANCE OF THIS MEETING IS A PREREQUISITE FOR BIDDING ON THIS CONTRACT.**

Sealed bids shall be addressed to Caesar Rodney School District, Facilities Management, 7 Front Street, Wyoming, DE 19934. The outer envelope should clearly indicate: **“CONTRACT NO. SRS-18011-StarHillren - Caesar Rodney School District – STAR HILL ELEMENARY SCHOOL HVAC improvements– SEALED BID – DO NOT OPEN.”**

Contract documents may be obtained at the office of Tetra Tech, 240 Continental Drive, Suite 200, Newark, DE 19713, upon receipt of \$125.00 per set/non-refundable. Electronic contract documents may also be purchased upon receipt of \$50.00 per set/non-refundable. Checks are to be made payable to “Tetra Tech.” Drawings will be available after February 23, 2018.

Construction documents will be available for review at the following locations: Tetra Tech Office.

Bidders will not be subject to discrimination on the basis of race, creed, color, sex, sexual orientation, gender identity or national origin in consideration of this award, and Minority Business Enterprises, Disadvantaged Business Enterprises, Women-Owned Business Enterprises and Veteran-Owned Business Enterprises will be afforded full opportunity to submit bids on this contract. Each bid must be accompanied by a bid security equivalent to ten percent of the bid amount and all additive alternates. The successful bidder must post a performance bond and payment bond in a sum equal to 100 percent of the contract price upon execution of the contract. The Owner reserves

the right to reject any or all bids and to waive any informalities therein. The Owner may extend the time and place for the opening of the bids from that described in the advertisement, with not less than two calendar days' notice by certified delivery, facsimile machine or other electronic means to the bidders receiving plans.