

**Addendum
No. 1**

Date: January 17, 2019
Project: CRSD Charlton School Renovations Phase 2A
Secured Entry Renovations
SRS-18005-ChRen2 A

The work herein shall be considered part of the bid documents for the referenced project and carried out in accordance with the following supplemental instructions issued in accordance with the Contract Documents without change in Contract Sum or Contract Time. Acknowledge receipt of addendum on the bid form as indicated.

General

1. Pre-Bid sign-in sheet is attached.
2. Sealed bids are due at 2:30pm on January 29, 2019 at Caesar Rodney School District, Facilities Management, 7 Front Street, Wyoming, DE 19934 at which time they will be publicly opened and read aloud.
3. The deadline for RFIs to StudioJAED is Tuesday, January 22 at 2:00 pm.
4. RFI and questions are to be submitted via email to Paul Guggenberger and Philip Conte at StudioJAED.
guggenbergerp@studiojaed.com
bouwera@studiojaed.com

Pre Bid Meeting Minutes

1. Review Scope
 - a. Renovation of the lobby and administrative office to provide a new secure entrance and expanded administrative office. Metal stud partitions, sheet vinyl floors, acoustic ceiling tile, lighting fixtures and casework to be installed. New VAV units and duct reconfiguration. Alarm and fire suppression system reconfiguration. Adjacent rooms affected by the renovation will have materials to match existing.
 - b. Removal of existing sheet vinyl flooring at corridors and cafeteria. Prepare substrate and install new sheet vinyl flooring.
 - c. Exterior curtainwall system with storefront doors and hardware.
 - d. Exterior canopy.
2. Review Bid Form
 - a. Complete forms as presented, do not edit or alter.
 - b. Provide all information requested in full or bid will not be accepted.
 - c. Revised Drug Testing policy and forms to be issued via addendum.
 - d. Acknowledge all addendums as individual items.
 - e. Include a copy of your business license, not just a number.

3. Review Sub Contractor List
 - a. Carpentry
 - b. Mechanical
 - c. Electrical
 - d. Building Automation System
 - e. Flooring
 - f. Glass and Glazing
4. Review Alternates
 - a. Alternate No. 1 – Epoxy Flooring:
Provide epoxy flooring at Corridor and Cafeteria in lieu of sheet vinyl. Refer to drawing A3.3.
 - b. Alternate No. 2 – NOT USED
 - c. Alternate No. 3 – ATC System by Modern Controls:
Provide additional cost, if any, for ATC system by Modern Controls (Utilizing Tridum Based Johnson FX). If Modern Controls is the low ATC subcontractor, then the alternate value on the bid form shall be listed as zero (\$0) dollars.
 - d. Alternate No. 4 – Additional Carpet and Paint at Office Area:
Remove existing carpet and base at rooms A102, A103, A104, and A105. Prepare floor and install new carpet tile and new 4” rubber cove base. Clean, prepare and paint walls at rooms A102, A103, A104, A105 and Toilet.
5. Review Unit Prices
 - a. None
6. Review Allowances
 - a. None
7. Prevailing Wage Project
 - a. Rates included in specifications. Note 2018 is applicable.
8. Schedule
 - a. Anticipate prompt award and commencement after bids are received.
 - b. 6/11/18 Last day for Teachers.
 - c. 6/17/18 Approximate date for mobilization.
 - d. Work at Cafeteria is to be completed during first three weeks of August to accommodate use of Cafeteria by Frear students over the summer
 - e. 8/19/18 Approximate school start.

9. During the contract period, the following work will proceed at the school under separate contract or by the District.
 - a. School cleaning
 - b. Charlton classrooms WILL NOT be used for summer school.
 - c. Charlton cafeteria and the Allan Frear Elementary School WILL BE used for summer school.
10. Contractor Use of Premises
 - a. The Contractor shall check in at the front desk each day.
 - b. Toilet facilities shall be provided by the Contractor.
 - c. Contractor's personnel shall have no contact with students.
 - d. No smoking is permitted on the campus.
 - e. Harsh language will not be tolerated.
 - f. Work hours are 7:00 to 4:00.
11. Inspection
 - a. The owner will engage a third party inspector for the project as necessary. Contractor shall coordinate schedule and activities with the inspector if necessary.
12. Permitting
 - a. Permit submission and fees shall be by the contractor. Permitting is through Kent County.
13. Bidders may visit the site on 1/18/19. All visitors all to check in at the front desk to arrange access through the building. Additional site visits may be arranged by contacting Ken Starke at the District Office.

End

HEADQUARTERS

2500 WRANGLE HILL ROAD
FOX RUN OFFICE PLAZA, SUITE 110
BEAR, DE 19701

302.832.1652 PHONE
302.832.1423 FAX

ARCHITECTS ENGINEERS FACILITIES SOLUTIONS

Project: Charlton School Secured Entry Renovations
Project No.: SRS-18005-ChRen2 A
Date: January 10, 2019

**PRE-BID
SIGN IN SHEET**

ATTACH BUSINESS CARD

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conventionalbuilders@comcast.net

GREGORY D. THOMPSON
Treasurer

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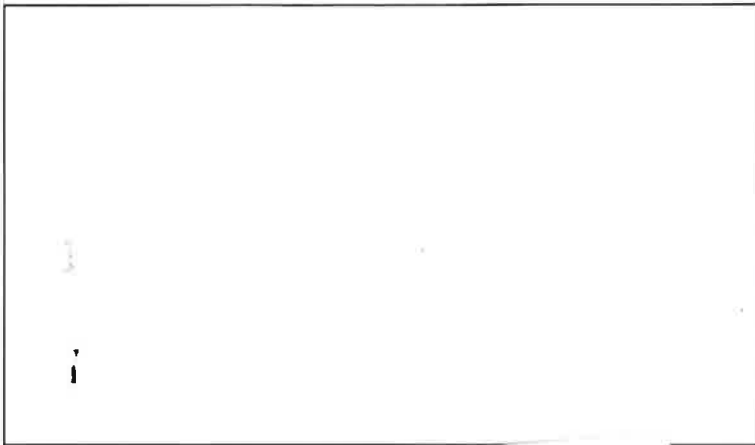
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