



**TETRA TECH**

240 Continental Drive, Suite 200  
Newark, Delaware 19713  
Tel. (302) 738-7551  
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## **Addendum**

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Caesar Rodney School District  
Wilmington, DE

Bid No.: SRS-17004-Firoof

Fred Fifer III Middle School – Roof Replacement

Tt Project No. 163183-17001

**Addendum No. 1**  
to  
Drawings and Project Manual

May 11, 2017

**REMINDER: Bids are due 3:30pm local time on Thursday, May 25, 2017 at the Caesar Rodney School District Conference Room, 7 Front Street, Wyoming, DE 19934.**

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To: ALL BIDDERS

This ADDENDUM forms a part of the BIDDING AND CONTRACT DOCUMENTS and modifies the following documents:

Original DRAWINGS dated May 10, 2017.

PROJECT MANUAL dated May 10, 2017.

Acknowledge receipt of the ADDENDUM in the space provided on the FORM OF PROPOSAL

This ADDENDUM consists of two (2) pages not including the attachments:

### **1.0 CLARIFICATIONS TO PRE-BID INFORMATION/AGENDA**

- 1.1 Fred Fifer III Middle School Bid Due time is rescheduled and shall be received by the Owner for public opening until **3:30pm local time on Thursday, May 25, 2017** at the Caesar Rodney School District Conference Room, 7 Front Street, Wyoming, DE 19934. Proposals received after this time shall not be accepted.
- 1.2 Project will be constructed under a single prime contract with a **Roofing Contractor or a General Contractor**.
- 1.3 Walkthrough dates and times are as requested: Contact Kenneth Starke at [kenneth.starke@cr.k12.de.us](mailto:kenneth.starke@cr.k12.de.us) to schedule time for walkthrough of Fred Fifer III Middle School.
- 1.4 Work hours are typically 6:00 am to 4:00 pm and may be extended on an as-required basis. Contractor shall coordinate with owner with a minimum of 48 hours notification if necessary to work outside of typical hours.

- 1.5 Work on site may begin after June 12, 2017. Substantial Completion is targeted for August 22, 2017. School staff returns August 23, 2017.
- 1.6 "Masonry" Subcontractor will be added to Subcontractor list.
- 1.7 There will be no "Alternates" in the project.
- 1.8 At the pre-bid meeting a linear foot amount was given for the flashing remedial work (through wall flashing installation/ masonry removal and replacement). The amount quoted at the meeting was not accurate and was for "order of magnitude" only. Contractors are to determine the quantities from the Construction Documents and existing field conditions.
- 1.9 Contractor to raise roof mounted gas lines to maintain existing clearances. See Pipe Stand Detail, 6/A-102 on drawings for additional information.

## **2.0 PROJECT MANUAL – MODIFICATIONS**

- 2.1 00 41 13 BID FORM
  - 2.1.1 Removed "ALTERNATE No. 1: Add a cover board to all EPDM Roofing System RS-1 at all areas" from ALTERNATES. **(The cover board is included in the base bid).**
  - 2.1.2 Added "Masonry" to Subcontractor List.
- 2.2 00 11 16 INVITATION TO BID
  - 2.2.1 Revised paragraph 1. Sealed bids for Contract No. SRS-17004-Firoof – Caesar Rodney School District – Fifer Middle School Roof Replacement will be received by the Caesar Rodney School District, Facilities Management, 7 Front Street, Wyoming, DE 19934 until **3:30 p.m.** local time on May 25, 2017 at which time they will be publicly opened and read aloud in the Conference Room. Bidder bears the risk of late delivery. Any bids received after the stated time will be returned unopened.

## **ATTACHMENT LIST**

1. Pre-bid Information - Agenda
2. Pre-bid Meeting Sign-In Sheet
3. Register of Bid Documents
4. Specification Section 00 41 13 BID FORM

**END OF ADDENDUM No. 1**



## **Pre-Bid Information**

Meeting Date: Wednesday, May 10, 2017 @ 2:00 p.m.

Prepared By: Tim Skibicki

Tt Project No.: 200-163183-17001

BID No.: SRS-17004-Firoof / SRS-17003-Poroof

Project Name: **Caesar Rodney School District - Postlethwait & Fifer MS Roof Replacements**

Regarding: General Pre-Bid Information – Agenda

### **AGENDA**

1. This is the Pre-Bid Meeting: Attendance is **Mandatory** for all Prime Contractors. Bids received from contractors not attending this meeting shall not be opened.
2. Project consists of the following:
  - a. The general scope of the project entails roof replacement including masonry and flashing repairs at Postlethwait & Fifer Middle Schools respectively.
  - b. ***Project will be constructed under a single prime contract with a Roofing Contractor or General Contractor. Form of Contract will be AIA Document A101 Standard Form of Agreement between Owner and Contractor where the basis of payment is a STIPULATED SUM.***
3. ***Bids Due: Sealed proposals will be received by the Owner for public opening until 2:30 p.m. (Postlethwait) and 3:30pm (Fifer) local time on Thursday, May 25, 2017 at the Caesar Rodney School District Conference Room, 7 Front Street, Wyoming, DE 19934. Proposals received after this time shall not be accepted. Bidders should be aware that the Owner reserves the right to reject all bids and/or negotiate with the low bidder.***
4. Availability of Documents: The contract documents (project manual and drawings) will be made available at the non-refundable cost of \$100.00 per set (hard copy) or \$50.00 electronic copy. The documents will be available for purchase at the Pre-bid meeting or at the architect's office after the Pre-bid meeting. Payment is to be made by check payable to the order of "Tetra Tech."
5. Wage Rates and Payroll Reporting: Contractors shall comply with all requirements of the State of Delaware regarding prevailing wage rates and payroll reporting shall be reported to Delaware Department of Labor.
6. Only plan holders who have purchased drawings from Tetra Tech will receive the Addenda.
7. All discrepancies, questions or requests for clarifications or interpretations must be submitted to the Architects office at least seven (7) days prior to bid due date. Submit e-



mails to Tim Skibicki's attention at tim.skibicki@tetrattech.com. Last day for questions will be Thursday 05/18/2017 by 5:00 pm.

8. Substitutions requests (bidding only) must be submitted in writing as required by the specifications.
9. Schedule:  
  
Timely execution of this project is a critical element of the Work.
10. Submission of a 10% secured bid deposit in the form of a Bid Bond, of total amount of the Base Bid plus all additive alternates is required with bids.
11. Review Subcontractor List
12. Bid Form "Affidavit of Employee Drug Testing Program" must be submitted with bids for **Prime and each Subcontractor** listed on subcontractor list.
13. Guided Walkthrough Dates.



TETRA TECH

240 Continental Drive, Suite 200, Newark, Delaware 19713

# PREBID MEETING SIGN-IN SHEET

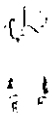
Fifer Middle School Roof Replacement

Caesar Rodney School District

Tt PROJECT NO.: 200-163183-17001

DATE: May 10, 2017

Name	Company	Physical Address	Telephone	Fax	e-mail
1 MARK EVELAND	DA NOLT	53 CROSS KEYS RD BENJAMINS	856 753 9333	856 753 4463	MARKG.DANNA@com
2 Matt Baran	Pac Roofing Inc	355041thgum blvd new market DE 19720	302 822 6767	302 322 8809	ma@pacroofinginc
3 Rob Solloway	Kest	234 Oak Dr 6600 WASH BLVD ELKINSIDE, MD	302 673 6469 410 703	estimator2@kest construction.com	
4 Brian Yi	EastCoast		9679163	Brian@eastcoastexter	pers.com
5 Jason Stallings	Quality Exteriors Inc	60 Hopkins Cemetery Rd.	302-398-9283	302-398-9290	johnson@exteriorsinc.com
6 Ken Belager	Wilkinson Roofing & Siding Inc	1000 First State Blvd	302-988-0176	30	ken@wilkinsonroofing.com
7 Brian Franchi	ABC Supply	1550 First St Blvd	207-318-5515	—	Brian.Franchi@abc-supply.com
8 Amy Cribb	CTA Roofing	91 Blue Heron Drive	302 454 8551	302 454 8554	MARK@CTA ROOFING.COM
9 John Buranovich	Jalk contracting	5408 Dower House Rd Upper Marlboro MD 20772	242-286-4489		johnpsuranovich@gmail.com
10 MICHAEL OWENS	TOTTAN	61 CATHY LANE BURLINGTON NJ 08046	609-447-6200		SALESADMIN@TOTTAN.COM
11 MATTHEW TETAM	FARRELL ROOFING	201 W LAKE ST. MIDDLETOWN DE	302 318 1063		MATTHEW@FARRELLROOFING.COM
12 Stacy Bush	Amakor, Inc	72 Clinton St DE City DE 19706	302 834 8464	FX 81081	Amakor@aol.com



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Fifer MS Roof Replacement  
Caesar Rodney School District

200-163183-17001

Bids Due: 3:00 p.m., May 25, 2017 at  
Caesar Rodney School District  
Facilities Management  
7 Front Street  
Wyoming, DE 19934

REGISTER OF BID DOCUMENTS  
PLEASE PRINT CLEARLY

\$ 100.00 per set

<b>#01</b>	<p>Name of Company: <u>Junth contracting</u></p> <p>Physical Address: <u>5408 Dower Howe RD</u></p> <p>City, State: <u>Upper merlboro MD 20772</u></p> <p>Contact: <u>John Psaromatis</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>240-286-4989</u></p> <p>Fax: _____ Date: <u>5/10/17</u></p> <p>E-Mail: <u>johnpsaromatis@gmail.com</u></p>
<b>#02</b>	<p>Name of Company: <u>1st PSC Roofing Inc.</u></p> <p>Physical Address: <u>35 Southgate blvd</u></p> <p>City, State: <u>new castle DE 19720</u></p> <p>Contact: <u>Math Papa</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>Phone: <u>(302) 322-6767</u></p> <p>Fax: <u>(302) 322-8809</u> Date: <u>5/10/17</u></p> <p>E-Mail: <u>math@pscroofinginc.com</u></p>
<b>#03</b>	<p>Name of Company: <u>CTA Roofing</u></p> <p>Physical Address: <u>91 Blue Hen DR</u></p> <p>City, State: <u>NEWARK DE 19713</u></p> <p>Contact: <u>Mark Cribb</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>Phone: <u>302 454 8551</u></p> <p>Fax: <u>302 454 8554</u> Date: <u>5/10/17</u></p> <p>E-Mail: <u>Mark@CTARoofing.com</u></p>

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Caesar Rodney School District

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<b>#04</b>	<p>Name of Company: <u>Quality Exteriors, Inc.</u></p> <p>Physical Address: <u>60 Hopkins Cemetery Rd.</u> City, State: <u>Harrington, DE 19952</u></p> <p>Contact: <u>Jason Stallings</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>302-398-9283</u></p> <p>Fax: <u>302-398-9290</u> Date: <u>5/10/17</u></p> <p>E-Mail: <u>jason@gexteriorsinc.com</u></p>
<b>#05</b>	<p>Name of Company: <u>JOTAN</u></p> <p>Physical Address: <u>61 CATHY LANE</u> City, State: <u>BURLINGTON, NJ 08046</u></p> <p>Contact: <u>MIKE OWENS</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>Phone: <u>609-447-6200</u></p> <p>Fax: _____ Date: <u>5/10/17</u></p> <p>E-Mail: <u>SALESADMIN@JOTAN.COM</u></p>
<b>#06</b>	<p>Name of Company: <u>FALLEN ROOFING INC</u></p> <p>Physical Address: <u>201 WEST LAKE ST.</u> City, State: <u>MIDDLETOWN DE</u></p> <p>Contact: <u>MATTHEW TETU</u> GC: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/></p> <p>Phone: <u>302 370-7663</u></p> <p>Fax: <u>302-370-9662</u> Date: <u>5/10/17</u></p> <p>E-Mail: <u>MATTHEW@FALLENROOFINGINC.COM</u></p>



Fifer MS Roof Replacement  
Caesar Rodney School District

200-163183-17001

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7 Front Street  
Wyoming, DE 19934

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#07	<p>Name of Company: <u>O.A. Next</u></p> <p>Physical Address: <u>53 CRANE KEYS RD</u> City, State: <u>BEALTON NY 08009</u></p> <p>Contact: <u>MARK EVELAND</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>856 753 9333</u></p> <p>Fax: <u>856 753 4963</u> Date: _____</p> <p>E-Mail: <u>MARK@OANEXT.COM</u></p>
#08	<p>Name of Company: <u>Wilkinson Roofing &amp; Siding Inc</u></p> <p>Physical Address: <u>1000 First State Blvd</u> City, State: <u>Wilmington DE 19804</u></p> <p>Contact: <u>Ken @ balaban</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>302-998-0176</u></p> <p>Fax: <u>302-998 9716</u> Date: _____</p> <p>E-Mail: <u>Ken@wilkinsonroofing.com</u></p>
#09	<p>Name of Company: <u>EAST COAST</u></p> <p>Physical Address: <u>6600 WASH BLVD</u> City, State: <u>ELICHTZBURG MD</u></p> <p>Contact: <u>BRIAN YI</u> GC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: <u>703-967-9163</u></p> <p>Fax: _____ Date: _____</p> <p>E-Mail: <u>BRIAN@EASTCOASTEXTERIORS.COM</u></p>

Fifer MS Roof Replacement  
Caesar Rodney School District

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<b>#10</b>	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: _____</p> <p>Fax: _____ Date: _____</p> <p>E-Mail: _____</p>
<b>#11</b>	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: _____</p> <p>Fax: _____ Date: _____</p> <p>E-Mail: _____</p>
<b>#12</b>	<p>Name of Company: _____</p> <p>Physical Address: _____</p> <p>City, State: _____</p> <p>Contact: _____ GC: YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Phone: _____</p> <p>Fax: _____ Date: _____</p> <p>E-Mail: _____</p>

# **BID FORM**

**To:** Caesar Rodney School District  
7 Front Street, PO Box 188  
Wyoming, DE 19934

Delaware Business License No.: \_\_\_\_\_ Taxpayer ID No.: \_\_\_\_\_  
(A copy of Bidder's Delaware Business License must be attached to this form.)

**Phone No.:** (        ) \_\_\_\_\_ - \_\_\_\_\_      **Fax No.:** (        ) \_\_\_\_\_ - \_\_\_\_\_

\$( )

FRED FIFER III MIDDLE SCHOOL  
ROOF REPLACEMENT  
CAESAR RODNEY SCHOOL DISTRICT  
CAMDEN, DELAWARE

**BID FORM**

I/We acknowledge Addendums numbered \_\_\_\_\_ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within \_\_\_\_\_calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By \_\_\_\_\_ Trading as \_\_\_\_\_  
(Individual's / General Partner's / Corporate Name)  
\_\_\_\_\_  
(State of Corporation)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness:** \_\_\_\_\_ **By:** \_\_\_\_\_  
(SEAL) ( Authorized Signature )  
\_\_\_\_\_  
( Title )  
**Date:** \_\_\_\_\_

**ATTACHMENTS**

Sub-Contractor List  
Non-Collusion Statement  
Affidavit(s) of Employee Drug Testing Program  
Bid Security  
(Others as Required by Project Manuals)

FRED FIFER III MIDDLE SCHOOL  
ROOF REPLACEMENT  
CAESAR RODNEY SCHOOL DISTRICT  
CAMDEN, DELAWARE

**BID FORM**

**SUBCONTRACTOR LIST**

In accordance with Title 29, Chapter 6962 (d)(10)b Delaware Code, the following sub-contractor listing must accompany the bid submittal. The name and address of the sub-contractor **must be listed for each category** where the bidder intends to use a sub-contractor to perform that category of work. In order to provide full disclosure and acceptance of the bid by the *Owner*, **it is required that bidders list themselves as being the sub-contractor for all categories where he/she is qualified and intends to perform such work.** This form must be filled out completely with no additions or deletions. Note that all subcontractors listed below must have a signed Affidavit of Employee Drug Testing Program included with this bid.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City &amp; State)</u>	<u>Subcontractors tax payer ID # or Delaware Business license #</u>
1. Roofing	_____	_____	_____
2. Mechanical	_____	_____	_____
3. Plumbing	_____	_____	_____
4. Electrical	_____	_____	_____
5. Caulking	_____	_____	_____
6. Lightning Protection	_____	_____	_____
7. Masonry	_____	_____	_____
8.	_____	_____	_____

FRED FIFTER III MIDDLE SCHOOL  
ROOF REPLACEMENT  
CAESAR RODNEY SCHOOL DISTRICT  
CAMDEN, DELAWARE

**BID FORM**

**NON-COLLUSION STATEMENT**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date (*to the Office of Management and Budget, Division of Facilities Management*).

All the terms and conditions of (*Project or Contract Number*) have been thoroughly examined and are understood.

**NAME OF BIDDER:**

\_\_\_\_\_

**AUTHORIZED REPRESENTATIVE  
(TYPED):**

\_\_\_\_\_

**AUTHORIZED REPRESENTATIVE  
(SIGNATURE):**

\_\_\_\_\_

**TITLE:**

\_\_\_\_\_

**ADDRESS OF BIDDER:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**E-MAIL:**

\_\_\_\_\_

**PHONE NUMBER:**

\_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**

**AFFIDAVIT  
OF  
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite that complies with this regulation:

**Contractor/Subcontractor Name:** \_\_\_\_\_

**Contractor/Subcontractor Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Authorized Representative (typed or printed):** \_\_\_\_\_

**Authorized Representative (signature):** \_\_\_\_\_

**Title:** \_\_\_\_\_

Sworn to and Subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

My Commission expires \_\_\_\_\_. NOTARY PUBLIC \_\_\_\_\_.

**THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.**



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