

**DEPARTMENT OF SAFETY AND  
HOMELAND SECURITY**



SHS-13-799 FRNG\_RANGE

**DIVISION OF STATE POLICE  
1441 North DuPont Hwy ~ Dover De 19901  
P.O. Box 430 ~ Dover, DE 19903**



STATE OF DELAWARE  
DEPARTMENT OF SAFETY AND HOMELAND SECURITY  
DIVISION OF STATE POLICE  
P O Box 430  
DOVER, DELAWARE 19903

July 8, 2013

Analytical Service, Inc *DBA SULLIVAN INTERNATIONAL GROUP, INC.*  
Mr. Jonathan Kruff, Director of Gov Programs  
8600 Snowden River Pkwy-Suite 300  
Columbia, MD 21045

Dear Mr. Kruff,

I am pleased to inform you that *Analytical Services, Inc.* has been awarded Contract Number SHS-13-799 FIRING-RNG.

Enclosed are two (2) copies of our contract form that must be completed and returned to my attention prior to Monday, July 15, 2013. The contract form **MUST** have the signature of a representative who has the legal capacity to enter your organization into a formal contract with the State of Delaware, Division of State Police. One copy of the fully executed contract form will be returned for your records.

As the awarded vendor, you will be required to complete the new W-9 Form by visiting the Division of Accounting's website: <http://accounting.delaware.gov/>. It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form, agencies will not be able to purchase if this is not completed and accepted by the Division of Accounting. If you need assistance or have questions, please contact 302-734-6827 or fax your inquiry to 302-736-7909.

We appreciate your interest and look forward to working with you.

Sincerely,  
*Original on File*

Kimberly L. Curtee  
Purchasing Administrator

**COPY**