

NOTICE: REQUEST FOR PROPOSALS FOR SPECIAL LITIGATION COUNSEL

Bid Number: 12282012DSHS

Bid Closing: December 28, 2012; 3:00 PM EST

The Department of Safety and Homeland Security (“DSHS”) is issuing this Request for Proposals (“RFP”). DSHS seeks to engage a law firm to act as Special Litigation Counsel (“Special Litigation Counsel”) representing Secretary Schiliro in *Michael A. Whaley and Valerie M. Robinson v. Lewis D. Schiliro*, CA 1:12-cv-0633 (LPS) filed in the United States District Court for the District of Delaware (“Action”). This case is an action by Plaintiffs against Secretary Schiliro pursuant to the Civil Rights Act of 1866, 42 U.S.C. § 1981, Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e and 19 *Del. C.* 1953 § 710, et seq. The suit alleges in part that DSHS engaged in discriminatory employment practices and retaliated against Plaintiffs based on race and age in violation of federal and state laws.

DSHS anticipates that, after conducting interviews, it will select one firm to act on behalf of DSHS as Special Litigation Counsel. DSHS reserves the right to award multiple contracts if it determines that such an award is in the best interest of the State of Delaware (“State”). This RFP will define the scope of the work to be performed, the requirements the vendor (“Vendor”) must address in its response, the method for response, and the administrative requirements that must be followed. DSHS will advise potential Vendors of changes to any dates as may be necessary. DSHS also reserves the right to modify and/or cancel this solicitation at any time during the RFP process.

The RFP is available at the following web sites:

On the State’s website at <http://bids.delaware.gov> and

The Attorney General’s website at <http://attorneygeneral.delaware.gov>

The Designated Contact for all questions and requests for information related to the RFP is:

Cynthia L. Collins, Deputy Attorney General

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RFP Schedule

ID	Date/Time	Activity
1	December 17, 2012	Request for Proposal issued, posted on the State’s website at http://bids.delaware.gov and the Attorney General’s website at http://attorneygeneral.delaware.gov .
2	December 19, 2012	All Vendor questions regarding RFP are due
2	December 21, 2012	State issues answers to questions regarding the RFP via the State’s website at http://bids.delaware.gov and Attorney General’s website at http://attorneygeneral.delaware.gov
5	December 28, 2012; 3:00 p.m. EST	RFP Response due date
4	January 4, 2013	Begin Vendor Interviews (subject to change)
5	January 4, 2013	Begin Negotiations (subject to change)
6	January 4, 2013	Contract awarded (subject to change)