



Seaford School District

Seaford, Delaware

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OFFICE OF BUILDING AND
GROUNDS
MR. DOUG HENRY

RFP Pre-Bid Meeting for Partial Roof Replacement Central Elementary 9/21/20

- Doug Henry welcome everyone to the meeting.
 - Here for a RFP Meeting for a partial roof replacement at Central Elementary.
 - Total scope of the project is 1,963,900.00
- Everyone stated they were familiar with the procurement process.
 - Question was asked if performance bonds or procurement bonds were needed, answer was no.
- No questions were asked regarding the RFP timeline.
- No questions were asked regarding the General Evaluation process
- Scope of work – recommended from assessments.
 - Ponding issues, coating delamination issues, coping and flashing issues with blowing rain.
 - Ladder set up if anyone wants to go on the roof today or can call and set up a time later.
 - Follow up with Tremco now dictates coating delamination is not covered.
- Quality assurance will be performed by the architects chosen.
 - Single source architect since only one building.
- Misc. Questions.
 - Who did original assessments – Fearn and Clendaniel Architects.
 - Any asbestos – none know would be up to architects to test.
 - How old is building – original build in 1959.
 - Intent on how much – address issues per the assessments completed in 2019.
 - Will Seaford identify what areas are to be done - based on recommendation from architects with winning bid.
 - Any particular roof system – based on recommendation from architects with winning bid.
 - Is there an as built drawing – yes can provide as requested.
 - No inferred completed on building.
 - Roof draining – recommendation from architects with winning bid.
 - Minimum warranty – 20 to 25 years.
 - Will we send out assessment – yes as requested.
 - Any additions – yes one in 2001 and 2011.
 - Additions part of work – recommendation from architect with winning bid.
 - Any historical components – no.
 - Include quality management in price – no
 - Who to direct follow up questions to – doug.henry@seaford.12.de.us
- Meeting was adjourned and anyone who wanted to view roof was welcomed to at this time.

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