

**SEAFORD HIGH SCHOOL
FURNITURE AND EQUIPMENT BID
BID NUMBER SHS-F-01
ADDENDUM NUMBER ONE**

Changes to the Bid Form:

Total F: Change delivery date to 8/5/2013 (from 8/5/2014).

Items # 56, 57, 58, & 59: Change stool height to 19" (from 23").

Changes to Tag Designations:

Item C-5: Delete entire Designation and substitute "Bar Stools & Chairs 6050-303 Soda Stool – Custom". Delete entire Model Number and substitute "6050-303 Soda Stool – Custom".

Questions & Answers:

1. Do the small wares actually have to be taken to the Kitchen, Serving Classroom, and Bakery, or is there a loading dock where all this can go? If so, will we need a lift gate?

Delivery of small wares to rooms designated is expected. Unpacking and set-up (where necessary) is expected. The rooms where the small wares are going are easily accessible from the outside. The Kitchen has direct access to the outside. The Bakery has direct access across a hallway to the outside. The Serving Classroom is about 20' down a hallway from an outside door. There is a loading dock, but quite a distance away so it wouldn't be recommended as a staging area.

2. What pages are to be returned on bid day?

The pages to be returned are the "FF&E Bid Form" pages (the Excel spreadsheet) plus the "Bid Form Cover Letter" (filled out) included as a part of this Addendum. Please return all pages of the "FF&E Bid Form" even if you've only bid certain items.

3. Is it possible to get an Excel spreadsheet of the bid pages only so the prices can be entered from a computer?

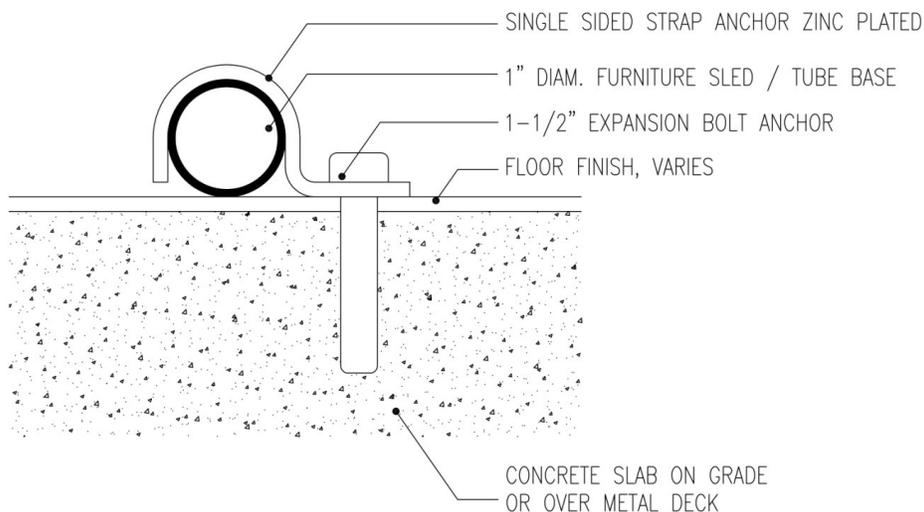
The "FF&E Bid Form" is an Excel spreadsheet where prices can be entered from a computer. If you have obtained a copy of the "FF&E Bid Form" that isn't a spreadsheet, please email morettir@studiojaed.com and a spreadsheet copy will be forwarded to you.

3. It is obvious that you do want complete delivery and set up of all the furnishings as outlined in the bid. I would like to confirm that you do want all installation costs included in the price of each line item and not as a separate charge?

Yes, installation and set up costs are to be included in the per item bid amount and not as a separate charge. That way, if we buy more or less of an item, there is no need to adjust the delivery and set up prices.

4. For the KI Sela lounge seating pieces that will be anchored to the floor (Item #'s 29~47 & 50~55), will KI be supplying the parts needed to anchor these pieces? I am picturing a bracket or clamp of some kind unless KI is going to pre-drill holes in the base.

The anchor suggested is a single-sided tube strap/clip with a 1½ inch x 5/16 inch expansion bolt. One strap/clip per side is required, one side with the strap/clip at the front and one side with the strap/clip at the rear. The bolt hole and bolt are to be located on the inside, under the body of the furniture piece. We will encourage the winning vendor to suggest other solutions as well, including any solutions from KI. Any such solution must not add any additional cost to the bid item. The reason for anchoring both sled bases to the floor is a requirement by the Fire Marshal that no hallway furniture is moveable. The flooring to receive the anchors may be carpeting, quartz tile, or rubber flooring, all on a concrete slab. Please see diagram below.



5. For the overheads in the offices that are against the wall (OF-1 & OF-4). Does this refer to installation on the wall or just a free standing overhead up against the wall?

Overheads are not to be installed on the wall. They are to be supported as part of the desk assembly.

6. Have any substitutions been approved?

No requests for substitutions were received prior to the deadline for substitutions and questions of March 7, 2013 at 4:00 pm. Therefore, all items are to be bid as specified.

BID FORM COVER LETTER FOLLOWS – To be completed and submitted with “FF&E Bid Form”.

**SEAFORD HIGH SCHOOL
FURNITURE AND EQUIPMENT BID
BID NUMBER SHS-F-01
BID FORM COVER LETTER**

Business Name: _____

Person's Name – Single Point of Contact: _____

Telephone Number: _____ Cellular Number: _____

The undersigned, representing that he/she has read and understands the Bidding Documents and that this bid is made in accordance therewith, and that his/her bid is based upon the materials, systems, and equipment described in the Bidding Documents without exception, hereby proposes and agrees to provide all labor, materials, plant, equipment, supplies, transport and other facilities required to provide the material and execute the work described by the aforesaid documents for the sums indicated.

I/We acknowledge Addendums numbered _____ and the price(s) submitted includes any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for sixty (60) calendar days from the date of opening of bids. The owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

The undersigned represents and warrants that he/she has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him/her, or in the prosecution of the work required; that the bid is legal and firm; that he/she has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form.

By _____
(Signature)

Business Address: _____

