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CENTRAL BIDDING DEPARTMENT

ADDENDUM No. 1

Baltz Elementary School Extended Learning Time Program – RFP #2-15-01
Red Clay Consolidated School District

Date of Addendum: July 25, 2014

OPENING DATE: **August 5, 2014 at 2:00 PM**

To all prospective bidders under the specifications and contract documents described above, this Addendum to RFP is being issued to:

To answer the following questions:

1. We received the RFP today, its due August 5 which is 13 days. Is it possible to extend the due date to August 12?

A: No, we will not be able to offer an extension since we need to take this to the August board meeting.

2. On pg. 18 of the RFP under Vendor Responsibilities it asks vendors to "provide monthly reports to the Baltz Elem School leadership on information related to: enrollment, types of services, student/families being served, program schedule, outreach activities." To guide us with what this might look like is it possible to see an example of this?

A: There's no structured example, if a vendor has a sample report that they normally provide, they review team will accept that as a part of their application. The school has, upon approval, the right to negotiate the details of that report.

3. Is it possible to understand the revenue, expense and size of the 2013-14 before and after school programs run at Baltz Elementary school?

A: Baltz is 100% f/r lunch, so if a vendor chooses to structure a fee - that is their choosing, it is not mandated. The size should be 300-550 students with a focus on the low performing student groups. The school will not expect the program to exceed \$150,000 in total costs.

4. Assuming the funding for the program is coming from Title 1 SIG grant (1008) and grants are announced publicly, what is the grant start and end date, size?

A: For the purposes of the RFP - the funding is not estimated to exceed \$150,000. The start date is Spring/Summer 2014 - end date Spring 2015, renewed every year based on the school meeting specific academic targets.



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5. Pg. 18 of RFP also under Vendor Responsibilities says "provide program materials and coordinate staff hiring and supervision; the Baltz Leadership will reserve the right to approve/support hiring as needed." Could the staff who deliver the Before and After (B&A) school programs include classroom teachers, if so could the vendor who provides the B & A program employ the teachers as sub-contractors?

A: yes to both

6. I think David asked you about whether the district expects the program to be licensed or not, but I'm including that question first so we don't forget about it.

A: we would expect licensing in time, it would not be a prerequisite for the application.

7. How many students are expected to participate in the extended learning program (specifically in the daily afterschool component)? This is important information for our budgeting purposes.

A: We are to target between 300 - 550 children, they will be from targeted subgroups in the building.

8. Does the district have budget range or ceiling for proposals?

A: We will not fund any winning bid more than \$150,000.

9. The RFP mentions supporting Focus School requirements related to extended day (p. 18). Can you share more about what those requirements are? Or is there someone at the school or district we can reach out to regarding those?

A: It requires an extended day program that will be closely aligned to the needs of the school. Here's the link to the plan from DEDOE's page:

<http://www.doe.k12.de.us/infosuites/staff/fedstprog/TitleIPartA/Files/Home%20Page/BestPractice/FocusSchoolsApp/RedClayFocus.pdf>