



Data Service Center

168 S. Dupont Highway
New Castle, DE 19720
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CENTRAL BIDDING DEPARTMENT

ADDENDUM No. 3

Architectural/Engineering Services – Various Projects – RFQ #2-14-54
Red Clay Consolidated School District

Date of Addendum: June 2, 2014

OPENING DATE: **June 6, 2014 at 2:00 PM**

To all prospective bidders under the specifications and contract documents described above, this Addendum to RFQ is being issued to:

To answer the following questions:

1. We are trying to organize our response in accordance with the RFQ. The order of items b, c, d, e, and f is not the same as the order of information in the SF330. We will need to pull apart the SF33 to respond to the items in order as was requested.

We understand there is a limit of 5 projects to be presented.

We are having difficulty with Item E. There is a limit of five pages. Each SF330 resume is a full page. With the org chart included in this section, that leaves four pages for resumes. We will have more than 4 key staff members for the projects. Should we fit all individuals on four pages or should we include the full SF330 resume for each individual and exceed the page limit?

Should the SF330 forms be presented as a completed set of forms and then each of items b, c, d, e, and f be addressed separately in order following the page limit guidelines?

The SF330 forms should be presented as a completed set of forms and then each of the items b, c, d, e and f should be addressed separately in order following the page limit guidelines.

2. Item "G. Financial Capability" of the required information requests our "last audited annual financial statement." Would you accept one of the following documents to address this requirement? We would also like to submit this information in a separate, sealed envelope identified as "Proprietary Information".
 - 2013 Compilation Financial Statement
 - 2013 Federal Tax Return
 - 2012 DeIDOT Overhead Audit

The 2013 Compilation Financial Statement or 2013 Federal Tax Return would both be acceptable.



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3. We would like to hand deliver our package to ensure timely delivery. What are your office hours?

Our office hours are 7:00AM until 4:00PM