



## Data Service Center

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### CENTRAL BIDDING DEPARTMENT

#### ADDENDUM No. 1

#### Professional Development – On Site Consultation Services – RFP #2-12-41 **RED CLAY CONSOLIDATED SCHOOL DISTRICT**

Date of Addendum: March 14, 2012

OPENING DATE: **March 22, 2012 at 2:00 PM**

To all prospective bidders under the specifications and contract documents described above, this Addendum to RFP is being issued to:

1. Answer the following submitted questions:

- a. Is there flexibility in professional development design? For example, I see the Scope of Work asks for 1.5 days for SIOP and 1.5 days for SIOP/TWIOP break-out sessions. To better introduce the teachers to the Model we were thinking 4 days of SIOP for teachers at Marbrook and 4 days of TWIOP for teachers at William C Lewis- separate the teachers from the beginning and deliver workshops to introduce them to the Model that are very tailored to their teaching context. These sessions could be all at once or spread throughout the year (which is preferable- for example- 2 in June/Aug and then one in Nov and one in Feb)

We are committed in our PZ plan for the days this summer (3 in June and 2 in August) We had combined Lewis and Marbrook to save money- because of the limit to numbers in each session. But, if they are affordable we could split the two schools. November and February days won't work as we don't have any full inservice days then. **It is desirable to have the staff separated is possible....assist with team building**

- b. For the coaching and site-based consultations we would like to suggest a combo of these services for both schools. Maybe 3-4 days at each school where a subset of teachers might receive coaching (perhaps for teachers identified as staff able to be "leaders" in order to start to build site-based capacity) and all participating teachers in grade level teams will receive guided SIOP/TWIOP lesson planning professional development with CAL SIOP staff. For these job-embedded PD visits teachers will come prepared to do one or more of the following "SIOPize" a lesson, develop content/language objectives, create vocab activities, adapt assessments, or some other type of service that is applicable to what they need.

We want the teachers trained in these areas listed in #2 before the school year starts. We still want coaching and site based consultation along with Q and A sessions during the school year. This is where we thought PLC's would come in handy. **Yes.**



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- c. Is the district tied to only 11 PD days are is it open to a few more (like 2 more)? And is this 11 days from June 2012 to June 2012 or 11 days for the first academic year (June 2012-June 2013)?

The 11 days is spread over 2 years. If they can add more days and stay within our budget we would be willing to look at that.

- d. Are the 11 days to be split between Marbrook and Lewis or will each site receive 11 days each?

Each school has to have 11 days.

- e. It appears that the 25 administrators are to receive training separate from the 90 teachers; please confirm.

Yes the district admin training was separate because it was meant to inform them of the “look fors” when doing walkthroughs or evaluations.