



**Data Service Center**

168 S. Dupont Highway  
New Castle, DE 19720  
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**CENTRAL BIDDING DEPARTMENT**

**ADDENDUM No. 1**

Occupational, Physical and Speech/Language Therapy Services – Richardson Park Learning Center & Early Years Program – RFP #2-13-55

**Red Clay Consolidated School District**

Date of Addendum: May 29, 2013

OPENING DATE: **June 6, 2013 at 2:00 PM**

To all prospective bidders under the specifications and contract documents described above, this Addendum to RFP is being issued to:

**To answer the following questions:**

- 1. There is a requirement listed in section 18.A for automobile insurance. As our talent will not be driving as a function of their job with Red Clay, is this necessary? Supplemental Health Care neither owns cars nor provides automobile insurance to its talent.**

They could be driving between schools for some of the related services positions on a daily basis given the caseload at the school.

- 2. Under Special Instructions, Scope of Work (page 20), there is a notice that it is expected that each therapist will be asked to take on a caseload of 60-80 children. Is that correct? Typically, we see caseloads closer to 30-35/therapist in order to ensure quality outcomes and sufficient time devoted to each child.**

The caseload is noted in the RFP specifications.

- 3. Have your current vendors been successful in staffing all of your needs? How many years have they been providing these services? Are you happy with the services they are providing?**

Yes they have been successful in staffing all of the District's needs. They have been providing the services for three (3) years and we are happy with the services we have been getting.

- 4. Will therapists have access to the internet capabilities/computers at Red Clay Consolidated School District – Richardson Park Learning Center & Early Years Program?**

Yes



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**5. Are orientation sessions/teacher in-service days billable?**

Yes, if the contractor is providing services on those days.

**6. How many locations will need services under this contract?**

One – Richardson Park Learning Center

**7. What are the daily working hours?**

Secondary – 7:20 AM to 2:50 PM  
Elementary – 8:20 AM to 3:50 PM

**8. What are the projected weekly working hours for each specialty? Are they greater than 30 hours?**

As stated in the RFP specifications.

**9. Do you provide the equipment and materials to be used to provide therapy services for evaluations?**

Yes

**10. Will the therapist have access to a computer, fax, internet access, etc.?**

Yes

**11. Is mileage and drive time between work sites or schools billable?**

No

**12. Are payment terms 30 days?**

Yes

**13. Is it possible to present exceptions such as providing only bilingual (Spanish-English) Speech/Language evaluation services?**

Yes

**14. From the description of the various classrooms and programs at Richardson Park Learning Center, would we be correct in thinking this program is designed specifically for children from 3 years of age to 5th grade with behavioral challenges, emotional disorders or Autism Spectrum Disorders?**



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Yes, correct. For more information you may visit the school website at [http://www.edline.net/pages/RCRPLC/RPLC\\_Info](http://www.edline.net/pages/RCRPLC/RPLC_Info)

### 15. Current rates, vendors & usage are as follows:

#### Early Years Program

##### EBS –

- One (1) OT for \$71.40/hour for 7.5 hours a day, 5 days a week for 42 weeks
- Two (2) Speech/Language Therapists for \$69.39/hour for 1/5 hours a day, 5 days a week for 42 weeks.
- One(1) full time Bilingual Speech/Language Therapist for \$73.77/hour for 7.5 hours a day, 5 days a week for 42 weeks.

##### Therapy Services of Delaware -

- Physical Therapy Services for \$62.73/hour for a total of 30 hours a week for 36 weeks.

#### Richardson Park Learning Center

##### The Speech Clinic –

- Five (5) Speech/Language Therapists for \$71.09/hour for 7.5 hours a day, 5 days a week for 42 weeks
- One (1) Bilingual Speech/Language Therapist for \$76.33/hour for 7.5 hours a day, 5 days a week for 42 weeks

##### Therapy Services of Delaware –

- Physical Therapy Services for \$62.73/hour for 42 weeks
- Occupational Therapy – Two (2) Occupational Therapists for \$62.73/hour for 42 weeks

#### RPLC & Early Years Combined

##### The Speech Clinic –

- Bilingual Speech/Language Therapist for \$76.33/hour for 50 hours between March 4 to July 31