



Data Service Center

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CENTRAL BIDDING DEPARTMENT

ADDENDUM No. 1

Occupational, Physical and Speech/Language Therapy Services – Meadowood Program – RFP #2-13-54
Red Clay Consolidated School District

Date of Addendum: May 29, 2013

OPENING DATE: **June 6, 2013 at 2:00 PM**

To all prospective bidders under the specifications and contract documents described above, this Addendum to RFP is being issued to:

To answer the following questions:

1. What are your current rates and current vendors?

- a. The Speech Clinic
 - i. \$71.09/hr for Speech/Language Services for 1 therapist for 7.5 hours a day, 3 days a week.
 - ii. \$71.09/hr for Speech/Language Services for 1 therapist for 8 hours a week
 - iii. \$76.33/hr for AAC for 7.5 hours a day, 2 days a week
 - iv. \$76.33/hr for Bilingual Speech/Language Services, if needed
- b. Nancy Martin
 - i. \$57.75/hr for Physical Therapy Services for 7.5 hours per day for 210 days
- c. EBS
 - i. \$69.36/hr for 2 Speech/Language Therapists for 7.5 hours per day, 5 days a week
- d. Therapy Services of Delaware
 - i. \$62.73/hr for OT & PT Services
 - ii. \$65.00/hr for Assistive Technology
 - iii. \$66.62/hr for Speech Pathology

2. Is it possible to present exceptions such as providing only bilingual (Spanish-English) Speech/Language evaluation services?

Yes

3. There is a requirement listed in section 18.A for automobile insurance. As our talent will not be driving as a function of their job with Red Clay, is this necessary? Supplemental Health Care neither owns cars nor provides automobile insurance to its talent.



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They could be driving between schools for some of the related services positions on a daily basis given the caseload at the school.

- 4. Under Special Instructions, Scope of Work (page 20), there is a notice that it is expected that each therapist will be asked to take on a caseload of 60-80 children. Is that correct? Typically, we see caseloads closer to 30-35/therapist in order to ensure quality outcomes and sufficient time devoted to each child.**

The caseload is noted in the RFP specifications.

- 5. Have your current vendors been successful in staffing all of your needs? How many years have they been providing these services? Are you happy with the services they are providing?**

Yes they have been successful in staffing all of the District's needs. They have been providing the services for three (3) years and we are happy with the services we have been getting.

- 6. Will therapists have access to the internet capabilities/computers at Red Clay Consolidated School District – Meadowood Program?**

Yes

- 7. Are orientation sessions/teacher in-service days billable?**

Yes, if the contractor is providing services on those days.

- 8. How many locations will need services under this contract?**

One – Meadowood Program

- 9. What are the daily working hours?**

Secondary – 7:20 AM to 2:50 PM
Elementary – 8:20 AM to 3:50 PM

- 10. What are the projected weekly working hours for each specialty? Are they greater than 30 hours?**

As stated in the RFP specifications.

- 11. Do you provide the equipment and materials to be used to provide therapy services for evaluations?**

Yes



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12. Will the therapist have access to a computer, fax, internet access, etc.?

Yes

13. Is mileage and drive time between work sites or schools billable?

No

14. Are payment terms 30 days?

Yes

15. Under submissions it asks us to submit for copies of the proposal. To clarify, are you looking for 1 original and 3 copies?

Yes, 1 original and 3 copies

16. Under Therapist Requirements, it lists the requirements of the therapist to work for Meadowood. Are you wanting for us to submit therapists' resumes and supporting documentation with this bid as submittals for the positions? Or is this a guideline of what will be expected if we are awarded the bid?

It is a guideline of what will be expected BUT if you have the therapists' resumes and supporting documents available we would like them submitted. We would want proof that they would have State of Delaware License in the related field.

17. We work with traveling therapists who might not be licensed in DE but would be interested in working for your program. Will you consider therapists who are out of state to work for your program with their DE licensure pending?

No, they would need their license prior to the awarding of the contract.

18. Regarding the continuing education, it asks for us to provide records of training in today's practices taken by professional staff on a yearly basis. Because our therapists take different CEU's, would you want for us to provide you the courses that the therapists we are submitting took in the past year?

Yes

19. Desire contractor to have bilingual therapists on staff. I see on the profile page that the enrollment by race includes 23% Hispanic/Latino and would infer that bilingual in Spanish is a plus. Are there additional languages that would be helpful?



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This RFP is for Spanish only. You can include what other languages you support but we are only currently interested in Spanish.