



**Data Service Center**

168 S. Dupont Highway  
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**CENTRAL BIDDING DEPARTMENT**

**ADDENDUM No. 1**

**Occupational, Physical and Speech/Language Therapy Services – Various Schools – RFP #2-13-51**  
**Red Clay Consolidated School District**

Date of Addendum: May 28, 2013

OPENING DATE: **May 31, 2013 at 2:00 PM**

To all prospective bidders under the specifications and contract documents described above, this Addendum to RFP is being issued to:

**To answer the following questions:**

- 1. Current vendor(s) and pricing for all areas as well as hours per week are as follows:**  
Assistive Tech - \$66.30/hour for 37.5 hours/week – Current vendor= Therapy Services of Delaware  
OT - \$62.73/hour for 75 hours/week – Current vendor= Therapy Services of Delaware  
PT- \$62.73/hour for 25 hours/week – Current vendor= Therapy Services of Delaware
- 2. How many therapists for each discipline are you looking for?**  
The need is based on the caseload identified in the specifications.
- 3. What are the hours?**  
Secondary Schools = 7:20AM to 2:50PM  
Elementary Schools = 8:20AM to 3:50PM
- 4. Is this bid for one year or longer?**  
Original contract is for one year with the right to renew for up to three (3) years.
- 5. Has current vendor(s) been able to meet all your needs?**  
Yes
- 6. The number of children to be serviced is listed but not how often per week. Can you provide the usual service level per week (1 hour per week, 2 times a week for a total of 3 hours, etc.).**  
It varies according to student needs and IEPs that are developed through a team process. Additionally, services may be required individually, in group, or as consultation.
- 7. Can we bid on a portion of this RFP without being excluded?**  
Yes



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- 8. Is if there are any other guidelines/requirements for the RFP content – it states that it is recommended that it mirror the evaluation criteria, however, that is just 4 small descriptions. Is this the only requirement, and we are free to include any other information we feel pertinent?**

Yes

- 9. It states that the RFP must be submitted in the “enclosed pre-addressed envelope” however, I pulled this RFP off of the website, and have no pre-addressed envelope. Are we permitted to send it in other sealed envelopes, and if so, are all 4 copies to be in separate envelopes or all together in one?**

You may send in other SEALED envelope, and all (4) copies may be together. Make sure the RFP name and number are clearly indicated on the outside of the envelope when submitted.

- 10. Typically, the cost proposal is kept separate from the RFP narrative, however, it does not state that here. How are we to submit the cost/budget proposal? May it be part of the narrative or separate?**

It may be part of the narrative or separate.