



## Data Service Center

168 S. Dupont Highway  
New Castle, DE 19720  
www.dataservice.org

Phone: (302) 504-7200  
Fax: (302) 504-7201  
Helpdesk: (302) 504-7222

June 20, 2019

### MEMORANDUM

Re: RFP # **2-19-33**  
School Districts **Red Clay Consolidated School District**  
RFP Title **Related Services**

This is to inform you that the Red Clay Consolidated School District has determined bids to be the highest scoring responses as follows:

Vendor	Services Available
Pediatric Therapeutic Services (PTS)	OT, PT, SLT, AT, Psych, BCBA/RBT
Speech Clinic	SLT
Nancy Martin	PT
EBS	OT, PT, SLT, Psych, BCBA, RBT
Kate Dickey	BCBA
Cumberland	OT, PT, SLT, Psych, BCBA
Invo-Progressus LLC	OT, PT, SLT, Psych, BCBA, RBT
Light Street	OT, PT, SLT, Psych
Epic Development	BCBA, RBT
CRA Therapy	OT, PT, SLT, Psych, BCBA, RBT
Soliant	OT, PT, SLT, Psych, BCBA, RBT

*Please note that this is a multiple award contract pursuant to Delaware Code, Title 29, Chapter 6926.*

As required in the specifications the following documents must be submitted or returned to the Data Service Center by: **July 5, 2019**

Required	Two copies of each District's contract for your signature.
N/A	Three copies of the AIA contract, mailed to you by ... for your signature.
N/A	Performance / Material Payment Bond in the amount of 100%
Required	Certificate of Insurance (Waived if delivery is made via common carrier)



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Failure to supply the required documents in a timely manner shall be cause for forfeiture of your bid deposit, if applicable, and the bid to be awarded to the next lowest responsible bidder. The bid deposit, if required, will be returned upon the receipt of the above referenced documents. A fully executed copy of the contract document will be returned to you by the District(s).

Upon the submission of all required documents, the District(s) will issue a purchase order that will be processed through the State of Delaware Accounting Office. You should not proceed with any work until you have received the purchase order unless a mutual understanding has been expedited by the District(s).

Thank you for your participation in the bid process. Please call me should you have any questions.

Sincerely,

Signature on File

Emily L. Ryan  
Coordinator – Administrative Applications & Central Bidding  
Data Service Center

CC: Jill Floore, Chief Financial Officer