Data Service Center

168 S. Dupont Highway   Phone: **(302) 504-7200**
New Castle, DE 19720   Fax: **(302) 504-7201**
www.dataservice.org   Helpdesk: **(302) 504-7222**

CENTRAL BIDDING DEPARTMENT

ADDENDUM No. 3
Fire and Security Alarm Monitoring, Maintenance and Annual Testing – RFP#2-18-20
RED CLAY CONSOLIDATED SCHOOL DISTRICT

Date of Addendum: July 19, 2018

OPENING DATE: July 26, 2018 at 2:00 PM

To all prospective bidders under the specifications and contract documents described above, this Addendum to RFP is being issued to answer the following submitted questions:

1. After reviewing it again this morning, it appears that all you want bidders to turn in for this is the completed Bid Form. Is that correct? Any other information that pertains the qualifying criteria listed on page 24 will be requested from the bidders upon request for evaluation. Is that correct?
No, please include information regarding all criteria with your submitted bid documents.

2. Do the Central Stations that will be providing the monitoring and dispatching, are they required to be U.L. - NFPA and FM Certified?   **YES**   Are redundant Central Stations required for monitoring incase the one Central Station or one answering service goes off line due to weather or a natural disaster **YES**

3. Are the monitoring stations required to be the same company that will be providing the maintenance and inspections?   **NO**   Can the monitoring stations be a 3rd party central station and/or answering service that are not part of the monitoring, maintenance and inspection company?   **YES**

4. What "standardized platform" is the district requiring for Intrusion/Burglar and for Fire Alarm as mentioned III Scope of Work number 2?

   Whatever the Vendor feels is the best for the District

5. #2 Scope – C I Monitoring: Most schools and/or buildings are being monitored via the Security Control Panel for all signals (Security, Fire, Troubles, Supervisory, Critical Condition, etc.) Does the district want to keep this the same or does the district wish to have Security, Fire Alarm Monitoring and others signals separated?   **Keep the same** How does the district wish to monitor all the other supervisory signals and all the other monitored equipment at the schools and/or buildings that are currently being monitored?   **Keep the same**

D/S/C Data Service Center

168 S. Dupont Highway   Phone: **(302) 504-7200**
New Castle, DE 19720   Fax: **(302) 504-7201**
www.dataservice.org   Helpdesk: **(302) 504-7222**

6. **#2 Scope – C I Monitoring:** There are several types of communications communicators currently being used in the district's schools and/or buildings for Red Clay for both Security and/or Fire. Does the district wish to standardize these communicators?

NO

7. If so…what type of communications is being required for the Security Control Panels and/or the Fire Alarm Control Panels? Does the district wish to have these monitoring costs for the communicators (If not POTS) included in the monitoring costs?

8. **#2 Scope – C I Monitoring:** Does Red Clay wish to have all the other equipment monitoring signals, that are currently being monitored for Red Clay, for all the supervisory, troubles, Critical Condition, etc. equipment, included as one monitoring cost per school and/or building?

YES

9. **#2 Scope – C I Monitoring:** Does Red Clay also wish to have the information that the district is currently receiving for all activity for all schools and/or buildings, via the web, as part of the monitoring costs?

YES

10. **#2 Scope – C IX:** Does the district require to have annual inspections as outlined for both Security Systems and/or Fire Alarm Systems? I believe the Fire Alarm inspections that meet the NFPA 72 and district requirements are already being provided to Red Clay under a separate active agreement.

YES

11. **Section Four:** Fire/Burglar and other alarm monitoring services: Will pass codes and/or access be provided to all Security and/or Fire Alarm control panels upon award of this RFP?

YES

12. **Section Four:** Fire/Burglar and other alarm monitoring services: Does Red Clay have permission on the immediate dispatch to the appropriate 9-1-1 center, due to New Castle County having a law on 2nd call verification on Burglar Alarms?

Unknown

13. If there are current active Agreements and/or Purchase Orders already in place that are already providing the services that are being specified in RFP 2-18-20, how is Red Clay going to treat the existing active Agreements and/or active Purchase Orders that have already been approved by Red Clay….that are currently providing these requested services.

We will be using the new pricing from RFP when awarded

14. Will Red Clay be providing a list of the current Security and Fire Alarm equipment and monitored equipment and/or signals for each school and/or building? All Security and/or Fire Alarm devices and/or monitored equipment can't be obtained with a survey or inspection.

YES

15. **# 27** How are we to conduct site surveys? This section clearly states that we "shall fully inform ourselves" but there's nothing in the RFP about site survey times, points of contact, etc. In reference to inspections, if we can't schedule and perform site surveys due to lack of timely information from the school district, will we provided with inspection reports for review. Also, if there is to be full coverage on

D|S|C Data Service Center

168 S. Dupont Highway   Phone: **(302) 504-7200**
New Castle, DE 19720   Fax: **(302) 504-7201**
www.dataservice.org   Helpdesk: **(302) 504-7222**

Fire Alarm Systems (not including sprinkler systems – fire alarm panels and all associated devices only), we will need complete lists of all batteries, sizes and dates of expiration, accurate devices counts , etc.

Inventory lists have been made available by contacting eryan@dataservice.org or by setting up a date to walk through each location

16. II Contract: Please clarify option to renew. Is this open-ended for additional years or do they mean an additional four years?

Open-ended per year with agreement.

17. III Scope of Work: 2 Scope IX: Any Fire Alarm equipment found to be defective from these inspections must be repaired within two working days. What if parts have to be ordered?

Work with District on a case by case basics but parts should be in stock to repair system at all times

18. X: Any delay of inspection or non-operable equipment – we are to be penalized if the district cancels a scheduled inspection? This is too open-ended. Also, what if there is some sort of equipment failure at the time schools open and well after an inspection – that wasn't deficient at that time? And…if equipment is ordered and there are delays beyond our control for repairs or the district doesn't allow us to complete repairs in a timely manner for whatever reason, are we to be penalized?

Work with District on a case by case basics but the district will make sure that the Vendor has ample time to get inspections done If District causes the delay then that case will be viewed as not a failed attempted of the Vendor

19. XIV: Spare Parts List: Who is paying for the kits? Again, site surveys for types of equipment, devices, etc. Where do we put the pricing for the spare parts kits?

Add a Line to the RFP if you will be charging extra for the spare parts, But again the Vendor should have ample parts to fix systems that they are bidding to service

20. Section Three: Fire Sprinkler Maintenance and Testing Services: Request for full coverage on all sprinkler systems is cost prohibitive. We do not provide full coverage on sprinkler systems.

OK just state in your return RFP that you will not be providing this to the District

21. There is no place for pricing for inspection and/or maintenance for Security, Fire Alarm and Sprinkler. Only T & M pricing. Will a place be provided?

Add the price line with identification of what you are providing to your return RFP

22. If there are existing active Agreements and/or active Purchase Orders already in place for Red Clay that are currently providing the requested services that are being requested in RFP 2-18-20, how is the district going to treat these existing active Agreements and/or active Purchase orders that have already been approved by Red Clay and that are currently being provided?

We will be using the new pricing from RFP when awarded