



R G Architects, LLC

200 West Main Street
Middletown, DE 19709
302.376.8100
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www.rgarchitects.net

RGA No. 18029

April 25, 2019

ADDENDUM NO. 1

STATE OF DELAWARE OMB/DFM
MC3705000056

DSCYF – SNOWDEN COTTAGE BOILER REPLACEMENT

959 Centre Road, Wilmington, DE 19801

R G Architects
200 West Main Street
Middletown, DE 19709
Phone: 302-376-8100 (phone)
Fax: 302-376-9851 (fax)
Email: jim@rgarchitects.net

BIDS DUE:

Monday, May 13, 2019 at 1:30 p.m.

LOCATION:

**THOMAS COLLINS BUILDING
Division of Facilities Management Office
540 S. DuPont Highway, Suite 1 (Third Floor)
Dover, Delaware 19901**

NOTICE TO ALL BIDDERS

1.0 GENERAL NOTES:

- 1.1 Bidders are hereby notified that this Addendum shall be and hereby becomes part of their Contract Documents, and shall be attached to the Project Manual for this project.
- 1.2 The following items are intended to revise and clarify the Drawings and Project Manual, and shall be included by the Bidder in their proposal.
- 1.3 Bidders shall verify that their Sub-bidders are in full receipt of the information contained herein.
- 1.4 The pre-bid sign-in sheet is attached to this Addendum.
- 1.5 All addenda will be sent out to the registered plan holders only, via email. Contractors are encouraged to keep an eye on their email accounts during the bidding period for such updates.

2.0 PREBID MEETING:

- 2.1 A Pre bid Meeting was held on Thursday, April 25, 2019 at 9:00 a.m. in the conference room of the Maintenance Shop Building #5 at the Delaware Youth and Family Center, 1825 Faulkland Road, Wilmington, DE 19805. following items were reviewed:
 - A. Project Description: A brief overview of the Project was discussed.

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- B. Project Schedule: The project tentative start date will be as soon as the winning bidder has been selected and a DFM Purchase Order issued.
- C. Bid schedule is as follows:
 - 1. The bids are due by **1:30 p.m. on Monday, May 13, 2019.**
 - 2. Substitution requests will be received until **4:00 p.m. on Friday, May 3, 2019.**
Instructions for requesting substitutions are very specific and are contained in the project manual. If the contractor does not follow the processes it is automatic grounds for rejection.
 - 3. Questions regarding the bid documents will be received until **4:00 p.m. on Monday, May 6, 2019.**
All questions **must** be submitted **in writing** (via fax or email, addressed to Jim Ament (jim@rgarchitects.net) to R G Architects. Neither R G Architects nor the Owner will answer questions verbally.
 - 4. The last day for addenda to be issued, if required, shall be, **Thursday, May 9, 2019.**
- D. Substitutions: If a specification lists one product manufacturer as well as listing “or equal”, the contractor is not obligated to submit for substitution prior to bid for that item. However, the contractor will still be responsible to meet the requirements of that product during the review process as per the specifications. If the product substituted as an equal does not meet ALL of the requirements of the specifications, as determined by the Architect, the Contractor is obligated to provide the specified product at no additional cost to the project.
- E. Bidders were reminded to fill out the Bid Form completely & to not leave any areas to be filled out blank. The sub-contractor list is to be also completed including a current Delaware Business License number. Bidders are to also list the Addenda issued. If five (5) Addenda was issued the Bid Form must note “1.2.3.4 & 5”. Bid forms noting “1-5” will not be accepted. Bidders were also reminded to have the “Affidavit of Employees Drug Testing Program” form as part of their Bid.
- F. Subcontractors List: The subcontractors list was reviewed and the agreed upon. The subcontractors are as follow:
 - 1. Mechanical
- G. The owner has offered the contractors a tour of the facility on **Wednesday, May 1, 2019 at 9:00 a.m.** Contractors are to meet in the Maintenance shop prior to heading out to site visit.
- H. Contractors wanting to take pictures during site visits are asked that all pictures are to not have any students in the pictures.
- I. Site contact: Frank Masset – Cell – 302-685-7102.
- J. Drug Testing Policy: RGA reviewed the new Drug Testing Policy in place by

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State of Delaware. Contractors are to reference the Project Manual for additional policy procedures and Drug Testing Report Forms.

3.0 Revisions to the SPECIFICATIONS:

3.1 None at this time.

4.0 Revisions to the DRAWINGS:

4.1 None at this time.

5.0 QUESTIONS:

5.1 None at this time.

6.0 ATTACHMENT LIST:

A. Pre Bid Sign-In Sheet

B. Bid Register

End of Addendum No.1

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April 25, 2019

PREBID MEETING SIGN-IN
State of Delaware
DSCYF - SNOWDEN COTTAGE - BOILER REPLACEMENT

	<u>Name</u>	<u>Company</u>	<u>Telephone</u>	<u>Email</u>
1	Grant Gaydos	Radius Systems	610-806-2129	ggaydos@radiussystemsllc.com
2	Tom HUTCHINSON	ATR ELECTRIC	302-750 4554	THUTCHINSON@ATRELECTRICDE.COM
3	Ryan Malin	DEDC, LLC	302-738-7172	rmalin@dedc-eng.com
4	Hayley Bolden	Summit Mechanical	302-836-8814	hayley@summitmechanical.org
5	Andy Baker	Schlosser Assoc.	302 738-7333	ABAKER@SAAMCI.COM
6	MARVIN McDONALD	LGIB MECHANICAL	856 719 1400	APICONE@LGIBMECHANICAL.COM
7	ANDREA DiFABIO	GEM MECHANICAL	610-361-9667	ANDREA@GEMMSI.COM
8	Frank Masset	DSCYF/DMSS	933-4880	Frank.Masset@delaware.gov
9	MICHAEL BARONE	DSCYF/DMSS	304-0365	MICHAEL.BARONE@DELTAWIRE.COM
10	Robert Robinson	OMB/DIFM	302-943-9408	robert.J.robinson@delaware.gov
11	Chuck BORING	DSCYF	302-824-0215	CHARLES.BORING@DELAWARE.GOV
12	CHRIS CULLETT	STATEWIDE MECHANICAL	302 376 6117	RSTEWART@STATEWIDE-HVAC.COM
13	JIM AMENT	RG ARCHITECTS	302-376-8100	jimergarchitects.net
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PLEASE PRINT CLEARLY

DSCYF - SNOWDEN COTTAGE - BOILER REPLACEMENT

MC3705000056

959 Centre Road, Wilmington, DE 19801

Bids Due: May 13, 2019 at 1:30 pm

State of Delaware, Office of Management and Budget, Division of Facilities Management

Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover DE 19901



BID DOCUMENTS REGISTER

PLEASE PRINT CLEARLY

\$50 per USB Drive

#01	Name of Company: <u>GEM MECHANICAL</u> Physical Address: <u>5101 BIRNEY HIGHWAY</u> City, State: <u>ASTON, PA 19017</u> Contact: <u>ANDREA DiFABIO</u> GC: <input type="checkbox"/> YES <input type="checkbox"/> NO EMAIL: <u>ANDREA@GEMMSI.COM</u> Fax: _____ Phone: <u>610-361-9667</u> Date: <u>4/25/19</u>
#02	Name of Company: <u>Summit Mechanical, Inc.</u> Physical Address: <u>304 Carson Drive</u> City, State: <u>Bear, DE 19701</u> Contact: <u>Hayley Bolden</u> GC: <input type="checkbox"/> YES <input type="checkbox"/> NO EMAIL: <u>hayley@summitmechanical.org</u> Fax: <u>302-836-8819</u> Phone: <u>302-836-8814</u> Date: <u>4/25/19</u>
#03	Name of Company: _____ Physical Address: _____ City, State: _____ Contact: _____ GC: <input type="checkbox"/> YES <input type="checkbox"/> NO EMAIL: _____ Fax: _____ Phone: _____ Date: _____