

**Delaware Department of State  
Veterans Memorial Cemeteries - Bear and Millsboro  
Major Capital Improvements  
STA-16001**

**CLARIFICATIONS**

1) **QUESTION:** Can you specify in greater detail the extent of the anticipated mechanical, electrical and plumbing scope of work for these projects?

**RESPONSE:** Extent of mechanical, electrical and plumbing will be minimal if at all. Project is mainly a civil/sitework project. There could be lighting for the new columbaria.

2) **QUESTION:** Do you anticipate the design of any structures or buildings in addition to the crypts and niches?

**RESPONSE:** Buildings, no. Niches will be a part of the columbarium expansion.

3) **QUESTION:** We are a civil engineering company. I suspect the work would include surveying, grading and drainage, as well as contractor services for installation of the crypts and niches?

**RESPONSE:** Yes, the work involves surveying, grading and drainage. We are soliciting for engineering services only at this time- the contractor services for installation of the crypts and niches will be bid later.

4) **QUESTION:** I was looking to receive a copy of the RFQ out for bid in Arch/Eng Services Delaware Veterans Memorial Cemetery Millsboro and Bear. Could a copy be mailed to our office?

**RESPONSE:** There is no additional RFQ available- all information needed to respond is included in the advertisement. We don't mail copies.

5) **QUESTION:** Are these project additions to the existing cemetery land which will require design of road and layouts of the crypt areas and niche wall(s) or renovations/alterations to existing areas.

**RESPONSE:** All work will be within the existing grounds of the cemetery properties. Road or layout changes due to new crypt and niche areas will be minimal. New or expanded columbaria will be a part of the project.

6) **QUESTION:** Does the project have a building element that may house offices, restrooms, maintenance rooms, etc.? This may help explain if and what facets of Mechanical-electrical and plumbing engineering are needed for the design team.

**RESPONSE:** No. See Question #1.

7) **QUESTION:** Would our firm be disqualified if we do not include an architect on our team of professionals?

**RESPONSE:** No, but you may not score very well since an architect will likely be required for the columbarium work.

8) **QUESTION:** Are the niches and crypts in-ground only?

**RESPONSE:** Crypts are in-ground. Niches will be not in-ground (in a columbarium).